

RESOLUTION NO. 2018-182

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE FIFTEENTH AMENDMENT TO CONTRACT NJ206 BETWEEN ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS AND THE DEPARTMENT OF CHILDREN AND FAMILIES.

WHEREAS, the Florida Department of Children and Families (the Department) wishes to amend contract number NJ206, entered into between said parties on May 27, 2014, and last amended on May 15, 2018, for the period July 1, 2014 through June 30, 2019; and

WHEREAS, this amendment inserts the Schedule of Funds, Attachment II-E, for Fiscal Year 2018-2019 dated on 7/1/2018; and

WHEREAS, this amendment inserts an updated Exhibit E, Adoption Incentive Program for FY 2018-2019 and amends the Adoption Target for FY 2018-2019; and

WHEREAS, the Department of Children and Families has amended the contract as noted above.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY:

Section 1. The above recitals are incorporated by reference into the body of this resolution and such recitals are adopted as findings of fact.

Section 2. The Board of County Commissioners of St. Johns County hereby approves the terms, conditions, provisions and requirements of the 15th Amendment of the contract between the Florida Department of Children and Families and St. Johns County, Florida, and authorizes the County Administrator, or designee to execute the attached Amendment on behalf of St. Johns County.

Section 3. To the extent that there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, this resolution may be revised without subsequent approval of the Board of County Commissioners.

Section 4. This resolution shall become effective immediately upon adoption.

19 PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County this day of June 2018.

BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY

By: Henry Dean
Henry Dean, Chair

ATTEST: Hunter S. Conrad, Clerk

By: Ram Halterman
Deputy Clerk

RENDITION DATE 6/22/18



**CONTRACT BETWEEN
FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES
AND
ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS**

AMENDMENT # 15

THIS AMENDMENT, entered into between the State of Florida, Department of Children and Families, hereinafter referred to as the "Department" and St. Johns County Board of County Commissioners, hereinafter referred to as the "Provider," amends Contract # NJ206.

Amendment # 15 incorporates the following: Attachment II-E – CBC Schedule of Funds for FY 2018 – 2019, dated on 7/1/2018 is inserted; amends the Adoption Target for FY 2018 – 2019; deletes Exhibit E, Adoption Incentive Program for FY 2016 – 2017 and inserts an updated Exhibit E, Adoption Incentive Program for FY 2018 – 2019.

1. Page 1, Standard Contract, Payment for Services, Section 3, is hereby amended to read:

3. Payment for Services. The Department shall pay for contracted services performed by the Provider during the service performance period of this Contract according to the terms and conditions of this Contract of an amount not to exceed \$29,104,368.00 or the rate schedule, subject to the availability of funds and the Department's determination of satisfactory performance of all terms by the Provider. The State of Florida's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the Legislature. Any costs or services paid for under any other contract or from any other sources are not eligible for payment under this Contract.

2. Page 31, Attachment 1, Section 2. Performance Specifications, Performance Measure Chart, # 2

2	Number of children with finalized adoptions between July 1, 2018 and June 30, 2019	33	Quarterly: Performance through the end of the month prior to the report month. Fiscal Year to Date: Same as monthly.
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3. Page 33, Attachment I, Section 4, Method of Payment, Payment Clause 4.1, paragraph 4.1.1, is hereby amended to read:

4.1.1. This is an advance fixed price, fixed payment contract comprised of Federal sources and a grant of state funds. Pursuant to section 409.1671(9), F.S., the method of payment provides for a 2-month advance payment at the beginning of each fiscal year and equal monthly payments thereafter. The Department shall pay the Lead Agency for the delivery of service units provided in accordance with the terms of this Contract for a total dollar amount not to exceed \$29,104,368.00, subject to the availability of funds. The Schedule of Funds is the document that identifies the amount of the Federal and grant sources. At the beginning of each fiscal year, the Schedule of Funds will be amended into this Contract, and the total contract amount will be adjusted accordingly. The Schedule of Funds is attached as follows:

Attachment II-A, Fiscal Year 14-15	\$ 5,233,418.00
Attachment II-B, Fiscal Year 15-16	\$ 5,363,984.00
Attachment II-C, Fiscal Year 16-17	\$ 5,836,822.00
Attachment II-D, Fiscal Year 17-18	\$ 6,335,322.00
Attachment II-E, Fiscal Year 18-19	\$ 6,334,822.00

Service Unit	Fixed Payment	# of Units	Total Amount
One Month of Child Welfare and Related Services (7/01/14 – 8/31/15)	\$419,501.83	2	\$839,003.66
One Month of Child Welfare and Related Services (9/01/14 – 5/31/15)	\$435,170.03	9	\$3,916,530.27
One Month of Child Welfare and Related Services (6/01/15 - 6/30/15)	\$477,884.07	1	\$477,884.07
One Month of Child Welfare and Related Services (7/01/15 – 10/31/15)	\$436,118.16	4	\$1,744,472.64
One Month of Child Welfare and Related Services (11/01/15 – 5/31/16)	\$448,280.79	7	\$3,137,965.53
One Month of Child Welfare and Related Services (6/01/16 – 6/30/16)	\$448,280.83	1	\$448,280.83
Supplemental invoice for FY 15-16 for Maintenance Adoption Subsidy (MAS) and Medicaid earnings	\$33,265.00	1	\$33,265.00
One Month of Child Welfare and Related Services (7/01/16 – 8/31/16)	\$446,998.67	2	\$893,997.34
One Month of Child Welfare and Related Services (9/01/16 – 4/30/17)	\$482,418.57	8	\$3,859,348.56
One Month of Child Welfare and Related Services (5/01/17 – 6/30/17)	\$530,719.05	2	\$1,061,438.10
Supplemental invoice for FY 15-16 for Maintenance Adoption Subsidy (MAS) and Prior Year Excess Earnings	\$3,011.00	1	\$3,011.00
One Month of Child Welfare and Related Services (7/01/17 – 8/31/17)	\$498,291.10	2	\$996,582.20
One Month of Child Welfare and Related Services (9/01/17 – 4/30/18)	\$498,291.08	8	\$3,986,328.64
One Month of Child Welfare and Related Services (5/01/18 – 5/31/18)	\$579,676.58	1	\$579,676.58

One Month of Child Welfare and Related Services (6/01/18 – 6/30/18)	\$625,055.58	1	\$625,055.58
Supplemental Invoice for FY 17-18 for Maintenance Adoption Subsidy (MAS) deficits (Section 45 of the Back of the Bill 15-16 GAA)	\$147,679.00	1	\$147,679.00
One Month of Child Welfare and Related Services (7/01/18 – 2/28/19)	\$527,901.83	8	\$4,223,214.64
One Month of Child Welfare and Related Services (3/01/19 – 6/30/19)	\$527,901.84	4	\$2,111,607.36

4. Page 62, Attachment II-E, CBC Schedule of Funds for FY 2018-2019 Use Designation is hereby deleted in its entirety and a revised page 62, Attachment II-E, CBC Schedule of Funds for FY 2018-2019 dated 7/1/2018, is inserted in lieu thereof and attached hereto.

This amendment shall begin on July 1, 2018 or the date on which the amendment has been signed by both parties, whichever is later.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all its attachments are hereby made a part of the contract. **IN WITNESS THEREOF**, the parties hereto have caused this nine (9) page amendment to be executed by their officials thereunto duly authorized.

