

RESOLUTION 2010- 217

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS AND CONDITIONS OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE NORTH FLORIDA TRANSPORTATION PLANNING ORGANIZATION AND THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, TO FUND AND COMPLETE A MAJOR UPDATE OF THE ST JOHNS COUNTY TRANSIT DEVELOPMENT PLAN**

WHEREAS, St Johns County is required to complete a major update of its Transit Development Plan (TDP); and

WHEREAS, the plan is required by the Florida Department of Transportation (FDOT) to receive public transportation funding from FDOT; and

WHEREAS, the cost of updating the TDP will be \$91,870; and

WHEREAS, the update will be done by the North Florida Transportation Planning Organization (TPO) general planning consultant, Post, Buckley, Schuh and Jernigan; and

WHEREAS, the North Florida TPO will provide a total of \$31,870 for this project; and

WHEREAS, St Johns County will provide a total of \$60,000 for this project from Federal Transit Administration grants; and

WHEREAS both the TPO, and the County seek to enter into this Memorandum of Understanding in order to set forth duties, and requirements of each party; and

WHEREAS, a copy of the Memorandum of Understanding between the TPO and the County has been attached, and incorporated as a part of this Resolution; and

WHEREAS, the County has determined that by entering into, and agreeing to the terms of the Memorandum of Understanding, the overall interests of the County will be served.

NOW, THEREFORE, BE IT RESOLVED BY THE ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS THAT:

1. The above recitals are incorporated into the body of this resolution, and such Recitals are adopted as Findings of Fact.

2. The Board of County Commissioners approves the terms, and conditions of the Memorandum of Understanding between the North Florida Transportation Planning Organization and the Board of County Commissioners of St. Johns County, Florida, in order to fund and complete a major update of the St Johns County Transit Development Plan, and authorizes the County Administrator, or designee, to execute the Memorandum of Understanding on behalf of the County.

3. To the extent that there are typographical and/or administrative errors and/or omissions that do not change the tone, tenor, or context of this Resolution, then this Resolution may be revised without subsequent approval of the Board of County Commissioners.

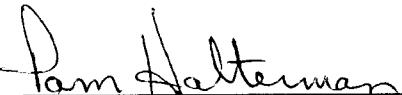
PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, State of Florida, this 5th Day of October 2010.

BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY FLORIDA

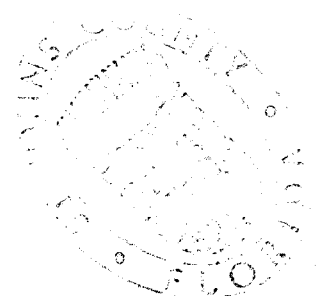
By: 

Chair

ATTEST: Cheryl Strickland, Clerk

By:   
Deputy Clerk

RENDITION DATE 10/6/10



## Memorandum of Understanding

### **Between the North Florida Transportation Planning Organization (TPO) and the Board of County Commissioners of St. Johns County, Florida**

St. Johns County Government, which supports the St. Johns County Council on Aging's delivery of public transportation services, is responsible for the production of a Transit Development Plan (TDP). A TDP is a multi-year plan required by the Florida Department of Transportation (FDOT) that calls for a description of the transit agency's vision for public transportation, along with an assessment of transit needs in the study area and a staged implementation program to set priorities for improvements. FDOT requires a TDP in order to maintain eligibility for State Block Grant funding.

The North Florida TPO general planning consultant, Post, Buckley, Schuh, and Jernigan (PBS&J), will be providing professional services for the TDP. Compensation to PBS&J for this TDP will be a lump sum amount totaling \$91,870. In order to provide the necessary funds to complete the TDP, the undersigned understand and agree to proceed according to the following:

1. The North Florida TPO will provide a total of \$31,870 with the remaining \$60,000.00 to be provided by St Johns County. Since PBS&J is contracted by the North Florida TPO to do the TDP, St Johns will be invoiced by the North Florida TPO for its portion (\$60,000). PBSJ will then invoice the North Florida TPO for compensation of the project.
2. Gary Mackey, St Johns County Transit Planner, will serve as project manager for the project with oversight provided by Denise Bunnewith, North Florida TPO Director of Planning.
3. The maximum indebtedness of the North Florida TPO, for its share of this project, shall not exceed the total sum of \$31,870 and the maximum indebtedness of St Johns County, for its share of the project, shall not exceed the total sum of \$60,000.00.
4. The total of \$60,000 provided by St Johns County shall come from Federal Transit Administration Grants received by St Johns County.

**ATTEST:**

**BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA**

\_\_\_\_\_  
**Deputy Clerk**

BY: \_\_\_\_\_  
**County Administrator**

Date: \_\_\_\_\_

**Legally Sufficient:**

\_\_\_\_\_  
**Deputy County Attorney**

Date: \_\_\_\_\_

**ATTEST:**

**NORTH FLORIDA TPO:**

\_\_\_\_\_  
Denise Bunnewith, Director of Planning

\_\_\_\_\_  
Jeff A. Sheffield, TPO Executive Director

Date: \_\_\_\_\_