

RESOLUTION NO. 2015 - 356

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO AWARD BID NO. 16-09 AND TO EXECUTE A PURCHASE ORDER FOR THE PURCHASE OF SEVEN (7) 2016 ½ TON 4X2 REGULAR CAB PICKUP TRUCKS, 6 ½' BED

RECITALS

WHEREAS, the County desires to enter into a contract with Mullinax Ford of Osceola County to purchase seven (7) 2016 ½ Ton 4X2 Regular Cab Pickup Trucks, 6 ½' Bed for the purpose of providing replacement trucks for the Facility Management, Building Operations and Utility Department; and

WHEREAS, through the County's formal bid process, Mullinax Ford of Osceola County was selected as the most qualified respondent to enter into a contract with the County for the purpose referenced above; and

WHEREAS, the project is being funded by the Facility Management, Building Operations and Utility Department; and

WHEREAS, said purchase serves a public purpose.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution and such Recitals are adopted as finds of fact.

Section 2. The County Administrator, or his designee, is hereby authorized to award Bid No. 16-09 to Mullinax Ford of Osceola County, and further authorized to execute a purchase order on behalf of the County for the purchase of seven (7) 2016 ½ Ton 4X2 Regular Cab Pickup Trucks, 6 ½' Bed in the amount of \$167,160.00.

Section 3. To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 1 day of December, 2015.

ATTEST: Hunter S. Conrad, Clerk

By: *Pam Halterman*
Deputy Clerk

BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA

By: *Jeb S. Smith*
Jeb S. Smith, Chair

RENDITION DATE 12/3/15



ST. JOHNS COUNTY
PURCHASING DEPARTMENT

500 San Sebastian View
St. Augustine, Florida 32084

INTEROFFICE MEMORANDUM

TO: Jeff Nordsiek, Fleet Maintenance Manager
Mike Dalton, Project Manager (1ea)
Katie Diaz, Building Operations Manager (1ea)
Frank Kenton, Assistant Director of Utility (5ea)

FROM: Leigh Daniels, CPPB, Senior Buyer

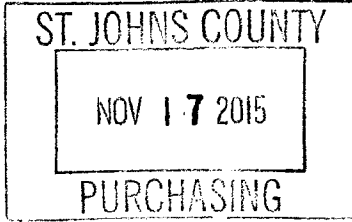
SUBJECT: Transmittal of Bids Received for Bid No. 16-09, Purchase of Seven (7) 2016 1/2 Ton
4X2 Regular Can Pickup Trucks, 6 1/2' Bed
November 4, 2015

Attached are copies of the bid proposals received for the above mentioned along with a copy of the Bid Tabulation Sheet.

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return at your earliest convenience. We will prepare the agenda item and contract.

Please let me know if I can assist your department in any other way.

Fleet Manager Approval [Signature] Date 11-10-15
Department Head Approval C. Kenton
Date 11/16/15
Budget Amount \$120,000
Account Funding Title Capital Vehicles
Funding Charge Code 4409-56415, 4413-56415, 4415-56415
Award to MULLINAX FORD
Award Amount \$167,160.00





ST. JOHNS COUNTY
PURCHASING DEPARTMENT

500 San Sebastian View
St. Augustine, Florida 32084

INTEROFFICE MEMORANDUM

TO: Jeff Nordsiek, Fleet Maintenance Manager
Mike Dalton, Project Manager (1ea)
Katie Diaz, Building Operations Manager (1ea)
Frank Kenton, Assistant Director of Utility (5ea)

FROM: Leigh Daniels, CPPB, Senior Buyer *LD*

SUBJECT: Transmittal of Bids Received for Bid No. 16-09, Purchase of Seven (7) 2016 1/2 Ton
4X2 Regular Can Pickup Trucks, 6 1/2' Bed
November 4, 2015

Attached are copies of the bid proposals received for the above mentioned along with a copy of the Bid Tabulation Sheet.

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return at your earliest convenience. We will prepare the agenda item and contract.

Please let me know if I can assist your department in any other way.

