

RESOLUTION NO. 2018-321

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE AUTHORIZING THE COUNTY ADMINISTRATOR (OR DESIGNEE), ON BEHALF OF THE COUNTY, TO ASSUME THE DUTIES AND RESPONSIBILITIES PROVIDED BY THE AWARD OF THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM GRANT FOR COMPLETION OF THE PHASE I IMPROVEMENTS AT HASTINGS PARK; AND FURTHER AUTHORIZING THE COUNTY ADMINISTRATOR (OR DESIGNEE) TO EXECUTE ALL AGREEMENTS AND SUPPLEMENTAL DOCUMENTATION NECESSARY TO SECURE THE GRANT FUNDS**

**RECITALS**

**WHEREAS**, in November 2016, the Town of Hastings (Town) applied to the Florida Recreation Development Assistance Program, seeking grant funds to complete improvements to Railroad Park (Phase II Improvements); and

**WHEREAS**, the application was subsequently approved, and the Town received a grant award in the amount of \$ \$50,000 for completion of the Phase I Improvements; and

**WHEREAS**, upon dissolution of the Town, St. Johns County (County) assumed maintenance of each Town-owned public recreational facility, including Hastings Park; and

**WHEREAS**, County staff seeks approval by the Board of County Commissioners to assume the duties and responsibilities provided by the grant award in order to complete the Phase I Improvements to Hastings Park.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AS FOLLOWS:**

Section 1. The above Recitals are hereby incorporated into the body of this Resolution, and are adopted as findings of fact.

Section 2. The Board of County Commissioners hereby authorizes the County Administrator, or designee(s), on behalf of the County, to assume the duties and responsibilities provided by the Florida Recreation Development Assistance Program grant award for completion of the Phase I Improvements to Hastings Park.

Section 3. The Board of County Commissioners further authorizes the County Administrator, or designee(s), to execute any agreements and supplemental documentation necessary to secure such grant funding.

Section 4. To the extent that there are any scrivener, typographical or administrative errors contained herein that do not change the tone or tenor of this Resolution, then such errors may be corrected with no further action by the Board of County Commissioners.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County, Florida, this 18 day of September, 2018.

BOARD OF COUNTY COMMISSIONERS  
ST. JOHNS COUNTY, FLORIDA

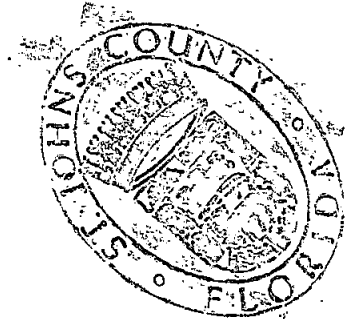
*Paul M. Waldron*

Paul M. Waldron, Vice Chairman

ATTEST: Hunter S. Conrad, Clerk of Court

By: *Ken Halterman*  
Deputy Clerk

RENDITION DATE 9/20/18





**Florida Department of Environmental Protection**  
**FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM**  
**GRANT APPLICATION PACKAGE**

Required Signatures: Adobe Signature

**PART I — GENERAL INFORMATION**

**(DEP USE ONLY)**

Received: 11/1/16  
 Postmarked: 10/28/16  
 Application Number: 176

**1. APPLICANT INFORMATION**

A. Name of Applicant: Town of Hastings

B. Federal Employer Identification Number:\*\* 59-1117640

\*\***(This number must be registered at My Florida Market Place with the address the warrant will be forwarded)**

C. Population: 580

D. Current Operating Budget: \$503,487.00  
**(This is the operating budget for the city, county or special district, and not just the department budget)**

E. Contact Person: Pam Stevens Title: Land Use Coordinator  
**(The contact person is someone who will be in direct contact with DEP and be responsible for administering this grant if awarded)**

F. Mailing Address: 6195 South Main Street, Suite "A"

City/State: Hastings, Florida Zip Code: 32145-5593

Telephone: (904) 692-1420 E-mail: tohland@windstream.net

FAX: (904) 692-2844

I hereby certify that the information provided in this application is true and accurate. I further certify that I possess the authority to apply for this grant on behalf of the applicant.

[Signature]  
 Signature of City or County Manager/Title  
DRP-106 (Effective 06-05-2015)

Date: 10.10.16  
10/4/16  
 Date  
 Page 1 of 28

**ORIGINAL**

**2. PROJECT INFORMATION**

A. Name of Project: Hastings Park Phase I

B. Project Type (Check One): Project cannot be a combination of acquisition and development

Acquisition:

Development:

On land owned by applicant

On land currently under site control by applicant

Date site control expires: \_\_\_\_\_

Trail Construction:

On land owned by applicant

On land currently under site control by applicant

Date site control expires: \_\_\_\_\_

**Development projects must be under site control (owned by deed, or leased or dedicated for minimum of 30 years from the date of application) by the close of the submission period (October 28, 2016).**

- School board property is ineligible either by lease or ownership.
- Include a copy of the site control documents (e.g., deed, lease, etc.). **If providing a Quit Claim Deed, please attach a copy of a 30 year title search or title opinion.**

(Tab as Exhibit "N")

C. PROJECT LOCATION:

Street Address: 603 North Main Street  
City: Hastings County: St. Johns Zip Code: 32145 5593  
GIS Coordinates: Latitude: 29°-43'-19.25" N Longitude: 81°-30'-2.30" W

1. Submit a boundary map of the project area providing a description and sketch of the project area boundaries, display known easements and be legally sufficient to identify the project area. **Aerial photographs are accepted as boundary maps, as long as the boundaries are identified (Visit website for example).**

(Tab as Exhibit "K")

2. Submit color, on-site photographs for all **three copies** of your application, sufficient to depict the physical characteristics of the project area.

(Tab as Exhibit "L")

3. Location map and directions: Submit a detailed road map precisely locating the project site along with clear written driving instructions from the nearest federal or state highway. **NOTE: Confirm that street names listed are the same as those posted on street signs in the area. Please do not use Map Quest or any other computer mapping program for this.**

(Tab as Exhibit "M")

D. LEGISLATIVE DISTRICTS IN WHICH THE PROJECT SITE IS LOCATED:

This should be the Florida Senate and Florida House district in which the **proposed project site is located**. If you are not sure of the district, contact your local office of the Supervisor of Elections. (There is only one each.)

State Senator: Travis Hutson Senate District Number: 6

State Representative: Paul Renner House District Number: 24

E. TOTAL NUMBER OF ACRES BEING ACQUIRED OR TOTAL NUMBER OF ACRES BEING DEVELOPED: 1.27 acres

**F. DESCRIBE THE PHYSICAL CHARACTERISTICS OF THE PROJECT.**

**1) For Development Projects:**

- (a) Provide a description of the proposed project which includes existing and future uses, existing and proposed physical improvements, natural and historical resources, any proposed resource protection/conservation and any existing buildings on site.

Hastings Park is totally cleared, the park contains an exercise trail with exercise stations, a playground, a picnic pavilion and a youth soccer field. Hastings Park contains no water bodies or wetlands. Hastings Park contains no known historical or archeological sites.

- (b) Indicate if a natural spring is located on project site:  Yes  No

- (c) Indicate if there is public access to the park either through an existing street or easement:  Yes  No

**Describe Public Access:**

Hastings Park abuts North Main Street on the east and West Holtz Street on the south. Hastings Park is accessible to pedestrians, bicyclists and vehicles.

**(If additional room needed - Tab as Exhibit "P")**

**2) For Acquisition Projects: (in addition to the above information)**

- (a) If the proposed project consists of acquiring multiple parcels or from multiple owners, identify specific order in which the parcels will be acquired to ensure that in the event that all parcels cannot be acquired, the purposes of the project can be achieved. Also address the ability to have public access to the park either through an existing street or easement.

N/A

**(If additional room needed - Tab as Exhibit "P")**



**D. PROJECT WORK PLAN (COMPLETE FOR ALL PROJECTS, DEVELOPMENT AND ACQUISITION):**

On page 7 & 8 as attachment 1, list the project Work Plan for the elements for this application. The Project elements are listed with the related tasks and deliverables. Primary elements and support elements should be listed separately. Use as many project elements and tasks needed to complete the project.

**Remember to include each element in your conceptual site plan.** Submit a conceptual site plan displaying the areas and facilities to be developed as proposed on page 7 & 8 of this application. The site plan must correlate with the project boundary map and work plan elements. The site plan must **CLEARLY DELINEATE** using color codes between facilities/opportunities currently existing, facilities proposed for funding (page 7 & 8) in this application and facilities planned for future development. If project is an acquisition project, be sure to submit on the site plan the proposed elements to be developed as listed on page 17 of this application. **Also identify different FRDAP phases on the site plan and any LWCF phases.**

**DEVELOPMENT PROJECTS:**

**PRIMARY RECREATION AREAS AND FACILITIES:** Primary facilities include all recreation facilities and opportunities. **Primary cost must be equal to or greater than fifty percent (50%) of the total cost.** Primary examples are: beach access, picnic facilities, fishing piers, ball fields, tennis courts, trails, trailheads, shade structures for recreational facilities, etc. Enclosed structures are not eligible costs. Costs of planning and site preparation should be included within the cost of each element. If land value is used as match, it should be included under primary cost. If this is a trail project, list the uses or types of trails. If developing one trail for multi-purposes state multi-purpose trail, but if doing several different trails list separately with each use (example: walking trail or bike trail).

**SUPPORT FACILITIES AND IMPROVEMENTS:** Support facilities are facilities which cannot stand alone, or which would have little or no public outdoor recreational value without the primary facility. No enclosed structures are eligible except restrooms, bathhouses or restroom/concession stands. Other support examples are: parking, landscaping, and security lighting. Amenities such as benches, or bike racks will receive no points when being scored. The enclosed structures listed above cannot be phased and must be completed with one grant.

**ACQUISITION PROJECTS:**

If acquisition project, on page 7 & 8, list the project work plan for the acquisition phase of the project.

**(Tab as Exhibit "H")**



**FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP)  
DEVELOPMENT  
PROJECT BUDGET DETAIL**

**Project Name:** Hastings Park Phase I

**Grantee Name:** Town of Hastings

The project reimbursement is limited to one (1) invoice upon completion of all Project Elements listed below and submittal of all Deliverables and required documentation identified in the table below. Completion Documentation required prior to Reimbursement Request.

**Project Tasks, Deliverables and Required Documentation**

Task #1: Development of: <u>Hastings Park</u>	Amount of Costs to be Paid with Grant Funds	Amount of Costs to be Paid with Grantee Match	Deliverables and Documentation To Be Submitted Upon Completion And Before Reimbursement Can Be Approved
<u>(List each Primary project element)</u>	Provide Budget Detail	Provide Budget Detail	
Playground - Renovation - upgrade surface material	\$ 1,500.00		Project Completion Certification
Picnic Facilities - Renovation - replace picnic tables	\$ 2,500.00		Final as-built site plan
Basketball Court - Renovation - rework nets	\$ 500.00		Florida Recreation and Parks Inventory Form
Soccer Field - Renovation - replace goals	\$ 2,500.00		Color Photographs of Project
Exercise Trail - Renovation - repair trail & add additional exercise stations	\$ 2,500.00		Notice of Limitation of Use
Playground - New	\$ 30,500.00		Boundary Survey
Support:			
Support - Renovation - replace bike rack, landscaping, parking lot repairs, repair existing perimeter fencing	\$ 5,000.00		
Support - New - fence eastern side of park	\$ 5,000.00		



**INSTRUCTIONS FOR COMPLETING PROJECT WORK PLAN:**

**DELIVERABLES/ELEMENTS/WORK TO BE COMPLETED:** Identify ALL elements that will be completed under this Agreement.

**DELIVERABLE/ELEMENT BUDGET AMOUNT FOR REIMBURSEMENT:** Must provide a budget for each element and identify the expense category and budget detail. Provide description of the costs as follows: **Salaries:** identify the position title/hourly rate/# of hours to complete the deliverable; **Fringe benefits:** identify the % used to calculate the fringe benefits; **Contractual Services:** identify what service will be paid for under the contract for services; **Equipment:** the purchase of equipment is not allowed under this Agreement, the rental of equipment is the only costs allowed that are associated with equipment; **Supplies and Materials:** identify what supplies/materials will be purchased; **Other costs:** identify what other costs are being requested (such as printing costs, other costs that do not fit into the other established cost categories (salaries, fringe benefits, equipment, supplies, indirect, contractual services); **Indirect Costs:** identify the percentage that is used for the indirect being claimed for reimbursement (cannot exceed 15% unless prior approval has been obtained by the Department)..

