

RESOLUTION 95- 166

A RESOLUTION REPEALING RESOLUTION NUMBERS 88-180, 92-23, AND 88-102 OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AND ESTABLISHING A HEALTH AND HUMAN SERVICES ADVISORY COUNCIL. THIS RESOLUTION COMBINES THE HEALTH AND HUMAN SERVICES ADVISORY COMMITTEE WITH MENTAL HEALTH AND SUBSTANCE ABUSE ADVISORY COMMITTEE.

WHEREAS, in Resolution No. 88-180, the Board of County Commissioners of St. Johns County, Florida (the "Board") established the Human Services Advisory Committee, and subsequently in Resolution No. 92-23 reaffirmed the establishment of said committee and changed the name to the Health and Human Services Advisory Committee; and,

WHEREAS, in Resolution 88-102, the Board of County Commissioners of St. Johns County, Florida ("the Board") established the Mental Health and Substance Abuse Advisory Committee; and,

WHEREAS, County government has historically been a provider of Health and Human Services in Florida and has demonstrated the administrative and fiscal commitment needed to address a multitude of human and social service problems; and,

WHEREAS, social problems associated with mental health and substance abuse is a reality in St. Johns County; and,

WHEREAS, The Board of County Commissioners recognizes that government cannot and should not attempt to solve all health, mental health, substance abuse, and social problems; and,

WHEREAS, The Board of County Commissioners recognizes that the population of St. Johns County continues to grow, and the resources do not grow proportionately to meet the needs of the citizens; and

WHEREAS, in order to preserve and promote the health, safety and welfare of the citizens, it is desirable to address these problems and to seek solutions and remedies in a coordinated, efficient manner;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, :

1. The Health and Human Services Advisory Committee as established in resolutions No. 88-180 and No. 92-23, and the Mental Health and Substance Abuse Advisory Committee as established in resolution No. 88-102, is hereby repealed.
2. There is hereby established the HEALTH AND HUMAN SERVICES ADVISORY COUNCIL to exist and to serve as an advisory body, at the discretion, pleasure and direction of the Board of County Commissioners.
3. The Board of County Commissioners may from time to time by resolution, at its discretion and as it deems appropriate or desirable, adopt, amend, abolish, or otherwise change the rules and directives under which the Health and Human Services Advisory Council exists and operates.
4. The following qualifications for appointment and committee structure is hereby adopted for the Health and Human Services Advisory Council:
 - A) Candidates for appointment must be registered voters in St. Johns County.
 - B) The Council shall consist of thirteen (13) members who, in a reasonable fashion, shall represent a cross section of the demographic characteristics and cultural diversity (i.e., racial, ethnic, religious and gender composition) of the St. Johns County service area. The members shall be appointed as follows:
 - (1) Seven (7) professionals; two (2) preferably representing the health field, two (2) preferably representing mental health and substance abuse, and three (3) representing other human services interests.
 - (2) Six (6) at-large members from the general public, including consumers of the Public Health, Human Services, and Mental Health and Substance Abuse Service Systems, attorneys, insurance professionals, business and management, educators, child advocates, and other interested parties of the general public.
 - C) All council members shall be appointed by and serve at the pleasure of the Board of County Commissioners. The Advisory Council will review candidates for any vacancies and make recommendations to the Board. The St. Johns County Board of County Commissioners shall appoint the initial Advisory Council Members. The Chair of the Advisory Council shall be elected annually from among the appointed members of said council. No employee, officer or board member of a contracted provider agency receiving County funding may be a member of the Health and Human Services Advisory Council.

- D) Terms of the Council shall be for four (4) years. However, for the initial appointees, six (6) shall serve ONE-YEAR terms, three (3) from the professional representatives and three (3) from the at-large representatives; four (4) shall serve TWO-YEAR terms, two (2) professional and two (2) at-large citizens representatives; and the remaining three (3) shall serve THREE-YEAR terms, two (2) professional representatives and one (1) at-large citizen representative. No one shall serve more than two (2) consecutive terms. If any appointed member of the council fails to attend three (3) consecutive regularly scheduled meetings or four (4) of six (6) regular and special meetings, without approval of the chairman of the council, said members shall automatically be removed.

5. The duties and responsibilities of the Health and Human Services Advisory Council are to:

- A) Advise the Board of County Commissioners on County, State or Federal issues that may affect the delivery of health, mental health, substance abuse, and human services;
- B) Review the Federal, State and County budget, program information, statistics, reports, monitoring reviews, and other available non-confidential information to assure that programs within St. Johns County are responsive and appropriate to the citizens of St. Johns County; and
- C) Assure that funding is available to St. Johns County from the Department of Health and Rehabilitative Services (HRS) Programs and is equitably shared between each County based on the District Four funding allocation methodology; and
- D) Develop and recommend to the Board of County Commissioners, short and long range planning to meet the needs of the community; prioritize the needs; participate in the development of the County, State (i.e., Health and Rehabilitative Service) and district plan(s), have opportunity for review and comment; seek community input regarding such plans; development resource allocation methodologies and strategies; and
- E) Consider issues concerning two (2) or more programs or agencies; initiate and ensure continued interagency collaboration (for the development and integration of effective programs to serve all clients in the County); initiate interagency and inter program planning and policy development; and
- F) Meet at least monthly and conduct all council meetings with ethical and moral responsiveness to the public-at-large.
- G) Submit quarterly reports to the Board of County Commissioners, through the Chair of the Board of County Commissioners, Health and Human Services Standing

Committee; concerning its actions, including recommendations pertaining to legislation and regulation; submit an Annual Report to the Board of County Commissioners indicating its activities and accomplishments for the year, as indicted in County policy.

- H) Review annually the proposed budgets for the St. Johns County Social Services Department, the Mental Health Department, and the requests for funding from independent, not-for-profit, and for-profit agencies. Provide recommendations to the requests for funding.
- I) Review and monitor programs with agencies: evaluate quality and quantity of services received.
- J) Function as an advisory body to the Board of County Commissioners for Health and Human Services related programs.
- K) The Health and Human Services Advisory Council may adopt, amend and repeal rules (i.e., by-laws) for its further organization, not inconsistent with County Commission Policy.

ADOPTED THIS 26 DAY OF September, 1995.

BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA

BY: Barbara Ward
CHAIRMAN

ATTEST: **Carl "Bud" Markel, Clerk**

Rosemary Lewis
Deputy Clerk