RESOLUTION NO. 2020- 183

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO SUBMIT AN APPLICATION SEEKING FUNDING ASSISTANCE THROUGH THE U.S. DEPARTMENT OF JUSTICE'S CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM.

WHEREAS, The U.S. Department of Justice has Grant funds available to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the coronavirus; and

WHEREAS, the St. Johns County Disaster Recovery Department has identified a need for assistance to prevent, prepare for, and respond to the coronavirus; and

WHEREAS, the Disaster Recovery Department has reviewed the Grant requirements; and

WHEREAS, after a review of the Grant requirements, the County has determined that none of the requirements, restrictions, and/or obligations associated with award of the Grant, or the Grant itself, negatively impact the interests of the County; and

WHEREAS, after a review of the Grant conditions and requirements, the County has determined that applying for the Grant serves the overall interests of the County.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of St. Johns County, Florida that:

- Section 1. The above Recitals are incorporated by reference into the body of this Resolution, and such Recitals are adopted as Findings of Fact.
- Section 2. The Board of County Commissioners hereby approves and authorizes the County Administrator, or designee, to submit a completed application, on behalf of the St. Johns County Disaster Recovery Department for a U.S. Department of Justice's Coronavirus Emergency Supplemental Funding Program.
- Section 3. The Board of County Commissioners hereby authorizes the County Administrator, or designee, to execute any other paperwork necessary, and/or associated with the application for a U.S. Department of Justice's Coronavirus Emergency Supplemental Funding Program.
- **Section 4.** To the extent that there are typographical and/or administrative errors that do not change the tone, tenor or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA

By: Jeb S. Smith, Chair

ATTEST: Brandon Patty, Clerk of Courts

Deputy Clerk

Rendition Date: 5/21/3

OMB No. 1121-0329 Approval Expires 11/30/2020



U.S. Department of JusticeOffice of Justice Programs *Bureau of Justice Assistance*

Coronavirus Emergency Supplemental Funding Program Solicitation FY 2020 Formula Grant Solicitation

CFDA #16.034

Solicitation Release Date: March 30, 2020

Application Deadline: 11:59 p.m. eastern time on May 29, 2020

The <u>U.S. Department of Justice</u> (DOJ), <u>Office of Justice Programs</u> (OJP), <u>Bureau of Justice</u>
<u>Assistance</u> (BJA) is seeking applications for the Coronavirus Emergency Supplemental Funding Program.

This solicitation incorporates the OJP Grant Application Resource Guide by reference. The OJP Grant Application Resource Guide provides guidance to applicants on how to prepare and submit applications for funding to OJP. If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.

Eligibility

The following entities are eligible to apply:

States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments that were identified as eligible for funding under the Fiscal Year (FY) 2019 State and Local Edward Byrne Memorial Justice Assistance Grant (JAG) Program are eligible to apply under the Coronavirus Emergency Supplemental Funding (CESF) Program solicitation. NOTE: Only the State Administering Agency that applied for FY 2019 JAG funding for a state/territory may apply for the state allocation of CESF funding.

The eligible allocations for the FY 2020 CESF Program can be found at: https://bja.oip.gov/program/fy20-cesf-allocations.

For the purposes of the CESF Program, please note the following:

 The term "states" includes the District of Columbia, the Commonwealth of Puerto Rico, the Northern Mariana Islands, the U.S. Virgin Islands, Guam, and American Samoa. (Throughout this solicitation, each reference to a "state" or "states" includes all 56 jurisdictions.)

- The term "units of local government" includes a town, township, village, parish, city, county, borough, or other general purpose political subdivision of a state, or a federally recognized Indian tribal government that performs law enforcement functions (as determined by the Secretary of the Interior). A unit of local government also may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes; for example, in Louisiana, a unit of local government means a district attorney or parish sheriff.
- All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Contact information

For technical assistance with submitting an application, contact the Grants Management System (GMS) Support Hotline at 888–549–9901, option 3, or via email at GMS.HelpDesk@usdoj.gov. The GMS Support Hotline operates 24 hours a day, 7 days a week, including federal holidays

An applicant that experiences unforeseen GMS technical issues beyond its control that prevent it from submitting its application by the deadline must email the NCJRS Response Center contact identified below within 24 hours after the application deadline to request approval to submit its application after the deadline. Additional information on reporting technical issues appears under "Experiencing Unforeseen GMS Technical Issues" in the How to Apply (GMS) section in the OJP Grant Application Resource Guide.

For assistance with any other requirement of this solicitation, applicants may contact the NCJRS Response Center by telephone at 1–800–851–3420; via TTY at 301–240–6310 (hearing impaired only); by email at grants@ncirs.gov; by fax to 301–240–5830; or by web chat at https://webcontact.ncirs.gov/ncichat/chat.jsp. The NCJRS Response Center hours of operation are 10:00 a.m. to 6:00 p.m. eastern time, Monday through Friday, and 10:00 a.m. to 8:00 p.m. eastern time on the solicitation close date.