**MATCH AMOUNT TO BE CLAIMED:** The same level of detail must be provided for match as for reimbursement.

**DOCUMENTATION/DELIVERABLES TO BE SUBMITTED UPON COMPLETION:** All of these deliverables must be submitted before final reimbursement can be processed.

**Completion Documentation required prior to Reimbursement**

**PART II — EVALUATION CRITERIA**

**GENERAL CRITERIA**

**1. CAPITAL IMPROVEMENT PLAN**

- A. Is the proposed project identified, in whole or in part, in the applicant's capital improvement plan or schedule during the current or next three (3) fiscal years?

**Provide:**

1) A letter from the agency's city or county manager certifying the five year capital improvement schedule is **officially adopted and date adopted**. **Project will not receive points if letter is not submitted and does not state the date CIP was adopted.**

**- AND -**

2) A copy of the five-year capital improvement schedule included in the applicant's adopted Local Comprehensive Plan, stating project by name, amount and year (County or City budgets are not the same as capital improvement schedules) **Please highlight project name, amount and year.**

**(20 points)**

Yes       No

**--- OR ---**

- B. Is the proposed project identified as part of the plan through an adopted resolution committing the applicant to amend their capital improvement plan or schedule and complete the project should it receive program funds?

**Provide:** a copy of a fully executed resolution amending the existing schedule to include the proposed project. The resolution must **clearly indicate the proposed project by name, amount and year and cannot be older than 3 years.**

Yes       No

**(10 points)**

**(Tab as Exhibit "A")**

**2. STATE COMPREHENSIVE OUTDOOR RECREATION PLAN**

- A. Explain how the proposed project would address one or more of the issues or goals identified in the State Comprehensive Outdoor Recreation Plan. Use the **OUTDOOR RECREATION IN FLORIDA-2008 (Chapter 6 & 7)**. **Provide quotations or other appropriate references with explanations to justify the correlation. To receive points, must give a detailed explanation as to how the project meets the goals, cannot only list the goals.**

**(Tab as Exhibit "B") (4 points)**

B. 2008 Relative Need Index by Region

The proposed project provides for a priority resource or facility need in the applicant's planning region identified in the Statewide Comprehensive Outdoor Recreation Plan. Locate the applicant's region and circle each priority resource/facility need as proposed in the project cost on page 7 & 8 of this application:

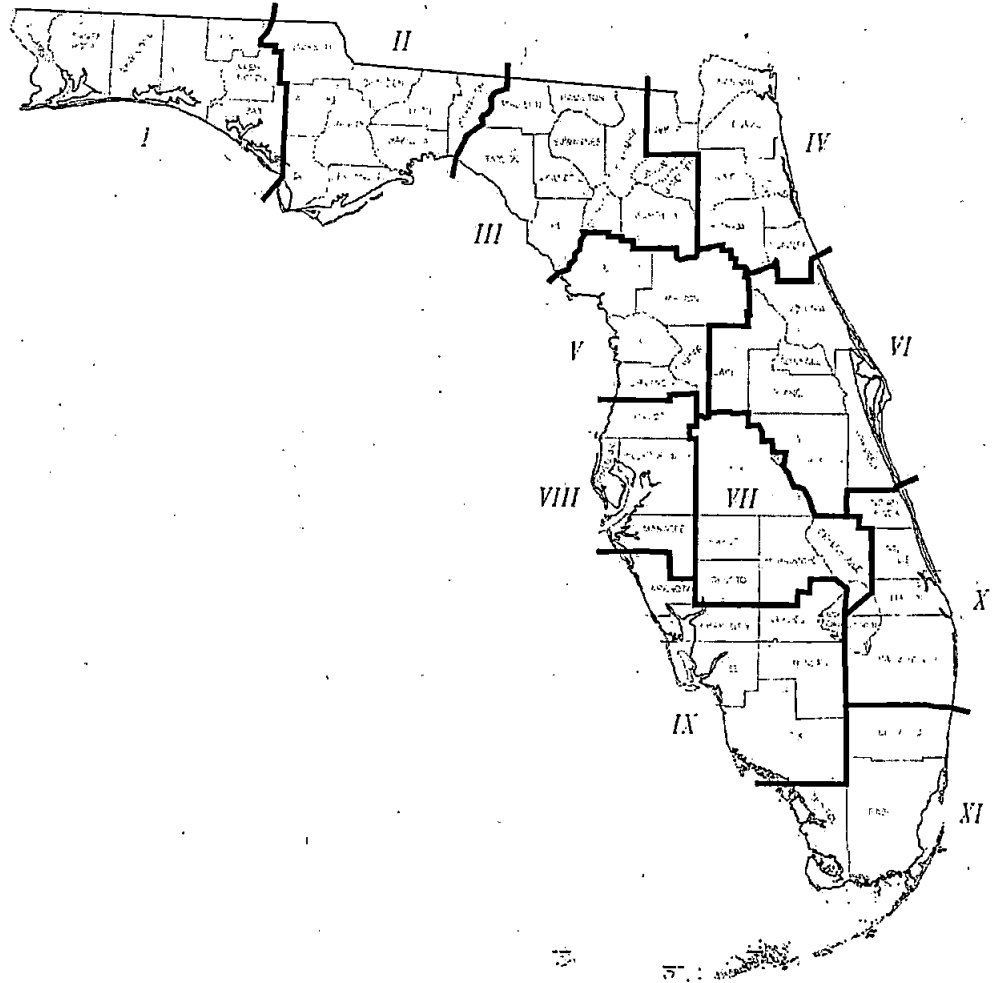
(7 points)

- I Saltwater Beach Activities \* Baseball or Softball \* Picnicking \* Football  
Outdoor Swimming Pool Use \* Saltwater Non-Boat Fishing \* Golf  
RV / Trailer Camping \* Freshwater Boat Ramp Use \* Soccer or Rugby
- II Saltwater Beach Activities \* Nature Study \* Historical or Archeological Sites  
Baseball or Softball \* Picnicking \* Freshwater Boat Ramp Use \* Football  
Hunting \* Horseback Riding \* Outdoor Swimming Pool Use
- III Football \* Picnicking \* Nature Study \* Soccer or Rugby \* Baseball or Softball  
Horseback Riding \* Outdoor Basketball \* RV / Trailer Camping  
Freshwater Boat Ramp Use \* Bicycle Riding - Unpaved Trails
- IV Historical or Archeological Sites \* Baseball or Softball \* Football  
Saltwater Beach Activities \* Picnicking \* Outdoor Swimming Pool Use \* Outdoor  
Basketball \* Nature Study \* Golf \* Soccer or Rugby
- V Picnicking \* Football \* RV / Trailer Camping \* Nature Study \* Baseball or Softball  
Bicycle Riding - Unpaved Trails \* Outdoor Basketball \* Soccer or Rugby  
Horseback Riding \* Outdoor Swimming Pool Use
- VI Picnicking \* RV / Trailer Camping \* Football \* Baseball or Softball  
Outdoor Swimming Pool Use \* Nature Study \* Historical or Archeological Sites  
Outdoor Basketball \* Saltwater Beach Activities \* Soccer or Rugby
- VII RV / Trailer Camping \* Picnicking \* Baseball or Softball \* Outdoor Swimming Pool Use  
Nature Study \* Freshwater Boat Ramp Use \* Football \* Golf \* Horseback Riding  
Outdoor Basketball
- VIII Picnicking \* RV / Trailer Camping \* Baseball or Softball \* Football \* Outdoor  
Swimming Pool Use Saltwater Beach Activities \* Golf \* Outdoor Basketball \* Outdoor  
Tennis \* Soccer or Rugby
- IX Picnicking \* RV / Trailer Camping \* Saltwater Beach Activities \* Outdoor Swimming  
Pool Use Golf \* Football \* Nature Study \* Baseball or Softball \* Outdoor Tennis \*  
Historical or Archaeological Sites
- X Football \* Golf \* Baseball or Softball \* Outdoor Swimming Pool Use \* Picnicking \*  
Outdoor Tennis Saltwater Beach Activities \* Outdoor Basketball \* RV / Trailer Camping  
\* Soccer or Rugby



XI

Outdoor Swimming Pool Use \* Picnicking \* Football \* Baseball or Softball \* Saltwater Beach Activities \* Outdoor Tennis \* Golf \* Outdoor Basketball \* Saltwater Non-Boat Fishing \* RV / Trailer Camping



### 3. PUBLIC PARTICIPATION

Indicate which of the following apply (Check ALL that apply):

(To receive points for this section any meetings, presentations, or surveys must be held in the current year or within the previous 3 years of application and each of the three meetings must be held separately to receive each set of points. Meetings also must be held prior to the application submittal.)

- A. A pre-advertised public meeting was held solely for the purpose of discussing the proposed project. Attach a copy of ad and proof of publication for the advertisement. Advertisement needs to state where and when advertised. **If submitting 2 applications, must hold separate meeting for each project (unless they are phased projects of the same park). If not advertised in a newspaper, need a written explanation as to how, when and where advertised, along with a copy of notice/advertisement.**

(Tab as Exhibit "C-1") (10 points)

- B. The project was discussed at a regularly scheduled meeting of the applicant's advisory board responsible for park, recreation or leisure service activities. Provide a copy of the minutes of the advisory board meeting(s) where **this project** was discussed. The board must be an appointed group of citizens, such as a parks and recreation advisory board, who would normally review projects similar to the proposed grant application. Planning and zoning or similar boards may be used if a parks and recreation advisory board does not exist. **CITY OR COUNTY COMMISSIONS ARE NOT CONSIDERED ADVISORY BOARDS.**

(Tab as Exhibit "C-2") (7 points)

- C. Public input on the proposed project was obtained through presentations to community organizations, neighborhood associations and/or a written opinion survey. Provide documentation (minutes from the meeting which the project was discussed with date or thank-you letter from an organization, association, etc.) showing that presentations regarding **this project** were made to community organizations or groups OR provide a copy of the survey, who surveyed and summary of the results. Letters of support are not acceptable to receive points.

(Tab as Exhibit "C-3") (4 points)

#### 4. OPERATION AND MAINTENANCE

Capability to develop, operate and maintain the project site: (Check ONLY one):

Provide **a brief description** of how development, programming and maintenance will be provided and **a copy of an agency organizational chart. Must provide both to receive points.**

The applicant has a full-time recreation or park department staffed to provide facility development, programming and maintenance.

The applicant has demonstrated the existence of a full-time ability to provide facility development, programming and maintenance. (Tab as Exhibit "D") (6 points)

The applicant has other means of providing facility development, programming and maintenance. (Tab as Exhibit "D") (4 points)  
(Tab as Exhibit "D") (2 points)

#### 5. PARK PARTNERSHIP

The proposed project is supported through a fully executed written cooperative agreement between the applicant and a private or public entity (within the current or past 3 years) in which said entity agrees to furnish 10% or more of the total project costs in cash, land, or labor services for the **development/construction** of this project with the applicant holding the leading management responsibility. **The written agreement must be executed by the end of the submission period and quantify the donation in monetary units. This can be a cooperative agreement between either parties or a letter from the entity agreeing to furnish 10% of the total project costs in cash, materials, land, or labor services.**

(A management or maintenance agreement is not acceptable.)

