

RESOLUTION 2019 - 164

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING SUBMISSION OF A COMBINED SECTION 5307 URBANIZED AREA GRANT FOR \$1,001,391 AND SECTION 5339 GRANTS FOR \$217,006 IN FUNDING; APPROVING A PROPOSED PROGRAM OF PROJECTS AS PART OF THE APPLICATION; AND AUTHORIZING THE COUNTY ADMINISTRATOR, OR AUTHORIZED DESIGNEE TO EXECUTE THE GRANT AGREEMENT UPON APPROVAL OF THE APPLICATION BY THE FEDERAL TRANSIT ADMINISTRATION AND TO RECOGNIZE THE FUNDING IN THE BUDGET**

**RECITALS**

**WHEREAS**, the Federal Transit Administration has been authorized under Chapter 53, Title 23 of the United States Code to award federal public transportation funding assistance; and

**WHEREAS**, St. Johns County seeks to submit an application to the Federal Transit Administration, seeking a Federal Transit Administration Section 5307 Urbanized Area Grant in the amount of \$1,001,391, combined with Section 5339(b) Bus and Bus Facilities Program grants in the amount of 217,006 for public transportation funding assistance; and

**WHEREAS**, as required by Federal Transit Administration guidelines, the Board of County Commissioners of St. Johns County must conduct a public hearing to consider and approve a Program of Projects prior to application submittal to serve as the basis for the requested funding; and

**WHEREAS**, the proposed Program of Projects is attached hereto and incorporated herein provides for consideration and approval by the Board of County Commissioners; and

**WHEREAS**, the County's matching funds for the \$724,391 in operating will come a Florida Department of Transportation block grant, and from the County's \$276,489 annual contribution to public transportation; and

**WHEREAS**, the 20% matching funds for capital will come from the State of Florida in the form of transportation development credits; and

**WHEREAS**, the \$1,218,397 in Federal Transit Administration public assistance funding will be recognized in the 2019 fiscal year budget.

**WHEREAS**, when the grants are awarded, the County Administrator or his designated representative is authorized to execute the grant; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of St. Johns County, Florida, that:

1. The above Recitals are incorporated by reference into the body of this Resolution, and such Recitals are adopted as findings of fact.

2. The Board of County Commissioners hereby approves submission of Section 5307 and 5339 Grant applications for \$1,218,397.
3. As required, the Board of County Commissioners considered the proposed Program of Projects during a public hearing, and hereby approves the same. The Program of Projects shall be included in the grant application as basis for the requested funding.
4. The 50% match for \$724,297 in operating will come from the County's annual contribution to transit, and funds from a Florida Department of Transportation block grant.
5. The 20% match for \$494,100 in capital will come from transportation development credits provided by the State of Florida.
6. Upon approval of the application, the County Administrator, or designee, is hereby authorized to execute the grant agreement, along with any required supplemental documentation, on behalf of the County.
7. The \$1,218,397 in revenue from this grant will be included in the St. Johns County's 2019 fiscal year budget.
8. To the extent that there are typographical or administrative errors that do not change the tenor, tone or concept of this resolution, then this resolution may be revised without subsequent approval of the Board of County Commissioners.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County, State of Florida, this 21<sup>st</sup> Day of May 2019.

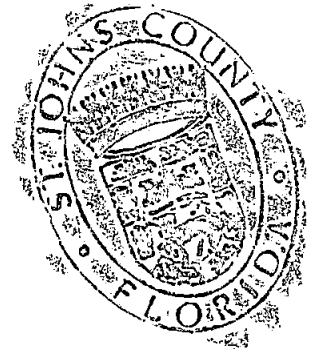
**BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA**

By: Paul M. Waldron  
Paul M. Waldron, Chair

**ATTEST: HUNTER S. CONRAD, CLERK**

By: Pam Halterman  
Deputy Clerk

RENDITION DATE 5/23/19



**NOTICE OF THE APPROVAL OF THE PROGRAM OF PROJECTS AND TO APPLY TO THE FEDERAL TRANSIT ADMINISTRATION FOR A SECTION 5307 GRANT**

