

RESOLUTION NO. 2003-27

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY FLORIDA, APPROVING THAT IN THE EVENT ST. JOHNS HEALTH SERVICES OBTAINS A FEDERALLY QUALIFIED HEALTH CARE DESIGNATION, ST. JOHNS COUNTY WILL CONTRACT WITH ST. JOHNS HEALTH SERVICES, INCORPORATED FOR SPECIFIED MEDICAL SERVICES, AND ST. JOHNS COUNTY WILL PROVIDE OFFICE SPACE AT NO COST TO ST. JOHNS HEALTH SERVICES, INCORPORATED, THE HASTINGS CLINIC, AND THE ST. JOHNS PRIMARY CARE CLINIC; AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, TO PREPARE AND EXECUTE A LETTER TO JAMES D. CONZEMIUS, TREASURER OF ST. JOHNS HEALTH SERVICES, INCORPORATED THAT ACKNOWLEDGES BOARD OF COUNTY COMMISSIONERS ADOPTION OF THIS RESOLUTION, AND THE BOARD OF COUNTY COMMISSIONERS' INTENT SHOULD ST. JOHNS COUNTY HEALTH SERVICES OBTAIN A FEDERALLY QUALIFIED HEALTH CARE DESIGNATION; APPROVING ST. JOHNS COUNTY ENTERING INTO A MEMORANDUM OF AGREEMENT/UNDERSTANDING WITH ST. JOHNS HEALTH SERVICES, INCORPORATED; AUTHORIZING THE EXECUTIVE DIRECTOR OF THE COUNTY MENTAL HEALTH DEPARTMENT TO EXECUTE A MEMORANDUM OF AGREEMENT IN ORDER TO FACILITATE ST. JOHNS HEALTH SERVICES, INCORPORATED'S APPLICATION FOR A FEDERALLY QUALIFIED HEALTH CARE DESIGNATION.**

**RECITALS:**

**WHEREAS**, St. Johns County, Florida currently funds St. Johns Health Services, Incorporated ("St. Johns Health Services") for certain specified medical services; and

**WHEREAS**, St. Johns Health Services is in the process of preparing an Application in which St. Johns Health Services seeks to obtain a Federally Qualified Health Care designation; and

**WHEREAS**, as part of the Application process, St. Johns Health Services needs to include in the Application certain assurances from St. Johns County concerning the County's intent to contract with St. Johns Health Services for specified medical services, and the County's intent to provide office space at no cost to St. Johns Health Services, the Hastings Clinic, and the St. Johns Primary Care Clinic; and

**WHEREAS**, St. Johns Health Services has requested that the Board of County Commissioners of St. Johns County, Florida approve a Resolution stating the County's intent (through the Board) to contract with St. Johns Health Services for specified medical services, and the County's intent (through the Board) to provide office space at no cost to St. Johns Health Services, the Hastings Clinic, and the St. Johns Primary Care Clinic, in the event that St. Johns Health Services obtains a Federally Qualified Health Care designation; and

**WHEREAS**, the Board of County Commissioners of St. Johns County, Florida has considered St. Johns Health Services' request, and determined that it is both proper, and in the County's interests; and

**WHEREAS**, as a further part of the Application process, St. Johns Health Services needs to include in the Application a Memorandum of Agreement/Understanding executed by the Executive Director of the St. Johns County Department of Mental Health concerning access to County mental health services for patients referred by St. Johns Health Services; and

**WHEREAS**, the Board of County Commissioners of St. Johns County, Florida has considered the proposed Memorandum of Agreement/Understanding between St. Johns Health Services, and the Board of County Commissioners of St. Johns County, Florida, and determined that approving such a Memorandum of Agreement/Understanding, is both proper, and in the County's interests; and

**WHEREAS**, the Board of County Commissioners of St. Johns County, Florida has further determined that authorizing the Executive Director of the St. Johns County Department of Mental Health to execute a Memorandum of Agreement/Understanding (attached hereto, and incorporated herein as Exhibit "A" to this Resolution), it is both proper, and in the County's interests.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA**, as follows:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution, and such Recitals are adopted as Findings of Fact.

Section 2. That in the event that St. Johns Health Services obtains a Federally Qualified Health Care designation, St. Johns County will contract with St. Johns Health Services for specified medical services, and will provide office space at no cost to St. Johns Health Services, the Hastings Medical Clinic, and the St. Johns Primary Care Clinic.

Section 3. That the Chairman of the Board of County Commissioners is authorized to prepare and execute a letter to James D. Conzemius, Treasurer of St. Johns Health Services that states in effect: "On Thursday, February 13, 2003, the Board of County Commissioners of St. Johns County, Florida adopted a Resolution that notes 'that in the event that St. Johns Health Services obtains a Federally Qualified Health Care

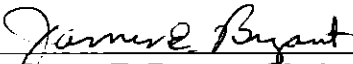
designation, St. Johns County will offer to contract with St. Johns Health Services for specified medical services, and, in doing so, will offer to provide office space at no cost to St. Johns Health Services, the Hastings Medical Clinic, and the St. Johns Primary Care Clinic.”

Section 4. That the Memorandum of Agreement/Understanding (attached and incorporated as part of this Resolution as Exhibit “A”) between St. Johns Health Services, and the Board of County Commissioners of St. Johns County, Florida, is approved.