Yes  No

(Tab as Exhibit "E") (3 points)

#### 6. TRAIL CONNECTIVITY

The project provides for increased trail access by connecting an existing, publicly owned and designated recreational trail which is **outside the project boundary. Indicate on the site plan the project trail/connection and name and location of existing trail(s) outside the boundaries.**

Yes  No

(Tab as Exhibit "G") (5 points)



**DEVELOPMENT CRITERIA (COMPLETE ONLY FOR DEVELOPMENT PROJECTS)**

**1. NEW DEVELOPMENT**

List the existing facilities/improvements on the project site. Include improvements such as baseball fields, basketball courts, trails, boat ramps, etc. (Bullet lists are encouraged) (If undeveloped, state None). The site plan must clearly delineate between facilities/opportunities currently existing, facilities proposed for funding in this application and facilities planned for future development. **Identify and color code different funding phases from the existing facilities.**

(Tab as Exhibit "G") (5 points, if undeveloped)

exercise trail  
playground  
soccer field  
basketball court  
picnic pavilion

**2. INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA**

A) List the facilities which are addressed on page 7 & 8 of this application which are identified in the priority ranked index clusters of outdoor facilities needs for renovation and/or new construction identified within the applicant's population density as set forth in the Department's study entitled "Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida" effective December 1995. (See attached pages 22-26 for Priority Ranked Index Clusters. A project facility not listed in the priority ranked indexes will receive a score of a similar facility included in the indexes, as determined by the Department staff.) (If developing trails, must have separate trails to receive separate points.

(Maximum 30 points)

Playground - Renovation	6 points
Support Facilities - Renovation - bike rack, landscaping, parking, perimeter fencing	5 points
Picnic Facilities - Renovation	4 points
Basketball Court - Renovation	4 points
Soccer Field - Renovation	3 points
Exercise trail - Renovation	1 point
Playground - New	5 points
Support Facilities - New - install perimeter fence on east side of park	4 points

Total 32 points

B) Does the proposed project, in whole or in part, address the highest priority of infrastructure funding needs for the applicant's population density as set forth in the study titled "1995 INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA". Use the table below to determine in which priority funding need ranking the project falls. (Check ONLY one):

- Highest Priority Funding Need (13 points)
- Second Highest Priority Funding Need (8 points)

Population Density 1 – Population Under 10,000	Rank 1 Rank 2	Construction Renovation
Population Density 2 – Population 10,000 to 24,999	Rank 1 Rank 2	Renovation Construction
Population Density 3 – Population 25,000 to 49,999	Rank 1 Rank 2	Construction Renovation
Population Density 4 – Population 50,000 to 99,999	Rank 1 Rank 2	Construction Renovation
Population Density 5 – Population 100,000 and Over	Rank 1 Rank 2	Renovation Construction

Source: The 1995 Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida

**ACQUISITION CRITERIA (COMPLETE ONLY FOR ACQUISITION PROJECTS)**

**1. INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA**

List all the facilities that will be developed for this project. Only facilities identified in the top three priority ranked index clusters of outdoor facilities needs for new construction identified within the applicant's population density as set forth in the Department's study entitled "Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida", effective December 1995, will receive these points. (Priority ranked index clusters are attached as pages 22-26.)

**(15 points)**

**2. NEEDED RECREATIONAL ACREAGE**

Describe how the project provides for identified need(s) for additional park acreage pursuant to the applicant's adopted local comprehensive plan. **Provide the following:**

A.  Needed acres/Person and  Total Acreage Under Local Control

B. Provide excerpts of the applicant's local comprehensive plan as supporting back-up documentation and highlight the information that pertains to this section.

**(Tab as Exhibit "F") (15 points)**

**3. CAPITAL IMPROVEMENT PLAN**

A) Is the proposed **development** of the property identified in the applicant's capital improvement plan (CIP) or schedule during the current or next three (3) fiscal years?

1). **Provide:** a letter from the agency's city or county manager certifying the five year capital improvement schedule is officially adopted and date adopted. **Project will not receive points if letter is not submitted and does not state the date CIP was adopted.**

- AND-

2). **Provide:** a copy of the five-year capital improvement schedule included in the applicant's adopted Local Comprehensive Plan, stating project by name, amount and year (County or City budgets are not the same as capital improvement schedules). **Highlight project name, amount and year.**

(6 points)

Yes     No

---OR---

B) Is the proposed **development** of the property included as part of the plan through an adopted resolution committing the applicant to amend their CIP and develop the property should it receive program funds?

**Provide:** a copy of a fully executed resolution amending the existing schedule to include the development of the proposed project. The resolution must clearly indicate the development of the proposed project by name, year and amount and cannot be older than 3 years.

(3 points)

Yes     No

(Tab as Exhibit "A")

**TRAIL CONSTRUCTION CRITERIA  
(COMPLETE ONLY FOR CONSTRUCTION OF TRAIL PROJECTS)**

**1. NEW DEVELOPMENT**

List the existing facilities/improvements on the project site. Include improvements such as trails, trailheads, ball fields, basketball courts, etc. (Bullet lists are encouraged. **If undeveloped, state None.**) The site plan must clearly delineate between facilities/opportunities currently existing, facilities proposed for funding in this application and facilities planned for future development. Identify and color code different funding phases from the existing facilities.

**(Tab as Exhibit "G") (5 points, if undeveloped)**

**2. STATE GREENWAYS AND TRAILS PLAN**

Explain how the proposed project would address one or more issues or goals as identified in the Florida Greenways and Trails System Plan. Use "Florida Greenways and Trails System Plan– 2013-2017". Provide quotations or other appropriate references to justify the correlation. Use a separate sheet if necessary.

**(Tab as Exhibit "H") (6 points)**

**3. STATE OF FLORIDA DESIGNATED RECREATIONAL GREENWAY OR TRAIL**

The project is located on or connects with a State of Florida designated greenway or trail.  
Provide a map and documentation (letter from Office of Greenways and Trails) indicating connectivity.  
**Designation Agreements must be fully executed by the end of submission period.**

Yes     No

**(Tab as Exhibit "I") (3 points)**

**4. REGIONAL OR LOCAL GREENWAYS AND TRAILS PLAN**

Explain how the proposed project would implement a Greenway and Trail Plan adopted by either a regional or local governmental entity. Provide quotations or appropriate references with **explanations** to justify correlation. **Enclose a copy of the regional or local governmental adopted Greenway Plan.**

**(Tab as Exhibit "J") (4 points)**

**5. MIXED USE OR SINGLE USE TRAILS**

Does the specific trail design demonstrate that the project will support:  
Mixed use recreational trail opportunities, either motorized or non-motorized, or both?

Yes     No

(8 points)

-----OR-----

Single use recreational trail opportunities?

Yes     No

(6 points)

**6. INFRASTRUCTURE ASSESMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA**

Does the proposed project, in whole or in part, address the highest priority of infrastructure funding needs for the applicant's population density as set forth in the study titled "1995 INFRASTRUCTURE ASSESMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA". Use the table below to determine in which priority funding need ranking the project falls. (Check ONLY one):

Highest Priority Funding Need

(13 points)

Second Highest Priority Funding Need

(8 points)

<b>Population Density 1 – Population Under 10,000</b>	<b>Rank 1</b>	<b>Construction</b>
	<b>Rank 2</b>	<b>Renovation</b>
<b>Population Density 2 – Population 10,000 to 24,999</b>	<b>Rank 1</b>	<b>Renovation</b>
	<b>Rank 2</b>	<b>Construction</b>
<b>Population Density 3 – Population 25,000 to 49,999</b>	<b>Rank 1</b>	<b>Construction</b>
	<b>Rank 2</b>	<b>Renovation</b>
<b>Population Density 4 – Population 50,000 to 99,999</b>	<b>Rank 1</b>	<b>Construction</b>
	<b>Rank 2</b>	<b>Renovation</b>
<b>Population Density 5 – Population 100,000 and Over</b>	<b>Rank 1</b>	<b>Renovation</b>
	<b>Rank 2</b>	<b>Construction</b>

Source: The 1995 Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida

**Part III – Supporting Documents**

**POPULATION DENSITIES**

**Outdoor Facility Needs Ranked by Priority Index: Population Density 1**

Rank	Renovation		Construction		Cluster
	Facility	Points	Facility	Points	
1	Playgrounds	6	Baseball Fields	6	Cluster I
2	Support Facilities	5	Softball Fields	5	
3	Tennis Courts	5	Playgrounds	5	Cluster II
4	Rest Rooms	5	Rest Rooms	5	
5	Picnic Facilities	4	Support Facilities	4	Cluster III
6	Baseball Fields	4	Soccer Fields	4	
7	Basketball Courts	4	Basketball Courts	4	
8	Softball Fields	4	Bike Trails	4	
9	Swimming Pools	4	Swimming Pools	4	
10	Boating Facilities	4	Tennis Courts	4	
11	Fishing Piers	3	Picnic Facilities	3	
12	Camping	3	Handball Courts	3	
13	Handball Courts	3	Fishing Piers	3	Cluster IV
14	Football Fields	3	Football Fields	3	
15	Soccer Fields	3	Boating Facilities	3	
16	Beach Access	2	Exercise Trails	2	Cluster V
17	Historical Facilities	2	Camping	2	
18	Shuffleboard Courts	2	Beach Access	2	
19	Nature Trails	2	Historical Facilities	2	
20	Other	2	Shuffleboard Courts	2	
21	Golf Courses	2	Nature Trails	2	
22	Bike Trails	1	Golf Courses	1	Cluster VI
23	Exercise Trails	1	Hiking Trails	1	
24	Hiking Trails	1	Horse Trails	1	
25	Horse Trails	1	Other	1	

Population Density 1 - Population Under 10,000



**Outdoor Facility Needs Ranked by Priority Index: Population Density 2**

Rank	Renovation		Construction		Cluster
	Facility	Points	Facility	Points	
1	Rest Rooms	6	Support Facilities	6	Cluster I
2	Support Facilities	6	Rest Rooms	6	
3	Playgrounds	6	Playgrounds	6	
4	Baseball Fields	5	Softball Fields	5	Cluster II
5	Tennis Courts	5	Soccer Fields	5	
6	Softball Fields	5	Baseball Fields	5	
7	Basketball Courts	4	Basketball Courts	4	Cluster III
8	Boating Facilities	4	Picnic Facilities	4	
9	Swimming Pools	4	Swimming Pools	4	
10	Picnic Facilities	4	Football Fields	4	
11	Soccer Fields	4	Tennis Courts	4	
12	Exercise Trails	3	Handball Courts	3	Cluster IV
13	Football Fields	3	Nature Trails	3	
14	Shuffleboard Courts	3	Bike Trails	3	
15	Handball Courts	2	Boating Facilities	2	Cluster V
16	Beach Access	2	Other	2	
17	Fishing Piers	2	Exercise Trails	2	
18	Camping	2	Golf Courses	2	
19	Bike Trails	2	Hiking Trails	2	
20	Nature Trails	2	Fishing Piers	2	
21	Other	2	Camping	2	
22	Golf Courses	1	Beach Access	1	Cluster VI
23	Hiking Trails	1	Historical Facilities	1	
24	Historical Facilities	1	Horse Trails	1	
25	Horse Trails	1	Shuffleboard Courts	1	

