

RESOLUTION NO. 2017 147

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, RECOGNIZING AND APPROPRIATING A US DEPARTMENT OF HOMELAND SECURITY FEMA GRANT AND A STATE OF FLORIDA DIVISION OF EMERGENCY MANAGEMENT GRANT WITHIN THE FISCAL YEAR 2017 GENERAL FUND HURRICANE MATTHEW DEPARTMENT

WHEREAS, Hurricane Matthew inflicted severe impacts to Florida, Georgia, South Carolina and North Carolina to which St. Johns County procured and contracted with the Ardurra Group related to disaster recovery management; and

WHEREAS, the estimate for task order 4 related to disaster recovery management is \$2,976,714 to provide expertise in identifying potential reimbursable projects through FEMA's Public Assistance Program, of which, it is estimated, that 100% of Ardurra's cost on this initial task, may be eligible for reimbursement; and

WHEREAS, it is estimated that the County will receive up to \$2,232,536 from a Department of Homeland Security FEMA grant related to Hurricane Matthew which necessitates a County match; and

WHEREAS, it is estimated that the County will receive up to \$372,089 from a State of Florida Division of Emergency Management grant; and

WHEREAS, the County did not anticipate either an award of a Department of Homeland Security FEMA grant or a State of Florida Division of Emergency Management grant related to Hurricane Matthew during the Fiscal Year 2017 budget process; and

WHEREAS, the County must recognize and appropriate \$2,232,536 from a Department of Homeland Security FEMA and \$372,089 from a State of Florida Division of Emergency Management grant within the Fiscal Year 2017 General Fund.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida:

1. The above recitals are hereby adopted as legislative findings of fact and incorporated herein.
2. The Board of County Commissioners recognizes and appropriates a tentative Department of Homeland Security FEMA grant for up to \$2,232,536 and a tentative State of Florida Division of Emergency Management grant for up to \$372,089 related to Hurricane Matthew within the Fiscal Year 2017 General Fund Hurricane Matthew Department.

3. The Board of County Commissioners authorizes the County Administrator, or his designee, to execute task order 4 substantially in the same form as attached.
4. To the extent there are typographical errors that do not substantively change the tone, tenor, or concept of this resolution, this resolution may be revised without subsequent approval by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida this 2nd day of May, 2017.

ST. JOHNS COUNTY, FLORIDA


James K. Johns, Chair

ATTEST:


for Hunter S. Conrad, Clerk

RENDITION DATE 5/4/17





St. Johns County Board of County Commissioners

Purchasing Division

CONTRACT TASK ORDER

RFP No: 17-07R Disaster Recovery Consulting Services
Master Contract No: 16-MCC-ARD-07925
Task Order No. 4

Ardurra Group, LLC
3012 26TH Street
Metairie, LA 70002

Date: XXX XX, 2017
Project: FEMA Project Worksheet Development

SCOPE OF WORK: Task Order #4 is hereby issued to authorize Ardurra Group, LLC, "Consultant", to continue and expand on post-Hurricane Matthew disaster consultant recovery services and attached scope of work, as specified in the Consultant's proposal dated March 11, 2017, attached hereto and incorporated herein.

PAYMENT TERMS: The Consultant shall be compensated for work satisfactorily performed under Task Order #4, an amount not-to-exceed \$2,976,714.00 per Consultant's proposal dated March 11, 2017, in accordance with the Master Contract dated January 5, 2017. The Consultant shall submit invoices to the County at the end of each month, reflecting the services performed.

SCHEDULE: The Consultant shall commence work upon receipt of a fully executed Task Order. Work shall be completed by or before March 10, 2018. The Effective Date of this Task Order shall be the date of signature by a St. Johns County representative. All terms and conditions of the above-referenced contract remain in full force and effect. Any work performed prior to full execution of this Task Order shall be at the Consultant's Own Risk.

Receipt of a fully executed copy of this Task Order shall serve as the Notice to Proceed for this project.

Ardurra Group, LLC.