Fleet Manager Approval *[Signature]* Date 11-10-15

Department Head Approval *[Signature]*

Date 11/12/15

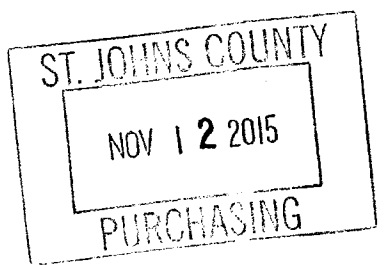
Budget Amount 22,400⁰⁰

Account Funding Title Capital Vehicles

Funding Charge Code 0032-56415

Award to MULLINAX FORD

Award Amount \$167,160.00





ST. JOHNS COUNTY
PURCHASING DEPARTMENT

500 San Sebastian View
St. Augustine, Florida 32084

INTEROFFICE MEMORANDUM

TO: Jeff Nordsiek, Fleet Maintenance Manager
Mike Dalton, Project Manager (1ea)
Katie Diaz, Building Operations Manager (1ea)
Frank Kenton, Assistant Director of Utility (5ea)

FROM: Leigh Daniels, CPPB, Senior Buyer

SUBJECT: Transmittal of Bids Received for Bid No. 16-09, Purchase of Seven (7) 2016 1/2 Ton
4X2 Regular Can Pickup Trucks, 6 1/2' Bed
November 4, 2015

Attached are copies of the bid proposals received for the above mentioned along with a copy of the Bid Tabulation Sheet.

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return at your earliest convenience. We will prepare the agenda item and contract.

Please let me know if I can assist your department in any other way.

Fleet Manager Approval [Signature] Date 11-10-15

Department Head Approval [Signature]

Date 11/16/15

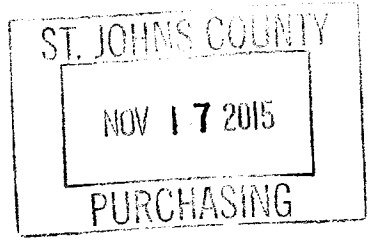
Budget Amount 21,000

Account Funding Title General Fund

Funding Charge Code 0031-56415

Award to MULLINAX FORD

Award Amount \$167,160.00



**ST. JOHNS COUNTY
BID TABULATION**

BID TITLE PURCHASE OF SEVEN (7) 2016 1/2 TON 4X2 REGULAR CAB PICKUP TRUCKS, 6 1/2' BED

ANY BIDDER AFFECTED ADVERSELY BY AN INTENDED DECISION WITH RESPECT TO THE AWARD OF ANY BID, SHALL FILE WITH THE PURCHASING DEPARTMENT FOR ST. JOHNS COUNTY, A WRITTEN NOTICE OF INTENT FILE A PROTEST NOT LATER THAN SEVENTY-TWO (72) HOURS (EXCLUDING SATURDAY, SUNDAY AND LEGAL HOLIDAYS) AFTER THE POSTING OF THE BID TABULATION

OPENED BY
TABULATED BY
VERIFIED BY

LEIGH DANIELS
LEILA HARTLAND

BID NUMBER 16-09

OPENING DATE/TIME November 4, 2015 2:00 PM

FROM UNTIL

POSTING DATE/TIME 11/04/15 3:00 PM

11/09/15 3:00 PM

PROTEST PROCEDURES MAY BE OBTAINED IN THE PURCHASING DEPARTMENT.

PAGE (S) 1 of 1

BIDDERS	TOTAL PACKAGE BID PRICE	UNIT PRICE	MAKE/MODEL	DELIVERY DATE			
BECK FORD LINCOLN	\$170,856.00	\$24,408.00	FORD F150	April-16			
BARTOW FORD COMPANY	\$173,026.00	\$24,718.00	FORD F150	90-140 DAYS			
HUB CITY	\$173,593.00	\$24,799.00	FORD F150	90-120 DAYS			
MULLINAX FORD	\$167,160.00	\$23,880.00	FORD F150	90-120 DAYS			

BID AWARD DATE - _____

BID NO: 16-09

**ST. JOHNS COUNTY, FLORIDA
OFFICIAL TOTAL BID FORM**

TO: THE BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA

DATE: Nov 2, 2015

-BID PROPOSAL-

If awarded a Purchase Order on the basis of this proposal, the undersigned pledges to provide the equipment as specified in the Bid Proposal and County Specifications barring delays due to strikes, fires, transportation difficulties or other causes beyond the control of the undersigned.

The undersigned declares that the statements and representations made in this proposal are true in every respect and that the said proposal is in all respects fair and made without collusion or fraud, and that no member of the County Board, or any other agent or employee of the County, directly or indirectly, is interested in this proposal or in any profits expected to accrue therefrom.