Population Density 2 - Population From 10,000 to 24,999

**Outdoor Facility Needs Ranked by Priority Index: Population Density 3**

Rank	Renovation		Construction		
	Facility	Points	Facility	Points	
1	Rest Rooms	6	Baseball Fields	6	<b>Cluster I</b>
2	Playgrounds	6	Soccer Fields	6	
3	Support Facilities	5	Support Facilities	5	<b>Cluster II</b>
4	Tennis Courts	5	Softball Fields	5	
5	Baseball Fields	5	Playgrounds	5	
6	Basketball Courts	5	Boating Facilities	5	
7	Beach Access	4	Football Fields	4	<b>Cluster III</b>
8	Swimming Pools	4	Tennis Courts	4	
9	Soccer Fields	4	Rest Rooms	4	
10	Picnic Facilities	4	Picnic Facilities	4	
11	Football Fields	3	Basketball Courts	3	<b>Cluster IV</b>
12	Softball Fields	3	Other	3	
13	Boating Facilities	3	Exercise Trails	3	
14	Exercise Trails	2	Bike Trails	2	<b>Cluster V</b>
15	Handball Courts	2	Nature Trails	2	
16	Other	2	Camping	2	
17	Golf Courses	2	Handball Courts	2	
18	Shuffleboard Courts	2	Historical Facilities	2	
19	Fishing Piers	2	Swimming Pools	2	
20	Bike Trails	2	Hiking Trails	2	
21	Hiking Trails	2	Golf Courses	2	
22	Nature Trails	2	Beach Access	2	
23	Camping	2	Fishing Piers	2	
24	Historical Facilities	1	Horse Trails	1	
25	Horse Trails	1	Shuffleboard Courts	1	

Population Density 3 - Population From 25,000 to 49,999

**Outdoor Facility Needs Ranked by Priority Index: Population Density 4**

Rank	Renovation		Construction		Cluster
	Facility	Points	Facility	Points	
1	Playgrounds	6	Soccer Fields	6	<b>Cluster I</b>
2	Rest Rooms	5	Playgrounds	5	<b>Cluster II</b>
3	Support Facilities	5	Picnic Facilities	5	
4	Tennis Courts	5	Baseball Fields	5	
5	Soccer Fields	5	Support Facilities	5	
6	Baseball Fields	5	Swimming Pools	5	
7	Swimming Pools	4	Softball Fields	4	
8	Exercise Trails	4	Basketball Courts	4	
9	Softball Fields	4	Rest Rooms	4	
10	Basketball Courts	4	Other	4	
11	Handball Courts	3	Exercise Trails	3	<b>Cluster IV</b>
12	Picnic Facilities	3	Golf Courses	3	
13	Boating Facilities	2	Tennis Courts	2	<b>Cluster V</b>
14	Beach Access	2	Boating Facilities	2	
15	Fishing Piers	2	Fishing Piers	2	
16	Shuffleboard Courts	2	Football Fields	2	
17	Football Fields	2	Handball Courts	2	
18	Golf Courses	2	Bike Trails	2	
19	Nature Trails	2	Nature Trails	2	
20	Other	2	Hiking Trails	2	
21	Bike Trails	2	Horse Trails	2	
22	Camping	2	Beach Access	2	
23	Hiking Trails	2	Camping	2	
24	Historical Facilities	1	Historical Facilities	1	<b>Cluster VI</b>
25	Horse Trails	1	Shuffleboard Courts	1	

Population Density 4 - Population From 50,000 to 99,999

**Outdoor Facility Needs Ranked by Priority Index: Population Density 5**

Rank	Renovation	Points	Construction	Points	
1	Support Facilities	6	Support Facilities	6	<b>Cluster I</b>
2	Rest Rooms	5	Baseball Fields	5	<b>Cluster II</b>
3	Playgrounds	5	Playgrounds	5	
4	Tennis Courts	4	Softball Fields	4	
5	Swimming Pools	4	Rest Rooms	4	<b>Cluster III</b>
6	Boating Facilities	4	Soccer Fields	4	
7	Basketball Courts	4	Picnic Facilities	4	
8	Golf Courses	3	Bike Trails	3	
9	Softball Fields	3	Swimming Pools	3	
10	Picnic Facilities	3	Exercise Trails	3	
11	Historical Facilities	3	Hiking Trails	3	<b>Cluster IV</b>
12	Baseball Fields	3	Other	3	
13	Fishing Piers	3	Golf Courses	3	
14	Exercise Trails	3	Camping	3	
15	Soccer Fields	3	Beach Access	3	
16	Handball Courts	2	Historical Facilities	2	
17	Camping	2	Tennis Courts	2	
18	Football Fields	2	Basketball Courts	2	<b>Cluster V</b>
19	Nature Trails	2	Boating Facilities	2	
20	Beach Access	2	Fishing Piers	2	
21	Bike Trails	2	Football Fields	2	
22	Other	2	Nature Trails	2	
23	Hiking Trails	2	Handball Courts	2	
24	Horse Trails	1	Horse Trails	1	<b>Cluster VI</b>
25	Shuffleboard Courts	1	Shuffleboard Courts	1	

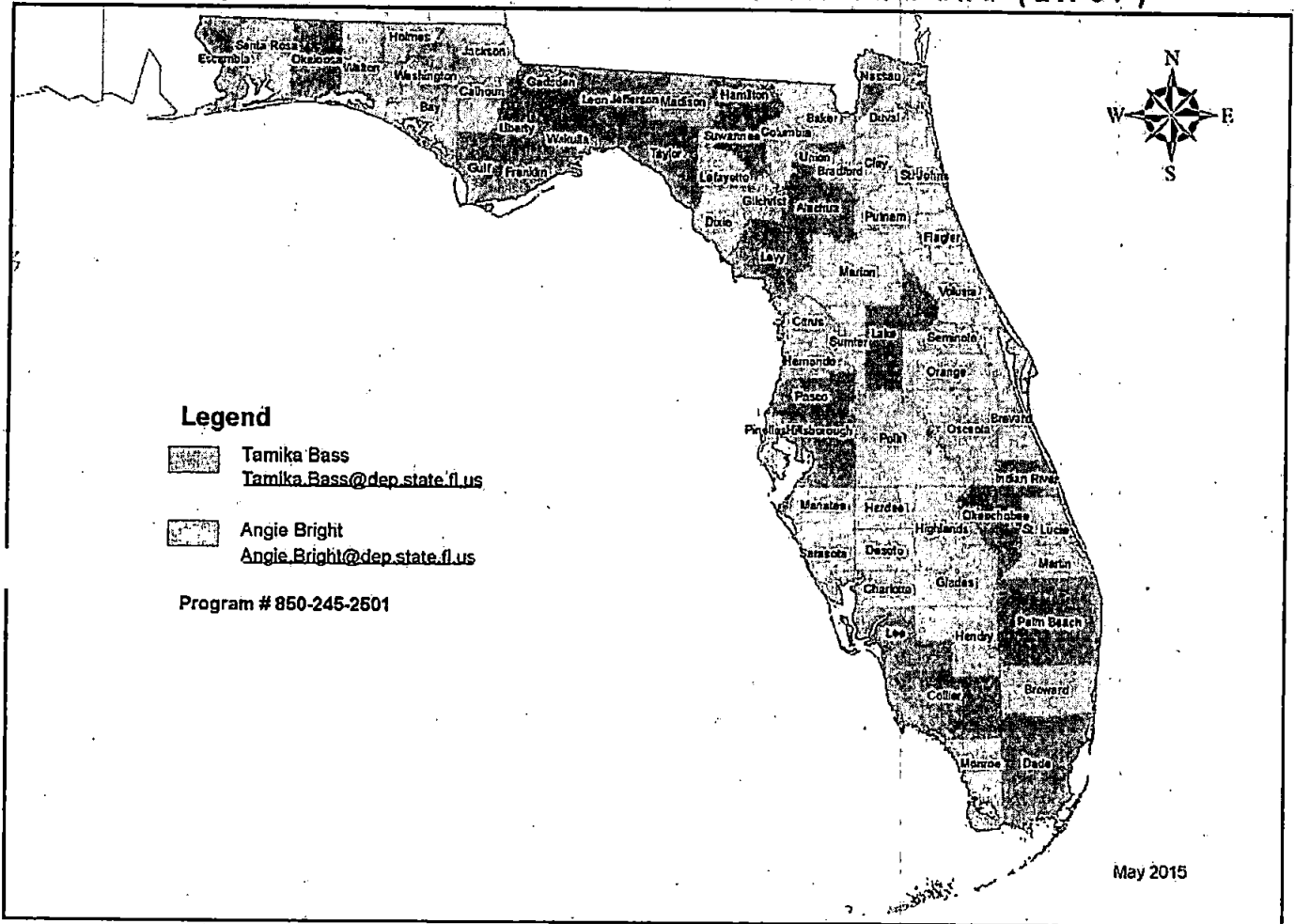
Population Density 5 - Population From 100,000 & Over

**CONTACT FOR ADDITIONAL INFORMATION:**

<b>Contact</b>	<b>Phone</b>
A. FRDAP Application Information & Help	850/245-2501
B. FRDAP Administrative Rule <a href="http://dep.state.fl.us/lands/Land%20and%20Recreation/Land%20Recreation.htm">http://dep.state.fl.us/lands/ Land and Recreation/Land Recreation.htm</a>	850/245-2501
C. Statewide Comprehensive Outdoor Recreation Plan (SCORP) <a href="http://www.dep.state.fl.us/parks/planning">www.dep.state.fl.us/parks/planning</a>	850/245-3051
D. State Lands, Bureau of Appraisal	850/245-2555
E. Recreation Accessibility and Safety Program Manager, Florida Park Service	850/245-3031
F. Office of Greenways & Trails and the Florida Statewide Greenways & Trails Plan	850/245-2052

**ATTACHMENT 2  
 FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP)  
 GRANT APPLICATION PACKET**

**DEP Florida Recreation Development Assistance Program (FRDAP)  
 Federal Land and Water Conservation Fund (LWCF)**



RESOLUTION NO. 2016-0018

**A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR FEDERAL FISCAL YEAR 2017-2018.**

**WHEREAS**, the Town of Hastings desires to submit an application to the Florida Department of Environmental Protection for a Florida Recreation Development Assistance Program Grant to benefit the local residents.

**WHEREAS**, there is a present and growing need for outdoor recreation opportunities among persons of all ages within the Town of Hastings, Florida corporate limits and among those visiting the area, and

**WHEREAS**, the Town recognizes this need for additional recreational opportunities; and

**WHEREAS**, meeting the increasing demand for recreation opportunities can best be met with the development of Hastings Park Phase II as detailed in the application for funding in which the Town is submitting an application in the October 28, 2016 application cycle requesting \$50,000.00 in grant funds.

**NOW THEREFORE, BE IT RESOLVED** by the Town Commission of the Town of Hastings as follows:

1. That the Town of Hastings hereby authorizes the filing of an application for a Florida Recreation Development Assistance Program Grant, and
2. That the Mayor of the Town of Hastings is hereby authorized to execute all documents required in connection with the filing of said application to be submitted on October 28, 2016.
3. That as part of the application for the Florida Recreational Development Assistance Program (FRDAP) grant, the Capital Improvements Element of the Comprehensive Plan of the Town of Hastings, Florida will be amended to include the development of Hastings Park Phase II in the Town of Hastings, if the project is funded in the 2017 – 2018 application cycle.

ADOPTED by the Town Commission of the Town of Hastings, Florida on this 10<sup>th</sup> day of October, 2016.