St. Johns County, Florida

Representative
Signature:

Representative
Signature:

Printed Name
& Title:

Printed Name Joseph Giammanco
& Title: Purchasing Manager

Date:

Date:

All terms and conditions of the above-referenced contract dated January 5, 2017 remain in full force and effect. All invoices must reference Task Order #4. By approving this task order, the SJC Dept is certifying the availability of funds for this. Do not approve/process this task order until funds are available in the appropriate line item.

TASK ORDER 4 SCOPE OF SERVICES

The Ardurra Group and Constantine Engineering are pleased to present to St. Johns County Task Order # 4 as part of the continuing partnership in the Hurricane Matthew recovery initiatives and programmatic implementation.

Continuation of Services

Several specific task assignments identified in the previous Task Order 1 scope language are inherently part of the ongoing level of activity associated with the St. Johns County recovery plan. These items include The Ardurra Group and Constantine Engineering continuing to:

- A.** Provide expertise in identifying potential reimbursable projects through FEMA's Public Assistance Program.
- B.** Develop a process/system for St. Johns County, from inception through the project closeout, to prepare and submit its Public Assistance program including documentation, procurement and contract data, payroll records, grant submission support, and direct administrative functions per FEMA's Public Assistance Program requirements.
- C.** Develop processes for obtaining, gathering analyzing and field documentation including, but not limited to, records related to procured goods and services, timekeeping, and force account labor and equipment. Integrate data into the Syncplicity data management system.
- D.** Attend all meetings with FEMA, State, insurance representatives and Public Meetings as well as regular participation with the County's designated FEMA workgroup.
- E.** Identify and communicate risks that could preclude our ability to optimize reimbursement.
- F.** Assist in the preparation of accurate Public Assistance emergency and permanent work project estimates including, but not limited to, recognized cost estimating, developing detailed damage descriptions and dimensions, scope of work, and proper identification of force account labor and equipment.
- G.** Assist the County in identifying and leveraging other sources of financial aid including, but not limited to, Federal, State, Local and private entities.
- H.** Status Reporting. Develop and provide weekly status updating to include a Plan of Action and Milestones (POA&M) for each area:
 - Status of each project worksheet (examples - time, money, cost and completion). Each project worksheet would be ranked in order by priority.
 - Status of each task order
 - Funding source status
 - FEMA public assistance
 - US Army Corps of Engineers

- State of Florida
- Community Development Block Grant
- Hazard Mitigation Grant Program
- Community Disaster Loans

The Ardurra – Constantine leadership recognizes the value of the County's time and anticipates attending an executive level meeting once a month to maintain executive level engagement and support of the program (status report) and will be more than happy to attend additional executive level conferences as requested by the county.

- I. **Contracts Compliance, Assistance with Solicitations:** At the County's request review, selected "Disaster Recovery Contracts" and associated contractors invoices per contract and RFP compliance; including scope, rate, deliverables, and minority participation per submitted proposals and SJC contracts; include minority subcontracting plans review, minority subcontracts/services per contract, and adherence to minority participation. Make recommendations for corrections and maintaining.

Disaster Solicitations – assist in preparation of and/or review of disaster recovery solicitations and Purchase Orders, Task Order for federal, state, compliance for disaster reimbursement and or future grants funding.

- J. **Recovery Costs Reconciliations & Pre – Audits:** Assist County in researching, collecting and formulating responses to all request for information to the County. (i.e. OIG, state and local audit request)

- K. **Procurement & Contract Management/Monitoring Support:** Ensure that procurement procedures and contracts with suppliers, professional service providers and general contractors are in compliance with Federal contract requirements and per funding mechanisms.

Provide process of contract monitoring, and ensure recovery contractors adhere to deliverables, schedules, and rates.

Change in scope or additional work are-- documented per federal compliance for disaster reimbursement.

- L. More apt to Task Order 4 is the specialized assistance to be provided to St. Johns County over the next 12 months as follows. It should be noted that the following identified assistance represents a current perspective of project development and with it

incurs a fairly high likelihood to be modified by the engagement and work with FEMA, which is projected to continue well beyond the next year. Subsequent reviews and Task Orders will be necessary to effectively complete the recovery program for St. Johns County. The following tasks also DO NOT include specific work relative to the concurrent Task Order 3 with respect to CDBG-DR assistance and project development. It is anticipated that while the two Task Orders will eventually be incorporated into one, the current proposed Task Order 4 remains independent in scope and funding from Task Order 3.

