

RESOLUTION NO. 2018- 315

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS, CONDITIONS, AND REQUIREMENTS OF A U.S. DEPARTMENT OF HOMELAND SECURITY STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT AND AUTHORIZING THE COUNTY ADMINISTRATOR, OR HIS DESIGNEE, TO ACCEPT THE GRANT AWARD ON BEHALF OF ST. JOHNS COUNTY.

WHEREAS, at its June 5, 2018 meeting, the St. Johns County Board of County Commissioners authorized the submittal of an application for a 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant on behalf of the County for the purpose of funding additional firefighter positions for St. Johns County Fire Rescue; and

WHEREAS, the U.S. Department of Homeland Security has announced that St. Johns County is eligible to receive a SAFER Grant with a total federal contribution of up to \$1,122,960.00; and

WHEREAS, the SAFER Grant will allow St. Johns County Fire Rescue to hire an additional 9 firefighters; and

WHEREAS, the SAFER Grant contains a required match of \$698,055.00 over the 3-year performance period of the grant for a total project cost of \$1,821,015.00; and

WHEREAS, acceptance of the SAFER Grant award will serve the interests of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY:

Section 1. The above recitals are hereby incorporated into the body of this resolution and are adopted as findings of fact.

Section 2. The Board of County Commissioners approves the terms, conditions, and requirements of the SAFER Grant award and authorizes the County Administrator, or his designee, to accept the award on behalf of St. Johns County.

Section 3. If there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, this resolution may be revised without subsequent approval of the Board of County Commissioners.

Section 4. This resolution shall be effective upon adoption by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 18 day of September, 2018.

Attest: Hunter S. Conrad, Clerk

Sam Halterman
Deputy Clerk

BOARD OF COUNTY COMMISSIONERS OF
ST. JOHNS COUNTY, FLORIDA

By:

Paul M. Waldron
Paul M. Waldron, Vice Chairman

RENDITION DATE 9/20/18



U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mr. Carl Shank
St. Johns County Fire Rescue
4010 Lewis Speedway
St. Augustine, Florida 32084-6565

Re: Award No. EMW-2017-FH-00331

Dear Mr. Shank:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant has been approved in the amount of \$1,821,015.00. As a condition of this award, you are required to contribute a cost match in the amount of \$698,055.00 of non-Federal funds. The Federal share is \$1,122,960.00 of the approved total project cost of \$1,821,015.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Notice of Funding Opportunity

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

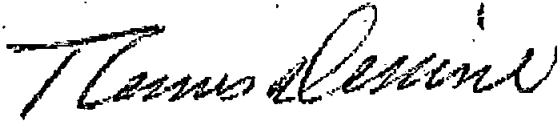
Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your recruitment period has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please

complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and keep the original form in your grant files. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,



Thomas George DiNanno
GPD Assistant Administrator

Summary Award Memo

INSTRUMENT: GRANT
AGREEMENT NUMBER: EMW-2017-FH-00331
GRANTEE: St. Johns County Fire Rescue
DUNS NUMBER: 073236739
AMOUNT: \$1,821,015.00, Hiring

Project Description

The purpose of the Staffing for Adequate Fire and Emergency Response Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Staffing for Adequate Fire and Emergency Response Grant program's purpose and worthy of award. The projects approved for funding are indicated by the budget or negotiation comments below. The recipient shall perform the work described in the grant application for the recipient's approved project or projects as itemized in the request details section of the application and further described in the grant application narrative. The content of the approved portions of the application - along with any documents submitted with the recipient's application - are incorporated by reference into the terms of the recipient's award. The recipient may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via amendment request, from FEMA.

Period of Performance

17-FEB-19 to 16-FEB-22

Amount Awarded

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this grant (including Federal share plus recipient match):

Personnel:	\$1,097,631.00
Fringe Benefits	\$723,384.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$1,821,015.00

NEGOTIATION COMMENTS IF APPLICABLE (max 8000 characters)

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Chanee Williams at Chanee.Williams@fema.dhs.gov.

FEMA Officials

Program Officer: The Program Specialist is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant, please call the AFG Help Desk at 866-274-0960 to be directed to a program specialist.

Grants Assistance Officer: The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. The Officer conducts the final business review of all grant awards and permits the obligation of federal funds. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a Grants Management Specialist.

Grants Operations POC: The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this grant award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

ADDITIONAL REQUIREMENTS (IF APPLICABLE) (max 8000 characters)

Agreement Articles



FEMA

U.S. Department of Homeland Security
Washington, D.C. 20472

AGREEMENT ARTICLES

STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) Grants

GRANTEE: St. Johns County Fire Rescue

PROGRAM: Staffing for Adequate Fire and Emergency Response (SAFER) - Hiring

AGREEMENT NUMBER: EMW-2017-FH-00331

AMENDMENT NUMBER:

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Article XLV	Whistleblower Protection Act

Article I. **Assurances, Administrative Requirements, Cost Principles, and Audit Requirements**

DHS financial assistance recipients must complete either the OMB Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional

assurances. Applicants are required to fill out the assurances applicable to their programs as instructed by the awarding agency. Please contact the DHS FAO if you have any questions.

DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at 2 C.F.R. Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

Article II. **DHS Specific
Acknowledgements
and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS.

2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.

3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.

4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

5. If, during the past three years, recipients have been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency (LEP)), sex, age, disability,

religion, or familial status, recipients must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS FAO and the DHS Office of Civil Rights and Civil Liberties (CRCL) by e-mail at crcl@hq.dhs.gov or by mail at U.S. Department of Homeland Security Office for Civil Rights and Civil Liberties Building 410, Mail Stop #0190 Washington, D.C. 20528.

6. In the event courts or administrative agencies make a finding of discrimination on grounds of race, color, national origin (including LEP), sex, age, disability, religion, or familial status against the recipient, or recipients settle a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS FAO and the CRCL office by e-mail or mail at the addresses listed above.

The United States has the right to seek judicial enforcement of these obligations.

Article III. Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. If you have questions about these procedures, please contact the AFG Help Desk at 1-866-274-0960, or send an email to firegrants@dhs.gov.

Article IV. Acknowledgment of Federal Funding from DHS

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article V. Activities Conducted Abroad

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article VI. Age Discrimination Act of 1975

All recipients must comply with the requirements of the *Age Discrimination Act of 1975 (Title 42 U.S. Code, § 6101 et seq.)*, which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article VII. Americans with Disabilities Act of 1990

All recipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities. (42 U.S.C. §§ 12101- 12213).

Article VIII. **Animal Welfare Act of 1966**

Where applicable, recipients of financial assistance will comply with the requirements of the Animal Welfare Act, as amended (7 U.S.C. §2131 et seq.), which requires that minimum standards of care and treatment be provided for vertebrate animals bred for commercial sale, used in research, transported commercially, or exhibited to the public. Recipients must establish appropriate policies and procedures for the humane care and use of animals based on the Guide for the Care and Use of Laboratory Animals and comply with the Public Health Service Policy and Government Principles Regarding the Care and Use of Animals.

Article IX. **Best Practices for Collection and Use of Personally Identifiable Information (PII)**

DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. All recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. Recipients may also find the DHS Privacy Impact Assessments: [Privacy Guidance](#) and [Privacy template](#) as useful resources respectively.

Article X. **Civil Rights Act of 1964 - Title VI**

All recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article XI. **Civil Rights Act of 1968**

All recipients must comply with Title VIII of the Civil Rights Act of 1968, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (See 42 U.S.C. § 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features. (See 24 C.F.R. § 100.201.)

Article XII. **Contract Provisions for Non-federal Entity Contracts under Federal Awards**

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the recipient under the Federal award must contain provisions as required by Appendix II of 2 C.F.R. Part 200, *Contract Provisions for Non-Federal Entity Contracts Under Federal Awards*, including but not limited to the following:

- a. Contracts for more than the simplified acquisition threshold set at \$150,000.

All recipients who have contracts exceeding the acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by Civilian Agency Acquisition Council and the Defense Acquisition Regulation Council as authorized by 41

U.S.C. §1908, must address administrative, contractual, or legal remedies in instance where contractors violate or breach contract terms and provide for such sanctions and penalties as appropriate.

b. Contracts in excess of \$10,000.

All recipients that have contracts exceeding \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

Article XIII. **Copyright**

All recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article XIV. **Debarment and Suspension**

All recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, and 2 C.F.R. Part 180. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XV. **Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

Article XVI. **Drug-Free Workplace Regulations**

All recipients must comply with the *Drug-Free Workplace Act of 1988* (41 U.S.C. § 8101 et seq.), which requires all organizations receiving grants from any federal agency agree to maintain a drug-free workplace. You as the recipient must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 CFR part 3001, which adopts the Government-wide implementation (2 CFR part 182) of sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 8101-8107).

Article XVII. **Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies, to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions, or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article XVIII. **Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX**

All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from

- participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.
- Article XIX. **Energy Policy and Conservation Act** All recipients must comply with the requirements of 42 U.S.C. § 6201 which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
- Article XX. **Environmental Planning and Historic Preservation Screening** AFG funded activities that may require an EHP review, involving the installation or requiring renovations to facilities, including but not limited to air compressor/fill station/cascade system (Fixed) for filling SCBA, air improvement systems; alarm systems, antennas, gear dryer, generators (fixed), permanently mounted signs, renovations to facilities, sprinklers, vehicle exhaust systems (fixed) or washer/extractors are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process. FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders. To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to our Department of Homeland Security/Federal Emergency Management Agency website at: <https://www.fema.gov/library/viewRecord.do?id=6906>. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds.
- Article XXI. **False Claims Act and Program Fraud Civil Remedies** All recipients must comply with the requirements of 31 U.S.C. § 3729- 3733 which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.)
- Article XXII. **Federal Debt Status** All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A- 129.)
- Article XXIII. **Federal Leadership on Reducing Text Messaging while Driving** All recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.
- Article XXIV. **Fly America Act of 1974** All recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974* (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981 amendment to Comptroller General Decision B-138942.

- Article XXV. **Hotel and Motel Fire Safety Act of 1990**
In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, 15 U.S.C. § 2225a, all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974*, as amended, 15 U.S.C. § 2225.
- Article XXVI. **Limited English Proficiency (Civil Rights Act of 1964, Title VI)**
All recipients must comply with the *Title VI of the Civil Rights Act of 1964* (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.
- Article XXVII. **Lobbying Prohibitions**
All recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under an federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action concerning the award or renewal.
- Article XXVIII. **National Environmental Policy Act**
All recipients must comply with the requirements of the National Environmental Policy Act (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.
- Article XXIX. **Nondiscrimination in Matters Pertaining to Faith-Based Organizations**
It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. All recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.
- Article XXX. **Non-supplanting Requirement**
All recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
- Article XXXI. **Notice of Funding Opportunity Requirements**
All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.
- Article XXXII. **Patents and Intellectual Property Rights**
Unless otherwise provided by law, recipients are subject to the Bayh-Dole Act, Pub. L. No. 96-517, as amended, and codified in 35 U.S.C. § 200 et seq. All recipients are subject

- to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.
- Article XXXIII. Prior Approval for Modification of Approved Budget**
- Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. For awards with an approved budget greater than \$150,000, you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.
- Article XXXIV. Procurement of Recovered Materials**
- All recipients must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
- Article XXXV. Protection of Human Subjects**
- Where applicable, recipients of financial assistance will comply with the requirements of the Federal regulations at 45 CFR Part 46, which requires that recipients comply with applicable provisions/law for the protection of human subjects for purposes of research. Recipients must also comply with the requirements in DHS Management Directive 026-04, Protection of Human Subjects, prior to implementing any work with human subjects. For purposes of 45 CFR Part 46, research means a systematic investigation, including research, development, testing, and evaluation, designed to develop or contribute to general knowledge. Activities that meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program that is considered research for other purposes. The regulations specify additional protections for research involving human fetuses, pregnant women, and neonates (Subpart B); prisoners (Subpart C); and children (Subpart D). The use of autopsy materials is governed by applicable State and local law and is not directly regulated by 45 CFR Part 46.
- Article XXXVI. Rehabilitation Act of 1973**
- All recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, as amended, which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
- Article XXXVII. Reporting of Matters Related to Recipient Integrity and Performance**
- If the total value of the recipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200.

- Appendix XII**, the full text of which is incorporated here by reference in the award terms and conditions.
- Article XXXVIII. Reporting Subawards and Executive Compensation** All recipients are required to comply with the requirements set forth in the government-wide Award Term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.
- Article XXXIX. SAFECOM** All recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.
- Article XL. Terrorist Financing** All recipients must comply with E.O. 13224 and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.
- Article XLI. Trafficking Victims Protection Act of 2000** All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the *Trafficking Victims Protection Act of 2000*, (TVPA) as amended by 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference in the award terms and conditions.
- Article XLII. Universal Identifier and System of Award Management (SAM)** All recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference in the terms and conditions.
- Article XLIII. USA Patriot Act of 2001** All recipients must comply with requirements of the *Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act)*, which amends 18 U.S.C. §§ 175-175c.
- Article XLIV. Use of DHS Seal, Logo and Flags** All recipients must obtain permission from their DHS FAO, prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
- Article XLV. Whistleblower Protection Act** All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

**FEDERAL EMERGENCY MANAGEMENT AGENCY
OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

1. AGREEMENT NO. EMW-2017-FH-00331
 2. AMENDMENT NO. 0
 3. RECIPIENT NO. 59-6000825
 4. TYPE OF ACTION AWARD
 5. CONTROL NO. WX03041N2018T
 6. RECIPIENT NAME AND ADDRESS
 St. Johns County Fire Rescue
 3657 Gaines Rd.
 St. Augustine Florida, 32084-6565
 7. ISSUING OFFICE AND ADDRESS
 Grant Programs Directorate
 500 C Street, S.W.
 Washington DC, 20472
 POC: Jacqueline Lee 202-786-9538
 8. PAYMENT OFFICE AND ADDRESS
 FEMA, Financial Services Branch
 500 C Street, S.W., Room 723
 Washington DC, 20472
 9. NAME OF RECIPIENT PROJECT OFFICER
 Carl Shank
 PHONE NO. 9042091701
 10. NAME OF PROJECT COORDINATOR
 Catherine Patterson
 PHONE NO. 1-866-274-0960
 11. EFFECTIVE DATE OF THIS ACTION
 17-FEB-19
 12. METHOD OF PAYMENT
 SF-270
 13. ASSISTANCE ARRANGEMENT
 Cost Sharing
 14. PERFORMANCE PERIOD
 From:17-FEB-19 To:16-FEB-22
 Budget Period
 From:13-MAY-18 To:29-SEP-18

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXX-XXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
SAFER	97.083	2018-F7-C211-P4310000-4101-D	\$0.00	\$1,122,960.00	\$1,122,960.00	\$698,055.00
TOTALS			\$0.00	\$1,122,960.00	\$1,122,960.00	\$698,055.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.
 N/A

16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

SAFER recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)
 N/A

DATE
 N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)
 Rosalie Vega

DATE
 23-JUL-18

Entire Application
DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
Staffing for Adequate Fire and Emergency Response (SAFER)
(General Questions All Applicants)

OMB
Collection
Number:
1660-0135
Expiration Date: 08/31/2017

PAPERWORK BURDEN DISCLOSURE NOTICE
FEMA Form 080-0-4

Public reporting burden for this data collection is estimated to average 9 hours per response for FEMA Form 080-0-4, Staffing for Adequate Fire and Emergency Response (SAFER) (General Questions All Applicants). The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0135) NOTE: Do not send your completed form to this address.