The following proposal is presented:

FOR: **PURCHASE OF SEVEN (7) 2016 ½ TON 4X2 REGULAR CAB PICKUP TRUCK,
6 ½' BED, PER ATTACHED SPECIFICATIONS:**

TOTAL PACKAGE BID \$ 167,160.00 (SD)
(Cost of Seven Units)

UNIT PRICE \$ 23,880.00 (S)

MAKE/MODEL FORD F-150

DELIVERY DATE: 90-120 DAYS APO

**Bid No: 16-09 Official Total Bid Form for the Purchase of Seven (7) 2016 ½ Ton 4X2
Regular Cab Pickup Trucks, 6 ½' Bed**

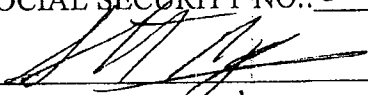
I certify that the equipment presented in the above proposal meets or exceeds the County specifications and that I, the undersigned bidder, declare that I have carefully examined the specifications, terms and conditions of this bid and I am thoroughly familiar with it's provisions and quality and type of coverage called for and bid herein. The undersigned further declares that he has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidder or parties to a bid whatsoever for any fraudulent purpose.

COMPANY: Mullinax Ford of Osceola County

ADDRESS: 1810 E Irlo Bronson Memorial Hwy
Kissimmee FL 34744

MINORITY OR WOMAN OWNED BUSINESS: _____

FEDERAL ID NO. OR SOCIAL SECURITY NO.: 26-2752759

SIGNATURE: 

STUART MIZRAHI
(Typed or Printed Signature)

TITLE: Fleet Mgr.

DATE: 11-2-15

TELEPHONE NO.: 407-846-6000

FAX NO.: 407-705-1599

EMAIL ADDRESS: SMIZRAHI@MULLINAXFORD.COM

**Bid No: 16-09 Official Total Bid Form for the Purchase of Seven (7) 2016 ½ Ton 4X2
Regular Cab Pickup Truck, 6 ½' Bed**

Remarks to Bidder:

Bids must be submitted in **TRIPLICATE!** Bids must be placed in an envelope, sealed and plainly marked **SEALED BID NO. 16-09, PURCHASE OF SEVEN (7) 2016 ½ TON 4X2 REGULAR CAB PICKUP TRUCK, 6 ½' BED**

The company name must be indicated on the envelope, also.

All bids must be signed manually by a responsible officer of your company in ink or indelible pencil.

If there are any exceptions to the bid proposal or specifications, please state here or on attached sheet.

Attachment "A" affidavit must be completed and attached to bid proposal.

St. Johns County reserves the right to accept or reject any or all bids/proposals, waive minor formalities, and to award the bid/proposal that best serves the interests of St. Johns County. St. Johns County also reserves the right to award the base bid and any alternate bids in any combination that best suits the needs of the County.

ATTACHMENT "A"

ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS

AFFIDAVIT

TO: ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS
ST. AUGUSTINE, FLORIDA

At the time the proposal is submitted, the Bidder shall attach to his bid a sworn statement.

The sworn statement shall be an affidavit in the following form, executed by an officer of the firm, association or corporation submitting the proposal and shall be sworn to before a person who is authorized by law to administer oaths.

STATE OF Florida COUNTY OF Osceola. Before me, the undersigned authority, personally appeared STUART MIZRAHI who, being duly sworn, deposes and says he is Fleet Mgr (Title) of Millmax Ford of Osceola Co (Firm) the bidder submitting the attached proposal for the services covered by the bid documents for Bid No: 16-09, Purchase of Seven (7) 2016 1/2 Ton 4X2 Regular Cab Pickup Trucks, 6 1/2' Bed St. Johns County.

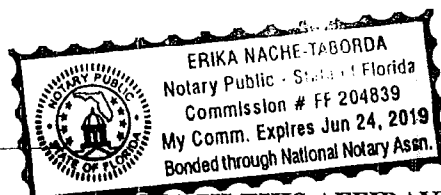
The affiant further states that no more than one proposal for the above referenced project will be submitted from the individual, his firm or corporation under the same or different name and that such bidder has no financial interest in the firm of another bidder for the same work. That he, his firm, association or corporation has neither directly, nor indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this firm's bid on the above described project. Furthermore, neither the firm nor any of it's officers are debarred from participating in public contract lettings in any other state.

Millmax Ford of Osceola Co
(Bidder)
By [Signature]
Fleet Mgr
(Title)

Sworn and subscribe to before me this 3 day of Nov 2015.

