

Procedure Manuals

The Uniform Rules of Procedure for Value Adjustment Boards (F.A.C. 12D-9 and 12D-10, and associated forms approved for use by VABs) can be found on the Florida Department of Revenue's website at: www.floridarevenue.com/property/Pages/VAB.aspx

Under Florida Administrative Code Rules and Forms:

- Rule Chapter 12D-9
- Rule Chapter 12D-10
- Rule 12D-16.002 (Index to VAB forms)
- VAB Forms

Under Uniform Policies and Procedures Manual and Accompanying Documents:

- Uniform Policies and Procedures Manual
- Other Legal Resources Including Statutory Criteria
- Reference Materials Including Guidelines

The above information can also be found on the Clerk of Court's website at: www.stjohnsclerk.com, under the VAB tab.

Open Government Laws

Information on Florida's Government-In-The-Sunshine Law can be found at:

<https://www.myfloridalegal.com/sites/default/files/2023-05/2023GovernmentInTheSunshineManual.pdf>

Or at the Florida Commission on Ethics' website at: www.ethics.state.fl.us by selecting the following link: [Microsoft Word - 2023 Online Guide \(state.fl.us\)](#)

Reference Information for Assessment Administration

FAC 12D-51: Guidelines and statutes applicable to assessments and assessment administration can be found at: <https://www.flrules.org/default.asp>, and www.leg.state.fl.us/statutes or at www.flsenate.gov/Statutes

12D-51 – Index; 12D-51.001 - Classified Use Real Property Guidelines, Standard Assessment Procedures and Standard Measures of Value, Agricultural Guidelines; 12D-51.002 - Standard Measures of Value: Tangible Personal Property Appraisal Guidelines; 12D-51.003 - Florida Real Property Appraisal Guidelines

Florida Statutes 192 through 195 can be found at: www.leg.state.fl.us/statutes or at www.flsenate.gov/Statutes