

RESOLUTION NO. 2015 - 362

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO PURCHASE AND TO EXECUTE A PURCHASE ORDER FOR ELECTRONIC PODIUM PRESENTATION SYSTEMS

RECITALS

WHEREAS, the County desires to enter into a contract with CCS Presenting Better Solutions Inc. to purchase Electronic Podium Presentation Systems for use in courtrooms 228, 351 and 355 of Richard O. Watson Judicial Center; and

WHEREAS, through the County's procurement policy , CCS Presenting Better Solutions Inc. was selected as the single source most qualified respondent to provide the equipment referenced above at a price of \$201,131.60; and

WHEREAS, purchase of the equipment is being funded by the Court Administration Department; and

WHEREAS, the County finds purchasing the equipment serves a public purpose.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, as follows:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution and such Recitals are adopted as finds of fact.

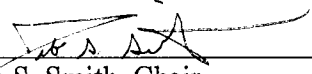
Section 2. The County Administrator, or designee, is hereby authorized to purchase Electronic Podium Presentation Systems from CCS Presenting Better Solutions Inc.

Section 3. The County Administrator, or designee, is further authorized to execute A Purchase Order with CCS Presenting Better Solutions Inc. on behalf of the County for the purchase of Electronic Podium Presentation Systems in the amount of \$201,131.60.


Section 4. To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 1 day of December, 2015.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

By: 
Jeb S. Smith, Chair

ATTEST: Hunter S. Conrad, Clerk

By: 
Deputy Clerk

RENDITION DATE 12/3/15





Scope of Work

Created For:

St Johns County Courthouse

CRs 228, 351, and 355 Audio Visual Installation Budget

11/11/15

Prepared by: Dan Phillips

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Company Profile

In operation since 1991, CCS Presentation Systems, Inc. has expanded from a single sales representative into one of the world's largest dealers of visual communications technology. With offices across the nation, CCS has emerged as a preferred supplier of professional audiovisual systems to commercial, government and educational markets.

With CCS, you can expect a presentation system that's tailored to your unique application and requirements. We will take the time for a detailed analysis that will match equipment and systems to real world situations. CCS is committed to providing solutions that meet your specifications.

The dynamic partnerships we enjoy within the A/V equipment industry allow us to support today's finest equipment in every imaginable environment. CCS designs, programs, builds, installs, and services each system - from the simplest solution to the most sophisticated multimedia and video conferencing integration.

Our wide array of services and solutions include:

- o Integration – Our expertise lies in planning, designing and integrating systems into facilities such as board rooms, conference rooms, training centers, educational facilities, marketing centers, and command/control centers. Our staff interfaces throughout every project with architects, consultants, facilities managers, IT staff, and corporate management.
- o Customized Systems – With CCS, you can expect a presentation system that's tailored to your unique application. We design, program, build, install, and service each system – from the simplest solution to the most sophisticated multimedia and video conferencing integration.
- o Turnkey Installation Services – Our technicians can install your equipment in the most demanding of environments from projectors and screens to control systems and more.
- o Maintenance Agreements – We offer standard 1, 2 or 3 year maintenance agreements with new system installations or we can custom tailor an agreement to fit your specific requirements.
- o Video Conferencing & Distance Learning – Having become a necessary part of the presentation and communication capabilities of any efficient organization, corporate or educational, CCS has worked with the leading providers to help raise the bar.

Take advantage of the buying power of one of the world's largest dealers as you plan your systems architecture. CCS can serve as your consultant in suggesting and reviewing products for the optimum balance of price and performance. When you purchase presentation technology from CCS you're also making an investment in your peace of mind.

Purpose of this Document

The primary reason for the development of this project scope is to ensure that CCS is proposing the level of functionality your organization requires for the installation of equipment in your facility. This document is proprietary, and may not be reproduced for distribution without the written consent of CCS Presentation Systems.

Lead Times

Lead times can vary greatly depending on the size of the project, the products to be installed, available labor resources and access to the work site. The materials required for a project are ordered after we receive your order and typically arrive within 2 to 3 weeks; custom products often take longer. Average lead time for project completion using standard product is 6 to 8 weeks. Please let us know your project completion requirements so we can assemble a suitable timeline.

System Narrative

CCS will provide and install a turnkey audio visual system into the following courtrooms:

228

351

355

CCS will provide and install in each of the 3 rooms the following new audio visual equipment.

- (2) 90" 1920 x 1080 HD Flat Panels
- (1) new presentation podium with laptop connections (VGA and HDMI), DVD Player, gooseneck microphone, local monitor, and touch panel control
- All necessary components to provide full routing control of all video and audio signals via the provided touch panels
- Preview and "Kill Content" feature for the Judges
- Touch panel control for the Judges including source select, volume control, display power, white noise (Sidebar), and content publishing
- (9) gooseneck microphones
- 8 Ceiling Speakers (355 only) The speakers in 228 and 351 to remain.
- Audio DSP with proper amplification and programming
- Audio feed to Owner furnished court recording system
- UPS System
- All installation, programming, and testing

1. This system will *not* have any assisted listening included
2. This system will *not* have any media or broadcast connections
3. This system will *not* have any cameras Included
4. This system will be HDMI capable
5. There will *not* be any Gallery or Jury rail monitors included
6. This system does *not* include any wireless microphones
7. This system will include a custom podium in each room with an integrated touch panel, wire management system, and a local monitor.
8. All audio from the courtrooms will continue to be sent to the CourtSmart recorders
9. The existing "sound system" at the jury rails (with wall mounted speakers and volume attenuator) will be disconnected and unusable at the completion of the installation. However, CCS will not uninstall this equipment.
10. CCS will uninstall the any existing projection screens.
11. The White noise generator and speaker (over the jury deliberation room) will be left as is, however, once installation is complete, the judge will be able to activate white noise from his touch panel.
12. St Johns County Courthouse will need to provide (at least) a single outlet in the floor at the location of each podium. A duplex would be preferred.
13. CCS requests a progressive Invoicing process. In other words, providing an invoice every 30 days for work completed and/or equipment received.

