

RESOLUTION NO. 2009- 302

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS OF A MEMORANDUM OF UNDERSTANDING ALLOWING USE OF A PORTION OF A COUNTY BUILDING LOCATED AT 201 LATTIN STREET IN HASTINGS BY THE SAFETY SHELTER OF ST. JOHNS COUNTY AND AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO EXECUTE THE MEMORANDUM OF UNDERSTANDING ON BEHALF OF THE COUNTY.

WHEREAS, The Safety Shelter of St. Johns County, Inc., a Florida not for profit corporation, d/b/a Betty Griffin House, has requested a Memorandum of Understanding, (“MOU”) attached hereto as Exhibit “A”, incorporated by reference and made a part hereof, for use of a portion of a County Building for office space; and

WHEREAS, this MOU will allow the Betty Griffin House to use designated space at 201 Lattin Street in Hastings to provide services to victims of domestic and sexual violence for safety planning and other appropriate services; and

WHEREAS, the Betty Griffin House will locate a staff person for counseling and case management for up to two days a week and will coordinate schedules with St. Johns County Health and Human Services to ensure availability and confidentiality for all participants; and

WHEREAS, to the extent that there are typographical, or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, as follows:

Section 1. The above recitals are incorporated by reference into the body of this Resolution and such recitals are adopted as findings of fact.

Section 2. The Board of County Commissioners hereby approves the terms of the Memorandum of Understanding and authorizes the County Administrator, or designee, to execute said Memorandum of Understanding on behalf of the County.

Section 3. The Clerk is instructed to file the Memorandum of Understanding in the Public Records of St. Johns County, Florida.

PASSED AND ADOPTED this 20th day of October, 2009.

**BOARD OF COUNTY COMMISSIONERS OF
ST. JOHNS COUNTY, FLORIDA**

By: Cyndi Stevenson
Cyndi Stevenson, Chair

ATTEST: Cheryl Strickland, Clerk

By: Pam Halterman
Deputy Clerk

RENDITION DATE 10/22/09



Exhibit "A" to Resolution

**Safety Shelter of St. Johns County, Inc.
dba Betty Griffin House
And
St. Johns County Health and Human Services**

Memorandum of Understanding

This memorandum of understanding (MOU) stands as evidence of the commitment of the agencies listed below to implement a Satellite Office for Betty Griffin House in St. Johns County, Florida.

The agencies involved in this agreement are Betty Griffin House and St. Johns County Health and Human Services.

It is hereby recognized that the steps listed in this MOU, is an effective intervention method to ensure competent, coordinated, and effective intervention for victims of domestic and sexual violence. This MOU is recognized as a cooperative, collaborative agreement among the agencies involved and organizes an interagency response for the benefit of the victims of domestic and sexual violence and this community. The signature of the agency representative acknowledges their respective agency's commitment.

Along with the specific items outlined in this MOU, each agency will ensure that every victim is treated with compassion and respect, ensuring privacy and confidentiality of the highest standards.

St. Johns County Health and Human Services agrees to:

- Provide in kind office space to Betty Griffin House for service provision regarding victims of domestic and sexual violence.
- The designated space, located at 201 Lattin Street, Hastings, Florida 32145 consists of an office and waiting room for the purpose of counseling and case management.
- Refer victims of domestic and sexual violence for safety planning, emergency shelter, and other appropriate services.

The Betty Griffin House agrees to:

- To locate a staff person for counseling and case management for victims of domestic and sexual violence for up to two days a week at the office in Hastings.
- Provide emergency shelter, advocacy and support services to victims of domestic and sexual violence within St. Johns County.
- To coordinate schedules with St. Johns County Health and Human service designated person to ensure availability and confidentiality for all participants utilizing the designated office space.
- To maintain continuous adequate liability as stipulated in Exhibit A.

This MOU will be effective from the date of signatures and mutual agreement of all parties.

Joyce Mahr, Executive Director
Betty Griffin House

Date

Michael D. Wanchick
County Administrator
St. Johns County, Florida

Date

Exhibit A to Memorandum of Understanding

Insurance Requirements

- a) Workers' compensation – to meet statutory limits in compliance with the Workers Compensation Law of Florida. This policy must include Employer Liability with a limit of \$100,000 for each accident, \$500,000 disease policy limit and \$100,000 disease each employee limit.
- b) Commercial general liability – coverage shall provide minimum limits of liability of \$500,000 per occurrence, \$1,000,000 Aggregate, for bodily injury and property damage. This shall include coverage for:
 - a. Premises/operations
 - b. Products/complete operations
 - c. Contractual liability
 - d. Independent contractors

Special Requirements

- a) Prior to execution of an agreement/contract, a certificate of insurance will be provided that shall provide for the following:
 - a. **St. Johns County will be named as additional insured on the commercial general liability policy.**
 - b. St. Johns County will be given thirty (30) days notice prior to cancellation or modification of any stipulated insurance.