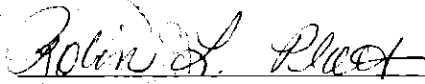
Section 5. The Executive Director of the St. Johns County Department of Mental Health is authorized to execute a Memorandum of Agreement/Understanding between St. Johns Health Services, and the Board of County Commissioners of St. Johns County, Florida, in order to facilitate St. Johns Health Services’ Application for a Federally Qualified Health Care designation.

**PASSED AND ADOPTED, this 13<sup>th</sup> day of February of 2003.**

**BOARD OF COUNTY COMMISSIONERS,  
ST. JOHNS COUNTY, FLORIDA**

By:   
**James E. Bryant, Chairman**

**ATTEST: Cheryl Strickland, Clerk**

  
Deputy Clerk

**MEMORANDUM OF AGREEMENT/UNDERSTANDING**  
**For Mental Health Services**  
**Between**  
**St. Johns Health Services, Inc. and St. Johns County**

**THIS MEMORANDUM OF AGREEMENT/UNDERSTANDING** is being entered into between St. Johns County, located at 1955 U.S. 1 South, Suite C-2, St. Augustine, Florida 32086 (hereinafter referred to as "The County Mental Health Department") and St. Johns Health Services, Inc. (hereinafter referred to as "SJHS") with administrative offices located at 201 Health Park Blvd, Jakadofsky Bldg., Suite 107 St. Augustine, Florida 32086 and is effective October 1, 2003, upon execution by both parties. This Memorandum of Agreement/Understanding shall hereinafter be referred to as ("MOA")

**1. Purpose:**

The purpose of this MOA is to guide and direct the parties respecting their affiliation and working relationship.

**2. Term:**

This MOA shall commence on October 1, 2003 and end no sooner than September 30, 2006 unless it is cancelled in writing by either party with 30 days notice either for cause or without cause. After September 30, 2006 the term shall be reviewed and agreed upon for a period mutually agreed upon by SJHS and the County Mental Health Department and according to terms agreed upon by both parties.

**3. Responsibilities contingent upon SJHS receiving Federally Qualified Health Care designation:**

**3.1 The County Mental Health Department shall on reasonable terms:**

- 3.1.1 Serve, via its credentialed and or certified mental health and substance abuse providers, patients referred by SJHS who are diagnosed to have anxiety, depression, substance abuse and other mental illnesses.
- 3.1.2 Provide emergency access, as appropriate, for mental health services to patients referred by SJHS.
- 3.1.3 Accept patients from SJHS as noted under 3.2.1 and 3.2.2. and provide screening/assessment services, as clinically appropriate, within 48 hours.

**3.2 SJHS shall:**

- 3.2.1 Initiate contact with the Mental Health Department to schedule an appointment for patients in need of mental health and or substance abuse services at the request of the patient.
- 3.2.2 Refer individuals for treatment at St. Johns Mental Health Department who are recognized as having mental health and or substance abuse conditions that are beyond the realm of treatment by a primary care physician or mid-level practitioner whose specialty does not include training in the mental health and or substance arena.

**4. Notices:**

All notices or demands required under this Memorandum shall be in writing and shall be deemed to have been duly given when: a) physically received in hand by the party to whom it is directed; or b) when sent by certified U. S. Mail, return receipt requested, postage prepaid, to the other party at the following address (or such addresses given in writing by either party to the other):

**If to Mental Health Department:** Maria M. Colavito PhD.  
St. Johns County Mental Health Department  
1955 U.S. 1 South, Suite C-6  
St. Augustine, Florida 32086

**If to St. Johns Health Services:** James D. Conzemius-Treasurer  
St. Johns Health Services  
201 Health Park Blvd  
Jackadofsky Bldg. Suite 107  
St. Augustine, Florida 32086

**5. Confidentiality:**

The Mental Health Department and SJHS both agree to abide by all state and federal laws, rules and regulations respecting the confidentiality of the individual. Both parties agree not to divulge information concerning clients to any unauthorized person without written consent of the client or responsible parent or guardian.

**6. Entire Understanding:**

This Memorandum of Agreement sets for the entire agreement between the parties and supercedes all prior oral and written understandings, representations, and discussions between the parties respecting the subject matter of this Memorandum.

**7. Governing Law:**

This Memorandum of Agreement shall be governed by and subject to the laws of the State of Florida.

**IN WITNESS WHEREOF**, the parties have hereunto affixed their signatures on the date indicated to signify their acceptance of this Memorandum of Agreement.

For  
St. Johns County

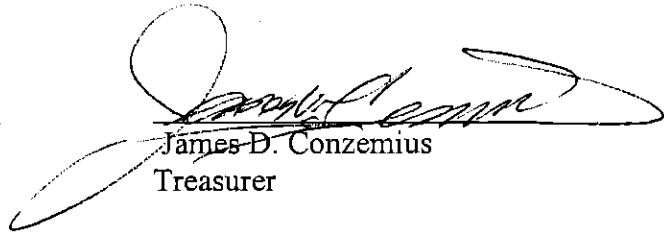


Maria M. Colavito PhD.  
Executive Director

2/13/2003  
Date


  
Witness

For  
St. Johns Health Service, Inc.



James D. Conzemius  
Treasurer

2/13/2003  
Date

  
Witness