

RESOLUTION NO. 94-185

RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, ACCEPTING SOLID WASTE RECYCLING AND EDUCATION GRANT FUNDS FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR FISCAL YEAR 1995.

WHEREAS, the Florida Department of Environmental Protection has made available grant dollars for the County's Solid Waste Recycling and Education Program; and

WHEREAS, the Florida Department of Environmental Protection has approved \$173,841.00 in State aid for the Solid Waste Enterprise Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida, that the County accept the Florida Department of Environmental Protection Solid Waste Recycling and Education Grant in the amount of \$173,841.00 and it authorized the County Administrator to sign the Solid Waste Recycling and Education Grant Agreement dated September 6, 1994.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida this 27 day of September, 1994.

BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA

By: Alan Roberts  
Its Chair

ATTEST: CARL "BUD" MARKEL, CLERK

BY: Catherine DeGrande  
Deputy Clerk



# Department of Environmental Protection

Lawton Chiles  
Governor

Twin Towers Office Building  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

Virginia B. Wetherell  
Secretary

TO: Recipients of Recycling and Education Grants

FROM: Mary Jean Yon, Administrator *MJY*  
Solid Waste Section

DATE: September 6, 1994

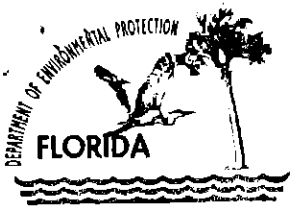
SUBJECT: FY94-95 Recycling and Education Grants

We are pleased to award Recycling and Education Grants for FY 94-95 totaling \$22,770,000. This figure is based on predicted revenue collections which will provide money for the Solid Waste Management Trust Fund during state fiscal year 1994-1995.

Two signed copies of each grant agreement which show the county's share of these funds are attached for your acceptance and signature. Allowable costs may be charged to this agreement beginning either October 1, 1994, or the date this agreement is signed by your authorized representative, whichever date is later.

The grant conditions for this year are unchanged. We are, however, in the process of updating the grants program rule. If the rule is adopted in its present form, it will contain the following statement, "recycling grant funds shall not be used for programs which do not involve recycling, even if such programs result in a reduction in the amount of solid waste being disposed." This does not change the way we have viewed expenditures in the past. Our test has always been whether or not the expenditure was directly related to the recycling program. This does recognize the difference between recycling and waste reduction. We anticipate the issue of what type goal we now have, recycling versus waste reduction, being resolved during the next legislative session.

Please sign both copies of each grant agreement and return one of the originals to the Department of Environmental Protection, Solid Waste Section, 2600 Blair Stone Road, Tallahassee, Florida 32399-2400, ATTN: Bobby Adams. If you have any questions, please call Bobby Adams, Tony Partin or Alisa Brown at 904/488-0300 or Suncom 278-0300.



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## RECYCLING & EDUCATION GRANT AGREEMENT

FOR STATE ASSISTANCE UNDER SECTION 403.7095, FLORIDA STATUTES

### PART I - GRANT NOTIFICATION INFORMATION

1. Grant Number: RE95-54
2. Date of Award: August 24, 1994
3. Grant Title: SOLID WASTE RECYCLING AND EDUCATION GRANT
4. Grant Period: October 1, 1994 - September 30, 1995
5. Grant Amount: \$173,841

#### Recycling and Education

Base Portion:	\$ 59,297
Incentive Portion:	\$114,544
Total Grant Amount:	\$173,841

6. Grantee(s): ST. JOHNS  
Address: Post Office Drawer 349  
St. Augustine, Florida 32085-0349
7. Federal Employer Identification Number: 59-6000825
8. Authorized Representative:  
Name: Nicholas M. Meiszer  
Title: County Administrator  
Phone: (904) 823-9027
9. Contact Person:  
Name: Stephen C. Marsh  
Address: Recycling Coordinator  
Post Office Drawer 349  
St. Augustine, Florida 32085-0349  
Phone: (904) 823-9027
10. Total population of Grantee(s) from official April 1, 1993,  
Population Estimates: 91,197
11. Issuing Office:

Florida Department of Environmental Protection  
Bureau of Solid and Hazardous Waste  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400  
(904) 488-0300

"Protect, Conserve and Manage Florida's Environment and Natural Resources"

Printed on recycled paper.