Tom Ward, Mayor

Date

10-10-16

ATTESTED:



Pam Stevens, Acting Clerk

Date

10-10-16

**EXHIBIT "B"**  
**OUTDOOR FLORIDA RECREATION**  
**Town of Hastings**  
**Hastings Park Phase I Improvements**

**Page 7-2 – Goal #4:**

"Provide more opportunities for a wide range of resource based outdoor recreation in both urban and rural areas, with a range of facility development from the primitive to the fully developed."

The addition of the picnic facilities provides support for additional public use. Thus, the goal described herein is met.



**EXHIBIT C-1**

**PUBLIC MEETING**

**THE ST. AUGUSTINE RECORD**

COPY OF ADVERTISEMENT

TOWN OF HASTINGS  
6195 S. MAIN ST.  
HASTINGS, FL 32145

Ref. #: 1000252647  
P.O. # 1002206383

PUBLISHED EVERY MORNING SUNDAY THRU SATURDAY  
ST AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA,  
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared **NICOLE CORRIVEAU** who on oath says that he/she is and Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida: That the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **HASTINGS PARK GRANT** was published in said newspaper on **OCTOBER 5, 2016**

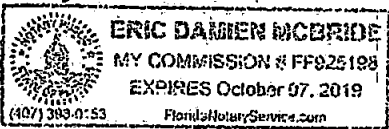
Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in said St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida, each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, for a period of one year preceding the first publication of the copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing the advertisement for publication in the said newspaper.

Sworn to and subscribed before me this \_\_\_\_\_ day of OCT 05 2016

By *Nicole Corriveau* who is personally know to me or has produced as identification:

*[Handwritten Signature]*

Signature of Notary Public)



(SEAL)

The demolition went through the proper application procedure and received unanimous approval from the Historic Architectural Review Board.

*Christie Blue*  
ST. AUGUSTINE'S ONLY  
COUTURE BOUTIQUE



MEET & GREET OCT. 14 - 6-8PM  
COME CONNECT WITH OUR MAYOR  
NANCY SHAVER! ALSO HEADLINING  
ARTIST ERIC & HELENE BESS

Come & be part in an evening of community!  
Light hors d'oeuvres & beverages will be served  
for your enjoyment. Please RSVP for your place.

**20% OFF ANY ONE ITEM**  
SOME EXCLUSIONS MAY APPLY.

1035 Anastasia Blvd.  
Just South of the Alligator Farm  
Mon-Fri 10A-6P Sat 10A-5P  
808-1235 & 540-2463  
[www.christieblue.com](http://www.christieblue.com)

## PUBLIC MEETING

The Town of Hastings will hold a public meeting on Monday, October 10, 2016 at 4:14 p.m. The sole purpose of this meeting will be to discuss the Town applying for a grant under the Florida Recreation Development Assistance Program (FRDAP) during the 2017-2018 funding cycle. The applications are due October 28, 2016. The grant application includes improvements to "Railroad Park".

The Town of Hastings will hold the meeting at the Town Hall Council Chambers located at 6195 South Main Street, Suite "A" Hastings, Florida. The public is invited to attend. Handicapped persons wishing to attend, who will need special accommodations, should contact Ms. Pam Stevens, Land Use Coordinator, Town of Hastings, at (904) 692-1420.

1002206380 October 5, 2016

## PUBLIC MEETING

The Town of Hastings will hold a public meeting on Monday, October 10, 2016 at 4:00 p.m. The sole purpose of this meeting will be to discuss the Town applying for a grant under the Florida Recreation Development Assistance Program (FRDAP) during the 2017-2018 funding cycle. The applications are due October 28, 2016. The grant application includes improvements to "Hastings Park".

The Town of Hastings will hold the meeting at the Town Hall Council Chambers located at 6195 South Main Street, Suite "A" Hastings, Florida. The public is invited to attend. Handicapped persons wishing to attend, who will need special accommodations, should contact Ms. Pam Stevens, Land Use Coordinator, Town of Hastings, at (904) 692-1420.

1002206383 October 5, 2016

EXHIBIT C-2

RECREATION ADVISORY BOARD MEETING

## OCTOBER 10, 2016

A Citizens Advisory Task Force (CATF) Committee Meeting was held in the Town Commission Meeting Room of the HHS Community Building located at 6195 South Main Street, Hastings, Florida.

The meeting was called to order at 6:00 P.M. by Acting Clerk Pam Stevens.

Members Present: Emily Fox, Tami French, Thomas Hill, Alison Knowles and Lucille Wesley. Joan Dewitt was absent.

Also Present: Acting Manager/Clerk Pam Stevens and Fred Fox of Fred Fox Enterprises.

The sole purpose of the meeting was to discuss the Town of Hastings applying for a \$50,000.00 Florida Recreation Development Assistance Program (FRDAP) Grant for the Hastings Park located at 603 N. Main Street and a \$50,000.00 FRDAP Grant for the Railroad Park located at 101 Park Avenue, Hastings, Florida.

Fred Fox addressed the Committee;

He updated on the \$600,000.00 grant applied for in June, 2016 for sewer line work. The Department of Economic Development has reviewed the applications and he expects the Town to receive a contract offer next month.

He explained that tonight's meeting is to discuss and make recommendation to the Town Commission concerning a grant opportunity through the Department of Environmental Protection called the Florida Recreation Development Assistance Program (FRDAP) that addresses parks. The Town can apply for \$50,000.00 or \$200,000.00. He explained the process, noting that these are reimbursable grants whereby the Town would expend their funds and at the end of the project they would request reimbursement for the entire amount. He added that these are 2 stand along separate grants; one could be funded and the other not.

He went over the proposed improvements and estimated costs for those improvements that had been provided to committee members for each park;

### Hastings Park – 603 N. Main Street

#### Primary Improvements and Estimated Costs:

Playground-renovation-upgrade surface material	1,500.00
Picnic Facilities – renovation-rework nets	2,500.00
Basketball Court – renovation – rework nets	500.00
Soccer Field – renovation – replace goals	2,500.00
Exercise Trail – renovation – repair trail & add exercise stations	2,500.00
Playground – New	30,500.00

#### Support Improvements and Estimated Costs:

Support – Renovation – replace bike rack, landscaping, parking lot repairs, repair existing perimeter fencing	5,000.00
---	----------

Support – new- fence eastern side of park	5,000.00
---	----------

**MOTION** was made by French and seconded by Wesley to recommend to the Town Commission to proceed with application for FRDAP Grant in the amount of \$50,000.00 for the Hastings Park located at 603 N. Main Street. Motion passed unanimously. Dewitt absent.

**Railroad Park Phase II – 101 Park Avenue**

**Primary Improvements**

Playground – Renovation – replace roof and add additional ground cover	1,000.00
Picnic Facilities – Renovation	2,500.00
Playground – New	27,000.00
Picnic Facilities – New	10,000.00
Other- Ping Pong Table	2,500.00

**Support Improvements**

Support – Renovation – replace drinking fountain, weed barrier and landscaping	5,000.00
Support – New – add perimeter fencing	2,000.00

TOTAL 50,000.00

**MOTION** was made by Thomas and seconded by French to recommend to the Town Commission to proceed with application for FRDAP Grant in the amount of \$50,000.00 for the Railroad Park located at 101 Park Avenue. Motion passed unanimously. Dewitt absent.

The meeting adjourned at 6:18 p.m.

**EXHIBIT C-3**

**COMMUNITY GROUP PRESENTATION**



Club of Hastings

President: Nancy Quatrano  
Treasurer: Karen Frenz

HASTINGS ROTARY CLUB  
PO BOX 38  
HASTINGS, FL 32145



Club of Hastings

Secretary: Gerald Eubanks  
Director: Mike McManus

Fred Fox Enterprises, Inc.  
PO Box 840338  
St. Augustine, FL 32080-0335

October 5, 2016

Re: FRDAP Project Proposal

Dear Mr. Fox,

Thank you very much for the fine presentation on October 4 regarding the proposed project to improve and update Hastings Park on North Main Street in Hastings.

As you know, we're also engaged in doing what we can to support the revitalization and rehabilitation of the park and play areas in Hastings. Having safe, clean and healthy recreational facilities for the residents of Hastings is an important goal and we applaud the Town Council for pursuing the funding to do that. The playground equipment addition will be a nice addition for the young ones who accompany older children who play soccer and basketball there. The fencing and parking areas are in need of repairs as well, so it will be great to get this done.

We support this grant application and look forward to seeing the fruits of those labors in Hastings in the future.

Respectfully yours,

*Nancy L. Quatrano*

Nancy L. Quatrano  
President 2016-17



# ORGANIZATIONAL CHART

## TOWN OF HASTINGS

### TOWN COMMISSION:

Tom Ward, Mayor  
Paul V. Nunchuck, Vice-Mayor  
Jeanette Bradley, Commissioner  
Brenda Felder, Commissioner  
Adrian French, Commissioner

### ADMINISTRATION:

Shelby E. Jack, Town Manager, CMC  
Pam Stevens, Land Use Coordinator  
Catherine B. Strickland, Bookkeeper/Code Enforcement Manager  
Audrey T. Williams, Utility Billing/Business Tax License Clerk

### GENERAL SERVICES:

Keith A. Moore, Director  
Frank Sladish, Jr., Assistant Director  
Justin Williams, Foreman  
Frank Cooper, General Laborer  
Danial McGauley, General Laborer  
Gary Winner, General Laborer

### WATER & WASTEWATER:

Roy L. Runion, Director of Utilities  
Joey K. Lundquist, Asst. Director of Utilities  
Jennie Love, Plant Operator



# The TOWN OF HASTINGS

Florida's POTATO Capital

6195 S. MAIN STREET, SUITE A  
HASTINGS, FLORIDA 32145

PHONE: 904-692-1420  
FAX: 904-692-2844




October 10, 2016

RE: Attachment: 2017-2018 FRDAP GRANT  
Town of Hastings Main Street Park

Both the Hastings Park located at 603 N. Main Street, and Railroad Park located at 101 Park Avenue are maintained by the Town of Hastings General Services Department on a weekly basis.

The St. Johns County Recreation Department located at 400 E. Harris Street coordinates any youth recreation leagues within the Town, as part of the services offered by the Recreation Department.