Project / Anticipated PW	Consultant Task Assignment	Target Date of Task
Debris- Public Version 0 Estimated PW Value: 8M	Complete the reconciliation and submission of all relevant documentation and support for the 0 – 30-day PW Request; Perform document review with FEMA;	2 nd Quarter, 2017 3 rd Quarter 2017
Debris- Public Version 1 Estimated PW Value: 4M	Complete the reconciliation and submission of all relevant documentation and support for the 31 - 90-day PW Request; Perform document review with FEMA	2 nd Quarter, 2017 3 rd Quarter 2017
Debris- Public Version 2 Estimated PW Value: 3M	Complete the reconciliation and submission of all relevant documentation and support for the 91 - 180-day PW Request; Perform document review with FEMA	2 nd Quarter, 2017 3 rd Quarter 2017
Debris Private Version 0 Estimated PW Value: 2M	Complete the reconciliation and submission of all relevant documentation and support for the 0 – 30-day PW Request; Perform document review with FEMA	2 nd Quarter 2107 3 rd Quarter 2017
Debris Private Version 1 Estimated PW Value: 1M	Complete the reconciliation and submission of all relevant documentation and support for the 31 – 90-day PW Request; Perform document review with FEMA	2 nd Quarter 2017 3 rd Quarter 2017
Debris Private Version 2 Estimated PW Value: 1M	Complete the reconciliation and submission of all relevant documentation and support for the 91 – 180-day PW Request; Perform document review with FEMA	2 nd Quarter 2017 3 rd Quarter 2017
Debris Boat Removal Estimated PW Value: 50K	Identify, notify owners, and coordinate and execute the removal of all eligible derelict boats in St Johns County due to Hurricane Matthew and provide relevant documentation for the associated PW request; Perform document review with FEMA	1 st Quarter 2017 2 nd Quarter 2017
Countywide FAL/FAM/FAE Estimated PW Value: 3.3M	Gather, reconcile, organize, prepare, and submit documentation for a PW to reimburse expenses incurred by St. Johns County due to Hurricane Matthew related to Force Account Labor, Materials, and Equipment; Perform document review with FEMA	2 nd Quarter 2017 3 rd Quarter 2017
Sheriff/Clerk of Court/Property Appraiser FAL/FAM/FAE Estimated PW Value: 300K	Gather, reconcile, organize, prepare, and submit documentation for a PW to reimburse expenses incurred by the St. Johns County Sheriff's Department, Clerk of Court, and Property Appraiser due to	2 nd Quarter 2017

Project / Anticipated PW	Consultant Task Assignment	Target Date of Task
	Hurricane Matthew related to Force Account Labor, Materials, and Equipment; Perform document review with FEMA	3 rd Quarter 2017
Emergency Berms and Beach Restoration (Cat B and Cat G) Estimated PW Value: 120M	Provide technical analysis and geotechnical data interpretation on beach sand loss; identify appropriate science based resolution of berm and dune restoration, including sourcing, management, and conceptual design; provide data and policy positions for FEMA supported funding for beach and dune restoration; perform analysis and provide recommendations as to the long-term sustainability of the recovery activity; Perform site visits with FEMA; Coordinate the execution of the berm and dune restoration engineering, design, construction, solicitation; oversee project delivery, compliance, and progress schedule.	2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 3 rd Quarter 2017 1 st Quarter 2017 4 th Quarter 2017 1 st Quarter 2018
Roads: Summer Haven North/Summer Haven South Estimated PW Value: 12M	Assess, quantify, and estimate the cost to replace the damaged road bed, surface, adjacent structures as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Provide oversight of roads testing activity; Gather supporting documentation of project scope for PW request, including potential mitigation measures; Coordinate the execution of the road engineering, design, construction, solicitation; oversee project delivery, compliance, and progress schedule.	2 nd Quarter 2017 3 rd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 4 th Quarter 2017 2 nd Quarter 2018
Additional Roads Estimated PW Value: 12M	Identify, assess, quantify, and estimate the cost to replace the damaged road bed, surface, and adjacent structures as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Provide oversight of roads testing activity; Gather supporting documentation of project scope for PW request, including potential mitigation measures; coordinate the execution of the road engineering, design, construction, solicitation; oversee project delivery, compliance, and progress schedule.	2 nd Quarter 2017 3 rd Quarter 2017 2 nd Quarter 2017 3 rd Quarter 2017 4 th Quarter 2017 1 st Quarter 2018 2 nd Quarter 2018
Culverts and Drainage	Identify, assess, quantify, and estimate the cost to clean, repair, or	2 nd Quarter 2017