Original in  
Contract  
Drawer

## PART II - GRANT CONDITIONS

### A. GENERAL CONDITIONS:

1. The method of payment, for the period October 1, 1994 through September 30, 1995, will be on a reimbursement basis only.
2. The grantee shall elect to submit reimbursement requests on either a monthly or quarterly basis. The method chosen shall be followed for the entire grant period. An original of the reimbursement request, with summaries and appropriate contracts attached, shall be due on the last day of the month following the end of the reporting period (monthly or quarterly). Each reimbursement request shall be submitted in detail sufficient for pre audit and post audit review.
3. Grant funds may be expended through September 30, 1995. A final reimbursement request must be submitted no later than October 31, 1995.
4. Reimbursement requests must be signed by the designated Authorized Representative. This should be the same person who signed the grant agreement. If there is a change in the authorized representative during the grant period, the Department must be notified of the new representative by resolution or minutes of a commission meeting.
5. Expenditures shall be limited to allowable items as listed in Section 62-716.430 of the Solid Waste Grants Program Rule:
  - (a) Solid waste recycling grants shall be used to provide funding for recycling program capital costs, which include equipment purchases, solid waste scales, facility construction and other such costs approved by the Department.
  - (b) Grant funds may also be used for operating subsidies, provided that the applicant shall demonstrate that such a use is necessary for the success of the recycling program, and shall show how the subsidy will benefit the program.
  - (c) Recycling grant funds shall be used for projects to assist local governments in recycling paper, glass, plastic, construction and demolition debris, white goods, and metals and in composting and recycling the organic material component of municipal solid waste.
  - (d) Solid waste education grant funds shall be used to promote recycling, volume reduction, proper disposal of solid wastes, and market development for recyclable materials. Up to 30 percent of grant funds may be used for planning studies to assess the feasibility and success of the recycling and education programs.

- (e) All existing public and private recycling infrastructure shall be fully used to the extent possible when planning and implementing the local government recycling programs. Funds shall not be used for duplicating existing private and public recycling programs unless the applicant demonstrates that such existing programs cannot be integrated into the planned recycling program.
6. Each recipient of grant funds shall maintain accurate records of all expenditures of grant funds and shall assure that these records are available at all reasonable times for inspection, review or audit by Department personnel and other personnel authorized by the Department. Records shall be kept for a period of at least 3 years following the end of the grant period. The grantee agrees that it will expeditiously initiate and complete the program work for which assistance has been awarded under this agreement in accordance with all applicable provisions of Florida Statutes and the Florida Administrative Code.
  7. Allowable costs may be charged to this agreement beginning either October 1, 1994, or the date this agreement is fully executed, whichever date is later.
  8. Grant funds shall be included in the grantee's Annual Audit performed under the Single Audit Act (A128). Any subgrants made by the grantee shall also include a provision for the subgranted funds to be included in the subgrantee's Annual Single Audit. A copy of all Single Audits shall be submitted to the Department of Environmental Protection, Solid Waste Section, by March 31st of each year.
  9. The Department has the right to terminate a grant award and demand refund of grant funds for non-compliance with the terms of the award or the Solid Waste Grants Program Rule 62-716. Such action may also result in the Department declaring the local government ineligible for further participation in the program until the local government complies with the terms of the grant award.
  10. Grantee shall obtain all necessary construction-related permits before initiating construction.
  11. The State of Florida's performance and obligation to pay under this grant agreement is contingent upon receipt of funds presently anticipated from the Florida Department of Revenue.
  12. Travel expenses incurred are included in the amount of this grant and no additional travel expenses will be authorized. Any requests for reimbursement of travel expenses must be submitted in accordance with Section 112.061, Florida Statutes.
  13. The Department reserves the right to unilaterally cancel this contract for refusal by the grantee to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the grantee in conjunction with this grant.
  14. The Grantee is prohibited from using grant funds for the purpose of lobbying the Legislature or a State Agency.

OFFER AND ACCEPTANCE

The State of Florida, acting by and through the Department of Environmental Protection, hereby offers assistance to the local government(s) of St. Johns County and the cities of Hastings, St. Augustine, and St. Augustine Beach for all allowable costs incurred up to and not exceeding \$173,841.

Grant Application dated May 25, 1994, included herein by reference.

THE STATE OF FLORIDA BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION:

Virginia B. Wetherell  
Virginia B. Wetherell  
Secretary

9.2.94  
Date

In accepting this award and any payments made pursuant thereto, (1) the undersigned represents that he is duly authorized to act on behalf of the recipient county, and (2) the recipient agrees to the general and special conditions.