Applicant's Acknowledgements

- * I certify the DUNS number in this application is our only DUNS number and we have confirmed it is active in SAM.gov as the correct number.
- * As required per 2 CFR § 25, I certify that prior to submission of this application I have checked the DUNS number listed in this application against the SAM.gov website and it is valid and active at time of submission.
- * I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible and can be completed within the award's Period of Performance (POP).
- * I certify that the applicant organization is aware that this application period is open from 03/26 to 04/27/2018 and will close at 5 PM EST; further that the applicant organization is aware that once an application is submitted, even if the application period is still open, a submitted application cannot be changed or released back to the applicant for modification.
- * I certify that the applicant organization is aware that it is solely the applicant organization's responsibility to ensure that all activities funded by this award(s) comply with Federal Environmental planning and Historic Preservation (EHP) regulations, laws, and Executive Orders as applicable. The EHP Screening Form designed to initiate and facilitate the EHP Review is available at: http://www.fema.gov/media-library-data/1431970163011-80ce3cd907072a91295b1627c56d8fd2/gpd_ehp_screening_form_51815.pdf
- * I certify that the applicant organization is aware that the applicant organization is ultimately responsible for the accuracy of all application information submitted. Regardless of the applicant's intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, an existing award being locked pending investigation, or referral to the Office of the Inspector General.
- * I certify that the applicant organization is aware that the grants awarded under this funding opportunity are provided a recruitment period, which begins when the application is approved for award. The recruitment period for grants awarded under the Hiring of Firefighters Activity is 180-days and the period of performance automatically starts after the recruitment period, regardless of whether the grantee has successfully hired the requested firefighters. The recruitment period for Recruitment & Retention of Volunteer Firefighters Activity is 90-days and the period of performance automatically starts after the recruitment period.

* I certify that the applicant organization will, to the extent practicable, seek, recruit, and hire members of racial and ethnic minority groups and women to increase their ranks within their organization.

* I certify that, if awarded under the Hiring of Firefighters Activity, the applicant organization, will assure a policy will be put into place, or is currently in place, ensuring that positions filled under this grant are not discriminated against, or prohibited from, engaging in volunteer firefighting activities in another jurisdiction during off-duty hours. (If applying under the Recruitment and Retention of Volunteer Firefighters Activity, this does not apply, however, in order to move forward in the application process, you must complete this question).

Signed by Jeremy B Robshaw on 2018-04-24 15:59:59.0

Overview

* Are you a member, or are you currently involved in the management of the fire department or organization applying for this grant with this application?	
Yes, I am a member/officer of this applicant	

If you answered No, you must please complete the preparer information below. If you answered Yes, please skip the Preparer Information section.

Note: Fields marked with an asterisk (*) are required.

Preparer Information	
Preparer's Name	
Address 1	
Address 2	
City	
State	
Zip	Need help for ZIP+4?
Primary Phone	Ext. Select
Email	

In the space below please list the person your fire department or organization has selected to be the **Primary Point of Contact** for this grant. This should be an officer, member, or employee of the fire department or organization applying for the grant that will see the grant through completion, has the authority to make decisions on and to act upon this grant application.

The Primary Contact, as listed below, is the person for which all exchanges of information will be made relative to the application; all information provided must be specific to the contact listed. The Primary Contact must be an employee of the fire department or organization applying for the grant and shall not be a grant writer or a non-employee of the fire department or organization.

In addition to the Primary Contact information, you will be asked to provide two (2) Alternate Points of Contact on the next page. The Alternate Contacts must be familiar with the application and must be able to answer any questions relative to this application in the event that Primary Point of Contact is unavailable. When you are finished, click the Save and Continue button below.

Reminder: Please list only phone numbers and an email address where we can get in *direct contact* with the respective point of contact(s). If this contact changes at any time during the period of performance please update this information.

Note: Fields marked with an asterisk (*) are required.

Primary Point of Contact	
* Title	Deputy Chief
Prefix	Mr.
* First Name	Jeremy
Middle Initial	B

* Last Name	Robshaw
* Primary Phone	9042091750 Ext. 1750 Type work
* Secondary Phone	9044846026 Ext. Type cell
Optional Phone	Ext. Type Select
Fax	
* Email	robshaw@sjcfl.us

FEMA Form 080-0-4

Contact Information

Alternate Contact 1 Information	
* Title	Administrative Coordinator
Prefix	Mrs.
* First Name	Rosemarie
Middle Initial	
* Last Name	Frey
* Primary Phone	9042091714 Ext. 1714 Type work
* Secondary Phone	9042091700 Ext. 1700 Type work
Optional Phone	Ext. Type Select
Fax	
* Email	rfrey@sjcfl.us

Alternate Contact 2 Information	
* Title	Deputy Chief
Prefix	Mr.
* First Name	Edward
Middle Initial	
* Last Name	Houston
* Primary Phone	9042091778 Ext. 1778 Type work
* Secondary Phone	9042091700 Ext. 1700 Type work
Optional Phone	Ext. Type Select
Fax	
* Email	ehouston@sjcfl.us

FEMA Form 080-0-4

Applicant Information

EMW-2017-FH-00331
 Originally submitted on 04/26/2018 by Carl Shank (Userid: shank)

Contact Information:

Address: 3657 Gaines Road
 City: St. Augustine
 State: Florida
 Zip: 32084-6565
 Day Phone: 9042091701
 Evening Phone: 9046861016
 Cell Phone: 9046695078
 Email: cshank@sjcfl.us

Application number is EMW-2017-FH-00331

Applicant Information	
* Organization Name	St. Johns County Fire Rescue
* What kind of organization do you represent?	All Paid/Career
If you answered "Combination" above, what is the percentage of career members in your organization?	%
* Type of Jurisdiction Served	County
If "Other", please enter the type of jurisdiction served	
* In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	St. Johns County
SAM.gov (System For Award Management)	
* What is the legal name of your Entity as it appears in SAM.gov? Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.	St. Johns County Clerk of Courts
* What is the legal business address of your Entity as it appears in SAM.gov? Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.	
* Mailing Address 1	4010 Lewis Speedway
Mailing Address 2	
* City	St. Augustine
* State	Florida
* Zip	32084 - 6565 Need help for ZIP+4?
* Employer Identification Number (e.g. 12-3456789) Note: This information must match your SAM.gov profile.	59-6000825
* Is your organization using the DUNS number of your Jurisdiction?	Yes
* I certify that my organization is authorized to use the DUNS number of my Jurisdiction provided in this application. (Required if you select Yes above)	<input checked="" type="checkbox"/>
* What is your 9 digit DUNS number? If you were issued a 4 digit number (DUNS plus 4) by your Jurisdiction in addition to your 9 digit number please enter it here. Note: This is only required if you are using your Jurisdiction's DUNS number and have a separate bank account from your Jurisdiction. Leave the field blank if you are using your Jurisdiction's bank account or have your own DUNS number and bank account separate from your Jurisdiction.	073236739 (call 1-866-705-5711 to get a DUNS number)
* Is your DUNS Number registered in SAM.gov (System for Award Management previously CCR.gov)?	Yes
* I certify that my organization/entity is registered and active at SAM.gov and registration will be renewed annually in compliance with Federal regulations. I acknowledge that the information submitted in this application is accurate, current and consistent with my organization's/entity's SAM.gov record.	<input checked="" type="checkbox"/>
Headquarters or Main Station Physical Address	
* Physical Address 1	3657 Gaines Rd.
Physical Address 2	
* City	St. Augustine
* State	Florida
* Zip	32084 - 6565 Need help for ZIP+4?

Mailing Address	
* Mailing Address 1	4010 Lewis Speedway
Mailing Address 2	
* City	St. Augustine
* State	Florida
* Zip	32084 - 6565 Need help for ZIP+4?
Bank Account Information	
* The bank account being used is: (Please select one from right)	Maintained by my Jurisdiction
Note: The following banking information must match your SAM.gov profile.	
* Type of bank account	Checking
* Bank routing number - 9 digit number on the bottom left hand corner of your check	063100277
* Your account number	898052399955
Additional Information	
* For this fiscal year (Federal) is your jurisdiction receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request?	No
* Is the applicant delinquent on any federal debt?	No
If you answered "Yes" to any of the additional questions above, please provide an explanation in the space provided below (4000 characters):	

FEMA Form 080-0-4

Applicant Characteristics (Part I)

* Is this application being submitted on behalf of a Federal Fire Department or organization contracted by the Federal government which is solely responsible for the suppression of fires on Federal property?	No
* Please indicate the type of community your organization serves.	Suburban
* Please describe your organization and/or the community that you serve (2000 characters).	<p>St. Johns County encompasses 608 square miles of rural, urban, and suburban communities along 42 miles of northern Florida Atlantic coastline. With the City of Jacksonville bordering the north, the combined resident population of St. Johns County and the City of St. Augustine is 242,000. Tourist attractions such as the historic City of St. Augustine, our local beaches, and the resort communities of Ponte Vedra Beach and the World Golf Village produce overnight visitor stays of approximately 3 million annually (St. Johns County Tourist Development Council). From 2014 to 2017, St. Johns County experienced a 24% population growth and ranked in the top 18 counties nationwide for growth. Venues that draw large public gatherings located within our County include our miles of beaches, the historic City of St. Augustine (the nation's oldest city), and the Professional Golfers Association Headquarters (PGA).</p> <p>St. Johns County Fire Rescue (SJCFR) is a professional public safety department with 319 personnel, of which 279 are certified firefighters with 85% at the paramedic level. Currently, the Department supports 17 fire rescue stations strategically located in 8 districts; minimum staffing is 93 per shift. SJCFR is an all-hazards Department responding to public safety missions including firefighting, EMS, specialty</p>

	<p>rescue, extrication, hazardous materials, technical rescue, marine rescue, and lifeguard services. During the past year, SJCFR responded to 48,376 requests for service; 19,396 of which consisted of EMS calls.</p> <p>SJCFR is the sole EMS provider for all of St. Johns County including the City of St. Augustine. Additionally, the Department provides automatic aid to the St. Augustine Fire Department (SAFD), responding and training together as the only two fire rescue agencies serving within the County.</p> <p>SJCFR provides additional automatic and mutual aid to the City of Jacksonville, Jacksonville Beach, Clay County, Putnam County and Flagler County.</p>
* What is the square mileage of your first-due response area? Primary/First Due Response Area is a geographical area proximate to a fire or rescue facility and normally served by the personnel and apparatus from that facility in the event of a fire or other emergency and does not include daily or seasonal population surges.	608
* What percentage of your primary response area is protected by hydrants?	25 %
* Does your organization protect critical infrastructure?	Yes
If Yes, please describe the critical infrastructure protected (3000 characters).	
<p>Critical infrastructure within St. Johns County includes the headquarters for the Florida National Guard and the Southeast Division of Northrop Grumman, located at the Northeast Florida Regional Airport, the manufacturing home to the Navy's E2-D Advanced Hawkeye aircraft. Federal facilities include the Department of Homeland Security-United States Custom and Border Patrol National Maritime Training Facility.</p> <p>Critical State transportation infrastructure includes US Highway 1 and Interstate 95, each paralleling 35 miles through the County, as well as 36 miles of Florida East Coast commercial rail and 42 miles of intracoastal waterway. Local government infrastructure includes: St. Johns County Administration, including the St. Johns County Courthouse and St. Johns County Jail, City of St. Augustine Administration and the City of St. Augustine Beach Administration. Health infrastructure includes the campus for Flagler Hospital and the St. Johns County Health Department. St. Johns County is home to several major college campuses including historic Flagler College, St. Johns River State College and The University of St. Augustine.</p> <p>Emergency Communications infrastructure includes: (11) simulcast tower sites, a (15) channel 800mhz P-25 compliant radio system, co-located master communication site and redundant master communication site supporting all public safety for St. Johns County with regional and statewide interoperability capability.</p> <p>SJCFR also participates within the Florida Regional Domestic Security Task Force as a regional Hazmat team protecting critical infrastructure located throughout the region/state. Currently we maintain and operate as a Type I hazardous materials response team.</p>	
(Percentages in three answers below must sum up to 100%)	
* How much of your primary response area is for agriculture, wildland, open space, or undeveloped properties?	84%
* What percentage of your primary response area is for commercial and industrial purposes?	5 %
* What percentage of your primary response area is used for residential purposes?	11 %
* How many occupied structures (commercial, industrial, residential, or institutional) in your primary response area are more than three (3) stories tall? Do not include structures which are not regularly occupied such as silos, towers, steeples, etc.	35
	242000