---

Shelby E. Jack, Town Manager/Clerk

EXHIBIT E

N/A

EXHIBIT F

N/A

# TOWN OF HASTINGS HASTINGS PARK PHASE II

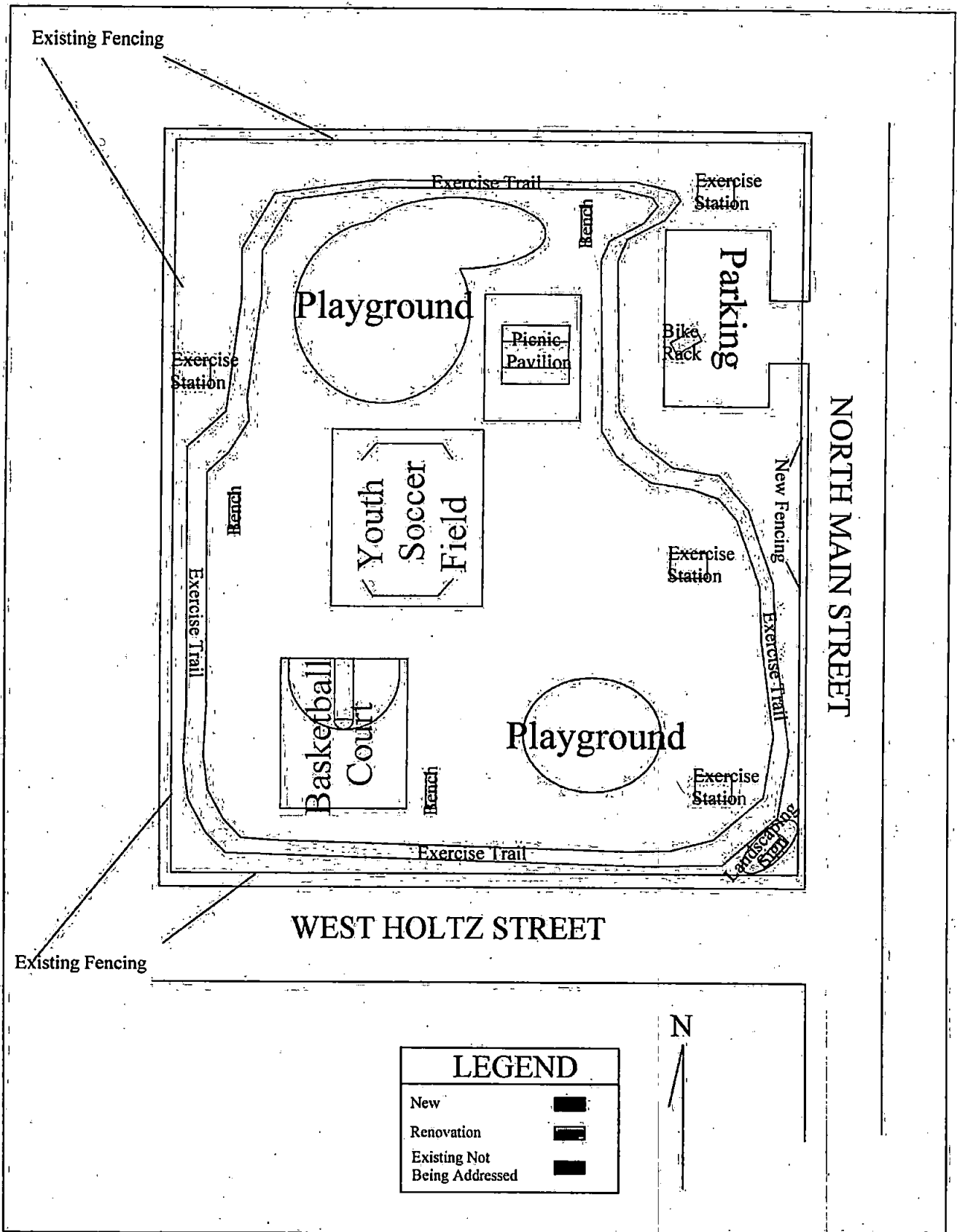


EXHIBIT H

N/A

EXHIBIT I

N/A

EXHIBIT J

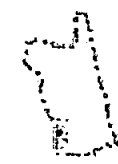
N/A





# Historic St. Johns County

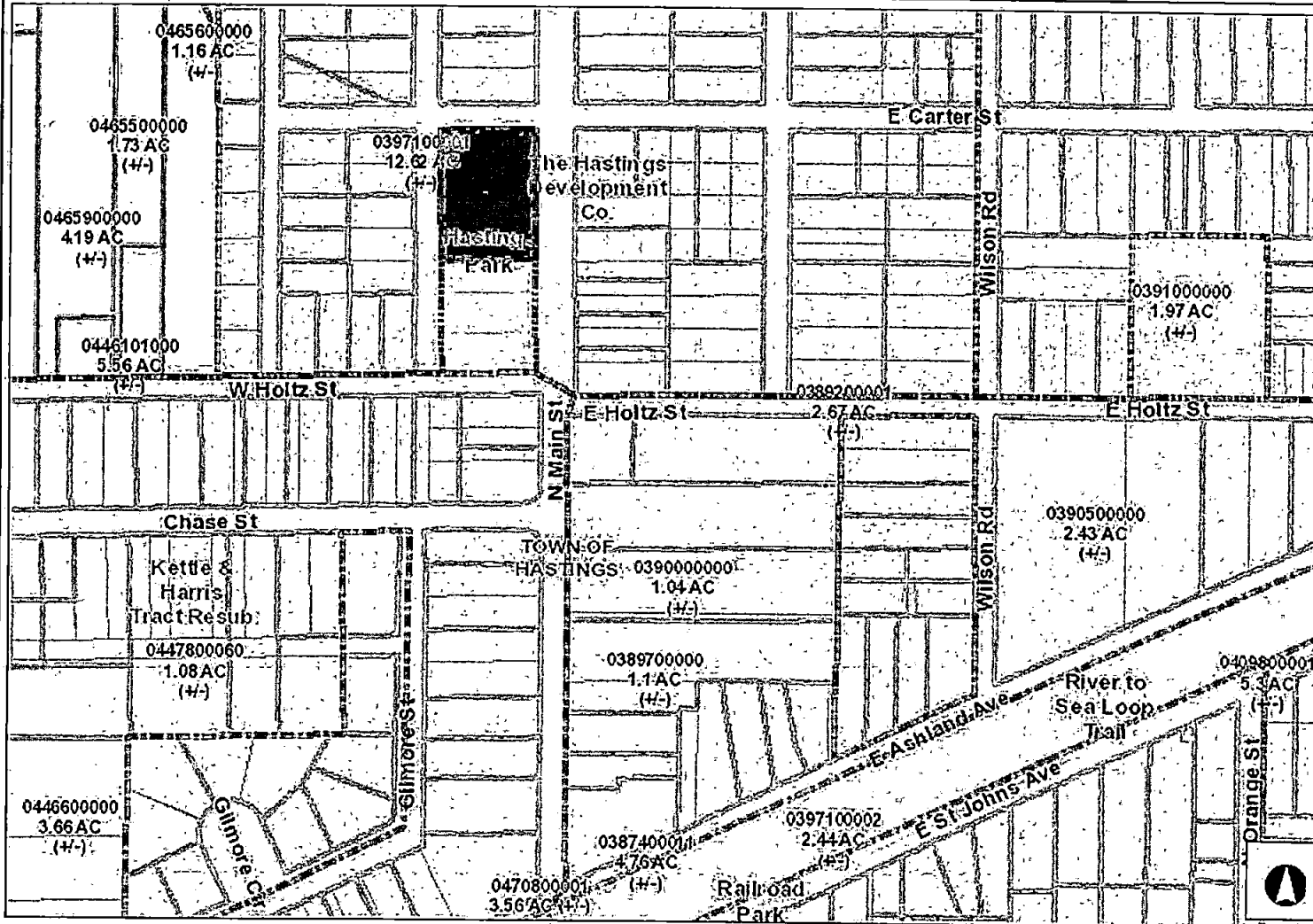
Sharon Outland, Property Appraiser  
www.sjcpa.us email: sjcpa@sjcpa.us



Location Map

## Legend

- Subdivisions
  - Subdivision Sub Section with AKA
  - Sub Unplatted
  - Sub Platted
- Condos



This information was derived from data which was compiled by the St. Johns County Property Appraiser's Office solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. Although it is periodically updated, this information may not reflect the data currently on file in the Property Appraiser's Office. The assessed values are NOT certified values and therefore are subject to change before being finalized for ad-valorem assessment purposes.



# Historic St. Johns County

Sharon Outland, Property Appraiser  
www.sjcpa.us email: sjcpa@sjcpa.us

## Parcel Information

Strap: 0457290000  
Mailing Address:

Tax District: 051  
Neighborhood Code: 187.00  
Use Code/Description: H./Headers  
Sec-Town-Range: 18 - 9 - 28  
Acreage: 0.00

Site Address:

Property Map: [Click here for Map](#)

## Valuation Information

	2016 Working Values	2017 Working Values
Total Land Value:	\$ 0	\$ 0
Total Extra Features Value:	\$ 0	\$ 0
Total Building Value:	\$ 0	\$ 0
Total Market(Just) Value:	\$ 0	\$ 0
Assessed Value:	\$ 0	\$ 0
Homestead Exemption:	\$ 0	\$ 0
Taxable Value:	\$ 0	\$ 0

## Legal Information

TOWN OF HASTINGS  
045729-0001  
045730-0000 THRU 045850-0000

## Owner Information

HASTINGS TOWN OF

## Exemptions

## Building Information

### Building Details

This property is Vacant

### Extra Features

There are no Extra Features

### Structural Elements

[Previous Parcel \(0457000000\)](#)

[Next Parcel \(0457290001\)](#)



# Historic St. Johns County

Sharon Outland, Property Appraiser  
www.sjcpa.us email: sjcpa@sjcpa.us



Location Map

## Legend

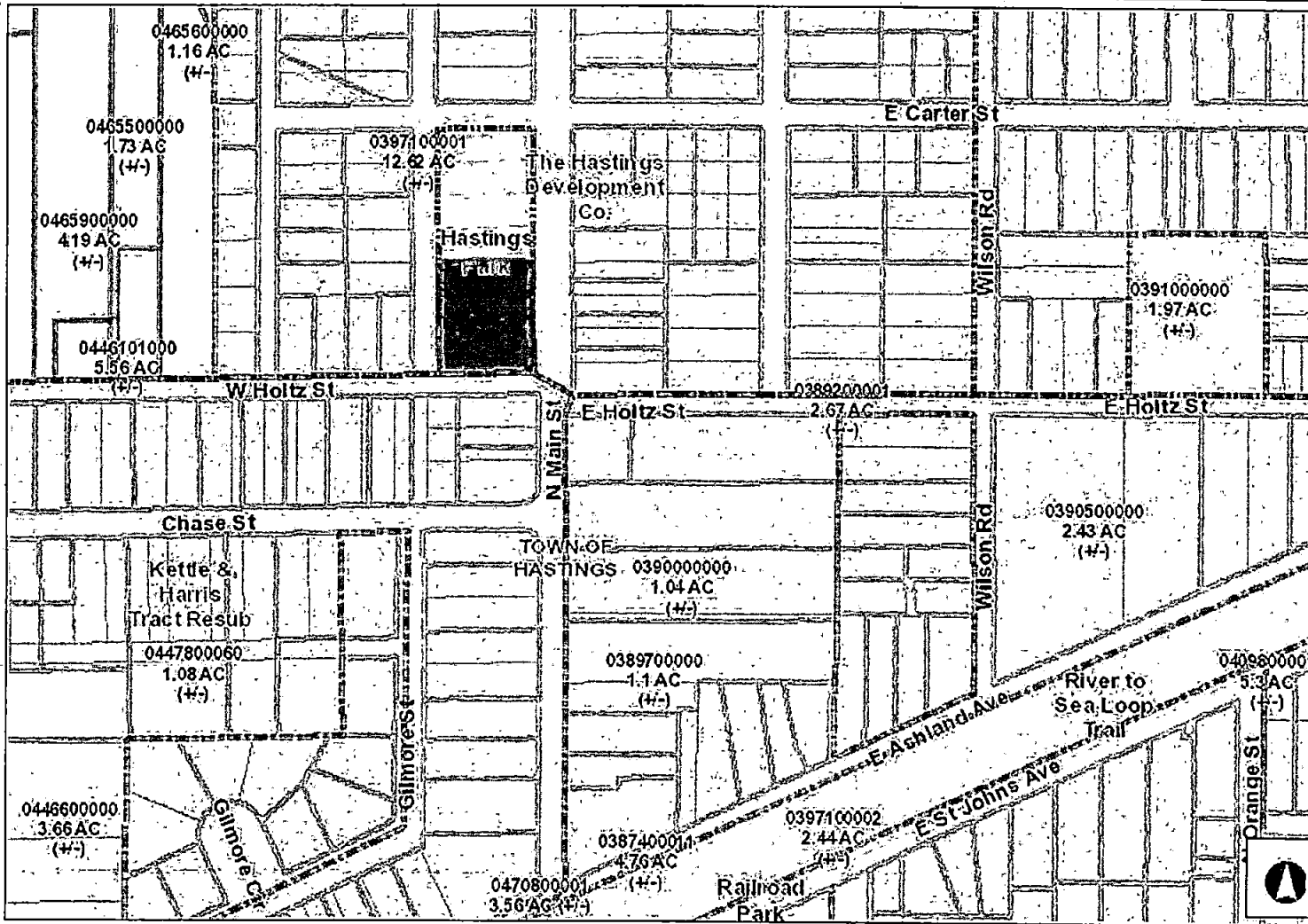
Subdivisions

Subdivision, Sub Section with AKA

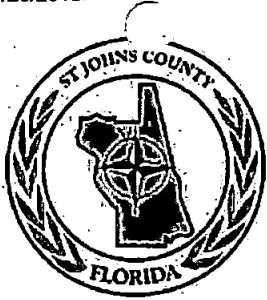
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Condos