[Signature]
Notary Public

My Commission Expires: 6-24-19



BIDDER ON ALL COUNTY PROJECTS MUST EXECUTE & ATTACH THIS AFFIDAVIT TO EACH BID.

CNGP530

VEHICLE ORDER CONFIRMATION

11/03/15 11:36:25

==>

Dealer: F24405

Page: 1 of 2

2016 F-150

Order No: 9999 Priority: A2 Ord FIN: QE065 Order Type: 5B Price Level: 635
Ord PEP: 100A Cust/Flt Name: ST JOHNS CO PO Number:

		RETAIL			RETAIL
F1C	F150 4X2 R/C	\$26315	52B	SYNC	\$420
	122" WHEELBASE		53A	TRAILER TOW PKG	495
YZ	OXFORD WHITE			23 GAL TANK	
A	VINYL 40/20/40	NC	67T	TRL BRAKE CONTR	275
G	GRAY INTERIOR		68G	CNG/PROPANE PAC	315
100A	EQUIP GRP		85A	POWER EQUIP GRP	970
	.XL SERIES		86A	XL CHROME PKG	775
99F	5.0L V8 FFV ENG	1595			
446	ELEC 6-SPE AUTO			TOTAL BASE AND OPTIONS	33345
	.245/70R-17 A/S			XL BASE DISCT PEG & TT (500)	
XL9	3.55 ELEC LOCK	470		TOTAL	32845
	6200# GVWR			*THIS IS NOT AN INVOICE*	
18B	BLK PLAT BDS	250		* MORE ORDER INFO NEXT PAGE *	
	SELECTSHIFT			F8=Next	
50S	CRUISE CONTROL	225			

CNGP530

VEHICLE ORDER CONFIRMATION

11/03/15 11:36:39

==>

Dealer: F24405

Page: 2 of 2

2016 F-150

Order No: 9999 Priority: A2 Ord FIN: QE065 Order Type: 5B Price Level: 635
Ord PEP: 100A Cust/Flt Name: ST JOHNS CO PO Number:

		RETAIL			RETAIL
	.CHROME BUMPERS			*THIS IS NOT AN INVOICE*	
	.FOG LAMPS				
	.17" SILVER ALUM				
942	DAY RUN LIGHTS	45			
	FLEX FUEL				
	SP DLR ACCT ADJ				
	SP FLT ACCT CR				
	FUEL CHARGE				
B4A	NET INV FLT OPT	NC			
	PRICED DORA	NC			
	DEST AND DELIV	1195			

TOTAL BASE AND OPTIONS 33345
XL BASE DISCT PEG & TT (500)
TOTAL 32845

F7=Prev
F3/F12=Veh Ord Menu

F1=Help F2=Return to Order
F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QD08226

fmcdealr@KISS129

Nov 3, 2015 11:36:40 AM

BID NO: 16-09

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be accepted until **2:00 P.M.** on **November 4, 2015** by Leigh Daniels, CPPB, Senior Buyer, St. Johns County Purchasing Department, 500 San Sebastian View, St. Augustine, Florida 32084, (904) 209-0154, for **Purchase of Seven (7) 2016 ½ Ton 4X2 Regular Cab Pickup Truck, 6 ½' Bed.** Bids will be opened promptly after the 2:00 p.m. deadline. **Note:** Bids delivered or received in the Purchasing Department after the 2:00 P.M. deadline shall not be given consideration and shall be returned to the sender unopened.

Any and all procurement questions shall be directed to Leigh Daniels, CPPB, Senior Buyer, St. Johns County Purchasing, phone number (904) 209-0154 or email ldaniels@sjcfl.us . The deadline for all questions shall be no later than 4:00 p.m., Monday, October 26, 2015.

Package request forms are available on DemandStar.com and requesting Document # 16-09. Additionally, document orders may be facilitated through Onvia DemandStar, Inc. For technical assistance with this Website please contact Onvia Supplier Services at 1-800-711-1712. A link to Onvia DemandStar is also available through the St. Johns County Website at www.sjcfl.us/BCC/Purchasing/Open_Bids.aspx. Check the County's site for download availability and any applicable fees. Vendors registered with Onvia DemandStar.com may visit www.demandstar.com to electronically download some documents.

Vendors shall not contact, lobby, or otherwise communicate with any St. Johns County employee, including any member of the Board of County Commissioners, other than the above referenced individual from the point of advertisement of the Bid until contract(s) are executed by all parties, per St. Johns County Purchasing Code 304.6.5 "Procedures Concerning Lobbying". According to St. Johns County policy, any such communication shall disqualify the vendor, contractor, or consultant from responding to the subject invitation to bid, request for quote, request for proposal, invitation to negotiate, or request for qualifications.

