

**RESOLUTION NO. 2014- 45**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA AUTHORIZING SUBMITTAL OF AN AMENDMENT TO REVISE THE ACTIVITY WORK PLAN TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDS ON BEHALF OF ST. JOHNS COUNTY TO MORE ACCURATELY REFLECT THE CURRENT PACE OF THE PROJECT.**

**RECITALS**

**WHEREAS**, the St. Johns County Housing and Community Development Division is currently funded by the Florida Department of Economic Opportunity (DEO) under the Small Cities Community Development Block Grant (CDBG) program for Economic and Community Development; and

**WHEREAS**, the County recognizes the importance of the Florida Small Cities CDBG Economic Development program to facilitate development and jobs for local low income households; and

**WHEREAS**, the DEO awarded the County CDBG funds in the amount of \$750,000 in CDBG Contract No. 13DB-OI-04-65-01-E07 for project approved uses; and

**WHEREAS**, it is necessary to amend the activity work plan for CDBG Contract No. 13DB-OI-04-65-01-E07 to more accurately reflect the pace of the project.

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA:**

**Section 1.** The above recitals are incorporated by reference into the body of this resolution and such recitals are adopted as findings of fact.

**Section 2.** The Board of County Commissioners requests that DEO modify CDBG Contract No. 13DB-OI-04-65-01-E07 as set forth in the DEO Modification to Subgrant Agreement and Project Work Plan, copies of which are attached to this resolution and incorporated by reference.

**Section 3.** To the extent that there are typographical and/or administrative errors and/or omissions that do not change the tone, tenor, or context of this Resolution, then this Resolution may be revised without the subsequent approval of the Board of County Commissioners.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County, Florida this 18<sup>th</sup> day of February 2014.

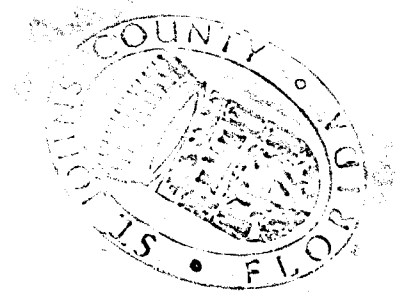
**BOARD OF COUNTY COMMISSIONERS  
ST. JOHNS COUNTY, FLORIDA**

By:   
John H. Morris, Chair

**ATTEST:** Cheryl Strickland, Clerk

By:   
Deputy Clerk

**RENDITION DATE** 2/20/14



**Modification to Subgrant Agreement**

**MODIFICATION NUMBER 2 TO SUBGRANT AGREEMENT BETWEEN  
THE DEPARTMENT OF ECONOMIC OPPORTUNITY AND  
ST. JOHNS COUNTY, FLORIDA**

This Modification is made and entered into by and between the State of Florida, Department of Economic Opportunity, (“the Department”), and St. Johns County, (“the Recipient”), to modify **DEO/DCA Contract Number** 13DB-OI-04-65-01-E 07, award dated May 16, 2013 (“the Agreement”).

**WHEREAS**, the Department and the Recipient entered into the Agreement, pursuant to which the Department provided a subgrant of \$750,000.00 to Recipient under the Small Cities Community Development Block Grant (“CDBG”) Program as set forth in the Agreement;

**WHEREAS**, the Department and the Recipient desire to modify the Agreement;

**WHEREAS**, pursuant to the provisions of Chapter 2011-142, Laws of Florida, the DCA Division of Housing and Community Development was transferred to the Department of Economic Opportunity effective October 1, 2011; and the parties wish to reflect the new name.

**NOW, THEREFORE**, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

**Reinstate Agreement**

1. The Agreement is hereby reinstated as though it had not expired.

**Extend Agreement**

2. Paragraph 3, Period of Agreement is hereby revised to reflect an ending date of (Type in date, if applicable).

**Revise Activity Work Plan**

3. Attachment I, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment I, which is attached hereto and incorporated herein by reference.

**Revise Program Budget**

4. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, which is attached hereto and incorporated herein by reference.