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# Historic St. Johns County

**Sharon Outland, Property Appraiser**  
 www.sjcpa.us email: sjcpa@sjcpa.us

## Parcel Information

**Strap:** 0408200050  
**Mailing Address:** 6195 S MAIN ST STE A HASTINGS FL 32145-0000

**Site Address:** N MAIN ST HASTINGS FL 32145-0000

**Property Map:** [Click here for Map](#)

**Tax District:** 051  
**Neighborhood Code:** 168.00  
**Use Code/Description:** 8900/Municipally Owned  
**Sec-Town-Range:** 18 - 9 - 28  
**Acreage:** 0.57

## Valuation Information

	2016 Working Values	2017 Working Values
<b>Total Land Value:</b>	\$ 17,585	\$ 17,585
<b>Total Extra Features Value:</b>	\$ 0	\$ 0
<b>Total Building Value:</b>	\$ 0	\$ 0
<b>Total Market(Just) Value:</b>	\$ 17,585	\$ 17,585
<b>Assessed Value:</b>	\$ 17,585	\$ 17,585
<b>Homestead Exemption:</b>	\$ 0	\$ 0
<b>Taxable Value:</b>	\$ 0	\$ 0

## Legal Information

2-8 HASTINGS DEV CO SUB LOTS 5  
 6 & 7 BLK 23 DB260/610

## Owner Information

TOWN OF HASTINGS

## Exemptions

04 City

## Building Information

10/23/2016

SJCPA Property Card

**Building Details**

**Structural Elements**

This property is Vacant

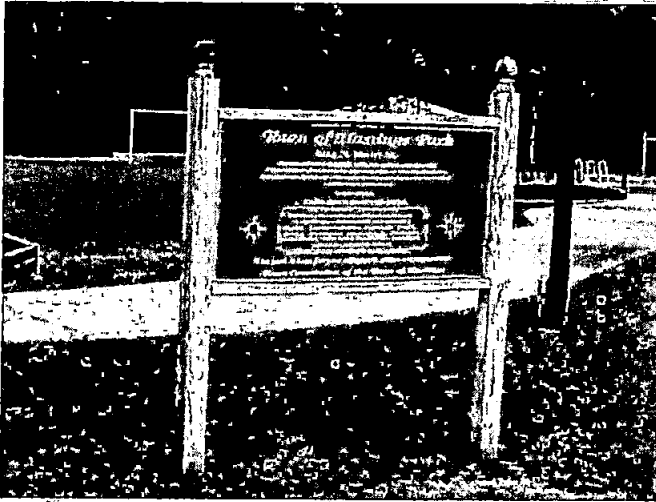
**Extra Features**

There are no Extra Features

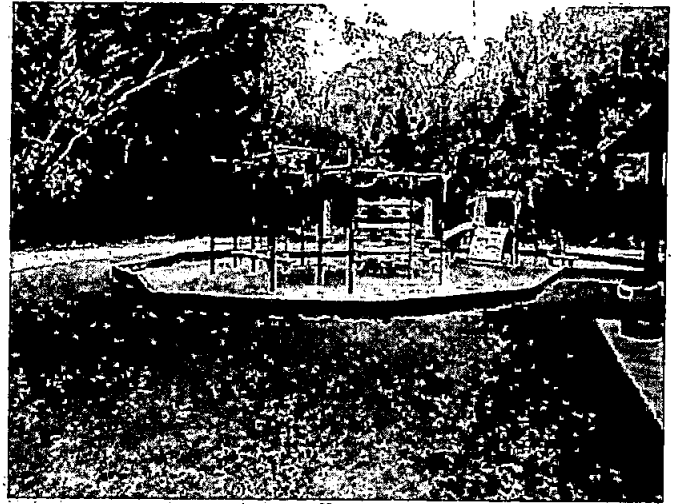
**Previous Parcel (0408200000)**

**Next Parcel (0408300000)**

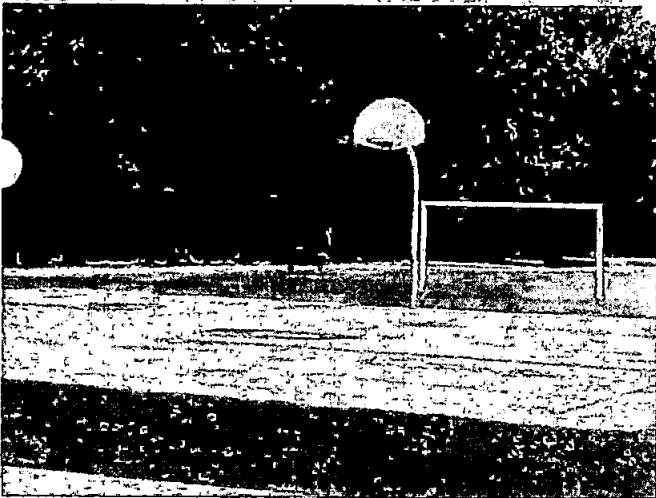
# TOWN OF HASTINGS HASTINGS PARK



Park Sign



Playground



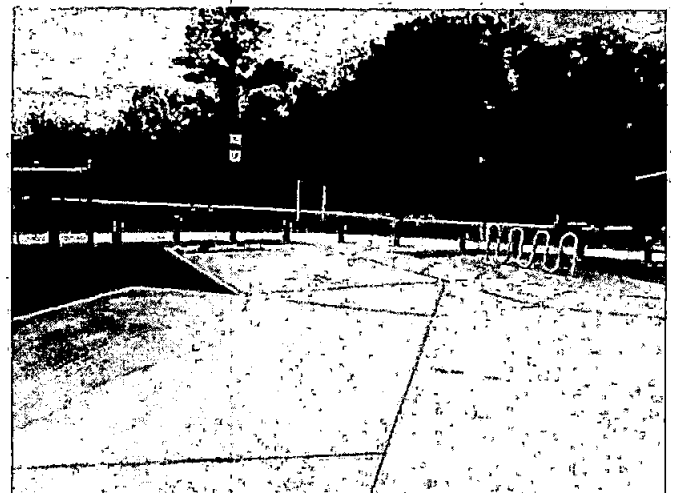
Basketball Court



Soccer Field



Picnic Pavilion

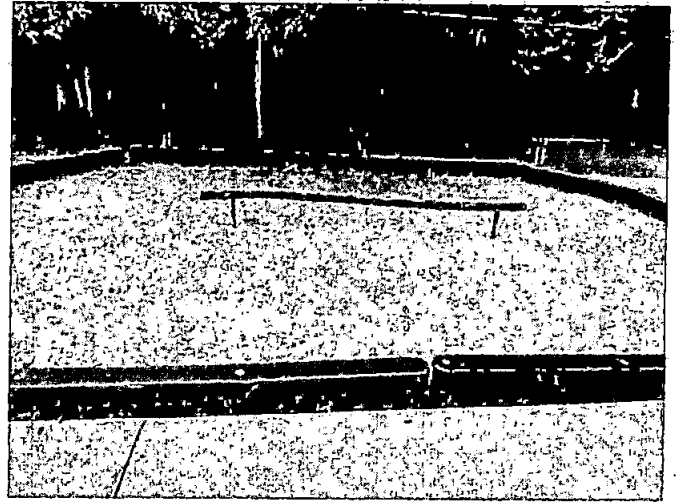


Parking Lot & Handicapped Parking Space

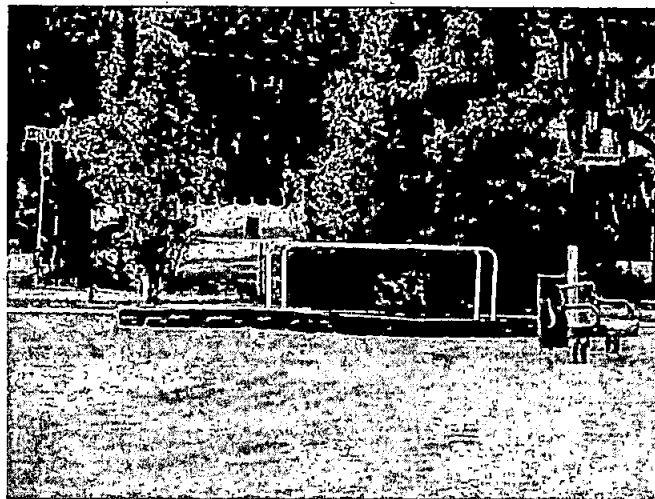
# TOWN OF HASTINGS HASTINGS PARK



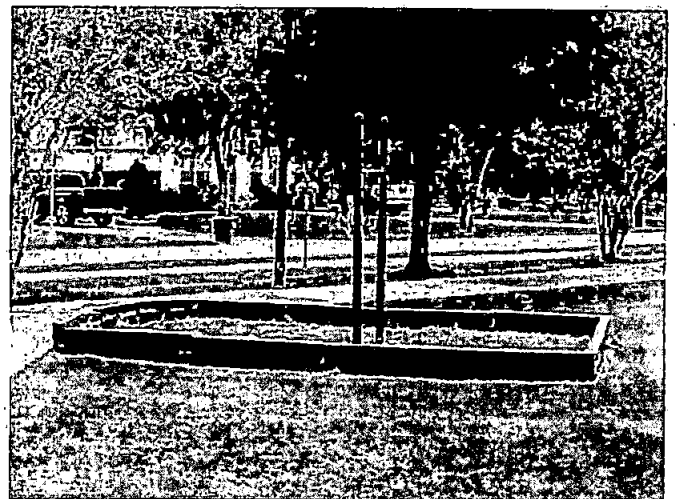
Portion of Exercise Trail



Exercise Station



Exercise Station



Exercise Station





TOWN OF HASTING

HASTINGS PARK

DIRECTIONS TO SITE

Heading south on Interstate 95 exit at State Road 207 just west of St. Augustine. Head west on State Road 207 until the Town of Hastings. Turn right (north) on North Main Street. Proceed northerly on North Main Street until you pass West Holtz Street. Hastings Park is located on the western side of North Main Street at the northwest corner of the intersection of North Main Street and West Holtz Street.