Post-Award Legal Requirements Notice

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance). OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions **prior** to submitting an application.

For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the OJP Grant Application Resource Guide.

Deadline details

Applicants must register in GMS at https://grants.oip.usdoj.gov/ prior to submitting an application under this solicitation. All applicants must register, even those that previously registered in GMS. Select the "Apply Online" button associated with the solicitation title. All registrations and applications are due by 11:59 p.m. eastern time May 29, 2020.

For additional information, see the "How to Apply (GMS)" section in the OJP Grant Application Resource Guide.

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Coronavirus Emergency Supplemental Funding Program Solicitation CFDA #16.034

A. Program Description

Overview

The Coronavirus Emergency Supplemental Funding (CESF) Program will provide funding to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the coronavirus.

Statutory Authority: The CESF Program is authorized by Division B of H.R. 748, Pub. L. No. 116-136 (Emergency Appropriations for Coronavirus Health Response and Agency Operations); 28 U.S.C. 530C.

Permissible uses of Funds

Funds awarded under the CESF Program must be utilized to prevent, prepare for, and respond to the coronavirus. Allowable projects and purchases include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.

<u>Expenditures which require prior approval</u> – There are no specific prohibitions under the CESF Program other than the unallowable costs that are identified in the DOJ Grants Financial Guide; however, the following items should be identified during application and appropriately justified as noted:

- Individual items costing \$500,000 or more if the recipient intends to purchase an individual item that costs \$500,000 or more, those item(s) should be identified and thoroughly justified by the grantee and receive written prior approval from BJA post-award through the submission and approval of a Grant Adjustment Notice (GAN). Costs must be reasonable to receive approval.
- Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), and/or Unmanned Aerial Vehicles (UAV) if the recipient requests to purchase an UAS, UA, and/or UAV, Federal Aviation Administration approval must be obtained as outlined here: https://www.faa.gov/news/fact_sheets/news_story.cfm?news|d=22615. Documentation related to these purchases should be included with the application or the applicant must receive written prior approval from BJA post-award through the submission and approval of a GAN.

<u>Draw-down</u> – Consistent with the CESF Program's purposes, which involve assistance in responding to the present national emergency in connection with the coronavirus, OJP has determined that eligible states (or State Administering Agencies) or units of local government may draw down funds either in advance or on a reimbursable basis. To draw down in advance, funds must be placed in an interest-bearing account, unless one of the exceptions

in 2 C.F.R. § 200.305(b)(8) apply. This interest-bearing account must be dedicated specifically for the CESF Program award, and funds other awards or sources may not be commingled with the funds in the account established for the CESF Program award. It is not necessary that the interest-bearing account be a "trust fund." For additional information, see 2 C.F.R. § 200.305.

<u>Prohibition of supplanting</u> – Funds may not be used to supplant state or local funds but must be used to increase the amounts of such funds that would, in the absence of federal funds, be made available.

<u>Limitation on direct administrative costs</u> – Funds may not be used for direct administrative costs that exceed 10 percent of the total award amount.

B. Federal Award Information

Maximum number of awards BJA expects to make

1,873

Period of performance start date

January 20, 2020

Period of performance duration

2 years

Recipients have the option to request a one-time, up to 12-month extension. The extension must be requested via GMS no fewer than 30 days prior to the end of the performance period.

The expected eligible allocations for the FY 2020 CESF Program can be found at: https://bja.ojp.gov/program/fy20-cesf-allocations.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by statute.

Type of Award¹

BJA expects to make awards under this solicitation as grants. See the "Administrative, National Policy, and Other Legal Requirements" section of the OJP Grant Application Resource Guide for additional information.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements² as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See <u>OJP Grant Application Resource</u> Guide for additional information.

Budget Information

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the "Limitation on Use of Award Funds for Employee Compensation; Waiver" provision in the "Financial Information" section of the OJP Grant Application Resource Guide.

¹ For purposes of this solicitation, the phrase "pass-through entity" includes any recipient or subrecipient that provides a subaward ("subgrant") to carry out part of the funded award or program.

² The "Part 200 Uniform Requirements" means the DOJ regulation at 2 C.F.R Part 2800, which adopts (with certain modifications) the provisions of 2 C.F.R. Part 200.

Cost Sharing or Match Requirement

The CESF Program does not require a match.

Please see the OJP Grant Application Resource Guide for information on the following:

Pre-agreement Costs (also known as Pre-award Costs)

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

Costs Associated with Language Assistance (if applicable)

C. Eligibility Information

For eligibility information, see the title page.

For information on cost sharing or match requirements, see <u>Section B. Federal Award</u> Information.