**Modification to Subgrant Agreement**

**Modification Number:** 2

**DEO/DCA Contract Number:** 13DB-OI-04-65-01-E 07

**Recipient:** St. Johns County

**Page 2**

**Change in Participating Parties**

5. Attachment A, Program Budget, is hereby modified to delete all references to “ ” as the Participating Party, and replace them with “ ” as the Participating Party with the understanding that the Recipient and the new Participating Party will enter into a Participating Party Agreement containing provisions and caveats that meet or exceed the conditions agreed to in the Participating Party Agreement between the Recipient and the original Participating Party.

**Inclusion of an Unmet Need as Addressed in the Original Application**

6. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, which is attached hereto and incorporated herein by reference.
7. Attachment I, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment I, which is attached hereto and incorporated herein by reference.
8. A revised Project Narrative, Form G-2 from Part II of the approved CDBG Application Form, which shows the unmet need from the original application that is being included in the Subgrant Agreement listed as addressed need, is attached hereto and incorporated herein by reference.

**Change in Number of Accomplishments and/or Beneficiaries**

9. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, the Program Budget, which is attached hereto and incorporated herein by reference.

**Reflect Change in Agency from DCA to DEO**

10. This modification to the Subgrant Agreement hereby replaces “Department of Community Affairs” with “Department of Economic Opportunity” where appropriate in context.

**Other:** (Type in the reason for the modification.)

**Modification to Subgrant Agreement**

**Modification Number:** 2

**DEO/DCA Contract Number:** 13DB-OI-04-65-01-E 07

**Recipient:** St. Johns County

**Page 3**

A *Request for Amendment*, Form SC-35, shall be included with this Modification if there is a change to the Attachment A, Program Budget, of the Subgrant Agreement; if unmet need is being included as addressed need; or if there is a change in the number of accomplishments or beneficiaries.

All provisions of the Subgrant Agreement and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform to this Modification, effective as of the date of the execution of this Modification by both parties.

All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set herein.

**State of Florida**

**Department of Economic Opportunity**

**Recipient: St. Johns County**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: William B. Killingsworth

Name: Jay Morris

Title: Director  
Division of Community Development

Title: Chairman, Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Modification to Subgrant Agreement**

5/15/2013

**MODIFICATION NUMBER 2 TO SUBGRANT AGREEMENT BETWEEN  
THE DEPARTMENT OF ECONOMIC OPPORTUNITY AND  
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This Modification is made and entered into by and between the State of Florida, Department of Economic Opportunity, (“the Department”), and St. Johns County, (“the Recipient”), to modify **DEO/DCA Contract Number 13DB-OI-04-65-01-E 07**, award dated May 16, 2013 (“the Agreement”).

**WHEREAS**, the Department and the Recipient entered into the Agreement, pursuant to which the Department provided a subgrant of \$750,000.00 to Recipient under the Small Cities Community Development Block Grant (“CDBG”) Program as set forth in the Agreement;

**WHEREAS**, the Department and the Recipient desire to modify the Agreement;

**WHEREAS**, pursuant to the provisions of Chapter 2011-142, Laws of Florida, the DCA Division of Housing and Community Development was transferred to the Department of Economic Opportunity effective October 1, 2011; and the parties wish to reflect the new name.

**NOW, THEREFORE**, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

**Reinstate Agreement**

1. The Agreement is hereby reinstated as though it had not expired.

**Extend Agreement**

2. Paragraph 3, Period of Agreement is hereby revised to reflect an ending date of (Type in date, if applicable).

**Revise Activity Work Plan**

3. Attachment I, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment I, which is attached hereto and incorporated herein by reference.

**Revise Program Budget**

4. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, which is attached hereto and incorporated herein by reference.

**Modification to Subgrant Agreement**

5/15/2013

**Modification Number:** 2**DEO/DCA Contract Number:** 13DB-OI-04-65-01-E 07**Recipient:** St. Johns County**Page 2** **Change in Participating Parties**

5. Attachment A, Program Budget, is hereby modified to delete all references to “ \_\_\_\_\_,” as the Participating Party, and replace them with “ \_\_\_\_\_” as the Participating Party with the understanding that the Recipient and the new Participating Party will enter into a Participating Party Agreement containing provisions and caveats that meet or exceed the conditions agreed to in the Participating Party Agreement between the Recipient and the original Participating Party.