* What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served?			
* Do you have a seasonal increase in population? Yes			
If Yes what is your seasonal increase in population? 3000000			
* How many stations are operated by your organization? 17			
* Please indicate if your department has a formal automatic/mutual aid agreement with another community or fire department and the type of agreement that exists. Both automatic and mutual aid			
* What services does your organization provide?			
Advanced Life Support	Emergency Medical Responder	Rescue Operational Level	
Airport Rescue Firefighting (ARFF)	Haz-Mat Operational Level	Rescue Technical Level	
Basic Life Support	Haz-Mat Technical Level	Structural Fire Suppression	
	Maritime Operations/Firefighting	Wildland Fire Suppression	
SAFER intends to improve local fire departments' staffing and deployment capabilities so they may more effectively respond to emergencies. With the enhanced staffing, a SAFER grantee's response time will be reduced sufficiently and an appropriate number of trained personnel will be assembled at the incident scene.			
The following questions are designed to help us understand the staffing changes that have occurred in your department over the past several years and how the grant will assist in improving your staffing levels. The information provided must be a true and accurate depiction of your department on the timelines listed below.			
Use the following definitions when completing the table below.			
Total # of Operational Career Personnel — this number represents the total number of authorized and funded active, full-time uniformed/operational career personnel employed by your department on the dates indicated. (Note: only operational personnel — including operational officers - should be included)			
# Operational Officers — of the operational career personnel indicated in the "Total # of Operational Career Personnel" question, how many of those serve in operational officer-level (both command and company) positions?			
# NFPA Compliance — of the "Total # of Operational Career Personnel" indicated, how many are assigned to field or response apparatus positions that directly support the department's compliance with NFPA 1710 (Section 5.2.4.1 — Single-Family Dwelling Initial Full Alarm Assignment Capability). or NFPA 1720 (Section 4.3 — Staffing and Deployment)? (Note: Officers should only be included in this number if they directly support the department's compliance with NFPA 1710 or NFPA 1720 compliance)			
Note: The number of <i>career personnel</i> in any of these fields should include positions which are job-shared. Job-shared positions will be counted as one (1) regardless of how many personnel fill those positions.			
For more information regarding these standards please see the Notice of Funding Opportunity or go to www.nfpa.org/freeaccess			
	Total # of Operational Career Personnel	# Operational Officers	# NFPA Support
* Staffing levels at the start of the application period	279	95	279
* Staffing levels at one year prior to the start of the application period	279	95	279
* Staffing levels at two years prior to the start of the application period	279	103	279
* If awarded this grant, what will the staffing levels be in your department? Note: These numbers should reflect the staffing levels at the start of the application period plus the number of positions being requested in the application. (Whole Numbers only)	288	98	288

* Please provide details on the department's existing staffing model to include the number of shifts, number of positions per shift, chief level officer staffing per shift (i.e., Battalion Chief, District Chief, etc.), and contracted work hours. (3000 characters)

St. Johns County Fire Rescue (SJCFR) is an all hazards public safety agency consisting of 319 personnel serving in operations (i.e. field response), support (i.e. administration/fire prevention/inspection/logistics) and emergency communications capacities.

The Operations Section is the emergency response branch to calls for fire rescue assistance. Career first responders, consisting of 279 firefighter/paramedics and firefighter/EMTs, provide professional public safety services to St. Johns County residents and visitors. Organizationally, SJCFR has 17 stations covering 608 square miles staffed 24 hours a day, with personnel organized into 3 Battalions each day consisting of 93 firefighters per shift.

A Battalion Chief is assigned within each of the 3 battalions--North, Central, and South. Company officers consist of a Captain at each station and a Lieutenant on each apparatus. All personnel assigned are Florida certified firefighters; over 85% are Florida Paramedics with the remainder Florida EMT certified.

The SJCFR South Battalion consists of 6 stations. In addition to firefighting and EMS (with transport), duties include aerial response, heavy extrication, and marine rescue response. This Battalion routinely works with the City of St. Augustine Fire Department (2 stations; 10 firefighters per day) as SJCFR handles all EMS responses in this municipality and automatic aid response for structure fires.

The SJCFR Central Battalion consists of 5 stations, and is the most specialized Battalion in the department. In addition to firefighting and EMS (with transport) duties, this battalion is tasked with technical rescue, hazardous materials response, marine rescue, and airport rescue.

The SJCFR North Battalion currently operates 6 stations. SAFER would add 3 additional firefighters per shift assigned in this battalion. This battalion has the same specialized response as the SJCFR South Battalion, including aerial, marine rescue, and heavy extrication and is in the most rapidly growing segment of the county.

The type of in-service staffed apparatus countywide consists of (12) Advanced Life Support Rescues, (15) Engines, (3) Heavy Extrication Engines, (2) Aerials, (2) Tankers and (3) Battalion Command Units. Additional apparatus for response include (6) Brush Trucks, (2) Mobile Air/Rehab Units, (1) HazMat Response Unit, (2) Mobile Decon Units, (1) Mobile Mass Casualty Unit, (1) Technical Rescue Unit, and (5) Marine Response Units.

* Does your department utilize part-time paid firefighters?

No

If Yes, please provide details on how the part-time firefighters are used within your department to include the number of part-time firefighters, the number of full-time, NFPA compliant positions these part-time firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs (3000 characters).

* Does your department utilize reserve/relief paid firefighters?

No

If yes, please provide details on how the reserve/relief firefighters are used within your department to include the number of reserve/relief firefighters, the number of full-time, NFPA compliant positions these part-time firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs (3000 characters).

* Do you currently report to the National Fire Incident Reporting System (NFIRS)?

Yes

FEMA Form 080-0-4

Applicant Characteristics (Part II)

	2017	2016	2015
* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	1	1	0
* What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	7	27	13
* What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
	78	38	31

* What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?			
* What is your department's operating budget.(e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the current (at time of application) fiscal year?	Fiscal Year: 2018 Budget: \$ 39,199,632		
* What was your department's operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the 2001, 2002, and 2003 fiscal years? This must be true and accurate budget information for the fiscal years 2001, 2002, and 2003. If you are unable to provide any of the information please ONLY enter a 0 into each of the applicable budget fields and explain in the text box below why you are unable to provide this information.	Fiscal Year 2003 Budget : \$ 12,248,491 Fiscal Year 2002 Budget : \$ 10,015,364 Fiscal Year 2001 Budget : \$ 8,937,464		
If you entered 0 for any of the budget fields above, please explain (1000 characters) .			
* What percentage of your operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)?	80 %		
* Does your department have any rainy day reserves, emergency funds, or capital outlay?	Yes		
If yes, what is the total amount currently set aside?	10480579		
If yes, describe the planned purpose of these funds (1000 characters) .	As part of the County Commissions fund balance and reserve policy, the Fire District Fund will strive to maintain an ideal minimum reserve of 2% of total funding. : This number is reflected in the data portion of this application. These funds are committed to providing long term multi-year budget stability and are not intended for use on daily operations or capital projects.		
* What percentage of your annual operating budget is derived from: Enter numbers only, percentages must sum up to 100%			
Taxes?	97 %		
Bond Issues?	0 %		
EMS Billing?	1 %		
Grants?	1 %		
Donations?	0 %		
Fund drives?	0 %		
Fee for Service?	1 %		
Other?	0 %		
If you entered a value other than 0 into the "Other" field, please explain (1000 characters) :			
* How many frontline vehicles does your organization have in each of the types or classes of vehicle listed below that respond to first alarm assignments in support of NFPA 1710/1720? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession. Enter numbers only and enter 0 if you do not have any of the vehicles below.			
Type or Class of Vehicle	Number of Frontline Vehicles	Total Number of Available Riding Positions	Total Number of Filled Riding Positions per Frontline Vehicle

Engines or Pumpers (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Type I or Type II Engine Urban Interface	17	115	51
Ambulances for transport and/or emergency response	12	36	24
Tankers or Tenders (pumping capacity of less than 750 gallons per minute (gpm) and water capacity of 1,000 gallons or more)	5	10	2
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint	2	16	6
Brush/Quick attack (pumping capacity of less than 750 gpm and water carrying capacity of at least 300 gallons): Brush Truck, Patrol Unit (Pickup w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	7	13	0
Rescue Vehicles: Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit	3	20	0
Additional Vehicles: EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle	14	30	3
Please use this comments section if you wish to provide any additional information with regards to the Type or Class of Vehicle section above (2000 characters)			

FEMA Form 080-0-4

Department Call Volume

	2017	2016	2015
* Summary of responses per year by category (Enter whole number only. If you have no calls for any of the categories, Enter 0)			
Fire - NFIRS Series 100	713	639	564
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	22	19	26
Rescue & Emergency Medical Service Incident - NFIRS Series 300	19113	18451	17276
Hazardous Condition (No Fire) - NFIRS Series 400	646	701	507
Service Call - NFIRS Series 500	2308	1984	1666
Good Intent Call - NFIRS Series 600	2348	2060	1855
False Alarm & False Call - NFIRS Series 700	1296	1386	1243
Severe Weather & Natural Disaster - NFIRS Series 800	44	25	39
Special Incident Type - NFIRS Series 900	82	105	115
Total	26572	25370	23291

FIRES

* **How many responses per year by category?** (Enter whole number only. If you have no calls for any of the categories, Enter 0)

Of the NFIRS Series 100 calls, how many are "Structure Fire" (NFIRS Codes 111-120)	87	124	101
Of the NFIRS Series 100 calls, how many are "Vehicle Fire" (NFIRS Codes 130-138)	117	94	83
Of the NFIRS Series 100 calls, how many are "Vegetation Fire" (NFIRS Codes 140-143)	302	183	163
Total	506	401	347

What is the total acreage of all vegetation fires?	537	382	176
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RESCUE AND EMERGENCY MEDICAL SERVICE INCIDENTS

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

Of the NFIRS Series 300 calls, how many are "Motor Vehicle Accidents" (NFIRS Codes 322-324)	2266	1754	1758
Of the NFIRS Series 300 calls, how many are "Extractions from Vehicles" (NFIRS Code 352)	172	168	184
Of the NFIRS Series 300 calls, how many are "Rescues" (NFIRS Codes 300, 351, 353-381)	0	123	186
How many EMS-BLS Response Calls	5443	5889	5523
How many EMS-ALS Response Calls	15794	13629	13426
How many EMS-BLS Scheduled Transports	0	0	0
How many EMS-ALS Scheduled Transports	0	0	0
How many Community Paramedic Response Calls	0	0	0
Total	23675	21563	21077

MUTUAL AND AUTOMATIC AID

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

How many times did your organization receive Mutual Aid?	75	46	69
How many times did your organization receive Automatic Aid?	45	35	88
How many times did your organization provide Mutual Aid?	59	45	77
How many times did your organization provide Automatic Aid?	93	67	76
Of the Mutual and Automatic Aid responses, how many were structure fires?	168	170	175

FEMA Form 080-0-4

Request Details

The activity for your organization is listed in the table below.

Activity	Number of Entries	Total Cost
Hiring of Firefighters	1	1,821,015

FEMA Form 080-0-4

Hiring of Firefighters

* 1. Select which line-item below best describes your organization and the NFPA standard you are attempting to meet.

NFPA Requirements						
Check One	NFPA Standard (see the Notice of Funding Opportunity for more detail regarding these standards)	Department Characteristics	Demographic	Assembly Staffing	Response Time	Frequency of Time
X	1710	Career	With Aerial	15	8 min.	90%
	1710	Career	Without Aerial	14	8 min	90%
	1720 - Urban	Urban Combo/Vol	> 1,000 pop/square mile	15	9 min	90%

	1720 - Suburban	Suburban Combo/Vol	500 - 1,000 pop/square mile	10	10 min	80%
	1720 - Rural	Rural Combo/Vol	< 500 pop/square mile	6	14 min	80%
	1720 - Remote	Remote Combo/Vol	Travel > 8 mi	4	n/a	90%

* 2. Given your **current staffing** levels, how often does your department meet the NFPA assembly requirements as indicated in the table above for the department's primary/first due response area? Help

NOTE: If your department utilizes overtime to fill positions to ensure you are meeting applicable NFPA staffing and deployment standards, you will want to remove the number of positions filled by overtime from your calculations.

Rarely (1 to 19%)

* 2a. If awarded the number of positions requested in this application, how often do you anticipate that your department will meet the NFPA assembly requirements as indicated in the table above? Help

Sometimes (20 to 39%)

* 3. Given your **current staffing** levels and **without** using overtime to fill vacant positions, what is the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities on the number of structure fires indicated in the "Department Call Volume" section of your application? (Up to one decimal i.e., 2.5) 3

NOTE: If your department utilizes overtime to fill positions to ensure you are meeting applicable NFPA staffing and deployment standards, you will want to remove the number of positions filled by overtime from your calculations.

* 3a. If awarded the number of positions requested in this application, what will be the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities on the number of structure fires indicated in the "Department Call Volume" section of your application? (Up to one decimal i.e. 2.5) 3

* 4. Please describe the departments hiring practices and timelines including how long after award will you be able to start a recruit class and how many recruits can be trained in one class. If you are requesting more positions than can be trained in one recruit class, please discuss when you will be able to hold the second class. If your department will need governing body approval before the award can be accepted, please be sure to include details on the timeline needed for acceptance (2000 characters) .

SJCFR utilizes a multi-step applicant process in order to fill open positions with the most qualified applicants. This process includes a firefighter entrance exam/physical ability test, completeness review of the application, Florida driver's license screen, criminal background, employer and professional references, and oral interview. Once the applicant is given a contingent offer, drug and NFPA 1582 medical screenings are scheduled. Some key benchmarks considered in this process are experience, education, training, certifications, previous work history and professional references. Veterans Preference applicants are reviewed and considered in accordance with applicable law and County policy.

SJCFR is a full service department that recognizes the value of the personnel who dedicate themselves to the profession. Additionally, SJCFR recognizes the need to promote a diverse workforce, so that this service is representative of the community served.

Applications for firefighter are accepted via the St. Johns County application website or by completion at Personnel Services.