NOTICE IS HEREBY GIVEN that a public hearing will be held on May 21, 2019 at 9:00 A.M. by the St. Johns County Board of County Commissioners in the County Auditorium, County Administration Building, 500 San Sebastian View, St. Augustine Florida, to consider a Program of Projects to be used in applying for Section 5307/5339 grants providing for public transportation assistance from the Federal Transit Administration (FTA). This Program of Projects has been developed in accordance with the State Transportation Improvement Program (STIP) and Federal Transit Administration Guidelines. This Program of Projects includes operating and capital costs in support of the current coordinated paratransit and fixed-route service for the St. Augustine Urbanized Area in St. Johns County Florida. This Program of Projects budget, as approved, will represent Section 5307 Urbanized Area grant and 5339 Bus and Bus Facilities grant submission for funding from the Federal Transit Administration (FTA). **This proposed Program of Projects will become the final Program of Projects unless amended and republished.**

<b>ITEM</b>	<b>Federal Share</b>	<b>Local Share</b>	<b>Total</b>
<b>Operating</b>			
<b>Total Operating</b>	<b>\$724,391</b>	<b>\$724,391</b>	<b>\$1,448,782</b>
<b>Capital</b>			
<b>FFY16 5339</b>	<b>109413</b>	<b>\$27,353</b>	<b>\$136,766</b>
<b>FFY17 5339</b>	<b>107593</b>	<b>\$26,898</b>	<b>\$134,491</b>
<b>Administrative Cost</b>	<b>\$77,000</b>	<b>\$19,250</b>	<b>\$96,250</b>
<b>Preventive Maintenance</b>	<b>\$200,000</b>	<b>\$50,000</b>	<b>\$250,000</b>
<b>Total Capital</b>	<b>\$494,006</b>	<b>\$123,502</b>	<b>\$617,508</b>
<b>Total Project</b>	<b>\$1,218,397</b>	<b>\$847,893</b>	<b>\$2,066,290</b>

\*\$2,170 of the Rolling Stock line item will be used for Safety and Security to satisfy the FTA requirement that 1% of this apportionment be used for that purpose.

No person, families or businesses will be displaced by this project. This project will not have significant environmental impact upon the service area. Individuals who are transportation disadvantaged, including the elderly and the handicapped, are eligible for reduced fares on the deviated fixed-route system. St. Johns County prohibits discrimination against any person in recruitment, examination, appointment, training, promotion, retention or any other personal action because of political or religious opinions, or affiliations or because of race, color, national origin, sex, age, handicap, marital status, or other non-merit factor

BOARD OF COUNTY COMMISSIONERS  
ST. JOHNS COUNTY, FLORIDA

# DOT

# FTA

U.S. Department of Transportation

Federal Transit Administration

## Application

Federal Award Identification Number (FAIN)	6410-2019-1
Temporary Application Number	6410-2019-1
Application Name	2019 Capital and Operating Assistance St Johns County
Application Status	In-Progress
Application Budget Number	0

### Part 1: Recipient Information

**Name: St. Johns, County Of**

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
6410	County Agency	ST. JOHNS COUNTY, FLORIDA	073236739

Location Type	Address	City	State	Zip
Headquarters	500 SAN SEBASTIAN VIEW	SAINT AUGUSTINE	FL	320848686
Physical Address	500 SAN SEBASTIAN VIEW	SAINT AUGUSTINE	FL	32084
Mailing Address	500 SAN SEBASTIAN VIEW	SAINT AUGUSTINE	FL	32084

### Union Information

Union Name	NO UNIONS
Address 1	
Address 2	
City	
State	
Zipcode	
Contact Name	NO UNIONS
Telephone	

Fax	
E-mail	
Website	

## Part 2: Application Information

### Title: 2019 Capital and Operating Assistance St Johns County

FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
6410-2019-1	In-Progress	Grant	4/23/2019	4/23/2019	No

#### Application Start Date

The start date will be set to the date of the award

#### Application End Date

3/31/2023

#### Application Executive Summary

This is a FFY 2019 Section 5307 application in the amount of \$1,795,032.

St. Johns County (6410) is a direct recipient of Section 5307 funding, requesting capital and operating assistance to support St Johns County public transportation. The provider is the St Johns County Council on Aging. Grant funds will be used to assist the operating of the Sunshine Bus Company, a deviated fixed route, and paratransit service.

A State of Florida Transportation Development Credit letter is attached for the 20 % match of \$69,250. The 50% in match for operating will come from the County general fund and from a Florida Department of Transportation block grant. A copy of the STIP references for Operating and Capital (Page 754 & 756) are attached to the project documentation as well as the 5307 Split Letter.

Capital funds will be used for operating costs, preventive maintenance and project administrative costs. No vehicles will be purchased with this grant.