BY AND ON BEHALF OF THE DESIGNATED RECIPIENT COUNTY:

Nicholas M. Meiszer  
Signature of Authorized Representative  
Nicholas M. Meiszer  
County Administrator

9.30-94  
Date

Please return to:

Department of Environmental Protection  
Bureau of Solid and Hazardous Waste  
Solid Waste Section  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400



Lawton Chiles  
Governor

# Florida Department of Environmental Protection

Twin Towers Office Building  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

Virginia B. Weitherell  
Secretary

## DEPARTMENT OF ENVIRONMENTAL PROTECTION RECYCLING AND EDUCATION GRANT QUARTERLY/MONTHLY REIMBURSEMENT REQUEST

1. Grantee: \_\_\_\_\_

2. Grant Number: \_\_\_\_\_ 3. Payment Request Number: \_\_\_\_\_

4. Expenditures from \_\_\_\_\_ to \_\_\_\_\_  
5. Cumulative from \_\_\_\_\_ to \_\_\_\_\_

6. (a) Capital Costs-Equipment		
(b) Capital Costs-Solid Waste Weight Scales		
(c) Capital Costs-Construction		
(d) Capital Costs-Other		
7. (a) Operating Subsidies-Salaries		
(b) Operating Subsidies-Fringe Benefits		
(c) Operating Subsidies-Contracts		
(d) Operating Subsidies-Other		
8. (a) Recycling Planning Studies		
(b) Recycling Pilot Projects		
9. (a) Education Planning Studies		
(b) Education Pilot Projects		
10. Total Expenditures		
11. Grant Award		
12. Prior Reimbursements		
13. This Payment Request		
14. Total State Payments		
15. Balance of Award		



Lawton Chiles  
Governor

# Florida Department of Environmental Protection

Twin Towers Office Building  
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Virginia B. Wetherell  
Secretary

## DEPARTMENT OF ENVIRONMENTAL PROTECTION INSTRUCTIONS FOR RECYCLING AND EDUCATION GRANT QUARTERLY/MONTHLY REIMBURSEMENT REQUEST

1. **Grantee:** Name of County applying for Grant.
2. **Grant Number:** Number assigned by the Department of Environmental Regulation (see Grant Agreement).
3. **Payment Request Number:** Please number requests consecutively, including the zero reports.
4. **Expenditures from \_\_\_\_\_ to \_\_\_\_\_:** Quarterly or monthly reporting period.
5. **Cumulative from \_\_\_\_\_ to \_\_\_\_\_:** Total spent from October 1 of current year to present.
6.
  - (a) **Capital Costs - Equipment:** Items for recycling program costing over \$500 per unit with a normal expected life of one year or more. Includes shredders, balers, can crushers, vehicles, tub grinders, etc...
  - (b) **Capital Costs - Solid Waste Weight Scales:** Required for each solid waste disposal facility owned or operated by the county or municipality.
  - (c) **Capital Costs - Construction:** All costs related to the construction of a recycling facility. Indicate the purpose of the facility and include any relevant contracts. (Note: Land is not an allowable expenditure.)
  - (d) **Capital Costs - Other:** Purchases under \$500, such as desks, bins, cameras, etc...
7. **Operating Subsidies:** Recycling program operating expenses receiving subsidy from the grant program.
  - (a) **Salaries:** Please list totals by local government. Time sheets, etc... are to be retained in the local government's file, available for audit.
  - (b) **Fringe Benefits:** Please list totals by local government. Time sheets, etc... are to be retained in the local government's file, available for audit.
  - (c) **Contracts:** All contracts for recycling programs other than construction (see 6c) or planning (see 8a or 9a). Please attach a copy of all contracts.
  - (d) **Other:** Operating expense items, such as travel, office supplies, maintenance, newspaper ads, printing, etc...
8.
  - (a) **Recycling Planning Studies:** Planning studies, waste composition studies, market analyses, etc... (Reminder: Total of 8(a) combined with 9(a) cannot exceed 30% of grant award.)
  - (b) **Recycling Pilot Projects:** Any projects not yet adopted as part of the local government's ongoing recycling program.



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Grant Number \_\_\_\_\_ Payment Request Number \_\_\_\_\_

In requesting this payment the undersigned represents that he/she is duly authorized to act on behalf of the recipient.

\_\_\_\_\_  
Signature of Authorized Representative (Not Stamp) \_\_\_\_\_  
Date

Please return original to:  
Department of Environmental Protection  
Solid Waste Section  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400

5/94