	<p>Personnel Services begins the recruiting process by posting the firefighter position and all required application materials through the Fire Rescue Online Application System (FROAS). FROAS allows applicants to complete an application online and attach required documents. SJCFR maintains an active list of potential firefighters, and would anticipate the ability to hire all 9 personnel requested through SAFER grant funding within 6-months of grant approval and funding availability. All hiring would be in accordance with approved hiring practices set forth in the 2018 SAFER grant guidance.</p>
* 5. Is your request for hiring firefighters based on a risk analysis, staffing needs analysis, or an Insurance Services Office (ISO) rating?	Yes
5a. If Yes, describe how the analysis was conducted and the outcome of the analysis or ISO rating. (1000 characters)	<p>Since 2004, SJCFR has internally produced 3 strategic master plans for our Board of County Commissioners defining the public safety, stations, equipment, and staffing needs of our community. All master planning is conducted considering growth, demographics, response time, concentration and distribution of resources, firefighter safety, NFPA and ISO needs. Additionally, staffing needs identified in this application have been included in all master plans as the Department anticipated the rapid growth of the community. From all three master plans, 6 new or replacement stations have been constructed; additionally over 100 firefighters have been hired to staff strategically identified areas throughout St. Johns County.</p>
* 6. If awarded a grant, will you provide the new hires with entry-level physicals in accordance with NFPA 1582: Standard on Comprehensive Occupational Medical Program for Fire Departments 2013 Edition, Chapter 6?	Yes, NFPA 1582 compliant
* 7. Do you currently provide annual medical/physical exams in accordance with NFPA 1582: Standard on Comprehensive Occupational Medical Program for Fire Departments 2013 Edition, Chapter 6?	Yes, NFPA 1582 compliant
* 8. Will the personnel hired meet the minimum EMS training and certification as required by your Authority Having Jurisdiction (AHJ)?	Yes
* 9. Does your department currently have a policy in place to recruit and hire veterans?	Yes
9a. If yes, please provide a brief description of the policy in place (1000 characters)	<p>State law requires that employment preference be given to applicants who have served in the Armed Forces of the United States on active duty, for reasons other than training, during periods of war or any other campaign, expedition, or engagement for which a campaign badge or medal is authorized by the United States Department of Defense. The County complies with all laws related to Veterans Preference and Veterans Preference will be handled in accordance with County policy and all applicable regulations.</p> <p>SJCFR takes pride in providing job opportunities to our Veterans, and in compliance with County policy and State law provides employment preference to these individuals. In addition, we employ many active veterans and continue to fully support them as required when military duties require absence from daily job duties and shift assignments.</p>
* 10. Is it your department's intent to sustain the positions filled under this grant after the completion of the period of performance?	Yes

10a. If yes, please provide a brief description on how the positions will be sustained.

Similar to this grant submission, SJCFR was fortunate to receive SAFER funding for 18 firefighters in 2015 to staff a new station, and after the period of performance fully funded these positions in our annual budget. As submitted in this grant application, the addition of these firefighters to St. Johns County best serves a primary SAFER objective, namely the increase of staffing levels to meet response time objectives, assembly of firefighters, and improve safety.

The St. Johns County Board of County Commissioners, the elected body responsible for the funding of SJCFR, is committed to maintaining firefighter staffing levels and incurring no lay-offs during the period of performance if awarded a SAFER grant. Additionally, St. Johns County has a plan that will address the funding needed to retain firefighter positions made possible by the SAFER grant award. We will support and retain these 9 firefighters both during and after the conclusion of the grant period.

FEMA Form 080-0-4a

Budget Item

As you are aware, grants awarded under the Hiring of Firefighters Activity requires grantees to maintain their staffing levels and incur no lay-offs during the period of performance of the grant. Therefore, it is imperative that your department have the support of your governing body.

In order to ensure that there is a clear understanding of the long-term obligations of a SAFER grant and that, if awarded, all parties involved are committed to fulfilling those requirements upon acceptance of the award; we are requesting a letter from your governing body stating their commitment of the above requirement.

The letter should be prepared on your governing body's letterhead and addressed to:

Catherine Patterson, Branch Chief
Assistance to Firefighters Grants Branch

If you have received the letter, you may attach it here. (Note: only .doc and .pdf files will be accepted)

If you do not have the letter at this time, you may submit a signed copy of the letter as soon as you are able via fax to 1-866-274-0942 or via e-mail to firegrants@fema.dhs.gov.

* How many full-time firefighter positions, including positions that will be job-shared, are you requesting? 9

"Full-time" is considered 2,080 hours or more worked per year and entitles the employee to receive benefits earned by the other full-time employees in the organization. "Job-share" is the term used to describe the hiring of more than one person to fill one full-time position. Part-time positions are less than 2,080 hours per year. Often part-time employees do not earn benefits or do not earn them at the same rate or level as full-time employees

If you are requesting to fund a full-time position(s) that will be "job-shared" by more than one individual please indicate how many individuals will fill that position, how they will be used and scheduled to

fill the position(s), and provide an explanation as to why the position will be shared. (800 characters)	
* What are the current usual annual costs of a first-year firefighter in your department?	Annual Salary: \$ 40,653 Annual Benefits: \$ 26,792
"Usual annual costs" include base salary and the typical benefits package offered to a first-year firefighter.	
* What costs are included in the typical benefits package your department provides to first-year firefighters? Please provide details on the dollar amounts or percentages for each benefit being provided. (2000 characters)	The breakdown of benefits is as follows: FICA - \$2,302.90 Medicare \$538.58 Retirement - \$9,033.30 Workmans Comp - \$1,963.78 Health Insurance - \$11,610.00 OPEB - \$1,344.00

FEMA Form 080-0-4a

Budget

Hiring of Firefighters:

There is a three-year period of performance for grants awarded under the Hiring of Firefighters Activity. The amount of Federal funding provided to a recipient for hiring a firefighter in any fiscal year may not exceed -

- Year One: 75 percent of the usual annual costs of a first-year firefighter as provided in the Request Details section;
- Year Two: 75 percent of the usual annual cost of a first-year firefighter as provided in the Request Details section;
- Year Three: 35 percent of the usual annual cost of a first-year firefighter as provided in the Request Details section.

The additional funds requested for training are not subject to the funding limitations above. However, the costs may only be used to provide training and cannot be used toward the salary and benefits of requested firefighters. Costs for training must be expended within the three-year period of performance.

Review and confirm the budget information below. If you need to change any of the budget amounts on the matrix, you will need to update the information on the previous Request Details screen.

When you are finished, press the *Save and Continue* button below.

Budget Matrix				
	First 12-Month Period	Second 12-Month Period	Third 12-Month Period	Total
Personnel	365,877	365,877	365,877	1,097,631
Benefits	241,128	241,128	241,128	723,384
Other - Additional Funding	0	0	0	0
Total:	607,005	607,005	607,005	1,821,015
Total Applicant Share	151,751	151,751	394,553	698,055
Total Federal Share	455,254	455,254	212,452	1,122,960

FEMA Form 080-0-4a

Narrative Statement for Hiring of FireFighters

* Element #1 - Project Description (30%):

<p>* 1a. Why does the department need the positions requested in this application? (2000 characters)</p>
<p>St. Johns County Fire Rescue (SJCFR) is an all hazards public safety agency in Northeast Florida. With the support of SAFER, we are submitting to hire 9 firefighters to improve response, address National Fire Protection Association standards, and provide increased safety. These firefighters will staff fire suppression apparatus in a rapidly developing and inadequately protected area of population, filling a response void while allowing staffing levels to remain intact in current stations.</p> <p>St. Johns County encompasses 609 square miles of rural, urban and suburban communities along 42 miles of Atlantic coastline; County population is 242,000 (U.S. Census 2017). From 2010 to 2015, St. Johns County was ranked as the 12th fastest growing county in the U.S. with population growth of 19.4%. For 2017, St. Johns County was ranked as the 3rd fastest growing community in the State with a population growth of 3.7%.</p> <p>As a result of continued growth in this northern portion of St. Johns County, SJCFR has plans to build an additional station in the future, but due to funding, this project will not reach completion for 2-3 years. Unfortunately the growth is already here and SJCFR must develop a solution to meet the response needs of the community.</p> <p>As a result, SJCFR is requesting to hire 9 firefighters through the SAFER program to provide additional staffing to Station 15 which is strategically located where the growth and response numbers are increasing. This will provide better concentration and distribution of resources and bring us closer to meeting NFPA 1710.</p> <p>Due to budget constraints, SAFER funding is our only option to obtain these resources at this time. The idea of moving personnel from other stations to meeting this need would only compound an already short staffing model, and eliminate gains reached in meeting NFPA standards countywide.</p>
<p>* 1b. How will the positions requested in this application be used within the department (e.g., 4th on engine, open a new station, eliminate browned out stations, reduce overtime)? (2000 characters)</p>
<p>The positions as requested will provide additional staffing to fire rescue Station 15 located in the north central portion of the county. This station is located strategically within an area of exponential growth which is routinely seeing out of zone response requirements due to limited apparatus availability. These nine personnel will provide additional manpower and response capability which will allow us to improve our incident response, assembly times and concentration of resources in this rapidly developing and growing portion of the community. While there is a future station planned for this area, based on available funding it will be minimum of 2-3 years before this becomes a reality. Without the addition of these SAFER funded personnel the Department will continue to fall short in meeting the objectives of NFPA 1710 for this response area.</p> <p>All personnel requested will be either firefighter-EMT or firefighter-paramedic certified; ALS assignments require paramedic certification. Funding this staffing will result in an immediate reduction in response time, meeting 2in-2out for firefighter safety, and the continuance of moving forward in compliance with NFPA 1710 emergency response guidelines.</p>
<p>* 1c. What are the specific benefits that the requested positions will provide to the department and community? (2000 characters)</p>
<p>Benefits to a SAFER award include increased public safety coverage to a currently underserved portion of the community, reduction of response times, and increased firefighter safety by providing improved assembly times in reaching our NFPA 1710 goals. Additional staffing in this rapidly growing response area will enable full compliance with 2in-2out which is adopted by Florida Statute 633. These 9 SAFER personnel bring an added benefit in distribution and concentration of response resources in meeting NFPA 1710, helping to close response gaps in rapidly developing communities in our North Battalion, significantly improving service, assembly times, response times, and firefighter safety.</p>
<p>* 1d. Please describe how the awarding of this grant would enhance the department's ability to protect critical infrastructure within the department's primary response area. (2000 characters)</p>
<p>Critical infrastructure in St. Johns County is located throughout the community, and in order to provide the best protection for this infrastructure, SJCFR looks to provide a county-wide emergency response system of trained personnel capable of managing a multitude of response specialties. In order to achieve this, SJCFR intends to utilize</p>

SAFER funded firefighters to increase emergency response staffing. If approved these firefighters will increase our capabilities in responding to critical infrastructure by improving response and assembly times during emergency events in a rapidly growing segment of the community.

If this funding is not achieved, increased staffing of this district will be accomplished by potentially reducing staffing in multiple other fire districts in order to increase staffing in this growing response district. As a result, our capabilities in the protection of county-wide critical infrastructure will be reduced and a negative result will be realized.

***Element #2 - Impact on Daily Operations (30%):**

*** 2a. How are the community and the current firefighters employed by the department at risk without the positions requested in this application? (2000 characters)**

While full implementation of NFPA 1710 is a challenge countywide (609 square miles of coverage), it is of particular concern in the Northern portion of the county due to growing density and distance from first-due stations. From the two adjacent stations, SJCFR can only provide 7 firefighters on scene in an estimated 10 minutes; additional firefighters come from stations greater than 15 minutes.

Additionally, firefighters will be at risk if not awarded SAFER as staffing levels and available response apparatus will continue to be strained in this growing response district. Multiple apparatus across several districts will be required on first due response in order to meet NFPA 1710 minimum response standards. Under this scenario and response, a significant safety hazard is created for citizens and personnel across multiple fire districts.

*** 2b. How will that risk be reduced if awarded? (1000 characters)**

Concerning distribution objectives, new staffing will reduce the risk to firefighters and the public responding within one of the nation's fastest growing communities. Reduced response times save lives, reduce property damage, and increase firefighter safety. The new firefighters will be strategically staffed in order to maximize response time capabilities throughout the primary community and adjacent fire districts. Also, SAFER funding will prevent the reduction of firefighters in current areas, while allowing us to address the immediate response concern in this growing portion of the community.

Concerning NFPA 1710 and assembly of firefighters, these 9 firefighters will greatly improve our capabilities in meeting the identified strategic and tactical functions including meeting the 2-in/2-out safety standard with initial response. Additionally, adjacent fire districts will now complete the assembly equation earlier and assume tactical roles established by the incident commander.

***Element #3 - Financial Need (30%):**

*** 3a. Please provide an income versus expenses breakdown of the current annual budget as indicated in the Applicant Characteristics section of the application. (2000 characters)**

Between fiscal years 2008-2014, St. Johns County experienced annual revenue losses due to required rollbacks of millage rates, reduced growth and impact fees, increased personnel and operating costs, as well as other economic factors beyond our control. Over these 5 years, the budget was reduced by \$168 million (23%); the cumulative loss of purchasing power for the same time period totals over \$350 million. Countywide, staffing has been reduced by over 255 positions, including 4 support positions in Fire Rescue.

Since that time, capital investment for all County Departments has drastically reduced from a high of over \$240 million in 2007 to about \$120 million in 2017; all governmental services inclusive of roads, libraries, utilities, law enforcement, fire rescue, etc., vie for this funding to support capital projects. This is obviously taking a compounding toll on each department as infrastructure, equipment, building, road and utility needs are delayed each year. While assessed property values and the tax revenues produced are showing signs of stabilizing, the multiple years of decreasing values resulted in a long term budget strain still continuing today.

Specific to SJCFR, primary funding is achieved through a municipal service taxing unit (MSTU), a mechanism totally reliant on assessed property values. The MSTU currently operates at a structural deficiency and will be supported through reserves or budgetary transfers until addressed by our elected body. Personnel costs account for 80% of the budget; maintenance, operating supplies, utility and fuel costs, training, physicals, etc., fully deplete the operating budget each year (12%). Contractual services, property appraiser, tax collector services, and indirect

administrative cost are funded with the remaining budget. Major capital improvement projects (CIP) as well as the addition of new personnel has been greatly scrutinized and not favorably funded as a result.

*** 3b. Please describe the department's budget shortfalls and why the department is unable to address their financial needs without federal assistance. (2000 characters)**

Through the recession, SJCFR has been able to maintain all firefighter positions, including 12 positions awarded by a 2011 SAFER grant, and 18 positions funded by a 2015 SAFER grant by creating organizational efficiencies, delaying major capital expenses, and delaying fire station construction projects as outlined in our strategic plan. The hiring of these 9 personnel would not be a reality due to a depleted funding source without the support of this grant application. Current taxing revenue will not support any new personnel. Absent a SAFER award, the Department will continue to respond ineffectively to this growing segment of the community until funding becomes available.

