

RESOLUTION 2015- 381

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS AND CONDITIONS OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE NORTH FLORIDA TRANSPORTATION PLANNING ORGANIZATION AND THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA TO FUND AND COMPLETE A MAJOR UPDATE OF THE ST. JOHNS COUNTY TRANSIT DEVELOPMENT PLAN

WHEREAS, St. Johns County is required to complete a major update of its Transit Development Plan (TDP); and

WHEREAS, the plan is required by the Florida Department of Transportation (FDOT) to receive public transportation funding from FDOT; and

WHEREAS, the cost of updating the TDP will be \$100,000; and

WHEREAS, the update will be done by the North Florida Transportation Planning Organization (TPO) general planning consultant, England Thims and Miller (ETM); and

WHEREAS, the North Florida TPO will provide a total of \$29,122 from the Unified Planning Work Program (UPWP) for this project; and

WHEREAS, St. Johns County will provide a total of \$70,122 for this project from Federal Transit Administration grants; and

WHEREAS, both the TPO and the County seek to enter into this Memorandum of Understanding in order to set forth duties and requirements of each party; and

WHEREAS, a copy of the Memorandum of Understanding between the TPO and the County has been attached and incorporated as a part of this Resolution; and

WHEREAS, the County has determined that by entering into, and agreeing to the terms and conditions of the Memorandum of Understanding, the overall interest of the County will be served.

NOW, THEREFORE, BE IT RESOLVED BY THE ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS THAT:

1. The above recitals are incorporated into the body of this resolution, and such recitals are adopted as findings of fact.

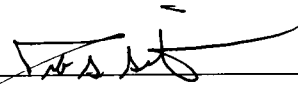
2. The Board of County Commissioners approves the terms and conditions of the Memorandum of Understanding between the North Florida Transportation Planning Organization and the Board of County Commissioners of St. Johns County, Florida, in order to fund and complete a major update of the St. Johns County Transit Development Plan, and authorizes the County Administrator, or designee, to execute the Memorandum of Understanding on behalf of the County.

3. To the extent that there are typographical or administrative errors that do not change the tenor, or concept of this resolution, then this resolution may be revised without subsequent approval of the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, State of Florida, this 15th day of December 2015.

BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY FLORIDA

By: _____



Jeb S. Smith, Chair

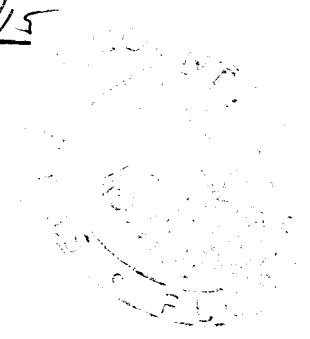
ATTEST: Hunter S. Conrad, Clerk

By: _____



Deputy Clerk

RENDITION DATE 12/17/15



Memorandum of Understanding

Between the North Florida Transportation Planning Organization and the Board of County Commissioners of St. Johns County, Florida

A Transit Development Plan (TDP) is a multi-year plan required by the Florida Department of Transportation (FDOT) that calls for a description of the transit agency's vision for public transportation, along with an assessment of transit needs in the study area and a staged implementation program to set priorities for improvements. FDOT requires a TDP to maintain eligibility for state Block Grant funding. TDPs are to be updated every five years with a minor update to be completed annually. A major TDP update is required in accordance with requirements of Sections 339.135 and 339.155, Florida Statutes, as described in Chapter 14-73, which governs the content of TDPs.

The North Florida TPO general planning consultant, England Thims and Miller (ETM) will be providing professional services for the TDP in the amount of \$100,000. Compensation to ETM for this TDP will come from the Unified Planning Work Program of the North Florida TPO which provides for studies such as this and from funding provided by St. Johns County. This MOU establishes the following:

1. The North Florida TPO will provide a total of \$29,878 from the Unified Planning Work Program with the remaining \$70,122 to be provided by St. Johns County from public transportation funding provided by Federal Transportation Administration (FTA) grants.
2. Since ETM is contracted by the North Florida TPO to do the TDP, St. Johns County will be invoiced by the North Florida TPO for its portion (\$70,122). ETM will then invoice the North Florida TPO for compensation of the project.
3. Gary Mackey, St Johns County Transit Grant Specialist, will serve as project manager for this project with oversight provided by Wanda Forrest, North Florida TPO Transportation Planning Manager.
4. The maximum indebtedness of the North Florida TPO will not exceed \$29,878 and the maximum indebtedness of St. Johns County, for its share of the project, shall not exceed the total amount of \$ 70,122.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

By: _____
Jeb S. Smith, Chair

ATTEST: Hunter S. Conrad, Clerk

By: _____ Date: _____
Deputy Clerk

ATTEST:

NORTH FLORIDA TPO:

**Wanda Forrest
Transportation Planning Manager**

**Jeff Sheffield
TPO Executive Director**

Date: _____