St. Johns County reserves the right to accept or reject any or all bids/proposals, waive minor formalities, and to award the bid/proposal that best serves the interests of St. Johns County. St. Johns County also reserves the right to award the base bid and any alternate bids in any combination that best suits the needs of the County.

BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA
GEORGE LAREAU, CLERK

BY: _____
DEPUTY CLERK

ST. JOHNS COUNTY
PURCHASING DEPARTMENT

INSTRUCTIONS TO BIDDERS

These instructions will bind bidders to terms and conditions herein set forth, except as specifically qualified in special bid contract terms issued with any individual bid.

1. The following criteria are used in determining low responsible bidder:
 - A. The ability, capacity and skill of bidder to perform required service.
 - B. Whether bidder can perform service promptly or within specified time.
 - C. The character, integrity; reputation, judgement, experience and efficiency of bidder.
 - D. The performance of previous contracts with St. Johns County.
 - E. The suitability of equipment of material for county use.
 - F. The ability of bidder to provide future maintenance and parts service.
2. Payment terms are net thirty (30) days unless otherwise specified. Favorable terms, discounts may be offered and will be considered in determining low bids if they are deemed by the Purchasing Department advantageous to the County.
3. All bids should be tabulated, totaled and checked for accuracy. Unit price will prevail in case of errors.
4. All requested information should be included in the bid envelope or your bid may not receive full consideration.
5. If anything of the bid request is not clear, you should contact the Purchasing Department immediately.
6. A bidder's list is available at the Purchasing Office.
7. Quote all prices F.O.B. (Free On Board), our warehouse or as specified in bid documents.
8. Each proposal shall be clearly marked on the outside of the envelope with the following:
 - A. Sealed Bid Number
 - B. Name of Item Being Bid in Full
 - C. Vendor name and address
9. No Responsibility will attach to any County representative or employee for the premature opening of bid not properly addressed or identified.
10. If only one (1) bid is received, the bid may be rejected and re-advertised.
11. Bids received late will not be accepted and the County will not be responsible for late mail delivery. However, should a bid be misplaced by the County and found later, will be considered.
12. Telephone and facsimile bid will not be acceptable in formal Sealed Bids openings.
13. Any bidder may request and shall receive a receipt showing the day and hour any bid is delivered to the appropriate office of the County from the personnel thereof.
14. All bidders must be recognized dealers in the materials of equipment specified and be qualified to advise in their application or use. A bidder may at any time be requested to satisfy the Purchasing Office and the County Administrator that he has the requisite organization, capital, plant, stock, ability and experience to satisfactorily execute the contract in accordance with the provisions of the contract in which he is interested.
15. Any alterations, erasures, additions or omissions of required information or any changes of specifications or bidding schedule is done at risk of the bidder. Any bid will be rejected that has a substantial variation. For example, a variation that affects the price, quality or delivery date (when delivery is required by a specific time).
16. When requested, samples will be furnished to the County free of expense, properly marked for identifications and accompanied by a list where there is more than one (1) sample. The County reserves the right to mutilate or destroy any sample submitted whenever it may be to the interest of the County to do so for the purpose of testing.
17. The County will reject any material, supplies or equipment that do not meet the specifications, even though the bidder lists the trade names or names of such material on the bid or price quotation form.
18. The unauthorized use of patented articles is done entirely at the risk of the successful bidder.