As indicated in the data portion of this grant, SJCFR does maintain a reserve consistent with budgeting best practices. This funding is emergency use only, and only intends to provide 3 months funding of operations during states of emergency. It should be noted that this reserve funding has been utilized significantly as a result of two major hurricane impacts in St. Johns County (Matthew and Irma) in years 2016 and 2017.

*** 3c. What other actions has your department taken to obtain funding elsewhere (e.g., state assistance programs, other grant programs, etc.)? (2000 characters)**

SJCFR is funded almost entirely through a MSTU taxing district (see financial information), therefore limiting the opportunities for additional funding sources for personnel and operating costs. Federal funding through the SAFER grant has been realized as a short term option to meet staffing and response needs. There are no State programs or other grant programs available.

While our department and elected leaders are researching areas to improve long term budgeting shortfalls, these options are mostly reliant on a tax increase. This will be of great debate during budget planning, however obtaining SAFER funding allows an opportunity to discuss and plan long term solutions. Ultimately, SAFER grant funding provides the opportunity to increase personnel and significantly improve public safety service, while deferring the county portion of personnel cost for the 3-year performance period as solutions are developed for long term funding needs.

*** 3d. How are other critical functions in your department affected without this funding? (2000 characters)**

The primary objective of St. Johns County Fire Rescue is to provide emergency response to the citizens and visitors of St. Johns County. As discussed in this application, exponential growth has occurred throughout the county and most specifically in the northern portion which has continued to put fire rescue in a response shortfall. With overall county growth ranking 3rd in the State and 18th in the Nation, this is a challenge we must face, despite a very difficult funding landscape.

To this point, Department funding has not proven sufficient to keep up with population growth and/or emergency response increases. Without the funding of this application, fire rescue will continue to fall short in meeting the objectives of NFPA 1710 relating to distribution and concentration of resources as well as overall assembly times. While this is significant in our ability to respond and mitigate emergencies, it becomes even more significant as it relates to firefighter safety. Emergency response and firefighter safety are primary Department functions, and without the support of this grant, the potential remains that a negative result could be realized without the addition of these resources.

***Element #4 - Cost Benefit (10%):**

*** Please describe the benefits (i.e., anticipated savings, efficiencies) the department and community will realize if awarded the positions requested in this application. (3000 characters)**

If successfully awarded SAFER funding, the Department will recognize greater efficiencies, increased safety and improved response capabilities. The immediate impact of this staffing will be recognized through an improvement of both distribution and assembly of emergency response resources in this growing response district. Additionally, response to firefighting, EMS response, etc., would move closer to meeting the guidelines of NFPA 1710 for initial response.

The minimization of property damage from fire would be significantly reduced with personnel capable of controlling

a fire prior to significant spread, subsequently saving considerable dollars in property loss. More importantly, this could reduce the chance of loss of life or significant injury if the fire is rapidly contained.

Element #5 - Additional Information : If you have any additional information you would like to include about the department and/or this application in general, please provide below. (2000 characters)

With a SAFER award, we will continue our commitment to moving forward in NFPA 1710 compliance, keeping staffing levels consistent operationally and increasing staffing in this critical growth area as outlined in this narrative. Elected officials and County Administration also understand the need to prepare for the future in Fire Rescue funding and are prepared to absorb these new positions in future budgets.

In closing, we are fortunate that St. Johns County Fire Rescue does not have to request funding to rehire laid off firefighters---this has been managed effectively by our elected officials, by our firefighters, by the Department, and ultimately paid for by our taxpayers. We now consider ourselves very fortunate to participate in the SAFER grant program in an effort to address a critical need within a growing community of St. Johns County.

Ultimately, we believe our request meets the spirit of the SAFER grant in providing funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, front line firefighters available in their communities. The goal of SAFER is to enhance the local fire departments abilities to comply with staffing, response and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720). With the receipt of this grant funding, SJCFR will move closer to meeting these response goals within our community.

SJCFR would like to thank the Department of Homeland Security, Federal Emergency Management Agency (FEMA) Grant Programs Directorate (GPD), and those specifically charged with administering this grant process for your consideration on this outstanding grant opportunity.

Hiring Narrative Supplemental Information

FEMA Form 080-0-4a

Assurances and Certifications

FEMA Form SF 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an asterisk (*) are required.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records,

- books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
 5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
 6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
 7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 - 13.

Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by **Jeremy B Robshaw** on **04/17/2018**

Form 20-16C

You must read and sign these assurances.

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Note: Fields marked with an asterisk (*) are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form.

Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A: As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application. (4000 characters)

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement; and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable awarding office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days

of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street	City	State	Zip	Action
--------	------	-------	-----	--------

If your place of performance is different from the physical address provided by you in the Applicant Information, press **Add Place of Performance** button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

Signed by **Jeremy B Robshaw** on **04/17/2018**

FEMA Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

Submit Application

Application 100% complete, Submitted

Please click on any of the following links to visit a particular section of your application. Once all areas of your application are complete, you may submit your application.

Application Area	Status
Applicant's Acknowledgements	Complete
Overview	Complete
Contact Information	Complete
Applicant Information	Complete
Applicant Characteristics (I)	Complete
Applicant Characteristics (II)	Complete

Department Call Volume	<u>Complete</u>
Request Details	<u>Complete</u>
Budget	<u>Complete</u>
Narrative Statement	<u>Complete</u>
Assurances and Certifications	<u>Complete</u>

PLEASE READ THE FOLLOWING STATEMENTS BEFORE YOU SUBMIT.

- **YOU WILL NOT BE ALLOWED TO EDIT THIS APPLICATION ONCE IT HAS BEEN SUBMITTED.** Therefore, please be sure you have thoroughly reviewed the application before you submit; if "placeholders" were used, be sure to update with the correct information before submitting. If you are not yet ready to submit this application, save it, and log out until you feel that you have no more changes.
- **When you submit this application, you, as an authorized representative of the organization applying for this grant, are certifying that the following statements are true:**

To the best of my knowledge and belief, all data submitted in this application are true and correct.

This application has been duly authorized by the governing body of the applicant and the applicant will comply with the terms of the Notice of Funding Opportunity, comply with all the terms and conditions of the grant award, including any special conditions in accordance with the articles of agreement, and comply with all applicable Federal statutory and regulatory requirements, if awarded.

To sign your application, check the box below and enter your password in the space provided. To submit your application, click the Submit Application button below to officially submit your application to FEMA.

Note: The primary contact will be responsible for signing and submitting the application. Fields marked with an asterisk (*) are required.

I, Jeremy B Robshaw, am hereby providing my signature for this application as of 26-Apr-2018.

Entire Application
DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
Staffing for Adequate Fire and Emergency Response (SAFER)
(General Questions All Applicants)

OMB
Collection
Number:
1660-0135
Expiration Date: 08/31/2017

PAPERWORK BURDEN DISCLOSURE NOTICE
FEMA Form 080-0-4

Public reporting burden for this data collection is estimated to average 9 hours per response for FEMA Form 080-0-4, Staffing for Adequate Fire and Emergency Response (SAFER) (General Questions All Applicants). The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0135) NOTE: Do not send your completed form to this address.

Applicant's Acknowledgements

- * I certify the DUNS number in this application is our only DUNS number and we have confirmed it is active in SAM.gov as the correct number.
- * As required per 2 CFR § 25, I certify that prior to submission of this application I have checked the DUNS number listed in this application against the SAM.gov website and it is valid and active at time of submission.
- * I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible and can be completed within the award's Period of Performance (POP).
- * I certify that the applicant organization is aware that this application period is open from 03/26 to 04/27/2018 and will close at 5 PM EST; further that the applicant organization is aware that once an application is submitted, even if the application period is still open, a submitted application cannot be changed or released back to the applicant for modification.
- * I certify that the applicant organization is aware that it is solely the applicant organization's responsibility to ensure that all activities funded by this award(s) comply with Federal Environmental planning and Historic Preservation (EHP) regulations, laws, and Executive Orders as applicable. The EHP Screening Form designed to initiate and facilitate the EHP Review is available at: http://www.fema.gov/media-library-data/1431970163011-80ce3cd907072a91295b1627c56d8fd2/gpd_ehp_screening_form_51815.pdf
- * I certify that the applicant organization is aware that the applicant organization is ultimately responsible for the accuracy of all application information submitted. Regardless of the applicant's intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, an existing award being locked pending investigation, or referral to the Office of the Inspector General.
- * I certify that the applicant organization is aware that the grants awarded under this funding opportunity are provided a recruitment period, which begins when the application is approved for award. The recruitment period for grants awarded under the Hiring of Firefighters Activity is 180-days and the period of performance automatically starts after the recruitment period, regardless of whether the grantee has successfully hired the requested firefighters. The recruitment period for Recruitment & Retention of Volunteer Firefighters Activity is 90-days and the period of performance automatically starts after the recruitment period.

* I certify that the applicant organization will, to the extent practicable, seek, recruit, and hire members of racial and ethnic minority groups and women to increase their ranks within their organization.

* I certify that, if awarded under the Hiring of Firefighters Activity, the applicant organization, will assure a policy will be put into place, or is currently in place, ensuring that positions filled under this grant are not discriminated against, or prohibited from, engaging in volunteer firefighting activities in another jurisdiction during off-duty hours. (If applying under the Recruitment and Retention of Volunteer Firefighters Activity, this does not apply, however, in order to move forward in the application process, you must complete this question).

Signed by **Jeremy B Robshaw** on 2018-04-24 15:59:59.0

Overview

* Are you a member, or are you currently involved in the management of the fire department or organization applying for this grant with this application?	
Yes, I am a member/officer of this applicant	

If you answered **No**, you must please complete the preparer information below. If you answered **Yes**, please skip the Preparer Information section.

Note: Fields marked with an asterisk (*) are required.

Preparer Information	
Preparer's Name	
Address 1	
Address 2	
City	
State	
Zip	Need help for ZIP+4?
Primary Phone	Ext. Select
Email	

In the space below please list the person your fire department or organization has selected to be the **Primary Point of Contact** for this grant. This should be an officer, member, or employee of the fire department or organization applying for the grant that will see the grant through completion, has the authority to make decisions on and to act upon this grant application.

The Primary Contact, as listed below, is the person for which all exchanges of information will be made relative to the application; all information provided must be specific to the contact listed. The Primary Contact must be an employee of the fire department or organization applying for the grant and shall not be a grant writer or a non-employee of the fire department or organization.

In addition to the Primary Contact information, you will be asked to provide two (2) Alternate Points of Contact on the next page. The Alternate Contacts must be familiar with the application and must be able to answer any questions relative to this application in the event that Primary Point of Contact is unavailable. When you are finished, click the Save and Continue button below.

Reminder: Please list only phone numbers and an email address where we can get in *direct contact* with the respective point of contact(s). If this contact changes at any time during the period of performance please update this information.

Note: Fields marked with an asterisk (*) are required.

Primary Point of Contact	
* Title	Deputy Chief
Prefix	Mr.
* First Name	Jeremy
Middle Initial	B

* Last Name	Robshaw
* Primary Phone	9042091750 Ext. 1750 Type work
* Secondary Phone	9044846026 Ext. Type cell
Optional Phone	Ext. Type Select
Fax	
* Email	jrobshaw@sjcfl.us

FEMA Form 080-0-4

Contact Information

Alternate Contact 1 Information	
* Title	Administrative Coordinator
Prefix	Mrs.
* First Name	Rosemarie
Middle Initial	
* Last Name	Frey
* Primary Phone	9042091714 Ext. 1714 Type work
* Secondary Phone	9042091700 Ext. 1700 Type work
Optional Phone	Ext. Type Select
Fax	
* Email	rfrey@sjcfl.us

Alternate Contact 2 Information	
* Title	Deputy Chief
Prefix	Mr.
* First Name	Edward
Middle Initial	
* Last Name	Houston
* Primary Phone	9042091778 Ext. 1778 Type work
* Secondary Phone	9042091700 Ext. 1700 Type work
Optional Phone	Ext. Type Select
Fax	
* Email	ehouston@sjcfl.us

FEMA Form 080-0-4

Applicant Information

EMW-2017-FH-00331
Originally submitted on 04/26/2018 by Carl Shank (Userid: shank)

Contact Information:

Address: 3657 Gaines Road
City: St. Augustine
State: Florida
Zip: 32084-6565
Day Phone: 9042091701
Evening Phone: 9046861016
Cell Phone: 9046695078
Email: cshank@sjcfl.us

Application number is EMW-2017-FH-00331

Applicant Information	
* Organization Name	St. Johns County Fire Rescue
* What kind of organization do you represent?	All Paid/Career
If you answered "Combination" above, what is the percentage of career members in your organization?	%
* Type of Jurisdiction Served	County
If "Other", please enter the type of jurisdiction served	
* In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	St. Johns County
SAM.gov (System For Award Management)	
* What is the legal name of your Entity as it appears in SAM.gov? Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.	St. Johns County Clerk of Courts
* What is the legal business address of your Entity as it appears in SAM.gov? Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.	
* Mailing Address 1	4010 Lewis Speedway
Mailing Address 2	
* City	St. Augustine
* State	Florida
* Zip	32084 - 6565 Need help for ZIP+4?
* Employer Identification Number (e.g. 12-3456789) Note: This information must match your SAM.gov profile.	59-6000825
* Is your organization using the DUNS number of your Jurisdiction?	Yes
* I certify that my organization is authorized to use the DUNS number of my Jurisdiction provided in this application. (Required if you select Yes above)	<input checked="" type="checkbox"/>
* What is your 9 digit DUNS number?	073236739 (call 1-866-705-5711 to get a DUNS number)
If you were issued a 4 digit number (DUNS plus 4) by your Jurisdiction in addition to your 9 digit number please enter it here. Note: This is only required if you are using your Jurisdiction's DUNS number and have a separate bank account from your Jurisdiction. Leave the field blank if you are using your Jurisdiction's bank account or have your own DUNS number and bank account separate from your Jurisdiction.	
* Is your DUNS Number registered in SAM.gov (System for Award Management previously CCR.gov)?	Yes
* I certify that my organization/entity is registered and active at SAM.gov and registration will be renewed annually in compliance with Federal regulations. I acknowledge that the information submitted in this application is accurate, current and consistent with my organization's/entity's SAM.gov record.	<input checked="" type="checkbox"/>
Headquarters or Main Station Physical Address	
* Physical Address 1	3657 Gaines Rd.
Physical Address 2	
* City	St. Augustine
* State	Florida
* Zip	32084 - 6565 Need help for ZIP+4?