This Application does not include funds for lease and/or Development Activities.

This Application does not include funds for Research and/or Development Activities.

St. John's County will comply with all applicable Federal laws and regulations related to this project, including the ADA Standards for Transportation Facilities, based on the U.S. Access Board's ADA Accessibility Guidelines.

The Grantee will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

The Grantee will ensure contractors procured will not be on the FTA Suspension and Debarment list.

Indirect costs will not be applied to this application or its scope of work.

The START DATE is the Date of Award. The END DATE is March 30, 2023.

#### Frequency of Milestone Progress Reports (MPR)

No Selection Made

#### Frequency of Federal Financial Reports (FFR)

No Selection Made

#### Does this application include funds for research and/or development activities?

This award does not include research and development activities.

#### Pre-Award Authority

This award is using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

**Will this Grant be using Lapsing Funds?**

No Selection Made

**Will indirect costs be applied to this application?**

This award does not include an indirect cost rate.

*Indirect.Rate Details: N/A*

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

**Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Rachel	Garvey	Transit Grants Manager	rgarvey@sjcfl.us	904 209 0630

**Application Budget Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,001,391
Local			\$724,391
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$69,250
<b>Total Eligible Cost</b>			<b>\$1,725,782</b>

**Application Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
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6410-2019-1-P1	117-00 (117-)	OTHER CAPITAL ITEMS (BUS)	\$277,000.00	\$0.00	\$277,000.00	2
6410-2019-1-P1	11.79.00	PROJECT ADMINISTRATION	\$77,000.00	\$0.00	\$77,000.00	1
6410-2019-1-P1	11.7A.00	PREVENTIVE MAINTENANCE	\$200,000.00	\$0.00	\$200,000.00	1
6410-2019-1-P1	300-00 (300-)	OPERATING ASSISTANCE	\$724,391.00	\$724,391.00	\$1,448,782.00	1
6410-2019-1-P1	30.09.01	UP TO 50% FEDERAL SHARE	\$724,391.00	\$724,391.00	\$1,448,782.00	1

### Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

### Part 3: Project Information

#### Project Title: 2019 Capital and Operating

Project Number	Temporary Project Number	Date Created	Start Date	End Date
6410-2019-1-P1	6410-2019-1-P1	4/23/2019	7/1/2019	8/30/2020

#### Project Description

FFY 2019 Section 5307 Capital and Operating request for a total amount of \$1,795,032 to support St Johns County (St Augustine Urbanized Area) public transportation. Capital funds will be in the amount of \$346,250 with a local match of \$69,250 from Transportation Development Credits. Operating funds will be \$724,391, with a local match of \$724,391.

#### Project Benefits

To provide for the continued operations of the public transportation system in St. Johns County Florida

#### Additional Information

None provided.

#### Location Description

This location is in Northeast Florida in the St. Augustine Urbanized Area, County of St. Johns.

### Project Location (Urbanized Areas)

UZA Code	Area Name
124220	St. Augustine, FL

## Congressional District Information

State	District	Representative
Florida	6	Ron DeSantis

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,001,391
Local			\$724,391
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$69,250
<b>Total Eligible Cost</b>			<b>\$1,725,782</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
6410-2019-1-P1	117-00 (117-00) OTHER CAPITAL ITEMS (BUS)	\$277,000.00	\$0.00	\$277,000.00	2
6410-2019-1-P1	11.79.00 PROJECT ADMINISTRATION	\$77,000.00	\$0.00	\$77,000.00	1
6410-2019-1-P1	11.7A.00 PREVENTIVE MAINTENANCE	\$200,000.00	\$0.00	\$200,000.00	1
6410-2019-1-P1	300-00 (300-00) OPERATING ASSISTANCE	\$724,391.00	\$724,391.00	\$1,448,782.00	1
6410-2019-1-P1	30.09.01 UP TO 50% FEDERAL SHARE	\$724,391.00	\$724,391.00	\$1,448,782.00	1

## Project Budget Activity Line Items



**Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	1

**Extended Budget Description**

These operating funds will be used to support the operation of the Sunshine Bus Company, a deviated fixed route, and paratransit service that is operated by our contracted public transportation provider, the St. Johns County Council on Aging. Funds will be invoiced monthly after service is provided within the St. Augustine Urbanized Area. The period of performance is July 1, 2019 to June 30, 2020.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$724,391
Local			\$724,391
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$1,448,782</b>