Project / Anticipated PW	Consultant Task Assignment	Target Date of Task
Estimated PW Value: 600K	replace the damaged culverts and associated drain lines as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Provide oversight of culverts and drain line testing activity; Gather supporting documentation of project scope for PW request, including potential mitigation measures; Coordinate the execution of the drainage component engineering, design, construction, solicitation; Oversee project delivery, compliance, and progress schedule.	3 rd Quarter 2017 3 rd Quarter 2017 3 rd Quarter 2017 3 rd Quarter 2017 1 st Quarter 2018 2 nd Quarter 2018
Rock Revetment Estimated PW Value: 500K	Assess, quantify, and estimate the cost to configure and replace the displaced rock revetment as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Gather supporting documentation of project scope for PW request, including potential mitigation measures; Coordinate the execution of the engineering, design, construction, solicitation of the reconstruction of the revetment; Oversee project delivery, compliance, and progress schedule.	2 nd Quarter 2017 3 rd Quarter 2017 3 rd Quarter 2017 3 rd Quarter 2017 1 st Quarter 2018 2 nd Quarter 2018
Road Lighting Estimated PW Value: 10K	Identify, assess, quantify, and estimate the cost to repair or replace the damaged lighting structures owned by St. Johns County as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Gather supporting documentation of project scope for PW request, including potential mitigation measures; Coordinate the execution of the lighting repairs/replacement, construction, solicitation; Oversee project delivery, compliance, and progress schedule.	2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 4 th Quarter 2017 1 st Quarter 2018
Oceanside Seawall Estimated PW Value: 450K	Identify, assess, quantify, and estimate the cost to replace the damaged seawall and adjacent structures as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Gather supporting documentation of project scope for PW request, including potential mitigation measures; Coordinate the execution of the seawall, design, construction, solicitation;	2 nd Quarter 2017 3 rd Quarter 2017 3 rd Quarter 2017 3 rd Quarter 2017 4 th Quarter 2018

Project / Anticipated PW	Consultant Task Assignment	Target Date of Task
	Oversee project delivery, compliance, and progress schedule.	2 nd Quarter 2018
Dredging Estimated PW Value: 3.2M Treasure Beach	Identify, assess, quantify, and estimate the cost to dredge the sediment deposit at Treasure Beach due to Hurricane Matthew as referenced in the associated Damage Description and Dimensions;	2 nd Quarter 2017
	Develop eligible Scope of Work;	2 nd Quarter 2017
	Perform site visits with FEMA;	3 rd Quarter 2017
	Gather supporting documentation of project scope for PW request, including potential mitigation measures;	3 rd Quarter 2017
	Coordinate the execution of the dredging solicitation;	3 rd Quarter 2018
	Oversee project delivery, compliance, and progress schedule.	4 th Quarter 2018
Riverdale	Identify, assess, quantify, and estimate the cost to dredge the sediment deposit at Riverdale Boat Ramp area due to Hurricane Matthew as referenced in the associated Damage Description and Dimensions;	2 nd Quarter 2017
	Develop eligible Scope of Work;	3 rd Quarter 2017
	Perform site visits with FEMA;	3 rd Quarter 2017
	Gather supporting documentation of project scope for PW request, including potential mitigation measures;	3 rd Quarter 2017
	Coordinate the execution of the dredging solicitation;	3 rd Quarter 2018
	Oversee project delivery, compliance, and progress schedule.	4 th Quarter 2018
Doug Crane	Identify, assess, quantify, and estimate the cost to dredge the sediment deposit at Doug Crane Boat Ramp area due to Hurricane Matthew as referenced in the associated Damage Description and Dimensions;	2 nd Quarter 2017
	Develop eligible Scope of Work;	3 rd Quarter 2017
	Perform site visits with FEMA;	3 rd Quarter 2017
	Gather supporting documentation of project scope for PW request, including potential mitigation measures;	3 rd Quarter 2017
	Coordinate the execution of the dredging solicitation;	3 rd Quarter 2018
	Oversee project delivery, compliance, and progress schedule.	4 th Quarter 2018
Vilano Beach	Identify, assess, quantify, and estimate the cost to dredge the sediment deposit at Vilano Beach due to Hurricane Matthew as referenced in the associated Damage Description and Dimensions;	2 nd Quarter 2017
	Develop eligible Scope of Work;	2 nd Quarter 2017
	Perform site visits with FEMA;	2 nd Quarter 2017
	Gather supporting documentation of project scope for PW request, including potential mitigation measures;	2 nd Quarter 2017
	Coordinate the execution of the dredging solicitation;	2 nd Quarter 2018