Mailing Address	
* Mailing Address 1	4010 Lewis Speedway
Mailing Address 2	
* City	St. Augustine
* State	Florida
* Zip	32084 - 6565 Need help for ZIP+4?
Bank Account Information	
* The bank account being used is: (Please select one from right)	Maintained by my Jurisdiction
Note: The following banking information must match your SAM.gov profile.	
* Type of bank account	Checking
* Bank routing number - 9 digit number on the bottom left hand corner of your check	063100277
* Your account number	898052399955
Additional Information	
* For this fiscal year (Federal) is your jurisdiction receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request?	No
* Is the applicant delinquent on any federal debt?	No
If you answered "Yes" to any of the additional questions above, please provide an explanation in the space provided below (4000 characters):	

FEMA Form 080-0-4

Applicant Characteristics (Part I)

* Is this application being submitted on behalf of a Federal Fire Department or organization contracted by the Federal government which is solely responsible for the suppression of fires on Federal property?	No
* Please indicate the type of community your organization serves.	Suburban
* Please describe your organization and/or the community that you serve (2000 characters).	<p>St. Johns County encompasses 608 square miles of rural, urban, and suburban communities along 42 miles of northern Florida Atlantic coastline. With the City of Jacksonville bordering the north, the combined resident population of St. Johns County and the City of St. Augustine is 242,000. Tourist attractions such as the historic City of St. Augustine, our local beaches, and the resort communities of Ponte Vedra Beach and the World Golf Village produce overnight visitor stays of approximately 3 million annually (St. Johns County Tourist Development Council). From 2014 to 2017, St. Johns County experienced a 24% population growth and ranked in the top 18 counties nationwide for growth. Venues that draw large public gatherings located within our County include our miles of beaches, the historic City of St. Augustine (the nation's oldest city), and the Professional Golfers Association Headquarters (PGA).</p> <p>St. Johns County Fire Rescue (SJCFR) is a professional public safety department with 319 personnel, of which 279 are certified firefighters with 85% at the paramedic level. Currently, the Department supports 17 fire rescue stations strategically located in 8 districts; minimum staffing is 93 per shift. SJCFR is an all-hazards Department responding to public safety missions including firefighting, EMS, specialty</p>

	<p>rescue, extrication, hazardous materials, technical rescue, marine rescue, and lifeguard services. During the past year, SJCFR responded to 48,376 requests for service; 19,396 of which consisted of EMS calls.</p> <p>SJCFR is the sole EMS provider for all of St. Johns County including the City of St. Augustine. Additionally, the Department provides automatic aid to the St. Augustine Fire Department (SAFD), responding and training together as the only two fire rescue agencies serving within the County.</p> <p>SJCFR provides additional automatic and mutual aid to the City of Jacksonville, Jacksonville Beach, Clay County, Putnam County and Flagler County.</p>
* What is the square mileage of your first-due response area? Primary/First Due Response Area is a geographical area proximate to a fire or rescue facility and normally served by the personnel and apparatus from that facility in the event of a fire or other emergency and does not include daily or seasonal population surges.	608
* What percentage of your primary response area is protected by hydrants?	25 %
* Does your organization protect critical infrastructure?	Yes
If Yes, please describe the critical infrastructure protected (3000 characters)	<p>Critical infrastructure within St. Johns County includes the headquarters for the Florida National Guard and the Southeast Division of Northrop Grumman, located at the Northeast Florida Regional Airport, the manufacturing home to the Navy's E2-D Advanced Hawkeye aircraft. Federal facilities include the Department of Homeland Security-United States Custom and Border Patrol National Maritime Training Facility.</p> <p>Critical State transportation infrastructure includes US Highway 1 and Interstate 95, each paralleling 35 miles through the County, as well as 36 miles of Florida East Coast commercial rail and 42 miles of intracoastal waterway. Local government infrastructure includes: St. Johns County Administration, including the St. Johns County Courthouse and St. Johns County Jail, City of St. Augustine Administration and the City of St. Augustine Beach Administration. Health infrastructure includes the campus for Flagler Hospital and the St. Johns County Health Department. St. Johns County is home to several major college campuses including historic Flagler College, St. Johns River State College and The University of St. Augustine.</p> <p>Emergency Communications infrastructure includes: (11) simulcast tower sites, a (15) channel 800mhz P-25 compliant radio system, co-located master communication site and redundant master communication site supporting all public safety for St. Johns County with regional and statewide. interoperability capability.</p> <p>SJCFR also participates within the Florida Regional Domestic Security Task Force as a regional Hazmat team protecting critical infrastructure located throughout the region/state. Currently we maintain and operate as a Type I hazardous materials response team.</p>
(Percentages in three answers below must sum up to 100%)	
* How much of your primary response area is for agriculture, wildland, open space, or undeveloped properties?	84%
* What percentage of your primary response area is for commercial and industrial purposes?	5 %
* What percentage of your primary response area is used for residential purposes?	11 %
* How many occupied structures (commercial, industrial, residential, or institutional) in your primary response area are more than three (3) stories tall? Do not include structures which are not regularly occupied such as silos, towers, steeples, etc.	35
	242000

* What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served?	
* Do you have a seasonal increase in population?	Yes
If Yes what is your seasonal increase in population?	3000000
* How many stations are operated by your organization?	17
* Please indicate if your department has a formal automatic/mutual aid agreement with another community or fire department and the type of agreement that exists.	Both automatic and mutual aid

* What services does your organization provide?

Advanced Life Support	Emergency Medical Responder	Rescue Operational Level
Airport Rescue Firefighting (ARFF)	Haz-Mat Operational Level	Rescue Technical Level
Basic Life Support	Haz-Mat Technical Level	Structural Fire Suppression
	Maritime Operations/Firefighting	Wildland Fire Suppression

SAFER intends to improve local fire departments' staffing and deployment capabilities so they may more effectively respond to emergencies. With the enhanced staffing, a SAFER grantee's response time will be reduced sufficiently and an appropriate number of trained personnel will be assembled at the incident scene.

The following questions are designed to help us understand the staffing changes that have occurred in your department over the past several years and how the grant will assist in improving your staffing levels. The information provided must be a true and accurate depiction of your department on the timelines listed below.

Use the following definitions when completing the table below.

Total # of Operational Career Personnel — this number represents the total number of **authorized and funded active, full-time uniformed/operational career personnel** employed by your department on the dates indicated. (Note: only operational personnel — including operational officers - should be included)

Operational Officers — of the operational career personnel indicated in the "Total # of Operational Career Personnel" question, how many of those serve in **operational officer-level (both command and company) positions**?

NFPA Compliance — of the "Total # of Operational Career Personnel" indicated, how many are assigned to **field or response apparatus positions that directly support the department's compliance** with NFPA 1710 (Section 5.2.4.1 — Single-Family Dwelling Initial Full Alarm Assignment Capability) or NFPA 1720 (Section 4.3 — Staffing and Deployment)? (Note: Officers should **only** be included in this number if they **directly support the department's compliance** with NFPA 1710 or NFPA 1720 compliance)

Note: The number of **career personnel** in any of these fields should include positions which are job-shared. Job-shared positions will be counted as one (1) regardless of how many personnel fill those positions.

For more information regarding these standards please see the Notice of Funding Opportunity or go to www.nfpa.org/freeaccess

	Total # of Operational Career Personnel	# Operational Officers	# NFPA Support
* Staffing levels at the start of the application period	279	95	279
* Staffing levels at one year prior to the start of the application period	279	95	279
* Staffing levels at two years prior to the start of the application period	279	103	279
* If awarded this grant, what will the staffing levels be in your department? Note: These numbers should reflect the staffing levels at the start of the application period plus the number of positions being requested in the application. (Whole Numbers only)	288	98	288

* Please provide details on the department's existing staffing model to include the number of shifts, number of positions per shift, chief level officer staffing per shift (i.e., Battalion Chief, District Chief, etc.), and contracted work hours. (3000 characters)

St. Johns County Fire Rescue (SJCFR) is an all hazards public safety agency consisting of 319 personnel serving in operations (i.e. field response), support (i.e. administration/fire prevention/inspection/logistics) and emergency communications capacities.

The Operations Section is the emergency response branch to calls for fire rescue assistance. Career first responders, consisting of 279 firefighter/paramedics and firefighter/EMTs, provide professional public safety services to St. Johns County residents and visitors. Organizationally, SJCFR has 17 stations covering 608 square miles staffed 24 hours a day, with personnel organized into 3 Battalions each day consisting of 93 firefighters per shift.

A Battalion Chief is assigned within each of the 3 battalions--North, Central, and South. Company officers consist of a Captain at each station and a Lieutenant on each apparatus. All personnel assigned are Florida certified firefighters; over 85% are Florida Paramedics with the remainder Florida EMT certified.

The SJCFR South Battalion consists of 6 stations. In addition to firefighting and EMS (with transport), duties include aerial response, heavy extrication, and marine rescue response. This Battalion routinely works with the City of St. Augustine Fire Department (2 stations; 10 firefighters per day) as SJCFR handles all EMS responses in this municipality and automatic aid response for structure fires.

The SJCFR Central Battalion consists of 5 stations, and is the most specialized Battalion in the department. In addition to firefighting and EMS (with transport) duties, this battalion is tasked with technical rescue, hazardous materials response, marine rescue, and airport rescue.

The SJCFR North Battalion currently operates 6 stations. SAFER would add 3 additional firefighters per shift assigned in this battalion. This battalion has the same specialized response as the SJCFR South Battalion, including aerial, marine rescue, and heavy extrication and is in the most rapidly growing segment of the county.

The type of in-service staffed apparatus countywide consists of (12) Advanced Life Support Rescues, (15) Engines, (3) Heavy Extrication Engines, (2) Aerials, (2) Tankers and (3) Battalion Command Units. Additional apparatus for response include (6) Brush Trucks, (2) Mobile Air/Rehab Units, (1) HazMat Response Unit, (2) Mobile Decon Units, (1) Mobile Mass Casualty Unit, (1) Technical Rescue Unit, and (5) Marine Response Units.

* Does your department utilize part-time paid firefighters?	No
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If Yes, please provide details on how the part-time firefighters are used within your department to include the number of part-time firefighters, the number of full-time, NFPA compliant positions these part-time firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs (3000 characters).

* Does your department utilize reserve/relief paid firefighters?	No
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If yes, please provide details on how the reserve/relief firefighters are used within your department to include the number of reserve/relief firefighters, the number of full-time, NFPA compliant positions these part-time firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs (3000 characters).

* Do you currently report to the National Fire Incident Reporting System (NFIRS)?	Yes
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FEMA Form 080-0-4

Applicant Characteristics (Part II)

	2017	2016	2015
* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	1	1	0
* What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	7	27	13
* What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
	78	38	31

* What is the total number of line of duty member injuries in your jurisdiction over the last three **calendar years**?

* What is your department's operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the current (at time of application) **fiscal year**?
 Fiscal Year: 2018 Budget: \$ 39,199,632

* What was your department's operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the 2001, 2002, and 2003 fiscal years?
 Fiscal Year 2003 Budget : \$ 12,248,491
 Fiscal Year 2002 Budget : \$ 10,015,364
 Fiscal Year 2001 Budget : \$ 8,937,464
 This must be true and accurate budget information for the fiscal years 2001, 2002, and 2003. If you are unable to provide any of the information please ONLY enter a 0 into each of the applicable budget fields and explain in the text box below why you are unable to provide this information.

If you entered 0 for any of the budget fields above, please explain (1000 characters).

* What percentage of your operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)? 80 %

* Does your department have any rainy day reserves, emergency funds, or capital outlay? Yes

If yes, what is the total amount currently set aside? 10480579

If yes, describe the planned purpose of these funds (1000 characters).
 As part of the County Commissions fund balance and reserve policy, the Fire District Fund will strive to maintain an ideal minimum reserve of 2% of total funding.
 This number is reflected in the data portion of this application. These funds are committed to providing long term multi-year budget stability and are not intended for use on daily operations or capital projects.

* What percentage of your annual operating budget is derived from: Enter numbers only, percentages must sum up to 100%

Taxes?	97 %
Bond Issues?	0 %
EMS Billing?	1 %
Grants?	1 %
Donations?	0 %
Fund drives?	0 %
Fee for Service?	1 %
Other?	0 %
If you entered a value other than 0 into the "Other" field, please explain (1000 characters):	

* How many **frontline** vehicles does your organization have in each of the types or classes of vehicle listed below that respond to **first alarm assignments in support of NFPA 1710/1720**? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession. Enter numbers only and enter 0 if you do not have any of the vehicles below:

Type or Class of Vehicle	Number of Frontline Vehicles	Total Number of Available Riding Positions	Total Number of Filled Riding Positions per Frontline Vehicle

Engines or Pumpers (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Type I or Type II Engine Urban Interface	17	115	51
Ambulances for transport and/or emergency response	12	36	24
Tankers or Tenders (pumping capacity of less than 750 gallons per minute (gpm) and water capacity of 1,000 gallons or more)	5	10	2
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating; Ladder Towers, Platform, Tiller Ladder Truck, Quint	2	16	6
Brush/Quick attack (pumping capacity of less than 750 gpm and water carrying capacity of at least 300 gallons): Brush Truck, Patrol Unit (Pickup w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	7	13	0
Rescue Vehicles: Rescue Squad; Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit	3	20	0
Additional Vehicles: EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle	14	30	3
Please use this comments section if you wish to provide any additional information with regards to the Type or Class of Vehicle section above (2000 characters).			