Milestone Name	Est. Completion Date	Description
First OE incurred	7/1/2019	The first costs for the operation of the transportation system will be incurred.
Final Invoice Paid	7/30/2020	The final invoice will have been received by the contracted operator and that invoice will have been paid. The operating contract for this project associated with this line item will be complete.
First Invoice Paid	8/30/2019	The period of performance will be July 1, 2019 to June 30, 2020. The first operating expenses incurred in July 2019 will be invoiced in August 2019. Invoices will be received and paid one month following expenses being incurred by the contracted operator. To insure service is performed for the expenses incurred St. Johns County will perform periodic checks of the operator by riding the scheduled routes and reviewing monthly operating reports from the operator. The periodic checks of the service will insure that ADA and Title VI is in compliance.

**Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	1

**Extended Budget Description**

Bus and bus facilities preventive maintenance. These funds will be used to pay for preventive maintenance costs incurred by the contracted transportation provider the St Johns County Council on Aging. Once costs are incurred by the contractor, an invoice will be submitted for payment by the County from these grant funds. The period of performance will be July 1, 2019 though June 30, 2020. No capital items purchased will exceed \$5,000 in cost.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$200,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$50,000
<b>Total Eligible Cost</b>			<b>\$200,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2019	The first cost will be incurred for preventive maintenance on FTA assets from this project.
First invoice paid	8/31/2019	Invoices will be received and paid one month following expenses being incurred by the contracted operator. To insure service is performed for the expenses incurred St. Johns County will perform periodic checks of maintenance records.
Final invoice paid	8/30/2020	The final preventive maintenance expenditure will have been incurred for this project. Period of performance is July 1, 2019 though June 30, 2020.

**Budget Activity Line Item: 11.79.00 - PROJECT ADMINISTRATION**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
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OTHER CAPITAL ITEMS (BUS) (117-00) 11.79.00 PROJECT ADMINISTRATION OTHER CAPITAL ITEMS (BUS) 1

**Extended Budget Description**

These funds are for the administrative costs incurred by St. Johns County in administering the grant; including payroll, FPTA dues and travel of the Transit Grant Specialist employed by the County, whose sole responsibility is the management of the grant budget, compliance with federal regulations, reporting, and oversight of the transportation contractor.

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$77,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$19,250
<b>Total Eligible Cost</b>			<b>\$77,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	2/15/2020	This line item covers the salary and benefits for the grant administrator whose responsibilities include preparation, application and management of transit grants, as well as monitoring, compliance of FTA grant management requirements and reporting.
End Date	3/1/2020	Final payment.

**Project Environmental Findings**

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in

functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	1	\$724,391.00	\$1,448,782.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	1	\$200,000.00	\$200,000.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.79.00	PROJECT ADMINISTRATION	1	\$77,000.00	\$77,000.00

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

There are no review comments to display at this time.

## Part 6: Agreement

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT  
(FTA G-25, October 1, 2018)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(25), October 1, 2018, <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

### FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

#### Recipient Information

Recipient Name: St. Johns, County Of

Recipient ID: 6410

DUNS No: 073236739

#### Application Information

Federal Award Identification Number: 6410-2019-1

Application Name: 2019 Capital and Operating Assistance St Johns County

Application Start Date: The start date will be set to the date of the award

Application End Date: 3/31/2023

Application Executive Summary: This is a FFY 2019 Section 5307 application in the amount of \$1,795,032.

St. Johns County (6410) is a direct recipient of Section 5307 funding, requesting capital and operating assistance to support St Johns County public transportation. The provider is the St Johns County Council on Aging. Grant funds will be used to assist the operating of the Sunshine Bus Company, a deviated fixed route, and paratransit service.

A State of Florida Transportation Development Credit letter is attached for the 20 % match of \$69,250. The 50% in match for operating will come from the County general fund and from a Florida Department of Transportation block grant. A copy of the STIP references for Operating and Capital (Page 754 & 756) are attached to the project documentation as well as the 5307 Split Letter.

Capital funds will be used for operating costs, preventive maintenance and project administrative costs. No vehicles will be purchased with this grant.

This Application does not include funds for lease and/or Development Activities.

This Application does not include funds for Research and/or Development Activities.

St. John's County will comply with all applicable Federal laws and regulations related to this project, including the ADA Standards for Transportation Facilities, based on the U.S. Access Board's ADA Accessibility Guidelines.