PROVIDER: St. Johns County Board of County Commissioners

Florida Department of Children and Families

SIGNED
BY:

SIGNED
BY:

NAME: Michael D. Wanchick

NAME: Patricia Medlöck

TITLE: County Administrator

TITLE: NE Regional Managing Director

DATE: _____

DATE: _____

Attachment II-E					
Community Based Care (CBC) Lead Agency Schedule of Funds					
St. Johns Board of County Commissioners - Contract# NJ206					
FY 2018-19 Use Designation - As of 7/1/2018					
	Other Cost Accumulators (OCA)	Federal Funds	State Funds	Total Funds	The Amount of Non-Recurring Funds Included in Total Funds
Line # 325 - Special Categories: Grant and Aids - Community Based Care Funds for Providers of Child Welfare Services (108304)					
Core Services Funding (409.991 (1)(a), Florida Statutes)					
Other Fund Sources (Section A&B)	Multiple	2,032,738	1,953,023	3,985,761	
Safety Management Services (nonrecurring)	SAFMS	62,462		62,462	62,462
Risk Pool Funding					
Prior Year Excess Earnings					
Medicaid Administration	PR005	9,199	9,200	18,399	
State Access & Visitation Grant (a)	PRSAV				
Safe & Stable Families Act Grant-Family Preservation (b)	PRE04	83,412		83,412	
Safe & Stable Families Act Grant-Family Support (b)	PRE06	107,525		107,525	
Safe & Stable Families Act Grant-Time Limited Reunification (b)	PRE11	77,161		77,161	
Safe & Stable Families Act Grant-Adoption (b)	PRE12	32,471		32,471	
Title IV-E Child Welfare Training - Trainee Costs	DCTRN	79,125	26,375	105,500	
Title IV-E Child Welfare Services Trainer Costs	TRCOR	57,403	19,134	76,537	
Total Core Services Funding & Safety Mgmt Svcs		2,541,496	2,007,732	4,549,228	62,462
Special Projects					
Guardianship Assistance Program Implementation	IVGAP				
Total Special Projects					
Independent Living (IL) , Extended Foster Care (EFC) and Aftercare Funding (409.1451, FS & 39.6251, FS)					
Independent Living Services - Chafee Administration Eligible and Other	KRE17/KRE22/ KRL17/KRL22/ KRA00/CHOAT	38,712	40,226	78,938	
Chafee Road to Independence - Post-Secondary Education & Services and Supports (PESS)	CHPES	14,825	18,912	33,737	
Chafee, Education & Training Vouchers (ETV), Post-Secondary Education & Services and Supports (PESS) and Aftercare	ETVAF, ETVAP, ETVPS, ETVSS	16,135	46,401	62,536	
Extended Foster Care - Title IV-E Eligible					
All State Funded Independent Living and Extended Foster Care Services	KRCME/SFSFA/ EFCFH/EFCGH/ EFCSL/EFCOE		70,629	70,629	20,565
Total IL, EFC and Aftercare Funding		69,672	176,168	245,840	20,565
Line # 326 Special Categories: Grant and Aids - Adoption Assistance (108305) - 409.166, FS					
Maintenance Adoption Subsidies (MAS) and Non Recurring Expenses	WR001/MP000 W0006/39MAS/ SFMSA	954,669	518,826	1,473,495	
Line # 373 Special Categories: Grant and Aids - Purchase of Therapeutic Services for Children (100806)					
Children's Mental Health CW Wraparound Funding	19MCB/19MCF		66,259	66,259	
Line # 313 Special Categories: Contracted Services (100777)					
Protective Investigator Training - IV-E Eligible	BATRI				
Line # 317 Special Categories: Grant and Aids - Child Projection (103034)					
CW PI Training	BAT00				
Line # 317 Special Categories: Grant and Aids - Child Projection (103034)					
Special Projects					
Special Projects					
Line # 313A Special Categories: Grant and Aids - Contracted Services (100778)					
Special Projects					
Special Projects					
Line # 372 Special Categories: Grant and Aids - Contracted Services (100778)					
Special Projects					
Special Projects					
Total All Fund Sources		3,565,837	2,768,985	6,334,822	83,027
Footnotes:					
(a) A 10% match is provided by the Community-Based Care provider.					
(b) A 25% match is certified by the Community-Based Care provider.					
Line # 325 - Special Categories: Grant and Aids - Community Based Care Funds for Providers of Child Welfare Services (108304)					
Adoption Incentive Award	Other Cost Accumulators	Federal	State	Total	
Allocation based on the percentage of out-of-home population to _____. This is the maximum incentive amount that may be earned and will be based on certain criteria for adoptions during this fiscal year.	CBAIA		42,539	42,539	
Total All Fund Sources and Adoption Incentive Award				6,377,361	

