

**RESOLUTION NO. 97- 87**

**A RESOLUTION AMENDING AND RESTATING RESOLUTION NUMBER 97-64 OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AND ESTABLISHING A HEALTH AND HUMAN SERVICES ADVISORY COUNCIL. THIS RESOLUTION COMBINES THE HEALTH AND HUMAN SERVICES ADVISORY COMMITTEE WITH MENTAL HEALTH AND SUBSTANCE ABUSE ADVISORY COMMITTEE.**

**WHEREAS**, County government has historically been a provider of Health and Human Services in Florida and has demonstrated the administrative and fiscal commitment needed to address a multitude of human and social services problems; and

**WHEREAS**, social problems associated with mental health and substance abuse is a reality in St. Johns County; and

**WHEREAS**, the Board of County Commissioners recognizes that government cannot and should not attempt to solve all health, mental health, substance abuse and social problems; and

**WHEREAS**, the Board of County Commissioners recognizes that the population of St. Johns County continues to grow and the resources do not grow proportionately to meet the needs of the citizens; and

**WHEREAS**, in order to preserve and promote the health, safety and welfare of the citizens, it is desirable to address these problems and to seek solutions and remedies in a coordinated, efficient manner.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA** that St. Johns County Resolution Number 97-64 is hereby amended and restated as follows:

Section 1. There is hereby established the Health and Human Services Advisory Council to exist and to serve as an advisory body, at the discretion, pleasure and direction of the Board of County Commissioners.

Section 2. The Board of County Commissioners may from time to time by resolution, at its discretion and as it deems appropriate or desirable, adopt, amend, abolish or otherwise change the rules and directives under which the Health and Human Services Advisory Council exists and operates.

Section 3. The following qualifications for appointment and committee structure are hereby adopted for the Health and Human Services Advisory Council:

- A. Candidates for appointment must be registered voters in St. Johns County.
- B. The Council shall consist of thirteen (13) members, who, in a reasonable fashion, shall represent a cross section of the demographic characteristics and cultural diversity (i.e. racial, ethnic, religious and gender composition) of the St. Johns County service area. The members shall be appointed as follows.
1. Seven (7) professionals; two (2) preferably representing the health field, two (2) preferably representing mental health and substance abuse, and three (3) representing other human services interests.
  2. Six (6) at large members from the general public, including consumers of the Public Health, Human Services, and Mental Health and Substance Abuse Service Systems, attorneys, insurance professionals, business and management, educators, child advocates and other interested parties of the general public.
- C. All council members shall be appointed by and serve at the pleasure of the Board of County Commissioners. The Advisory Council will review candidates for any vacancies and make recommendations to the Board. The St. Johns County Board of County Commissioners shall appoint the initial Advisory Council members. The Chair of the Advisory Council shall be elected annually from among the appointed members of said council. No employee, officer or board member of a contracted agency receiving County funding may be a member of the Health and Human Services Advisory Council.
- D. Terms of the Council shall be for four (4) years. However, for the initial appointees, six (6) shall serve ONE YEAR terms, three (3) from the professional representatives and three (3) from the at-large representatives; four (4) shall serve TWO YEAR terms, two (2) professional and two (2) at-large citizen representatives; and the remaining three (3) shall serve THREE YEAR terms, two (2) professional representatives and one (1) at-large citizen representative. No one shall serve more than two (2) consecutive terms. If any appointed member of the council fails to attend three (3) consecutive regularly scheduled meetings or four (4) of six (6) regular and special meetings without approval of the Chairman of the Council, said members shall automatically be removed.

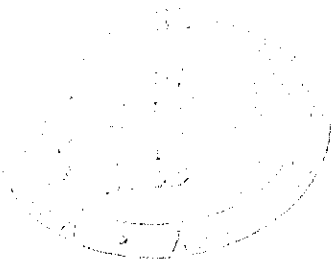
Section 4. The duties and responsibilities of the Health and Human Services Advisory Council are to:

- A. Advise the Board of County Commissioners on County, State or Federal issues that may affect the delivery of health, mental health, substance abuse and human services.
- B. Review the Federal, State, County budget, program information, statistics, reports, monitoring reviews, and other available non-confidential information to assure that programs within St. Johns County are responsive and appropriate to the citizens of St. Johns County.
- C. Assure that funding is available to St. Johns County from the Department of Health and the Florida Department of Children and Families and is equitably shared between each County.
- D. Develop and recommend to the Board of County Commissioners short and long range planning to meet the needs of the community; prioritize the needs, participate in the development of the County, State (i.e. Department of Health and the Florida Department of Children and Families) and district plan(s); have the opportunity for review and comment; seek community input regarding such plans; development of resource allocation methodologies and strategies.
- E. Consider issues concerning two (2) or more programs or agencies; initiate and ensure continued interagency collaboration (for the development and integration of effective programs to serve all clients in the County); initiate interagency and inter-program planning and policy development.
- F. Meet at least monthly and conduct council meetings with ethical and moral responsiveness to the public-at-large.
- G. Submit quarterly reports to the Board of County Commissioners concerning its actions, including recommendations pertaining to legislation and regulation; submit an Annual Report to the Board of County Commissioners indicating its activities and accomplishments for the year, as indicated in the County policy.
- H. Study and evaluate proposed annual budgets of the Mental Health Department and the Social Services Department, and offer funding recommendations to the Board of County Commissioners as part of the Commission's annual budget reviews.

Study and evaluate Applications for Funding, which independent agencies furnish annually to the Staff Support Unit of the HHSAC, and recommend to the Board of County Commissioners the funding for each of these agencies.

- I. Review and monitor programs with agencies; evaluate quality and quantity of services received.
- J. Function as an advisory body to the Board of County Commissioners for Health and Human Services related programs.
- K. The Health and Human Services Advisory Council may adopt, amend, and repeal rules (i.e. by-laws) for its further organization, not inconsistent with County Commission Policy.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County, Florida, this 27th day of May, 1997.



BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA

By: \_\_\_\_\_

Chairman

ATTEST: Cheryl Strickland, Clerk

By: \_\_\_\_\_

Deputy Clerk