19. The ESTIMATED QUANTITY given in the specifications of advertisements is for the purpose of bidding ONLY. The County may purchase more or less than the estimated quantity and the vendor must not assume that such estimated quantity is part of the contract.
20. Only the latest model equipment, as evidenced by the manufacturer's current published literature will be considered. Obsolete models of equipment not in production will not be acceptable. The equipment shall be composed of new parts and materials. Any unit containing used parts or having seen any service other than the necessary tests will be rejected. In addition to the equipment specifically called for in the specification, all equipment catalogued by the manufacturer as standard or required by the State of Florida shall be furnished with the equipment. Where required by the State of Florida Motor Vehicle Code, vehicles shall be inspected and bear the latest inspection sticker of the Florida Department of Revenue.
21. The successful bidder on motor vehicle equipment shall be required to furnish with the delivery of the vehicle a certificate of origin and any other appropriate documentation as required by the Florida Motor Vehicle Department.
22. Prospective bidders are required to examine the location of the proposed work or delivery and determine, in their own way, the difficulties, which are likely to be encountered in the prosecution of the same.
23. All materials, equipment and supplies shall be subjected to rigid inspection under the immediate supervision of the Purchasing Department, its designee and/or the department to which they are delivered. If defective material, equipment or supplies are discovered, the vendor shall remove or make good such material, equipment or supplies without extra compensation. It is expressly understood and agreed that the inspection of materials by the County will in no way lessen the responsibility of the vendor or release him from his obligation to perform and deliver to the County sound and satisfactory materials, equipment or supplies. The vendor agrees to pay the costs of all test upon defective material, equipment or supplies or allow the cost to be deducted from any monies due him from the County.
24. Unless otherwise specified, the County reserves the right to award each item separately or on a lump sum basis, whichever is in the best interest of the County.
25. A contract may not be awarded to any corporation, firm or individual who is, from any cause, in arrears to the County or who has failed in former contracts with the County.
26. Reasonable grounds for supposing that any bidder is interested in more than one proposal for the same item will be considered sufficient cause for rejection of all proposals in which he is interested.
27. Submitting a proposal when the bidder intends to sublet the contract may be a cause for rejection of bids or cancellation of the contract by the County Administrator.
28. The County reserves the right to reject any or all bids or quotations, to waive any minor discrepancies in the bids for all bidders equally when deemed to be in the best interest of the County and to purchase any part, all or none of the materials, supplies or equipment specified.
29. Failure of the bidder to sign the bid or have the signature of any authorized representative or agent on the bid proposal in the space provided may be cause for rejection of the bid. Signature must be written in ink or indelible pencil. Typewritten or printed signatures will not be acceptable.
30. Any bidder may withdraw his bid at any time BEFORE the time set of opening of the bids. A bid may be withdrawn AFTER the bids are opened only with permission of the Purchasing Agent.
31. It is mutually understood and agreed that, if at any time, the Purchasing Department or designee shall be of the opinion that the contract, or any part thereof, is unnecessarily delayed or that the rate of progress or delivery is unsatisfactory or that the contractor is willfully violating any of the condition or covenants of the agreement or is executing the same in bad faith, the Purchasing Agent or his designee shall have the power to notify the aforesaid contractor of the nature of the complaint. Notification shall constitute delivery of notice or letter to address given in proposal. If after three (3) working days of notification, the conditions are not corrected to the satisfaction of the Purchasing Agent, he shall thereupon have the power to take whatever action he may deem necessary to complete the work or delivery herein described, or any part thereof, and the expense thereof, so charged, shall be deducted from any paid by the County out of such monies as may become due to the said contractor, under and by virtue of this agreement. In case such expense shall exceed the last said sum, then and in that event, the bondsman or the

contractor, his executors, administrators, successors or assigns, shall pay the amounts of such excess to the County on notice by the Purchasing Department or his designee of the excess due.

32. Any complaint from bidders relative to the invitation to bid or any attached specifications shall be made prior to the time of opening bids, otherwise, the bidder waives any such complaint.
33. A vendor writing specifications for the County may not be allowed to bid on that project.
34. Contracts may be canceled by the County with or without cause on thirty (30) days advance written notice.
35. Any bidder affected adversely by an intended decision with respect to the award of any bid, shall file with the Purchasing Department for St. Johns County, a written notice of intent to file a protest not later than seventy-two (72) hours (excluding Saturday, Sunday and legal holidays) after the posting of the bid tabulation. Protest procedures may be obtained in the Purchasing Department.
36. Vendors shall not contact, lobby, or otherwise communicate with any St. Johns County employee, including any member of the Board of County Commissioners, other than the above referenced individual from the point of advertisement of the Bid until contract(s) are executed by all parties, per St. Johns County Purchasing Code 304.6.5 "Procedures Concerning Lobbying". According to St. Johns County policy, any such communication shall disqualify the vendor, contractor, or consultant from responding to the subject invitation to bid, request for quote, request for proposal, invitation to negotiate, or request for qualifications.

BID NO: 16-09

**ST. JOHNS COUNTY, FLORIDA
OFFICIAL TOTAL BID FORM**

TO: THE BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA

DATE: _____, 2015

-BID PROPOSAL-

If awarded a Purchase Order on the basis of this proposal, the undersigned pledges to provide the equipment as specified in the Bid Proposal and County Specifications barring delays due to strikes, fires, transportation difficulties or other causes beyond the control of the undersigned.