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Department Call Volume

	2017	2016	2015
* Summary of responses per year by category (Enter whole number only. If you have no calls for any of the categories, Enter 0)			
Fire - NFIRS Series 100	713	639	564
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	22	19	26
Rescue & Emergency Medical Service Incident - NFIRS Series 300	19113	18451	17276
Hazardous Condition (No Fire) - NFIRS Series 400	646	701	507
Service Call - NFIRS Series 500	2308	1984	1666
Good Intent Call - NFIRS Series 600	2348	2060	1855
False Alarm & False Call - NFIRS Series 700	1296	1386	1243
Severe Weather & Natural Disaster - NFIRS Series 800	44	25	39
Special Incident Type - NFIRS Series 900	82	105	115
Total	26572	25370	23291

FIRES

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

Of the NFIRS Series 100 calls, how many are "Structure Fire" (NFIRS Codes 111-120)	87	124	101
Of the NFIRS Series 100 calls, how many are "Vehicle Fire" (NFIRS Codes 130-138)	117	94	83
Of the NFIRS Series 100 calls, how many are "Vegetation Fire" (NFIRS Codes 140-143)	302	183	163
Total	506	401	347

What is the total acreage of all vegetation fires?	537	382	176
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RESCUE AND EMERGENCY MEDICAL SERVICE INCIDENTS

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

Of the NFIRS Series 300 calls, how many are "Motor Vehicle Accidents" (NFIRS Codes 322-324)	2266	1754	1758
Of the NFIRS Series 300 calls, how many are "Extrications from Vehicles" (NFIRS Code 352)	172	168	184
Of the NFIRS Series 300 calls, how many are "Rescues" (NFIRS Codes 300, 351, 353-381)	0	123	186
How many EMS-BLS Response Calls	5443	5889	5523
How many EMS-ALS Response Calls	15794	13629	13426
How many EMS-BLS Scheduled Transports	0	0	0
How many EMS-ALS Scheduled Transports	0	0	0
How many Community Paramedic Response Calls	0	0	0
Total	23675	21563	21077

MUTUAL AND AUTOMATIC AID

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

How many times did your organization receive Mutual Aid?	75	46	69
How many times did your organization receive Automatic Aid?	45	35	88
How many times did your organization provide Mutual Aid?	59	45	77
How many times did your organization provide Automatic Aid?	93	67	76
Of the Mutual and Automatic Aid responses, how many were structure fires?	168	170	175

FEMA Form 080-0-4

Request Details

The activity for your organization is listed in the table below.

Activity	Number of Entries	Total Cost
Hiring of Firefighters	1	1,821,015

FEMA Form 080-0-4

Hiring of Firefighters

* 1. Select which line-item below best describes your organization and the NFPA standard you are attempting to meet.

NFPA Requirements						
Check One	NFPA Standard (see the Notice of Funding Opportunity for more detail regarding these standards)	Department Characteristics	Demographic	Assembly Staffing	Response Time	Frequency of Time
X	1710	Career	With Aerial	15	8 min	90%
	1710	Career	Without Aerial	14	8 min	90%
	1720 - Urban	Urban Combo/Vol	> 1,000 pop/square mile	15	9 min	90%

1720 - Suburban	Suburban Combo/Vol	500 - 1,000 pop/square mile	10	10 min	80%
1720 - Rural	Rural Combo/Vol	< 500 pop/square mile	6	14 min	80%
1720 - Remote	Remote Combo/Vol	Travel > 8 mi	4	n/a	90%

* 2. Given your **current staffing** levels, how often does your department meet the NFPA assembly requirements as indicated in the table above for the department's primary/first due response area? [Help](#)

NOTE: If your department utilizes overtime to fill positions to ensure you are meeting applicable NFPA staffing and deployment standards, you will want to remove the number of positions filled by overtime from your calculations.

Rarely (1 to 19%)

* 2a. If awarded the number of positions requested in this application, how often do you anticipate that your department will meet the NFPA assembly requirements as indicated in the table above? [Help](#)

Sometimes (20 to 39%)

* 3. Given your **current staffing** levels and **without** using overtime to fill vacant positions, what is the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities on the number of structure fires indicated in the "Department Call Volume" section of your application? (Up to one decimal i.e., 2.5) 3

NOTE: If your department utilizes overtime to fill positions to ensure you are meeting applicable NFPA staffing and deployment standards, you will want to remove the number of positions filled by overtime from your calculations.

* 3a. If awarded the number of positions requested in this application, what will be the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities on the number of structure fires indicated in the "Department Call Volume" section of your application? (Up to one decimal i.e. 2.5) 3

* 4. Please describe the departments hiring practices and timelines including how long after award will you be able to start a recruit class and how many recruits can be trained in one class. If you are requesting more positions than can be trained in one recruit class, please discuss when you will be able to hold the second class. If your department will need governing body approval before the award can be accepted, please be sure to include details on the timeline needed for acceptance (2000 characters).

SJCFR utilizes a multi-step applicant process in order to fill open positions with the most qualified applicants. This process includes a firefighter entrance exam/physical ability test, completeness review of the application, Florida driver's license screen, criminal background, employer and professional references, and oral interview. Once the applicant is given a contingent offer, drug and NFPA 1582 medical screenings are scheduled. Some key benchmarks considered in this process are experience, education, training, certifications, previous work history and professional references. Veterans Preference applicants are reviewed and considered in accordance with applicable law and County policy.

SJCFR is a full service department that recognizes the value of the personnel who dedicate themselves to the profession. Additionally, SJCFR recognizes the need to promote a diverse workforce, so that this service is representative of the community served.

Applications for firefighter are accepted via the St. Johns County application website or by completion at Personnel Services.

	<p>Personnel Services begins the recruiting process by posting the firefighter position and all required application materials through the Fire Rescue Online Application System (FROAS). FROAS allows applicants to complete an application online and attach required documents. SJCFR maintains an active list of potential firefighters, and would anticipate the ability to hire all 9 personnel requested through SAFER grant funding within 6-months of grant approval and funding availability. All hiring would be in accordance with approved hiring practices set forth in the 2018 SAFER grant guidance.</p>
<p>* 5. Is your request for hiring firefighters based on a risk analysis, staffing needs analysis, or an Insurance Services Office (ISO) rating?</p>	<p>Yes</p>
<p>5a. If Yes, describe how the analysis was conducted and the outcome of the analysis or ISO rating. (1000 characters)</p>	<p>Since 2004, SJCFR has internally produced 3 strategic master plans for our Board of County Commissioners defining the public safety, stations, equipment, and staffing needs of our community. All master planning is conducted considering growth, demographics, response time, concentration and distribution of resources, firefighter safety, NFPA and ISO needs. Additionally, staffing needs identified in this application have been included in all master plans as the Department anticipated the rapid growth of the community. From all three master plans, 6 new or replacement stations have been constructed; additionally over 100 firefighters have been hired to staff strategically identified areas throughout St. Johns County.</p>
<p>* 6. If awarded a grant, will you provide the new hires with entry-level physicals in accordance with NFPA 1582: Standard on Comprehensive Occupational Medical Program for Fire Departments 2013 Edition, Chapter 6?</p>	<p>Yes, NFPA 1582 compliant</p>
<p>* 7. Do you currently provide annual medical/physical exams in accordance with NFPA 1582: Standard on Comprehensive Occupational Medical Program for Fire Departments 2013 Edition, Chapter 6?</p>	<p>Yes, NFPA 1582 compliant</p>
<p>* 8. Will the personnel hired meet the minimum EMS training and certification as required by your Authority Having Jurisdiction (AHJ)?</p>	<p>Yes</p>
<p>* 9. Does your department currently have a policy in place to recruit and hire veterans?</p>	<p>Yes</p>
<p>9a. If yes, please provide a brief description of the policy in place (1000 characters).</p>	<p>State law requires that employment preference be given to applicants who have served in the Armed Forces of the United States on active duty, for reasons other than training, during periods of war or any other campaign, expedition, or engagement for which a campaign badge or medal is authorized by the United States Department of Defense. The County complies with all laws related to Veterans Preference and Veterans Preference will be handled in accordance with County policy and all applicable regulations.</p> <p>SJCFR takes pride in providing job opportunities to our Veterans, and in compliance with County policy, and State law provides employment preference to these individuals. In addition, we employ many active veterans and continue to fully support them as required when military duties require absence from daily job duties and shift assignments.</p>
<p>* 10. Is it your department's intent to sustain the positions filled under this grant after the completion of the period of performance?</p>	<p>Yes</p>

10a. If yes, please provide a brief description on how the positions will be sustained.

Similar to this grant submission, SJCFR was fortunate to receive SAFER funding for 18 firefighters in 2015 to staff a new station, and after the period of performance fully funded these positions in our annual budget. As submitted in this grant application, the addition of these firefighters to St. Johns County best serves a primary SAFER objective, namely the increase of staffing levels to meet response time objectives, assembly of firefighters, and improve safety.

The St. Johns County Board of County Commissioners, the elected body responsible for the funding of SJCFR, is committed to maintaining firefighter staffing levels and incurring no lay-offs during the period of performance if awarded a SAFER grant. Additionally, St. Johns County has a plan that will address the funding needed to retain firefighter positions made possible by the SAFER grant award. We will support and retain these 9 firefighters both during and after the conclusion of the grant period.

FEMA Form 080-0-4a

Budget Item

As you are aware, grants awarded under the Hiring of Firefighters Activity requires grantees to maintain their staffing levels and incur no lay-offs during the period of performance of the grant. Therefore, it is imperative that your department have the support of your governing body.

In order to ensure that there is a clear understanding of the long-term obligations of a SAFER grant and that, if awarded, all parties involved are committed to fulfilling those requirements upon acceptance of the award; we are requesting a letter from your governing body stating their commitment of the above requirement.

The letter should be prepared on your governing body's letterhead and addressed to:

Catherine Patterson, Branch Chief
Assistance to Firefighters Grants Branch

If you have received the letter, you may attach it here. **(Note: only .doc and .pdf files will be accepted)**

If you do not have the letter at this time, you may submit a signed copy of the letter as soon as you are able via fax to 1-866-274-0942 or via e-mail to firegrants@fema.dhs.gov.

* How many full-time firefighter positions, including positions that will be job-shared, are you requesting?

"Full-time" is considered 2,080 hours or more worked per year and entitles the employee to receive benefits earned by the other full-time employees in the organization. "Job-share" is the term used to describe the hiring of more than one person to fill one full-time position. Part-time positions are less than 2,080 hours per year. Often part-time employees do not earn benefits or do not earn them at the same rate or level as full-time employees

If you are requesting to fund a full-time position(s) that will be "job-shared" by more than one individual please indicate how many individuals will fill that position, how they will be used and scheduled to

fill the position(s), and provide an explanation as to why the position will be shared. (800 characters)	
* What are the current usual annual costs of a first-year firefighter in your department? "Usual annual costs" include base salary and the typical benefits package offered to a first-year firefighter.	Annual Salary: \$ 40,653 Annual Benefits: \$ 26,792
* What costs are included in the typical benefits package your department provides to first-year firefighters? Please provide details on the dollar amounts or percentages for each benefit being provided. (2000 characters)	The breakdown of benefits is as follows: FICA - \$2,302.90 Medicare \$538.58 Retirement - \$9,033.30 Workmans Comp - \$1,963.78 Health Insurance - \$11,610.00 OPEB - \$1,344.00

FEMA Form 080-0-4a

Budget

Hiring of Firefighters:

There is a three-year period of performance for grants awarded under the Hiring of Firefighters Activity. The amount of Federal funding provided to a recipient for hiring a firefighter in any fiscal year may not exceed -

- Year One: 75 percent of the usual annual costs of a first-year firefighter as provided in the Request Details section;
- Year Two: 75 percent of the usual annual cost of a first-year firefighter as provided in the Request Details section;
- Year Three: 35 percent of the usual annual cost of a first-year firefighter as provided in the Request Details section.

The additional funds requested for training are not subject to the funding limitations above. However, the costs may only be used to provide training and cannot be used toward the salary and benefits of requested firefighters. Costs for training must be expended within the three-year period of performance.

Review and confirm the budget information below. If you need to change any of the budget amounts on the matrix, you will need to update the information on the previous Request Details screen.

When you are finished, press the *Save and Continue* button below.

Budget Matrix				
	First 12-Month Period	Second 12-Month Period	Third 12-Month Period	Total
Personnel	365,877	365,877	365,877	1,097,631
Benefits	241,128	241,128	241,128	723,384
Other - Additional Funding	0	0	0	0
Total:	607,005	607,005	607,005	1,821,015
Total Applicant Share	151,751	151,751	394,553	698,055
Total Federal Share	455,254	455,254	212,452	1,122,960

FEMA Form 080-0-4a

Narrative Statement for Hiring of FireFighters

* Element #1 - Project Description (30%):

*** 1a. Why does the department need the positions requested in this application? (2000 characters)**

St. Johns County Fire Rescue (SJCFR) is an all hazards public safety agency in Northeast Florida. With the support of SAFER, we are submitting to hire 9 firefighters to improve response, address National Fire Protection Association standards, and provide increased safety. These firefighters will staff fire suppression apparatus in a rapidly developing and inadequately protected area of population, filling a response void while allowing staffing levels to remain intact in current stations.

St. Johns County encompasses 609 square miles of rural, urban and suburban communities along 42 miles of Atlantic coastline; County population is 242,000 (U.S. Census 2017). From 2010 to 2015, St. Johns County was ranked as the 12th fastest growing county in the U.S. with population growth of 19.4%. For 2017, St. Johns County was ranked as the 3rd fastest growing community in the State with a population growth of 3.7%.

As a result of continued growth in this northern portion of St. Johns County, SJCFR has plans to build an additional station in the future, but due to funding, this project will not reach completion for 2-3 years. Unfortunately the growth is already here and SJCFR must develop a solution to meet the response needs of the community.

As a result, SJCFR is requesting to hire 9 firefighters through the SAFER program to provide additional staffing to Station 15 which is strategically located where the growth and response numbers are increasing. This will provide better concentration and distribution of resources and bring us closer to meeting NFPA 1710.

Due to budget constraints, SAFER funding is our only option to obtain these resources at this time. The idea of moving personnel from other stations to meeting this need would only compound an already short staffing model, and eliminate gains reached in meeting NFPA standards countywide.

*** 1b. How will the positions requested in this application be used within the department (e.g., 4th on engine, open a new station, eliminate browned out stations, reduce overtime)? (2000 characters)**

The positions as requested will provide additional staffing to fire rescue Station 15 located in the north central portion of the county. This station is located strategically within an area of exponential growth which is routinely seeing out of zone response requirements due to limited apparatus availability. These nine personnel will provide additional manpower and response capability which will allow us to improve our incident response, assembly times and concentration of resources in this rapidly developing and growing portion of the community. While there is a future station planned for this area, based on available funding it will be minimum of 2-3 years before this becomes a reality. Without the addition of these SAFER funded personnel the Department will continue to fall short in meeting the objectives of NFPA 1710 for this response area.