The Grantee will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

The Grantee will ensure contractors procured will not be on the FTA Suspension and Debarment list.

Indirect costs will not be applied to this application or its scope of work.

The START DATE is the Date of Award. The END DATE is March 30, 2023.

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Pre-Award Authority: This award is using Pre-Award Authority.

**Application Budget**

Total Application Budget: \$1,725,782.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$1,001,391.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$724,391.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$1,001,391.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$724,391.00

**Application Budget Control Totals**

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,001,391
Local			\$724,391
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$69,250
<b>Total Eligible Cost</b>			<b>\$1,725,782</b>

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

**U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:**

Original Certification Date:

**Special Conditions**

There are no special conditions.

**FINDINGS AND DETERMINATIONS**

By signing this Award on behalf of FTA, I am making all the determinations and findings required by

federal law and regulations before this Award may be made.

#### **FTA AWARD OF THE GRANT AGREEMENT**

Awarded By:

FEDERAL TRANSIT ADMINISTRATION  
U.S. DEPARTMENT OF TRANSPORTATION  
Contact Info:  
Award Date:

#### **EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,
  - (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

*St. Johns, County Of*



**DOT****FTA**

U.S. Department of Transportation

Federal Transit Administration

# Application

<b>Federal Award Identification Number (FAIN)</b>	6410-2017-4
<b>Temporary Application Number</b>	6410-2017-4
<b>Application Name</b>	FFY16/FFY17 Sec 5339 Small Urbanized Area Capital Assistance Grant
<b>Application Status</b>	In-Progress
<b>Application Budget Number</b>	0

## Part 1: Recipient Information

**Name:**  
**St.**  
**Johns,**  
**County**  
**Of**

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
6410	County Agency	ST. JOHNS COUNTY, FLORIDA	073236739

Location Type	Address	City	State	Zip
Headquarters	500 SAN SEBASTIAN VIEW	SAINT AUGUSTINE	FL	320848686
Physical Address	500 SAN SEBASTIAN VIEW	SAINT AUGUSTINE	FL	32084
Mailing Address	500 SAN SEBASTIAN VIEW	SAINT AUGUSTINE	FL	32084

## Union Information

<b>Union Name</b>	NO UNIONS
Address 1	
Address 2	
City	
State	
Zipcode	
Contact Name	NO UNIONS
Telephone	

Fax  
E-mail  
Website

## Part 2: Application Information

**Title:**  
**FFY16/FFY17**  
**Sec**  
**5339**  
**Small**  
**Urbanized**  
**Area**  
**Capital**  
**Assistance**  
**Grant**

FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
6410-2017-4	In-Progress	Grant	8/22/2017	8/22/2017	No

**Application Start Date**

The start date will be set to the date of the award

**Application End Date**

9/30/2023

**Application Executive Summary**

This is a new Section 5339 Bus and Bus Support Facilities grant application for combined FFY16 & 17. St Johns County is requesting to replace two (2) paratransit buses with useful lives of 5 years or 150,000 miles. The 20% match will come from Transportation Development Credits. The replaced vehicles will have met useful life requirements. This Application does not include funds for lease and/or Development Activities. 1% of this funding will be used to purchase security cameras for each vehicle purchased.

State toll revenue credits in the amount of \$43,402 will be provided by the Florida Department of Transportation (FDOT) to be used as matching funds for this FTA project. St. John's County will comply with all applicable Federal

laws and regulations related to this project, including the ADA Standards for Transportation Facilities, based on the U.S. Access

Board's ADA Accessibility Guidelines. Grantee will ensure that all vehicles purchased are accessible and purchased from an FTA approved TVM.

This Application does not include funds for Research and/or Development Activities.

Indirect Costs Will not be applied to this application or its scope of work

The START DATE is October 1, 2019. The END DATE is September 30, 2023.

The funding amounts are referenced on STIP pages 718 and 756.

**Frequency of Milestone Progress Reports (MPR)**

No Selection Made

**Frequency of Federal Financial Reports (FFR)**

No Selection Made

**Does this application include funds for research and/or development activities?**

This award does not include research and development activities.

**Pre-Award Authority**

This award is using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

**Will this Grant be using Lapsing Funds?**

No Selection Made

**Will indirect costs be applied to this application?**

This award does not include an indirect cost rate.