The undersigned declares that the statements and representations made in this proposal are true in every respect and that the said proposal is in all respects fair and made without collusion or fraud, and that no member of the County Board, or any other agent or employee of the County, directly or indirectly, is interested in this proposal or in any profits expected to accrue therefrom.

The following proposal is presented:

FOR: **PURCHASE OF SEVEN (7) 2016 ½ TON 4X2 REGULAR CAB PICKUP TRUCK,
6 ½' BED, PER ATTACHED SPECIFICATIONS:**

TOTAL PACKAGE BID \$ _____
(Cost of Seven Units)

UNIT PRICE \$ _____

MAKE/MODEL _____

DELIVERY DATE: _____

**Bid No: 16-09 Official Total Bid Form for the Purchase of Seven (7) 2016 ½ Ton 4X2
Regular Cab Pickup Trucks, 6 ½' Bed**

I certify that the equipment presented in the above proposal meets or exceeds the County specifications and that I, the undersigned bidder, declare that I have carefully examined the specifications, terms and conditions of this bid and I am thoroughly familiar with it's provisions and quality and type of coverage called for and bid herein. The undersigned further declares that he has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidder or parties to a bid whatsoever for any fraudulent purpose.

COMPANY: _____

ADDRESS: _____

MINORITY OR WOMAN OWNED BUSINESS: _____

FEDERAL ID NO. OR SOCIAL SECURITY NO.: _____

SIGNATURE: _____

(Typed or Printed Signature)

TITLE: _____

DATE: _____

TELEPHONE NO.: _____

FAX NO.: _____

EMAIL ADDRESS: _____

**Bid No: 16-09 Official Total Bid Form for the Purchase of Seven (7) 2016 ½ Ton 4X2
Regular Cab Pickup Truck, 6 ½' Bed**

Remarks to Bidder:

Bids must be submitted in **TRIPPLICATE!** Bids must be placed in an envelope, sealed and plainly marked SEALED BID NO. **16-09, PURCHASE OF SEVEN (7) 2016 ½ TON 4X2 REGULAR CAB PICKUP TRUCK, 6 ½' BED**

The company name must be indicated on the envelope, also.

All bids must be signed manually by a responsible officer of your company in ink or indelible pencil.

If there are any exceptions to the bid proposal or specifications, please state here or on attached sheet.

Attachment "A" affidavit must be completed and attached to bid proposal.

St. Johns County reserves the right to accept or reject any or all bids/proposals, waive minor formalities, and to award the bid/proposal that best serves the interests of St. Johns County. St. Johns County also reserves the right to award the base bid and any alternate bids in any combination that best suits the needs of the County.

ATTACHMENT "A"

ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS

AFFIDAVIT

TO: ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS
ST. AUGUSTINE, FLORIDA

At the time the proposal is submitted, the Bidder shall attach to his bid a sworn statement.

The sworn statement shall be an affidavit in the following form, executed by an officer of the firm, association or corporation submitting the proposal and shall be sworn to before a person who is authorized by law to administer oaths.

STATE OF _____ COUNTY OF _____. Before me, the undersigned authority, personally appeared _____ who, being duly sworn, deposes and says he is _____ (Title) of _____ (Firm) the bidder submitting the attached proposal for the services covered by the bid documents for Bid No: 16-09, Purchase of Seven (7) 2016 1/2 Ton 4X2 Regular Cab Pickup Trucks, 6 1/2' Bed St. Johns County.

The affiant further states that no more than one proposal for the above referenced project will be submitted from the individual, his firm or corporation under the same or different name and that such bidder has no financial interest in the firm of another bidder for the same work. That he, his firm, association or corporation has neither directly, nor indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this firm's bid on the above described project. Furthermore, neither the firm nor any of it's officers are debarred from participating in public contract lettings in any other state.

(Bidder)

By _____

(Title)

Sworn and subscribe to before me this _____ day of _____ 2015.

Notary Public

My Commission Expires: _____

BIDDER ON ALL COUNTY PROJECTS MUST EXECUTE & ATTACH THIS AFFIDAVIT TO EACH BID.