**THIRTY YEAR OWNERSHIP & ENCUMBRANCE SEARCH**

I HEREBY CERTIFY that I have checked the records of ST. JOHN'S County, Florida for the \_\_\_\_\_, as to the land hereinafter described and that said records reflect that the record title to said land appears in the name of:

OWNER'S NAME: TOWN OF HASTINGS, FLORIDA  
ACQUIRED BY: EXECUTOR'S DEED  
FROM: CLARA A. HALE  
DATED: AUGUST 16, 1960 FILED: OCTOBER 4, 1960  
RECORDED IN: ST. JOHN'S COUNTY, FLORIDA DEED BOOK 260, PAGE 610  
DESCRIPTION OF LAND: LOTS 5, 6 and 7 of Block 23 of HASTINGS DEVELOPMENT COMPANY  
SUBDIVISION IN SECTION 18, TOWNSHIP 9 SOUTH, RANGE 28 EAST.  
PARCEL IDENTIFICATION NUMBER: 040820-0000  
609 MAIN STREET, NORTH

SUBJECT TO THE FOLLOWING:

- 1. OUTSTANDING MORTGAGES: NONE
- 2. OUTSTANDING LEASES: NONE
- 3. EASEMENTS: NONE
- 4. OPEN JUDGEMENTS: NONE
- 5. UNPAID TAXES: NONE
- 6. UNPAID TAX LIENS of any kind: NONE
- 7. UNPAID LIENS: NONE
- 8. RESERVATIONS OF ANY KIND: NONE
- 9. DECEDENTS ESTATES PENDING whereby ownership is affected: NONE
- 10. ANY OTHER DEFECTS REFLECTED by the record: NONE

DATED at St. Augustine, St. Johns County, Florida, this 7th day of February, 2005

BY: [Signature]  
TITLE: Grantee Attorney  
(Grantee Attorney or Title Abstractor)

89398

DEED 260 PART 610

EXECUTRIX'S DEED

THIS INDENTURE, made this 16<sup>th</sup> day of August, 1960, between CLARA A. HALE, as executrix of the Last Will and Testament of Frank E. Hale, deceased, of St. Johns County, Florida, party of the first part, and TOWN OF HASTINGS, a Municipal Corporation organized and existing under the laws of the State of Florida, whose post office address is Hastings, Florida, of St. Johns County, Florida, party of the second part.

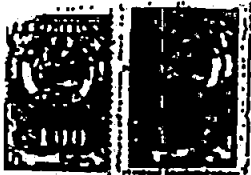
WITNESSETH: That party of the first part by virtue of the power and authority to her granted in and by said Last Will and Testament of said Frank E. Hale, deceased, and in consideration of the sum of \$10.00, and other good and valuable considerations, to her in hand paid by said party of the second part, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, remise, released, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, remise, release, convey and confirm unto said party of the second part and its successors and assigns forever all those certain lots, pieces or parcels of land situate, lying and being in the County of St. Johns and State of Florida, particularly described as follows:

Lots Five (5), Six (6) and Seven (7) of Block Twenty-Three (23) of Hastings Development Company sub-division in Section Eighteen (18), Township Nine (9) South Range Twenty Eight (28) East.

TOGETHER with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, and the reversion and reversions, residue and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, property, possession, claim and demand whatsoever, both in law and equity, which the said testator had in his lifetime and at the time of his death, and which the said party of the first part has by virtue of said Last Will and Testament, or otherwise, of, in and to the above described premises and every part and parcel thereof with the appurtenances.

TO HAVE AND TO HOLD all and singular the above described premises with the appurtenances and every part thereof unto said party of the second part and its successors and assigns forever.

AND said party of the first part for herself, her heirs, executors and administrators, does covenant with said party of the second part that she is lawfully the executrix of the Last Will and Testament of Frank E. Hale, deceased, and has power to convey as aforesaid, and has in all respects acted in the making of this conveyance in pursuance of the authority granted in and by said Last Will and Testament, and that she has not made, done or suffered any act, matter or thing whatsoever since she was executrix whereby the above granted premises, or any part thereof, now or at any time hereafter shall or may be impeached, charged or encumbered



This grant of land is made for public use, and the grantor herein reserves unto itself the estate therein which it now holds to revert to it or its assigns whenever said land shall cease to be devoted to public use.

IN WITNESS WHEREOF, the said party of the first part has caused these presents to be sealed with its corporate seal and signed by its President and attested by its Secretary as the act and deed of the corporation the day and year first above written.

MOSEL LAND COMPANY

By *A. G. [Signature]*  
President.

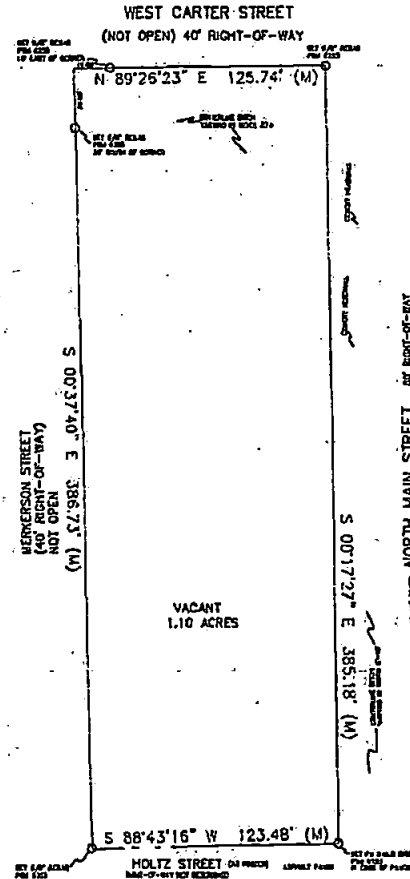
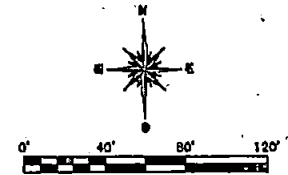
ATTEST:

*Sidney Harrison*  
Secretary.

Signed, sealed and delivered in presence of.

*James M. Daniel*  
*Chas. W. [Signature]*

# MAP TO SHOW SURVEY OF BLOCK 23, HASTINGS DEVELOPMENT COMPANY AS RECORDED IN MAP BOOK 2, PAGE 8 OF THE PUBLIC RECORDS FOR ST. JOHNS COUNTY, FLORIDA.



**NOTES:**

1. THIS IS A BOUNDARY SURVEY.
2. BEARINGS 0°00'17.27" IS ALIGNED ALONG THE CENTERLINE OF NORTH MAIN STREET.
3. NO UNDERGROUND UTILITIES, IMPROVEMENTS OR INSTALLATIONS HAVE BEEN LOCATED EXCEPT AS SHOWN.
4. THIS PROPERTY LIES IN FLOOD ZONE "A2" AS SHOWN ON THE FLOOD INSURANCE RATE MAP (22082 0423 H, MAP REVISED SEPTEMBER 2, 2004 FOR ST. JOHNS COUNTY, FLORIDA).
5. THIS SURVEY DOES NOT REFLECT OR DETERMINE OWNERSHIP.
6. UNLESS OTHERWISE NOTED, ANY PORTION OF THE SUBJECT PARCELS THAT MAY OR MAYNOT BE DEEMED AS WETLANDS BY THE STATE OR GOVERNMENT AGENCIES, HAS NOT BEEN DETERMINED AND ANY LIABILITY RESULTING THEREFROM IS NOT THE RESPONSIBILITY OF THE UNDERSIGNED.
7. ALL DIRECTION BEARINGS AND DISTANCES ARE FIELD MEASUREMENTS UNLESS OTHERWISE NOTED.
8. ELEVATIONS BASED ON NVD 1829.

**SURVEYOR'S CERTIFICATION:**  
I, THE UNDERSIGNED, A SURVEYOR OF THE PROFESSION REGISTERED UNDER THE PUBLIC ACCOUNTING ACT OF FLORIDA, DO HEREBY CERTIFY THAT I AM THE REGISTERED SURVEYOR WHO HAS MADE THIS SURVEY AND THAT I AM A MEMBER OF THE SURVEYING BOARD OF ST. JOHNS COUNTY, FLORIDA. I HAVE BEEN DULY LICENSED AND REGISTERED AS A SURVEYOR IN THE STATE OF FLORIDA. I HAVE BEEN DULY LICENSED AND REGISTERED AS A SURVEYOR IN THE STATE OF FLORIDA. I HAVE BEEN DULY LICENSED AND REGISTERED AS A SURVEYOR IN THE STATE OF FLORIDA.

**NOTATION:**  
THIS SURVEY WAS MADE WITHOUT ASSISTANCE OF AGENCY OR AGENCY OF TITLE, AND RECEIVED THE UNDERSIGNED'S BEST EFFORTS TO OBTAIN ACCURATE INFORMATION. THE UNDERSIGNED IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THIS SURVEY. THE UNDERSIGNED IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THIS SURVEY. THE UNDERSIGNED IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THIS SURVEY.

ROAD 10' WIDE SEE NO ENCROACHMENT

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PREPARED FOR THE TOWN OF HASTINGS FOR THE BENEFIT OF THE TOWN OF HASTINGS

THE SURVEY DEPICTED HERE IS NOT COVERED BY PROFESSIONAL LIABILITY INSURANCE.



**MICHAEL T. DANTZLER**  
PROFESSIONAL SURVEYOR AND MAPPER

3085 G.R. 13 SOUTH, BLKTON, FL 32033  
PHONE (904) 688-2876 FAX (904) 688-2878

This Survey is prepared and certified for the exclusive use of the client named herein and is not valid unless it bears an original signature and an embossed Surveyor's seal.

FIELD WORK COMPLETED MAP ORIGINALLY DRAWN  
DATE 08-25-08 DATE 08-28-08

MICHAEL T. DANTZLER, P.S.M., FLORIDA CHPT. NO. 2824  
Michael T. Dantzler

**LEGEND**

- - BOUND LINE CONTAINS ALL NOTES
- - BOUND LINE CONTAINS NO NOTES
- - FENCE LINE
- - UNDEVELOPED EASEMENT

BLOCK 23			
DATE	DATE	DATE	DATE
DRAWN	DATE	HASTINGS	DEVELOPMENT
APPROVED	DATE	COMPANY	
SCALE	SHEET	PROJECT NO.	
1" = 40'	1 OF 1	181-08-08R	

EXHIBIT O

N/A

EXHIBIT P

N/A

**FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) DEVELOPMENTAL PROJECT BUDGET DETAILS**

<b>Development of Hastings Park</b>	<b>Costs to be Paid with Grant Funds</b>	<b>Development of Railroad Park</b>	<b>Costs to be Paid with Grant Funds</b>	<b>St. Johns County Staff Responsibilities</b>
Playground Renovation; upgrade surface material	\$1,500.00	Playground Renovation; replace roof, add additional ground cover	\$1,000.00	Project Completion Certificate
Picnic Facilities Renovation; replace picnic tables	\$2,500.00	Picnic Facilities Renovation	\$2,500.00	Final as-built site plan
Basketball Court Renovation: rework nets	\$500.00	New Playground	\$27,000.00	Florida Recreation and Parks Inventory Form
Soccer Field Renovation: replace goals	\$2,500.00	New Picnic Facilities	\$10,000.00	Notice of Limitation of Use
Exercise Trail Renovation: repair trail & add additional exercise stations	\$2,500.00	Other: Ping Pong Table	\$2,500.00	Boundary Survey
New Playground	\$30,500.00			
Support Facilities:		Support Facilities:		
Renovation; replace bike rack, landscaping, parking lot repairs, repair existing perimeter fencing	\$5,000.00	Renovation; replace drinking fountain, install weed barrier (landscaping)	\$5,000.00	
New: Fence eastern side of park	\$5,000.00	New add additional perimeter fencing	\$2,000.00	
<b>Grant Totals:</b>	<b>\$50,000.00</b>		<b>\$50,000.00</b>	

- All costs are preliminary and will not be final until the completion of the procurement process.
- Playgrounds warranty and life span vary depending on the final vendor. The industry standard is in the range of 10 year warranty on parts and 3 year warranty on labor.
- St. Johns County staff will confirm that the items will, or will not, require additional investment from St. Johns County.
- The intent of the Town of Hastings applying for the grants was to increase the use of the parks by repairing or replacing the broken facilities at each park site. This intent was related to the investment from DOT in relation to the construction of the SR 207 Rail to Trail.
- St. Johns County is currently responsible for the maintenance, liability and any improvements associated with both sites.
- St. Johns County will have until 2021 to complete both projects.