 **Inclusion of an Unmet Need as Addressed in the Original Application**

6. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, which is attached hereto and incorporated herein by reference.
7. Attachment I, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment I, which is attached hereto and incorporated herein by reference.
8. A revised Project Narrative, Form G-2 from Part II of the approved CDBG Application Form, which shows the unmet need from the original application that is being included in the Subgrant Agreement listed as addressed need, is attached hereto and incorporated herein by reference.

 **Change in Number of Accomplishments and/or Beneficiaries**

9. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, the Program Budget, which is attached hereto and incorporated herein by reference.

 **Reflect Change in Agency from DCA to DEO**

10. This modification to the Subgrant Agreement hereby replaces “Department of Community Affairs” with “Department of Economic Opportunity” where appropriate in context.

 **Other:** (Type in the reason for the modification.)

**Modification to Subgrant Agreement**

**Modification Number: 2**

**DEO/DCA Contract Number: 13DB-OI-04-65-01-E 07**

**Recipient: St. Johns County**

**Page 3**

A *Request for Amendment*, Form SC-35, shall be included with this Modification if there is a change to the Attachment A, Program Budget, of the Subgrant Agreement; if unmet need is being included as addressed need; or if there is a change in the number of accomplishments or beneficiaries.

All provisions of the Subgrant Agreement and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform to this Modification, effective as of the date of the execution of this Modification by both parties.

All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set herein.

**State of Florida**  
**Department of Economic Opportunity**

**Recipient: St. Johns County**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: William B. Killingsworth

Name: Jay Morris

Title: Director  
Division of Community Development

Title: Chairman, Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**Modification to Subgrant Agreement**

5/15/2013

**MODIFICATION NUMBER 2 TO SUBGRANT AGREEMENT BETWEEN  
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**Reinstate Agreement**

1. The Agreement is hereby reinstated as though it had not expired.

**Extend Agreement**

2. Paragraph 3, Period of Agreement is hereby revised to reflect an ending date of (Type in date, if applicable).

**Revise Activity Work Plan**

3. Attachment I, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment I, which is attached hereto and incorporated herein by reference.

**Revise Program Budget**

4. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, which is attached hereto and incorporated herein by reference.

**Modification to Subgrant Agreement**

5/15/2013

**Modification Number: 2****DEO/DCA Contract Number: 13DB-OI-04-65-01-E 07****Recipient: St. Johns County****Page 2** **Change in Participating Parties**

5. Attachment A, Program Budget, is hereby modified to delete all references to “ ,” as the Participating Party, and replace them with “ ” as the Participating Party with the understanding that the Recipient and the new Participating Party will enter into a Participating Party Agreement containing provisions and caveats that meet or exceed the conditions agreed to in the Participating Party Agreement between the Recipient and the original Participating Party.

 **Inclusion of an Unmet Need as Addressed in the Original Application**

6. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, which is attached hereto and incorporated herein by reference.
7. Attachment I, Activity Work Plan, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment I, which is attached hereto and incorporated herein by reference.
8. A revised Project Narrative, Form G-2 from Part II of the approved CDBG Application Form, which shows the unmet need from the original application that is being included in the Subgrant Agreement listed as addressed need, is attached hereto and incorporated herein by reference.

 **Change in Number of Accomplishments and/or Beneficiaries**

9. Attachment A, Program Budget, of the Subgrant Agreement is hereby deleted and is replaced by the revised Attachment A, the Program Budget, which is attached hereto and incorporated herein by reference.

 **Reflect Change in Agency from DCA to DEO**

10. This modification to the Subgrant Agreement hereby replaces “Department of Community Affairs” with “Department of Economic Opportunity” where appropriate in context.

 **Other:** (Type in the reason for the modification.)

**Modification to Subgrant Agreement**

**Modification Number: 2**

**DEO/DCA Contract Number: 13DB-OI-04-65-01-E 07**

**Recipient: St. Johns County**

**Page 3**

A *Request for Amendment*, Form SC-35, shall be included with this Modification if there is a change to the Attachment A, Program Budget, of the Subgrant Agreement; if unmet need is being included as addressed need; or if there is a change in the number of accomplishments or beneficiaries.