Bid No. 16-09

SPECIFICATIONS

**THE BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

MINIMUM SPECIFICATIONS

**FOR: SEVEN (7) 2016 ½ TON 4X2 REGULAR CAB PICKUP TRUCK, 6 ½' BED,
TO MEET MANUFACTURER'S BASIC PRODUCTION MODEL
STANDARDS, EQUIPPED WITH ALL STANDARD EQUIPMENT LISTED
IN THE MANUFACTURER'S LITERATURE IF NOT LISTED IN
SPECIFICATIONS BELOW:**

**CHRYSLER, FORD, GENERAL MOTORS OR APPROVED EQUIVALENT
ALL ITEMS FACTORY INSTALLED UNLESS OTHERWISE INDICATED**

1. ENGINE

- a. Manufacturer's standard 8 cylinder engine with **CNG GASEOUS PREP PACKAGE**.
- b. Manufacturer's standard alternator.
- c. Manufacturer's standard battery.
- d. Manufacturer's standard cooling system.

2. TRANSMISSION

- a. Manufacturer's standard automatic 6 speed transmission with overdrive with auxiliary transmission cooler .
- b. Manufacturer's minimum axle ratio for specified engine and transmission combination.
- c. Limited slip differential.

3. PERFORMANCE ITEMS

- a. Manufacturer's standard power steering.
- b. Manufacturer's standard gauges.
- c. Manufacture's standard front and rear shocks

4. COMFORT ITEMS

- a. Manufacturer's standard air conditioning with R134A system.
- b. Manufacturer's standard tinted glass all around.
- c. Window film; Huper Optik Extreme 35 or St. Johns County approved equivalent on glass all around except windshield shall have 4" strip on the upper edge.
- d. Manufacturer's standard AM/FM stereo radio with hands-free bluetooth capabilities.
- e. Manufacturer's tilt steering with cruise control.
- f. Manufacturer's power windows and door locks with remote keyless entry.
- g. Heavy-duty rubber floor covering instead of carpet.
- h. Manufacture's standard vinyl seating for three (3). (grey)
- i. Keys: Three (3) per vehicle, single key locking system.

Bid No: 16-09

5. BRAKES

- a. Four wheel disc with anti-lock brake ABS system.

6. SAFETY ITEMS

- a. Mirrors, dual outside, single inside rear view.
- b. Interior dome light(s), with left and right door activated switches.
- c. Manufacturer's standard air bags.
- d. Daytime running lights.
- e. OEM running boards for safe ingress and egress.

7. TIRES AND WHEELS

- a. Conventional spare tire and rim.
- b. Jack with handle and lug wrench.

8. CHASSIS, FRAME, CAB

- a. Manufacturer's standard fuel tank. (Minimum 23 gallons)
- b. Manufacture's chrome front bumper and rear step bumper.
- c. Trailer tow package minimum 5,000 lb. trailer hitch receiver with a 2" ball to include heavy-duty flashers, 7 wire trailer harness and trailer brake controller with Tow Command.
- d. Manufacturer's standard white paint.
- e. Spray in bed liner; Line X or Rhino. Dealer must provide at delivery warranty certificate.
- f. Undercoating.
- g. Temporary Tag

9. CONDITIONS

In addition to equipment specified, vehicle shall be equipped with all standard equipment as specified by the manufacturer for this model and shall comply with all EPA Emission Standards and all Motor Vehicle Safety Standards as established by the U.S. Department of Transportation regarding the manufacture of motor vehicles.

The successful bidder shall be responsible for delivering vehicles that are properly serviced, clean and in first class operating condition. Pre-delivery service, at a minimum, shall include the following:

- a. Complete lubrication.
- b. Check all fluid levels to assure proper fill.
- c. Adjustment of engine to proper operating condition.
- d. Inflate tires to proper pressure.
- e. Check to assure proper operation of all accessories, gauges, lights, and mechanical features.
- f. Focusing of headlights.
- g. Cleaning of vehicles, if necessary, and removal of all unnecessary tags, stickers, papers, etc.

DO NOT remove window price sticker or supplied line sheet.

Bid No: 16-09

TERMS: Net 30 Days

DELIVERY: F.O.B. St. Johns County Fleet Maintenance
2740 Industry Center Road
St. Augustine, FL 32084

All paperwork must be with vehicle at the time of delivery such as Certificate of Origin for a Vehicle (MSO), Florida Department of Highway Safety and Motor Vehicles Application for Certificate of Title with/without Registration, Invoice, Odometer Disclosure Statement, Temporary Tag, etc.

St. Johns County reserves the right to accept or reject any or all bids, waive minor formalities, and to award the bid that best serves the interests of St. Johns County. St. Johns County also reserves the right to award the base bid and any option items in any combination that best suits the needs of the County.