Project / Anticipated PW	Consultant Task Assignment	Target Date of Task
	Oversee project delivery, compliance, and progress schedule.	3 rd Quarter 2018
County Buildings/Assets - Fire Station 6, 8, 9 - COA Transit Center - Sheriff Beach Masters Roof - Amphitheatre - Bus Stops - Stratton Rd. Trxfr Station - Tillman Ridge Ops Building - Judicial Complex Roof Estimated PW Value: 100K	Identify, assess, quantify, and estimate the cost to repair the various buildings and assets damage due to Hurricane Matthew as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Gather supporting documentation of project scope for PW request, including potential mitigation measures; Coordinate the execution of any applicable repair solicitation; Oversee project delivery, compliance, and progress schedule.	2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 3 rd Quarter 2018 4 th Quarter 2018
Sewer Line Point Repairs Estimated PW Value: 1M	Identify, assess, quantify, and estimate the cost to clean, repair, or replace the damaged sewer lines as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Provide oversight of sewer line testing activity; Gather supporting documentation of project scope for PW request, including potential mitigation measures; Coordinate the execution of the sewer component engineering, design, construction, solicitation; Oversee project delivery, compliance, and progress schedule.	4 th Quarter 2017 1 st Quarter 2018 1 st Quarter 2018 3 rd Quarter 2017 4 th Quarter 2017 2 nd Quarter 2018 3 rd Quarter 2018
Sewer System Electrical and Pump Repairs Estimated PW Value: 100K	Identify, assess, quantify, and estimate the cost to clean, repair, or replace the damaged pumps and electrical components as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Gather supporting documentation of project scope for PW request, including potential mitigation measures; Coordinate the execution of the electrical/pump engineering, design, solicitation; Oversee project delivery, compliance, and progress schedule.	2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 3 rd Quarter 2017 4 th Quarter 2017
Utilities Building Repair - Water Treatment Testing Lab - Floor - Sawgrass WWTF Lid - Sawgrass WWTF OP Awning - Sawgrass WWTF Roofing - Sawgrass WWTF Lamp Posts	Identify, assess, quantify, and estimate the cost to repair the various St. John County Utilities' buildings and assets damage due to Hurricane Matthew as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Gather supporting documentation of project scope for PW request,	2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017