All provisions of the Subgrant Agreement and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform to this Modification, effective as of the date of the execution of this Modification by both parties.

All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set herein.

**State of Florida**

**Department of Economic Opportunity**

**Recipient: St. Johns County**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: William B. Killingsworth

Name: Jay Morris

Title: Director  
Division of Community Development

Title: Chairman, Board of County Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Recipient: St. Johns County Amendment Request Number: Two (#2) Date: January 31, 2014  
 Contract Number: 13DB-OI-04-65-01-E07 Rule in Effect for This Grant: 2012

Local Government Authorization: \_\_\_\_\_ Date Signed: \_\_\_\_\_  
(Authorized Signature)

DEO Authorization: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Activity Code	Activity Name	Budget Information			Activity Accomplishments		
		Original Budget	Current Budget (before this amendment)	Proposed Budget	Original Contract	Current Contract (before this amendment)	Proposed Contract
1	2	3	4	5	6	7	8
17B	Water Lines	\$ 62,000.00	\$ 62,000.00	\$ 62,000.00	615 LF	615 LF	615 LF
17B	Sewer Facilities	\$ 358,550.00	\$ 358,550.00	\$ 358,550.00	1,600 LF	1,600 LF	1,600 LF
17B	Street Improvements	\$ 290,000.00	\$ 290,000.00	\$ 290,000.00	800 LF	800 LF	800 LF
17B	Other ED - Sidewalks	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	500 LF	500 LF	500 LF
17B	Other ED - Electrical Lines	\$ 20,450.00	\$ 20,450.00	\$ 20,450.00	500 LF	500 LF	500 LF
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
		\$	\$	\$			
<b>Totals</b>		\$ 750,000.00	\$ 750,000.00	\$ 750,000.00			



**ATTACHMENT I – Activity Work Plan**

Recipient: St. Johns County

Activity: 17B - Water Lines

Project Budget: \$62,000.00

Contract Number: 13DB-OI-04-65-01-E07

Date Prepared: January 31, 2014

Modification Number: 2

Date Start (month/year)	Date End (month/year)	Describe Proposed Action to be completed by the "Date End." <i>Examples of Actions: Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100%), Complete Procurement Process, Advise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, and Number of Houses Rehabilitated.</i>	# Units to be completed by "Date End"	Proposed \$\$ to be Requested by "Date End"	Proposed Administration \$\$ to be Requested by "Date End"
05/13	09/13	Submit Request for Release of Funds & Environmental Clearance	0	\$0.00	\$0.00
05/13	09/13	Submit Documentation to clear Special Conditions Numbers	0	\$0.00	\$0.00
05/13	10/13	Final Design & Review by DEO	0	\$0.00	\$0.00
11/13	11/13	Wage Decision Obtained	0	\$0.00	\$0.00
11/13	01/14	Permitting, Advertising and Receiving Bids	0	\$0.00	\$0.00
03/14	03/14	Verification of Contractor Eligibility	0	\$0.00	\$0.00
04/14	04/14	Preconstruction Conference Held and Notice to Proceed Issued	0	\$0.00	\$0.00
05/14	07/14	Construction Phase - 25% Complete	153 LF	\$15,500.00	\$0.00
08/14	10/14	Construction Phase - 50% Complete	307 LF	\$31,000.00	\$0.00
11/14	01/15	Construction Phase - 75% Complete	461 LF	\$46,500.00	\$0.00
02/15	04/15	Construction Phase - 100% Complete	615 LF	\$62,000.00	\$0.00
05/15	05/15	Submit Administrative Closeout	615 LF	\$35,000.00	\$0.00

Note: More than one activity may be included per form.