Exhibit E - Adoption Incentive Program

1. SCOPE OF WORK

Florida's child welfare system will continue its emphasis on finding permanent homes for its foster care children. Section 409.1662, Florida Statutes, expresses that the Department will establish an incentive program where the Community Based Care Lead Agencies will receive incentive payments for achieving specified adoption performance standards.

2. ELIGIBILITY

- 2.1. The Lead Agency will be allocated a maximum incentive amount to be earned based on the performance outcomes of three (3) pre-selected, negotiated performance standards. The amount of the incentive pool set aside to be earned will be calculated based on the Lead Agency's percentage of the total number of children served in out-of-home care.
- 2.2. Based on the total incentive amount calculated for the Lead Agency, each performance standard will have a maximum earning of one third of the total amount.
- 2.3. Incentive payments will be awarded for each adoption performance standard achieved. The Lead Agency will negotiate the three standards based upon 25% Tier, 50% Tier, 75% Tier, and 100% Tier targets. Based on the target that is achieved, the Lead Agency will be awarded incentive dollars pursuant to section 4.

3. ADOPTION INCENTIVE PERFORMANCE STANDARDS FOR INCENTIVE PAYMENTS

The baseline value determined for each performance standard is based on a 5 years average of Florida Safe Families Network (FSFN) performance data. The Lead Agency will have two required adoption performance standards to achieve (see 3.1 & 3.2 below) and one optional adoption performance standard to achieve based on negotiations (see 3.3 below).

3.1. PERFORMANCE STANDARD #1: Number of children available for adoption (post termination of parental rights) 24 months or longer who have been adopted.

3.1.1. Incremental incentives may be earned pursuant to section 2.3 of this Exhibit. Full achievement of this adoption performance target will earn 100% of the total adoption performance standard amount for this measure which is \$14,179.65.

3.1.2. Current average baseline: 2

Adoption performance target	
50% Tier:	3
100% Tier:	4

3.2. PERFORMANCE STANDARD #2: Number of children whose adoption finalized within 5 months of termination of parental rights.

3.2.1. Special Condition: Each dissolution will be subtracted from each adoption achieved in Performance Standard #2. (Calculation: adoptions achieved - dissolutions = performance outcome)

3.2.1.1. The Lead Agency who provides the adoption subsidy payment for the child will forfeit the adoption credit from Performance Standard #2 equal to the number of dissolutions. Dissolutions will be credited to the county in which the maintenance adoption subsidy is provided.

3.2.1.2. If the court finalizes the adoption without Department of Children and Families consent, the final court order will be required as documentation to offset the forfeiture.

3.2.2. Incremental incentives may be earned pursuant to section 2.3 of this Exhibit. Full achievement of this adoption performance target will earn 100% of the total adoption performance standard amount for this measure which is **\$14,179.65**.

3.2.3. Current average baseline: 7

Adoption performance target	
25% Tier:	9
50% Tier:	11
75% Tier:	12
100% Tier:	14

3.3. PERFORMANCE STANDARD #3: Number of children who were adopted between the ages of 14 to 17 years old.

3.3.1. Based on negotiations, incremental incentives may be earned pursuant to section 2.3 of this Exhibit. Full achievement of this adoption performance target will earn 100% of the total adoption performance standard amount for this measure which is **\$14,179.70**.