Project / Anticipated PW	Consultant Task Assignment	Target Date of Task
<ul style="list-style-type: none"> - Shores Dr. Master Flashing and Soffit - A1 WWTF SCADA Tower - SR 16 WWTF Roofing - SJCUD Light Poles - CR214 WTP Door - Marsh Landing Roofing <p>Estimated PW Value: 15K</p>	<p>including potential mitigation measures;</p> <p>Coordinate the execution of any repair solicitation;</p> <p>Oversee project delivery, compliance, and progress schedule.</p>	3 rd Quarter 2017
<p>Utilities Fencing Repair</p> <p>Estimated PW Value: 50K</p>	<p>Identify, assess, quantify, and estimate the cost to repair the various St. Johns County Utility pump and lift station fencing damage due to Hurricane Matthew as referenced in the associated Damage Description and Dimensions;</p> <p>Develop eligible Scope of Work;</p> <p>Perform site visits with FEMA;</p> <p>Gather supporting documentation of project scope for PW request, including potential mitigation measures;</p> <p>Coordinate the execution of the fencing solicitation;</p> <p>Oversee project delivery, compliance, and progress schedule.</p>	<p>1st Quarter 2017</p> <p>2nd Quarter 2017</p> <p>1st Quarter 2017</p> <p>1st Quarter 2017</p> <p>2nd Quarter 2017</p> <p>3rd Quarter 2017</p>
<p>Beach Access/Walkovers (Cat B and Cat G)</p> <p>Estimated PW Value: 30K Cat B</p> <p>Estimate PW Value: 600K Cat G</p>	<p>Review technical analysis and geotechnical data interpretation on beach sand loss and identify anticipated elevation of Beach Dunes and Berms;</p> <p>Identify appropriate access plan for immediate beach access and long term plan for access and walkover repair, replacement, and reconstruction in conjunction with applicable and restricted permitted activity; Perform site visits with FEMA;</p> <p>Coordinate the execution of the access and walkover engineering, design, construction, solicitation; oversee project delivery, compliance, and progress schedule.</p>	<p>2nd Quarter 2017</p> <p>1st Quarter 2017</p> <p>2nd Quarter 2017</p> <p>2nd Quarter 2017</p> <p>3rd Quarter 2017</p> <p>4th Quarter 2017</p>
<p>St. Johns County Piers</p> <ul style="list-style-type: none"> - St. Augustine, Vilano, - Shands, COA Riverhouse <p>Estimated PW Value: 150K</p>	<p>Identify, assess, quantify, and estimate the cost to repair the various St. Johns County owned public Piers damage due to Hurricane Matthew as referenced in the associated Damage Description and Dimensions;</p> <p>Develop eligible Scope of Work;</p> <p>Perform site visits with FEMA;</p> <p>Gather supporting documentation of project scope for PW request, including potential mitigation measures;</p> <p>Coordinate the execution of the engineering review, design, construction, and solicitation;</p>	<p>2nd Quarter 2017</p> <p>2nd Quarter 2017</p> <p>2nd Quarter 2017</p> <p>3rd Quarter 2017</p> <p>4th Quarter 2017</p>

Project / Anticipated PW	Consultant Task Assignment	Target Date of Task
	Oversee project delivery, compliance, and progress schedule.	
St. Johns County Boat Ramps - Riverdale, Boating Club, - Doug Crane, Frank Butler, - Green Road, Palm Valley, - Palmetto Rd., Usina, Moultrie - Creek, Vilano, Palmo Estimated PW Value: 260K	Identify, assess, quantify, and estimate the cost to repair the various St. Johns County owned public Boat Ramps damage due to Hurricane Matthew as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Gather supporting documentation of project scope for PW request, including potential mitigation measures; Coordinate the execution of the ramps solicitation; Oversee project delivery, compliance, and progress schedule.	2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 3 rd Quarter 2017 4 th Quarter 2017
St. Johns County Recreation Parks - Northeast, Southeast, - Northwest, Southwest Estimated PW Value: 350K	Identify, assess, quantify, and estimate the cost to repair the various damages to St. John County Recreational Parks due to Hurricane Matthew as referenced in the associated Damage Description and Dimensions; Develop eligible Scope of Work; Perform site visits with FEMA; Gather supporting documentation of project scope for PW request, including potential mitigation measures; Coordinate the execution of the parks repairs solicitation; Oversee project delivery, compliance, and progress schedule.	2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 2 nd Quarter 2017 3 rd Quarter 2017 4 th Quarter 2017

It is noted here that the above tasks and timeframes represent the next twelve months of recovery focus. It should be clearly understood that while some areas of construction and assessment will be completed, additional recovery work and activity will be required well beyond the 12-month period contemplated within this Task Order in order to effectively continue and complete the recovery process.