All personnel requested will be either firefighter-EMT or firefighter-paramedic certified; ALS assignments require paramedic certification. Funding this staffing will result in an immediate reduction in response time, meeting 2in-2out for firefighter safety, and the continuance of moving forward in compliance with NFPA 1710 emergency response guidelines.

*** 1c. What are the specific benefits that the requested positions will provide to the department and community? (2000 characters)**

Benefits to a SAFER award include increased public safety coverage to a currently underserved portion of the community, reduction of response times, and increased firefighter safety by providing improved assembly times in reaching our NFPA 1710 goals. Additional staffing in this rapidly growing response area will enable full compliance with 2in-2out which is adopted by Florida Statute 633. These 9 SAFER personnel bring an added benefit in distribution and concentration of response resources in meeting NFPA 1710, helping to close response gaps in rapidly developing communities in our North Battalion, significantly improving service, assembly times, response times, and firefighter safety.

*** 1d. Please describe how the awarding of this grant would enhance the department's ability to protect critical infrastructure within the department's primary response area. (2000 characters)**

Critical infrastructure in St. Johns County is located throughout the community, and in order to provide the best protection for this infrastructure, SJCFR looks to provide a county-wide emergency response system of trained personnel capable of managing a multitude of response specialties. In order to achieve this, SJCFR intends to utilize

SAFER funded firefighters to increase emergency response staffing. If approved these firefighters will increase our capabilities in responding to critical infrastructure by improving response and assembly times during emergency events in a rapidly growing segment of the community.

If this funding is not achieved, increased staffing of this district will be accomplished by potentially reducing staffing in multiple other fire districts in order to increase staffing in this growing response district. As a result, our capabilities in the protection of county-wide critical infrastructure will be reduced and a negative result will be realized.

***Element #2.- Impact on Daily Operations (30%):**

*** 2a. How are the community and the current firefighters employed by the department at risk without the positions requested in this application? (2000 characters)**

While full implementation of NFPA 1710 is a challenge countywide (609 square miles of coverage), it is of particular concern in the Northern portion of the county due to growing density and distance from first-due stations. From the two adjacent stations, SJCFR can only provide 7 firefighters on scene in an estimated 10 minutes; additional firefighters come from stations greater than 15 minutes.

Additionally, firefighters will be at risk if not awarded SAFER as staffing levels and available response apparatus will continue to be strained in this growing response district. Multiple apparatus across several districts will be required on first due response in order to meet NFPA 1710 minimum response standards. Under this scenario and response, a significant safety hazard is created for citizens and personnel across multiple fire districts.

*** 2b. How will that risk be reduced if awarded? (1000 characters)**

Concerning distribution objectives, new staffing will reduce the risk to firefighters and the public responding within one of the nation's fastest growing communities. Reduced response times save lives, reduce property damage, and increase firefighter safety. The new firefighters will be strategically staffed in order to maximize response time capabilities throughout the primary community and adjacent fire districts. Also, SAFER funding will prevent the reduction of firefighters in current areas, while allowing us to address the immediate response concern in this growing portion of the community.

Concerning NFPA 1710 and assembly of firefighters, these 9 firefighters will greatly improve our capabilities in meeting the identified strategic and tactical functions including meeting the 2-in/2-out safety standard with initial response. Additionally, adjacent fire districts will now complete the assembly equation earlier and assume tactical roles established by the incident commander.

***Element #3 - Financial Need (30%):**

*** 3a. Please provide an income versus expenses breakdown of the current annual budget as indicated in the Applicant Characteristics section of the application. (2000 characters)**

Between fiscal years 2008-2014, St. Johns County experienced annual revenue losses due to required rollbacks of millage rates, reduced growth and impact fees, increased personnel and operating costs, as well as other economic factors beyond our control. Over these 5 years, the budget was reduced by \$168 million (23%); the cumulative loss of purchasing power for the same time period totals over \$350 million. Countywide, staffing has been reduced by over 255 positions, including 4 support positions in Fire Rescue.

Since that time, capital investment for all County Departments has drastically reduced from a high of over \$240 million in 2007 to about \$120 million in 2017; all governmental services inclusive of roads, libraries, utilities, law enforcement, fire rescue, etc., vie for this funding to support capital projects. This is obviously taking a compounding toll on each department as infrastructure, equipment, building, road and utility needs are delayed each year. While assessed property values and the tax revenues produced are showing signs of stabilizing, the multiple years of decreasing values resulted in a long term budget strain still continuing today.

Specific to SJCFR, primary funding is achieved through a municipal service taxing unit (MSTU), a mechanism totally reliant on assessed property values. The MSTU currently operates at a structural deficiency and will be supported through reserves or budgetary transfers until addressed by our elected body. Personnel costs account for 80% of the budget; maintenance, operating supplies, utility and fuel costs, training, physicals, etc., fully deplete the operating budget each year (12%). Contractual services, property appraiser, tax collector services, and indirect

administrative cost are funded with the remaining budget. Major capital improvement projects (CIP) as well as the addition of new personnel has been greatly scrutinized and not favorably funded as a result.

*** 3b. Please describe the department's budget shortfalls and why the department is unable to address their financial needs without federal assistance. (2000 characters)**

Through the recession, SJCFR has been able to maintain all firefighter positions, including 12 positions awarded by a 2011 SAFER grant, and 18 positions funded by a 2015 SAFER grant by creating organizational efficiencies, delaying major capital expenses, and delaying fire station construction projects as outlined in our strategic plan. The hiring of these 9 personnel would not be a reality due to a depleted funding source without the support of this grant application. Current taxing revenue will not support any new personnel. Absent a SAFER award, the Department will continue to respond ineffectively to this growing segment of the community until funding becomes available.

As indicated in the data portion of this grant, SJCFR does maintain a reserve consistent with budgeting best practices. This funding is emergency use only, and only intends to provide 3 months funding of operations during states of emergency. It should be noted that this reserve funding has been utilized significantly as a result of two major hurricane impacts in St. Johns County (Matthew and Irma) in years 2016 and 2017.

*** 3c. What other actions has your department taken to obtain funding elsewhere (e.g., state assistance programs, other grant programs, etc.)? (2000 characters)**

SJCFR is funded almost entirely through a MSTU taxing district (see financial information), therefore limiting the opportunities for additional funding sources for personnel and operating costs. Federal funding through the SAFER grant has been realized as a short term option to meet staffing and response needs. There are no State programs or other grant programs available.

While our department and elected leaders are researching areas to improve long term budgeting shortfalls, these options are mostly reliant on a tax increase. This will be of great debate during budget planning, however obtaining SAFER funding allows an opportunity to discuss and plan long term solutions. Ultimately, SAFER grant funding provides the opportunity to increase personnel and significantly improve public safety service, while deferring the county portion of personnel cost for the 3-year performance period as solutions are developed for long term funding needs.

*** 3d. How are other critical functions in your department affected without this funding? (2000 characters)**

The primary objective of St. Johns County Fire Rescue is to provide emergency response to the citizens and visitors of St. Johns County. As discussed in this application, exponential growth has occurred throughout the county and most specifically in the northern portion which has continued to put fire rescue in a response shortfall. With overall county growth ranking 3rd in the State and 18th in the Nation, this is a challenge we must face, despite a very difficult funding landscape.

To this point, Department funding has not proven sufficient to keep up with population growth and/or emergency response increases. Without the funding of this application, fire rescue will continue to fall short in meeting the objectives of NFPA 1710 relating to distribution and concentration of resources as well as overall assembly times. While this is significant in our ability to respond and mitigate emergencies, it becomes even more significant as it relates to firefighter safety. Emergency response and firefighter safety are primary Department functions, and without the support of this grant, the potential remains that a negative result could be realized without the addition of these resources.

***Element #4 - Cost Benefit (10%):**

*** Please describe the benefits (i.e., anticipated savings, efficiencies) the department and community will realize if awarded the positions requested in this application. (3000 characters)**

If successfully awarded SAFER funding, the Department will recognize greater efficiencies, increased safety and improved response capabilities. The immediate impact of this staffing will be recognized through an improvement of both distribution and assembly of emergency response resources in this growing response district. Additionally, response to firefighting, EMS response, etc., would move closer to meeting the guidelines of NFPA 1710 for initial response.

The minimization of property damage from fire would be significantly reduced with personnel capable of controlling

a fire prior to significant spread, subsequently saving considerable dollars in property loss. More importantly, this could reduce the chance of loss of life or significant injury if the fire is rapidly contained.

Element #5 - Additional Information : If you have any additional information you would like to include about the department and/or this application in general, please provide below. (2000 characters)

With a SAFER award, we will continue our commitment to moving forward in NFPA 1710 compliance, keeping staffing levels consistent operationally and increasing staffing in this critical growth area as outlined in this narrative. Elected officials and County Administration also understand the need to prepare for the future in Fire Rescue funding and are prepared to absorb these new positions in future budgets.

In closing, we are fortunate that St. Johns County Fire Rescue does not have to request funding to rehire laid off firefighters---this has been managed effectively by our elected officials, by our firefighters, by the Department, and ultimately paid for by our taxpayers. We now consider ourselves very fortunate to participate in the SAFER grant program in an effort to address a critical need within a growing community of St. Johns County.

Ultimately, we believe our request meets the spirit of the SAFER grant in providing funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, front line firefighters available in their communities. The goal of SAFER is to enhance the local fire departments abilities to comply with staffing, response and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720). With the receipt of this grant funding, SJCFR will move closer to meeting these response goals within our community.

SJCFR would like to thank the Department of Homeland Security, Federal Emergency Management Agency (FEMA) Grant Programs Directorate (GPD), and those specifically charged with administering this grant process for your consideration on this outstanding grant opportunity.

Hiring Narrative Supplemental Information

FEMA Form 080-0-4a

Assurances and Certifications

FEMA Form SF 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an asterisk (*) are required.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records,

- books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
 5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
 6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
 7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 - 13.

Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by **Jeremy B Robshaw** on **04/17/2018**

Form 20-16C

You must read and sign these assurances.

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Note: Fields marked with an asterisk (*) are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form.

Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application. (4000 characters)

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement; and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable awarding office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days

of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance				
Street	City	State	Zip	Action

If your place of performance is different from the physical address provided by you in the Applicant Information, press **Add Place of Performance** button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

Signed by **Jeremy B Robshaw** on **04/17/2018**

FEMA Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

Submit Application

Application 100% complete. Submitted

Please click on any of the following links to visit a particular section of your application. Once all areas of your application are complete, you may submit your application.

Application Area	Status
Applicant's Acknowledgements	Complete
Overview	Complete
Contact Information	Complete
Applicant Information	Complete
Applicant Characteristics (I)	Complete
Applicant Characteristics (II)	Complete

Department Call Volume	<u>Complete</u>
Request Details	<u>Complete</u>
Budget	<u>Complete</u>
Narrative Statement	<u>Complete</u>
Assurances and Certifications	<u>Complete</u>

PLEASE READ THE FOLLOWING STATEMENTS BEFORE YOU SUBMIT.

- **YOU WILL NOT BE ALLOWED TO EDIT THIS APPLICATION ONCE IT HAS BEEN SUBMITTED.** Therefore, please be sure you have thoroughly reviewed the application before you submit; if "placeholders" were used, be sure to update with the correct information before submitting. If you are not yet ready to submit this application, save it, and log out until you feel that you have no more changes.
- When you submit this application, you, as an authorized representative of the organization applying for this grant, are certifying that the following statements are true:

To the best of my knowledge and belief, all data submitted in this application are true and correct.

This application has been duly authorized by the governing body of the applicant and the applicant will comply with the terms of the Notice of Funding Opportunity, comply with all the terms and conditions of the grant award, including any special conditions in accordance with the articles of agreement, and comply with all applicable Federal statutory and regulatory requirements, if awarded.

To sign your application, check the box below and enter your password in the space provided. To submit your application, click the Submit Application button below to officially submit your application to FEMA.

Note: The primary contact will be responsible for signing and submitting the application. Fields marked with an asterisk (*) are required.

I, Jeremy B Robshaw, am hereby providing my signature for this application as of 26-Apr-2018.



St. Johns County Board of County Commissioners

Office of the Board of County Commissioners

June 6, 2018

Catherine Patterson, Branch Chief
Assistance to Firefighters Grant Branch
DHS/FEMA
800 K Street NW Mailstop 3620
Washington, DC

Dear Chief Patterson,

On behalf of the St. Johns County-Board of County Commissioners (BOCC), the governing body responsible for the public safety services provided by St. Johns County Fire Rescue, please accept this letter of support and clear understanding of the requirements in submitting and award of a Staffing for Adequate Fire and Emergency Response (SAFER) grant.

St. Johns County is currently experiencing a level of growth that is impacting service levels faster than existing taxing revenue can provide. This is especially true in the north central and north eastern portion of the community. Exponential growth is occurring in this area continues to place St. Johns County in the top counties nationwide for population growth. If funded, these SAFER firefighters will be deployed directly into this response area allowing us to improve our compliance with NFPA 1710, improve firefighter safety, and emergency response times.

Addressing the importance of the safety of our citizens and firefighters, the BOCC has worked diligently to fund staffing supported through a 2015 SAFER application. However due to current budgetary constraints, additional staffing without the support of this grant application will not be practical without response implications to other St. Johns County stations impacting present gains made in meeting National Fire Protection Association (NFPA) staffing objectives.

As submitted in our grant application, the addition of these firefighters to St. Johns County best serves a primary SAFER objective, namely the increase of staffing levels to meet response time objectives, assembly of firefighters, and improve safety. The St. Johns County BOCC is committed to maintaining firefighter staffing levels and incurring no lay-offs during the period of performance if awarded a SAFER grant. Additionally, St. Johns County has a plan that will address the funding requirements to retain firefighter positions made possible by the SAFER grant.

On behalf of the St. Johns County BOCC, we sincerely appreciate the opportunity to apply for a SAFER grant and the diligence of the Department of Homeland Security in administering the program.

Sincerely,

A handwritten signature in black ink, appearing to read "Henry Dean", is written over a horizontal line.

Henry Dean
Chair, St. Johns County Board of County Commissioners



Cc: St. Johns County Board of County Commissioners