

RESOLUTION NO. 2011 - 328

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO EXECUTE AN AGREEMENT FOR COLLECTION AGENCY SERVICES.

RECITALS

WHEREAS, St Johns County issued RFP 11-42, Collection Agency Services, and ranked respondent Penn Credit as the No 1 ranked firm; and

WHEREAS, Pasco County Florida issued RFP 09-154, Comprehensive Collections Program, and subsequently entered into contract with the No 1 ranked firm, NCS Plus; and

WHEREAS, The Florida Association of Counties has reviewed and endorsed the contract between Pasco County and NCS Plus; and

WHEREAS, the St Johns County Evaluation Committee listened to oral presentations from both Penn Credit and NCS Plus and ranked NCS Plus as the highest ranked firm; and

WHEREAS, the County desires to enter into a contract with NCS PLUS to provide Collection Agency Services; and

WHEREAS, the scope of the services shall consist of:

- a) sending collection letters, attorney demand letters, and final notice collection letters
- b) placing collections telephone calls to each debtor on behalf of the County;
- c) reporting debtors to all three national credit bureaus;
- d) providing skip tracing services for locating debtors who have left with no forwarding address;
- e) providing a web portal to enter claims after the initial bulk of claims are loaded;
- f) providing progress reports through the online web portal;
- g) providing a toll free hot line for debtors;
- h) receiving and processing of correspondence;
- l) providing a designated e-mail address for general inquiries and account service;
- j) providing a 400% return on investment in accordance with the Cash Recovery System service agreement;
- k) Providing other incidental services as negotiated in the final agreement; and

WHEREAS, the County has reviewed the terms, provisions, conditions and requirements of the Pasco County RFP 09-154 and the NCS Plus response to the RFP and finds that entering into a Contract based on the terms and conditions of the Pasco County RFP serves a public purpose; and

WHEREAS, the contract will be finalized after further negotiations but will be in substantial conformance with the attached draft contract.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, as follows:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution and such Recitals are adopted as findings of fact.

Section 2. The County Administrator, or designee, is hereby authorized to piggyback on the contract between NCS Plus and Pasco County

Section 3. The County Administrator, or designee, is further authorized to negotiate with and to execute contracts with NCS Plus, Inc on behalf of the County for Collection Agency Services.


Section 4. To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 15th day of November, 2011.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

By: 
Chair

ATTEST: Cheryl Strickland, Clerk

By: 
Deputy Clerk

RENDITION DATE 11/17/11

