

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO ENTER INTO NEGOTIATIONS AND UPON SUCCESSFUL NEGOTIATIONS, AWARD AND EXECUTE CONTRACT(S) WITH FISHER KOPPENHAFFER, P.A. AS THE NUMBER ONE RANKED FIRM, FOR RFQ NO: 20-07 FOR SJC UILITY WATER & WASTEWATER LABORATORY DESIGN SERVICES.

RECITALS

WHEREAS, the County desires to enter into negotiations with Fisher Koppenhafer, P.A. for the St. Johns County Utility Water & Wastewater Laboratory Design Services in accordance with RFQ No: 20-07; and

WHEREAS, the scope of the services shall include provision of professional architectural services necessary to complete a comprehensive design, including architectural, structural, mechanical, electrical, plumbing, landscaping, technology, geotechnical services, and support during the bidding, award, and construction phases, for the SJC Utility Water & Wastewater Laboratory. The SJC Water & Wastewater Laboratory will be located at the corner of Inman Road and ARC Drive, St. Augustine, FL 32084 and sits upon a 4.49 acre site in accordance with RFQ No: 20-07; and

WHEREAS, through the County's formal RFQ process, Fisher Koppenhafer, P.A. was selected as the highest ranked firm, based on qualifications provided to the County's evaluation committee, and it is recommended to enter into negotiations, and upon successful negotiations, enter into contract(s) with Fisher Koppenhafer, P.A. to perform the work as negotiated; and

WHEREAS, the County finds that entering into contract to complete the Design Services serves a public purpose, and will review the terms, provisions, conditions and requirements of the negotiated contract, and.

WHEREAS, the contract(s) will be finalized after negotiations.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, as follows:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution and such Recitals are adopted as finds of fact.

Section 2. The County Administrator, or designee, is hereby authorized to enter into negotiations with Fisher Koppenhafer, P.A. as the number one ranked firm, under RFQ No: 20-07.

Section 3. Upon successful negotiations, the County Administrator, or designee, is further authorized to award and execute agreement(s) on behalf of the County to provide the services as provided in RFQ No: 20-07, and as negotiated.

Section 4. If, an agreement cannot be reached with Fisher Koppenhafer, P.A., the County Administrator, or designee, is authorized to cease negotiations, and enter into negotiations with the next successively ranked respondent(s) until an agreement is reached, or until the County Administrator, or designee, determine that pursuing negotiations further does not serve the best interest of the County

Section 5. To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 7th day of April, 2020.

BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA

By: Jeb S. Smith
Jeb S. Smith, Chair

ATTEST: St. Johns County, FL
Brandon Patty, Clerk of Court

By: Robert L. Platt
Deputy Clerk

APR 9 2020
RENDITION DATE _____





St. Johns County Board of County Commissioners

Purchasing Division

NOTICE OF INTENT TO AWARD

November 12, 2019

RE: RFQ 20-07; SJC Utility Water & Wastewater Laboratory Design Services

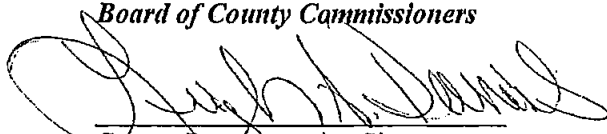
Please be advised that the Purchasing Department of St. Johns County is issuing this notice of its Intent to Award a contract, after successful negotiations, to Fisher Koppenhafer, P.A. as the top ranked firm under RFQ 20-07; SJC Utility Water & Wastewater Laboratory Design Services. This notice will remain posted on the **St. Johns County Purchasing Department bulletin board** until 10:30 AM, Friday, November 15, 2019.

Any person (including any bidder or proposer) who is, or claims to be, adversely affected by the County's decision or proposed decision shall file a written Notice of Protest with the Purchasing Department of St. Johns County within 72 hours after the posting of the notice of decision or proposed decision. Failure to file a Notice of Protest within the time prescribed in Section 304.10 of the St. Johns County Purchasing Manual (the Bid Protest Procedure), or failure to post the bond or other security required by the County within the time allowed for filing a bond, shall constitute a waiver of proceedings and a waiver of the right to protest. The protest procedures may be obtained from the Purchasing Department and are included in the County's Purchasing Manual. All of the terms and conditions of the County Purchasing Manual are incorporated herein by reference and are fully binding.