3.3.2. Current average baseline: 4

Adoption performance target	
50% Tier:	5
100% Tier:	6

Exhibit E – Adoption Incentive Program

4. METHOD OF PAYMENT

For the reporting period of July 1, 2018 through June 30, 2019, the Department will make a lump sum payment totaling the highest tier adoption performance target achieved per adoption performance standard met, subject to available funds.

Adoption Performance Standards	Adoption Performance Target	Total Amount
Number of children available for adoption 24 months or longer who have been adopted.	50% Tier:	\$7,089.82
	100% Tier:	\$14,179.65
Number of children whose adoption finalized within 5 months of termination of parental rights.	25% Tier:	\$3,544.91
	50% Tier:	\$7,089.82
	75% Tier:	\$10,634.74
	100% Tier:	\$14,179.65
Number of children who were adopted between the ages of 14 to 17 years old.	50% Tier:	\$7,089.85
	100% Tier:	\$14,179.70

5. DELIVERABLES

5.1. Service units

5.1.1. Number of children available for adoption 24 months or longer who have been adopted:

5.1.1.1. Adoption Performance Target: 50% Tier = 3 adoptions

5.1.1.2. Adoption Performance Target: 100% Tier = 4 adoptions

5.1.2. Number of children whose adoption finalized within 5 months of termination of parental rights:

5.1.2.1. Adoption Performance Target: 25% Tier = 9 adoptions

5.1.2.2. Adoption Performance Target: 50% Tier = 11 adoptions

5.1.2.3. Adoption Performance Target: 75% Tier = 12 adoptions

5.1.2.4. Adoption Performance Target: 100% Tier = 14 adoptions

5.1.3. Number of children who were adopted between the ages of 14 to 17 years old.

5.1.3.1. Adoption Performance Target: 50% Tier = 5 adoptions

5.1.3.2. Adoption Performance Target: 100% Tier = 6 adoptions

6. METHOD TO REQUEST ADOPTION INCENTIVE PERFORMANCE PAYMENT

- 6.1.** The Lead Agency must submit eligibility documentation through their Regional DCF contract manager to the Adoption Incentive Specialist during the specified time frames:
 - 6.1.1.** January 25, 2019 - for adoption finalizations between July 1, 2018 through December 31, 2018.
 - 6.1.2.** July 12, 2019 - for adoption finalizations between January 1, 2019 through June 30, 2019.
- 6.2.** For each case to be reviewed for eligibility, the following items must be submitted using the Office of Child Welfare template (Exhibit E1)
 - 6.2.1.** CBC's Name
 - 6.2.2.** Child's Name
 - 6.2.3.** Provider ID Number
 - 6.2.4.** FSN ID Number-Pre-Adoptive Case
 - 6.2.5.** FSN ID Number- Post Adoptive Case
 - 6.2.6.** Date of Final Order of Adoption
 - 6.2.7.** County of Jurisdiction
 - 6.2.8.** No AFCAR (Adoption & Foster Care Analysis and Reporting) Errors
 - 6.2.9.** Applicable Performance Standard Category
- 6.3.** Cases with AFCAR errors will be returned for correction before consideration for receipt of the incentive.
- 6.4.** The Lead Agency shall submit a supplemental invoice for the payment of adoption incentive funds.

7. EXPENDITURE DOCUMENTATION

CBCs shall provide an expenditure report on October 6, 2019 as to how incentive funds were expended. CBC Incentive funds are non-recurring funds and should be spent within the contract terms and conditions of the CBC's contract. Incentive funds must be expended by September 30, 2019.

	A	B	C	D	E	F	G	H	I
1	CBC Adoption Incentivized Performance Standards								
2	CBC's Name	Child's Name	Provider ID #	FSFN ID # Pre Case	FSFN ID # Post Case	Date of Final Order of Adoption	County of Jurisdiction	AFCAR Errors Yes or No	Achieved Incentivized Performance Standard
3									
4									
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