*Indirect Rate Details: N/A*

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

### Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Rachel	Garvey	Transit Grants Manager	rgarvey@sjcfl.us	904 209 0630

### Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5339 - (MAP 21) Bus and Bus Facilities Formula (FY2013 & Fwd)	5339-1	20526	\$217,006
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$43,402
<b>Total Eligible Cost</b>			<b>\$217,006</b>

### Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
6410-2017-4-P2	111-00 (111-) BUS - ROLLING STOCK	\$217,006.00	\$0.00	\$217,006.00	2
6410-2017-4-P2	11.12.04 BUY REPLACEMENT <30 FT BUS>	\$217,006.00	\$0.00	\$217,006.00	2

### Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

## Part 3: Project Information

<b>Project Title:</b> <b>Purchase Replacement Buses</b>
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Project Number	Temporary Project Number	Date Created	Start Date	End Date
6410-2017-4-P2	6410-2017-4-P2	3/22/2019	10/1/2019	9/30/2020

### Project Description

This is a Section 5339 Bus Replacement application for combined fiscal years 16/17. St Johns County is requesting funds to replace two paratransit buses with useful lives of 5 years or 150,000 miles. The 20% match will be from Florida DOT Transportation Development Credits. The replaced buses will have met useful life requirements. This application does not include funds for research or development activities. One percent of this funding will be used to purchase security cameras for each vehicle.

### Project Benefits

Replacing aged, high mileage buses is critical in ensuring passenger safety, minimizing maintenance expenditures and ensuring that public transportation vehicles have current industry technology with increased efficiency, security and environmental safeguards.

### Additional Information

*None provided.*

### Location Description

St Johns County is located in Northeast Florida. The public transportation system serves the St Augustine Urbanized Area connections to Duval County to the north and Putnam County to the southeast.

## Project Location (Urbanized Areas)

UZA Code	Area Name
124220	St. Augustine, FL

## Congressional District Information

State	District	Representative
Florida	6	Ron DeSantis

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5339 - (MAP 21) Bus and Bus Facilities Formula (FY2013 & Fwd)	5339-1	20526	\$217,006
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0

Other Federal	\$0
Transportation Development Credit	\$43,402
<b>Total Eligible Cost</b>	<b>\$217,006</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
6410-2017-4-P2	111-00 (111-) BUS - ROLLING STOCK	\$217,006.00	\$0.00	\$217,006.00	2
6410-2017-4-P2	BUY 11.12.04 REPLACEMENT <30 FT BUS>	\$217,006.00	\$0.00	\$217,006.00	2

## Project Budget Activity Line Items

<b>Budget Activity Line Item:</b> <b>11.12.04</b> - <b>BUY REPLACEMENT</b> <b>&lt;30 FT BUS&gt;</b>
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Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.12.04	BUY REPLACEMENT <30 FT BUS>	BUY REPLACEMENTS - CAPITAL BUS	2

### Extended Budget Description:

These funds will be used to replace two paratransit buses.

This vehicle has met its useful life:

- Vehicle Number: 74PT
- Year 2006
- Make/Model: Glaval Cutaway
- VIN: 1GBE4V1236F419395
- Date Placed in Revenue Service 12/20/06
- Date Removed from Revenue Service (In service)
- Minimum Useful Life: 5/150,000
- Mileage Removed from Svc: Current mileage 243,213

This vehicle has met its useful life:

- Vehicle Number: 132PT
- Year 2007
- Make/Model: Chevy Express Cutaway
- VIN: 1GBJG31U771133527

- e. Date Placed in Revenue Service 12/29/06
- f. Date Removed from Revenue Service (In service)
- g. Minimum Useful Life: 5/150,000
- h. Mileage Removed from Svc: Current mileage; 229,322

**Will 3rd Party contractors be used to fulfill this activity line item?**  
 No, 3rd Party Contractors will not be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Gasoline	New	23'

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5339 - (MAP 21) Bus and Bus Facilities Formula (FY2013 & Fwd)	5339-1	20526	\$217,006
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$43,402
<b>Total Eligible Cost</b>			<b>\$217,006</b>

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	MM/dd/yyyy	
Contract Award Date	10/1/2019	Once quotes are received, a purchase order will be issued for the purchase of the vehicles.
Initial Delivery Date	MM/dd/yyyy	
Final Delivery Date	8/31/2020	Final delivery complete.
Contract Completion Date	9/30/2020	Vehicles received, invoices paid.

### Project Environmental Findings

<p><b>Finding:</b>  <b>Class</b>                  II                  (c)                  -  <b>Categorical Exclusions</b>                  (C                  -                  List)</p>
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**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

There are no review comments to display at this time.