**ATTACHMENT I – Activity Work Plan**

**Recipient:** St. Johns County

**Activity:** 17B - Sewer Facilities

**Project Budget:** \$358,550.00

**Contract Number:** 13DB-OI-04-65-01-E07

**Date Prepared:** January 31, 2014

**Modification Number:** 2

Date Start (month/year)	Date End (month/year)	Describe Proposed Action to be completed by the "Date End." <i>Examples of Actions: Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100%), Complete Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, and Number of Houses Rehabilitated.</i>	# Units to be completed by "Date End"	Proposed \$\$ to be Requested by "Date End"	Proposed Administration \$\$ to be Requested by "Date End"
05/13	09/13	Submit Request for Release of Funds & Environmental Clearance	0	\$0.00	\$0.00
05/13	09/13	Submit Documentation to clear Special Conditions Numbers	0	\$0.00	\$0.00
05/13	10/13	Final Design & Review by DEO	0	\$0.00	\$0.00
11/13	11/13	Wage Decision Obtained	0	\$0.00	\$0.00
11/13	01/14	Permitting, Advertising and Receiving Bids	0	\$0.00	\$0.00
03/14	03/14	Verification of Contractor Eligibility	0	\$0.00	\$0.00
04/14	04/14	Preconstruction Conference Held and Notice to Proceed Issued	0	\$0.00	\$0.00
05/14	07/14	Construction Phase - 25% Complete	400 LF	\$89,637.50	\$0.00
08/14	10/14	Construction Phase - 50% Complete	800 LF	\$179,275.00	\$0.00
11/14	01/15	Construction Phase - 75% Complete	1,200 LF	\$268,912.50	\$0.00
02/15	04/15	Construction Phase - 100% Complete	1,600 LF	\$358,550.00	\$0.00
05/15	05/15	Submit Administrative Closeout	1,600 LF	\$358,550.00	\$0.00

Note: More than one activity may be included per form.

**ATTACHMENT I – Activity Work Plan**

**Recipient:** St. Johns County

**Activity:** 17B – Street Improvements

**Project Budget:** \$290,000.00

**Contract Number:** 13DB-OI-04-65-01-E07

**Date Prepared:** January 31, 2014

**Modification Number:** 2

Date Start (month/year)	Date End (month/year)	Describe Proposed Action to be completed by the "Date End." <i>Examples of Actions: Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100%), Complete Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, and Number of Houses Rehabilitated.</i>	# Units to be completed by "Date End"	Proposed \$\$ to be Requested by "Date End"	Proposed Administration \$\$ to be Requested by "Date End"
05/13	09/13	Submit Request for Release of Funds & Environmental Clearance	0	\$0.00	\$0.00
05/13	09/13	Submit Documentation to clear Special Conditions Numbers	0	\$0.00	\$0.00
05/13	10/13	Final Design & Review by DEO	0	\$0.00	\$0.00
11/13	11/13	Wage Decision Obtained	0	\$0.00	\$0.00
11/13	01/14	Permitting, Advertising and Receiving Bids	0	\$0.00	\$0.00
03/14	03/14	Verification of Contractor Eligibility	0	\$0.00	\$0.00
04/14	04/14	Preconstruction Conference Held and Notice to Proceed Issued	0	\$0.00	\$0.00
05/14	07/14	Construction Phase - 25% Complete	200 LF	\$72,500.00	\$0.00
08/14	10/14	Construction Phase - 50% Complete	400 LF	\$145,000.00	\$0.00
11/14	01/15	Construction Phase - 75% Complete	600 LF	\$217,500.00	\$0.00
02/15	04/15	Construction Phase - 100% Complete	800 LF	\$290,000.00	\$0.00
05/15	05/15	Submit Administrative Closeout	800 LF	\$290,000.00	\$0.00

Note: More than one activity may be included per form.