Owner Furnished Equipment

CCS Presentation Systems does not warrant either directly or indirectly the functionality or serviceability of any equipment not sold directly through CCS. Any estimates made that reference OFE are made with the client's assurance that the equipment is functional and meets the standards as required by the entire system that is being implemented. Delays in the availability of OFE equipment may result in additional costs due to resulting inefficiencies in labor deployment.

Unless stated otherwise, CCS will not perform any work in the setup, maintenance or integration of OFE equipment. CCS is not responsible for issues arising from the integration of CCS equipment with information systems such as security, software integration, data access or any other issue involving such integration.

Warranties and Maintenance

Unless stated otherwise, CCS Presentation Systems includes a 90 day installation warranty with no recurring preventive maintenance. An installation warranty covers the work performed to deliver, assemble and install system components and should not be confused with equipment warranties. Manufacturers' equipment warranties typically address only the repair and/or replacement of their products during their stated warranty period. The labor to uninstall and reinstall system components plus any associated shipping costs are covered by an installation warranty or maintenance agreement.

The installation warranty covers:

- On site labor to diagnose and resolve system failures.
 - On site response time within 16 business hours
 - Service calls are to take place during our regular business hours (M-F, 8-5) unless special arrangements have been made in advance.
 - Work that must be performed during off hours may incur additional charges.
- Transportation and shipping charges for parts and equipment.
 - Optional expedited shipping may incur additional charges.
 - Owner-furnished equipment and/or equipment not covered by factory warranty may incur additional charges.

The installation warranty excludes:

- Repairs for system failures that were caused by abnormal conditions including:
 - lightning strike, fire, flood, earthquake, tornado, or any other acts of nature
 - obvious abuse, misuse, or negligence
 - failures caused by structural, mechanical, electrical, plumbing or other devices or systems not installed or maintained by CCS
- Replacement costs for consumable parts such as lamps, filters and batteries
- Changes to control system or other software programming that constitute a change in scope from the customer approved design.
- Repairs to owner-furnished equipment and/or equipment not covered by factory warranty

Statement of Performance

This statement of performance is intended to provide you with our working standards and expectations while planning and installing your system.

Customer Responsibilities:

- o Reasonable access to the installation site and suitable secure space for the storage of equipment before installation if required.
- o Electrical infrastructure to provide power to equipment.
- o Quality of electrical power. *Examples of possible issues include power fluctuations, surges, spikes, electrical noise and ground loops.*
- o Conduits and cable pathways which require modifications to structure such as core drilling
- o Quality of environment. *CCS will advise you of any unsatisfactory operating condition due to temperature, humidity, ventilation, mechanical structure or other safety concern.*
- o Voice/data cabling and the configuration of associated network and communications systems
- o Millwork and furniture modifications such as holes for specialty boxes installed in tables.
- o Structural modifications including reinforcement to support equipment loads, painting and resurfacing. *The most common modifications include wood backing in walls and repairs made to gypsum and lay-in tile ceilings. Also includes relocation of other building components such as HVAC and plumbing.*
- o Quality of mechanical systems that may adversely affect the performance of an audiovisual system due to excess noise and/or vibration. *Excess vibration may affect devices we mount to structure, the most common being a projector which may exhibit motion in the displayed image. Excess noise competes with the sound we want to hear and can be especially troublesome for teleconferencing systems using microphones. If we encounter any noise and vibration problems, CCS will work with the owner to propose a solution.*

CCS Responsibilities:

- o CCS will install all equipment in accordance with the manufacturers' specifications, national and local regulation ordinances and codes, including all OSHA guidelines.
- o Unless other arrangements have been made, on site work will be performed during the normal working hours of Monday through Friday, between 8:00AM and 5:00PM, except for recognized holidays. Additional charges may apply if work must be completed outside normal business hours.
- o CCS will run and terminate all low voltage cables and wires associated with AV equipment
- o CCS staff will maintain a clean and safe work environment. All unused materials, containers, tools and equipment will be removed whenever possible. CCS will take precautions to protect all floors, walls, windows and other surfaces from stains, marring or other damage.
- o CCS will provide all operation manuals and warranty documents.
- o CCS will acquire, assemble, deliver and test all specified equipment and components to provide a fully functional system.
- o CCS will provide basic training on system usage and features to your staff immediately following completion of the installation.

Acceptance

This statement of acceptance is intended to secure proof that the customer is familiar with the CCS terms and conditions of this proposal, as contained herein.

Pricing Summary

Total \$201,131.60

Payment Terms*

Progress Involving every 30 days from date of contract preferred

ACCEPTED BY: St Johns County Courthouse

Signature: _____

Name: _____

Title: _____

Date: _____