## Part 6: Agreement

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT  
(FTA G-23, October 1, 2016)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(23), October 1, 2016, <http://www.fta.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA'S AWARD DATE SET FORTH HEREIN.

**FTA AWARD**

Federal Transit Administration (FTA) hereby awards a Federal grant as follows:

**Recipient Information**

Recipient Name: St. Johns, County Of

Recipient ID: 6410

DUNS No: 073236739

### Application Information

Federal Award Identification Number: 6410-2017-4

Application Name: FFY16/FFY17 Sec 5339 Small Urbanized Area Capital Assistance Grant

Application Start Date: The start date will be set to the date of the award

Application End Date: 9/30/2023

Application Executive Summary: This is a new Section 5339 Bus and Bus Support Facilities grant application for combined FFY16 & 17. St Johns County is requesting to replace two (2) paratransit buses with useful lives of 5 years or 150,000 miles. The 20% match will come from Transportation Development Credits. The replaced vehicles will have met useful life requirements. This Application does not include funds for lease and/or Development Activities. 1% of this funding will be used to purchase security cameras for each vehicle purchased. State toll revenue credits in the amount of \$43,402 will be provided by the Florida Department of Transportation (FDOT) to be used as matching funds for this FTA project. St. John's County will comply with all applicable Federal laws and regulations related to this project, including the ADA Standards for Transportation Facilities, based on the U.S. Access Board's ADA Accessibility Guidelines. Grantee will ensure that all vehicles purchased are accessible and purchased from an FTA approved TVM. This Application does not include funds for Research and/or Development Activities. Indirect Costs Will not be applied to this application or its scope of work. The START DATE is October 1, 2019. The END DATE is September 30, 2023. The funding amounts are referenced on STIP pages 718 and 756.

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Pre-Award Authority: This award is using Pre-Award Authority.

### Application Budget

Total Application Budget: \$217,006.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$217,006.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$0.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$217,006.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$0.00



**Application Budget Control Totals**

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5339 - (MAP 21) Bus and Bus Facilities Formula (FY2013 & Fwd)	5339-1	20526	\$217,006
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$43,402
<b>Total Eligible Cost</b>			<b>\$217,006</b>

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

**U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:**

Original Certification Date:

**Special Conditions**

There are no special conditions.

**FTA APPLICATION OF THE GRANT AGREEMENT**

Awarded By:

FEDERAL TRANSIT ADMINISTRATION  
 U.S. DEPARTMENT OF TRANSPORTATION  
 Contact Info:  
 Award Date:

**EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,
  - (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

*St. Johns, County Of*



*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR


605 Suwannee Street  
Tallahassee, FL 32399-0450

KEVIN J. THIBAUT, P.E.  
SECRETARY

**MEMORANDUM**

**DATE:** April 1, 2019

**TO:** Theodis Perry, Urban Transit Coordinator, District Two

**FROM:**   
Gerard O'Rourke, State Freight and Logistics Administrator

**COPY:** Chris White(FTA), Cynthia Lorenzo, Elizabeth Stutts, files

**SUBJECT:** Authorization for the Use of State Toll Revenue Credits as FTA "Soft Match" for St. Johns County FTA FFY16 and FFY17 Section 5339 grant application, 6410-2017-04, FM 441522-1

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This is in response to the request dated March 25, 2019, requesting the Department's authority to grant a request by St. Johns County to use state toll revenue credits in the amount of \$54,252 as soft match for the pending capital portion of their FTA FFY17 Section 5339 grant application. In accordance with Title 23 United States Code Section 120(i)(1) and the State of Florida's adopted policy regarding the use of toll revenue credits for public transit capital and planning projects, we concur with your determination of eligibility and hereby authorize St. Johns County to use \$54,252 in State of Florida toll revenue credits as soft match for these FTA projects.

Use of the toll revenue credits as soft match will effectively allow for FTA funding of capital projects at a 100% federal share. When providing a copy of this authorization to St. Johns County please ask them to reference the use of this credit in their project budget sheets of their FTA application, and send a copy of this authorization letter to their FTA Project Manager. **Also include the item number reference where these projects are included in the STIP.** FDOT will work with the Federal Highway Administration to ensure that the use of the toll revenue credits is properly accounted and recorded.

If you have any questions, please contact Heather Kay, at 850-414-4239.

GO/hk