Should the Purchasing Department receive no protests in response to this notice, an agenda item will be submitted to the St. Johns County Board of County Commissioners for their consideration and subsequent approval to award a contract.

Please forward all correspondence, requests or inquiries directly to Leigh A. Daniels, CPPB, Assistant Purchasing Manager at ldaniels@sjcfl.us.

Sincerely,
St. Johns County
Board of County Commissioners



County Representative Signature

Date: 11/12/19

Leigh A. Daniels, CPPB
Assistant Purchasing Manager
(904) 209-0154 – Direct
(904) 209-0155 – Fax
ldaniels@sjcfl.us

EVALUATION SUMMARY SHEET

ST. JOHNS COUNTY, FLORIDA

Date: 11/07/19
RFQ No: 20-07; SJC Utility Water & Wastewater
Laboratory Design Services

| FIRM | RATER Tony Cubbedge | RATER Kevin Johns | RATER Brian Kelsay | RATER Rick Nelson | TOTAL | Rank | COMMENTS |
|--------------------------|------------------------|----------------------|-----------------------|----------------------|-------|------|----------|
| PQH Group Design, Inc. | 85.0 | 81.0 | 76.0 | 98.0 | 340.0 | 2 | |
| Fisher Koppenhafer, P.A. | 95.0 | 88.0 | 94.0 | 96.0 | 373.0 | 1 | |
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APPROVED: Purchasing Manager

Candace Bell 11/12/19
[Signature] 11/7/19

County Engineer:

POSTING TIME/DATE FROM 3:00pm November 7, 2019, UNTIL 3:00pm November 13, 2019.

NOTE:

THE RANKING SHOWN ABOVE SHALL BE FOLLOWED UNLESS SPECIAL CONDITIONS MERIT A CHANGE IN THE NEGOTIATING ORDER, IN THIS CASE, THE SPECIAL CONDITIONS MUST BE EXPLAINED IN DETAIL IN THE COMMENTS SECTION OR ATTACHED TO THIS EVALUATION SUMMARY SHEET.

ANY RESPONDENT ADVERSELY AFFECTED BY AN INTENDED DECISION WITH RESPECT TO THE AWARD OF ANY SOLICITATION, SHALL FILE WITH THE ST. JOHNS COUNTY PURCHASING DEPARTMENT A WRITTEN NOTICE OF INTENT TO FILE A PROTEST NOT LATER THAN SEVENTY-TWO (72) HOURS (EXCLUDING SATURDAY, SUNDAY AND LEGAL HOLIDAYS) AFTER THE POSTING OF THE NOTICE OF INTENT TO AWARD, PROTEST PROCEDURES MAY BE OBTAINED FROM THE DESIGNATED POINT OF CONTACT IN THE PURCHASING DEPARTMENT.



**ST. JOHNS COUNTY
PURCHASING DEPARTMENT**

500 San Sebastian View
St. Augustine, Florida 32084

I N T E R O F F I C E M E M O R A N D U M

TO: Duane Kent, County Engineer
FROM: Leigh Daniels, CPPB, Assistant Purchasing Manager
SUBJECT: Department Approval for RFQ No. 20-07, SJC Utility Water & Wastewater Laboratory
Design Services
DATE: November 7, 2019

Attached is a copy of the technical proposal review summary sheet.

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return at your earliest convenience. We will prepare the agenda item and contract.

Please let me know if I can assist your department in any other way.

Department Head Approval _____

[Signature] 11/7/19

Date 11/7/19

Budget Amount \$250,000.00

Account Funding Title Utilities

Funding Charge Code 4488-56302-6266-53180

Award to FISHOR KOPPENHAVER, P.A.

Award Amount _____

ST JOHNS COUNTY

NOV 12 '19

PURCHASING