**ATTACHMENT I – Activity Work Plan**

**Recipient:** St. Johns County

**Activity:** 17B – Other – Sidewalks

**Project Budget:** \$19,000.00

**Contract Number:** 13DB-OI-04-65-01-E07

**Date Prepared:** January 31, 2014

**Modification Number:** 2

Date Start (month/year)	Date End (month/year)	Describe Proposed Action to be completed by the "Date End." <i>Examples of Actions: Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100%), Complete Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, and Number of Houses Rehabilitated.</i>	# Units to be completed by "Date End"	Proposed \$\$ to be Requested by "Date End"	Proposed Administration \$\$ to be Requested by "Date End"
05/13	09/13	Submit Request for Release of Funds & Environmental Clearance	0	\$0.00	\$0.00
05/13	09/13	Submit Documentation to clear Special Conditions Numbers	0	\$0.00	\$0.00
05/13	10/13	Final Design & Review by DEO	0	\$0.00	\$0.00
11/13	11/13	Wage Decision Obtained	0	\$0.00	\$0.00
11/13	01/14	Permitting, Advertising and Receiving Bids	0	\$0.00	\$0.00
03/14	03/14	Verification of Contractor Eligibility	0	\$0.00	\$0.00
04/14	04/14	Preconstruction Conference Held and Notice to Proceed Issued	0	\$0.00	\$0.00
05/14	07/14	Construction Phase - 25% Complete	125 LF	\$4,750.00	\$0.00
08/14	10/14	Construction Phase - 50% Complete	250 LF	\$9,500.00	\$0.00
11/14	01/15	Construction Phase - 75% Complete	375 LF	\$14,250.00	\$0.00
02/15	04/15	Construction Phase - 100% Complete	500 LF	\$19,000.00	\$0.00
05/15	05/15	Submit Administrative Closeout	500 LF	\$19,000.00	\$0.00

Note: More than one activity may be included per form.

**ATTACHMENT I – Activity Work Plan**

Recipient: St. Johns County

Activity: 17B – Other – Electrical Lines

Project Budget: \$20,450.00

Contract Number: 13DB-OI-04-65-01-E07

Date Prepared: January 31, 2014

Modification Number: 2

Date Start (month/year)	Date End (month/year)	Describe Proposed Action to be completed by the "Date End." <i>Examples of Actions: Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100%), Complete Procurement Process, Advise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, and Number of Houses Rehabilitated.</i>	# Units to be completed by "Date End"	Proposed \$\$ to be Requested by "Date End"	Proposed Administration \$\$ to be Requested by "Date End"
05/13	09/13	Submit Request for Release of Funds & Environmental Clearance	0	\$0.00	\$0.00
05/13	09/13	Submit Documentation to clear Special Conditions Numbers	0	\$0.00	\$0.00
05/13	10/13	Final Design & Review by DEO	0	\$0.00	\$0.00
11/13	11/13	Wage Decision Obtained	0	\$0.00	\$0.00
11/13	01/14	Permitting, Advertising and Receiving Bids	0	\$0.00	\$0.00
03/14	03/14	Verification of Contractor Eligibility	0	\$0.00	\$0.00
04/14	04/14	Preconstruction Conference Held and Notice to Proceed Issued	0	\$0.00	\$0.00
05/14	07/14	Construction Phase - 25% Complete	125 LF	\$5,112.50	\$0.00
08/14	10/14	Construction Phase - 50% Complete	250 LF	\$10,225.00	\$0.00
11/14	01/15	Construction Phase - 75% Complete	375 LF	\$15,337.50	\$0.00
02/15	04/15	Construction Phase - 100% Complete	500 LF	\$20,450.00	\$0.00
05/15	05/15	Submit Administrative Closeout	500 LF	\$20,450.00	\$0.00

Note: More than one activity may be included per form.

**ATTACHMENT I – Activity Work Plan**

Recipient: St. Johns County      Activity: Participating Party      Project Budget: \$20,560,000.00  
 Contract Number: 13DB-OI-04-65-01-E07      Date Prepared: January 31, 2014      Modification Number: 2

Date Start (month/year)	Date End (month/year)	Describe Proposed Action to be completed by the "Date End." <i>Examples of Actions: Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100%), Complete Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, and Number of Houses Rehabilitated.</i>	# Units to be completed by "Date End"	Proposed \$\$ to be Requested by "Date End"	Proposed Administration \$\$ to be Requested by "Date End"
05/14	09/14	Construction Phase - 33% Complete	0	\$6,784,800.00	\$0.00
10/14	12/14	Construction Phase - 66% Complete	0	\$13,569,600.00	\$0.00
01/15	04/15	Construction Phase - 100% Complete	1	\$20,560,000.00	\$0.00
01/15	02/15	Begin Hiring of Required Jobs	1	\$20,560,000.00	\$0.00
03/15	04/15	Complete Hiring of Required Jobs	1	\$20,560,000.00	\$0.00
05/15	05/15	Provide Documentation of Leverage of Expenditures and Job Creation	1	\$20,560,000.00	\$0.00
05/15	05/15	Submit Administrative Closeout	1	\$20,560,000.00	\$0.00

Note: More than one activity may be included per form.