D. Application and Submission Information

What an Application Should Include

See the "Application Elements and Formatting Instructions" section of the <u>OJP Grant Application Resource Guide</u> for information on what happens to an application that does not contain all the specified elements. (This solicitation expressly modifies the "Application Elements and Formatting Instructions" section of the OJP Grant Application Resource Guide by **not** incorporating paragraph two of that section (referring to nonresponsive applications or applications missing critical elements not "[proceeding] to peer review"). The solicitation further expressly modifies the "Application Attachments" section of the OJP Grant Application Resource Guide by **not** incorporating the "Applicant Disclosure of Pending Applications," "Applicant Disclosure and Justification – DOJ High Risk Grantees," and "Research and Evaluation Independence and Integrity" provisions.)

1. Application for Federal Assistance (Standard Form (SF)-424)

The SF-424 is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the OJP Grant Application Resource Guide for additional information on completing the SF-424.

Intergovernmental Review: This solicitation ("funding opportunity") is subject to Executive Order 12372. An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: https://www.whitehouse.gov/wp-content/uploads/2017/11/Intergovernmental-Review-SPOC 01 2018 OFFM.pdf. If the applicant's state appears on the SPOC list, the applicant must contact the State SPOC to find out about, and comply with, the state's process under E.O. 12372. In completing the SF-424, an applicant whose state appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. (An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the response that the: "Program is subject to E.O. 12372, but has not been selected by the State for review.")

2. Program Narrative

Describe the specific coronavirus prevention, preparation, and/or response efforts that will be addressed with this funding and include a summary of the types of projects or items that will be funded over the 2-year grant period.

3. Budget Information and Associated Documentation

Please note that the budget narrative should include a full description of all costs, including administrative costs or indirect costs (if applicable).

See the Budget Preparation and Submission Information section of the <u>OJP Grant Application</u>
<u>Resource Guide</u> for details on the Budget Detail Worksheet, and on budget information and associated documentation, such as information on proposed subawards, proposed procurement contracts under awards, and pre-agreement costs.

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the "Information on proposed subawards" provision in the "Budget Preparation and Submission Information" section of the OJP Grant Application Resource Guide. Specifically, OJP is suspending the requirements for CESF grant recipients to receive prior approval (either at the time of award or through a Grant Adjustment Notice) before making subawards.

For additional information regarding subawards and authorizations, please refer to the subaward section in the OJP Grant Application Resource Guide.

Please see the OJP Grant Application Resource Guide for information on the following:

4. Indirect Cost Rate Agreement (if applicable)

See the Budget Preparation and Submission Information section of the OJP Grant Application Resource Guide for information.

5. <u>Financial Management and System of Internal Controls Questionnaire (including applicant disclosure of high risk status)</u>

6. Disclosure of Lobbying Activities

How to Apply

An applicant must submit its application through <u>GMS</u>, which provides support for the application, award, and management of awards at OJP. Find information, registration, and submission steps on how to apply in GMS in response to this solicitation under **How to Apply (GMS)** in the <u>OJP Grant</u> Application Resource Guide.

E. Application Review Information

Review Process

BJA reviews the application to make sure that the information presented is reasonable, understandable, measurable, achievable, and consistent with the solicitation. See the <u>OJP Grant Application Resource Guide</u> for information on the application review process.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the nonpublic segment of the

integrity and performance system accessible through the System for Award Management (SAM) (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider any such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, the Assistant Attorney General will make all final award decisions.

F. Federal Award Administration Information

Please see the OJP Grant Application Resource Guide for information on the following:

Federal Award Notices

Administrative, National Policy, and Other Legal Requirements

OJP strongly encourages prospective applicants to review information on post-award legal requirements and common OJP award conditions **prior** to submitting an application.

In addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance).

For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the OJP Grant Application Resource Guide.

Information Technology (IT) Security Clauses

General Information about Post-Federal Award Reporting Requirements

Any recipient of an award under this solicitation will be required to submit the following reports and data:

Required reports. Recipients typically must submit quarterly financial status reports, semi-annual progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the <u>OJP Grant Application Resource Guide</u> for additional information on specific post-award reporting requirements.

OJP may restrict access to award funds if a recipient of an OJP award fails to report in a timely manner.

G. Federal Awarding Agency Contact(s)

For OJP contact(s), see page 2 of this solicitation.

For contact information for GMS, see page 2.

H. Other Information

Please see the OJP Grant Application Resource Guide for information on the following:

Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)

Provide Feedback to OJP

Appendix A: Application Checklist

Coronavirus Emergency Supplemental Funding Program: FY 2020 Solicitation

This application checklist has been created as an aid in developing an application.

	What an Applicant Should Do:	•				
	Prior to Registering in GMS: □ Acquire a DUNS Number	(see <u>OJP Grant Ap</u>	plication Resource Guide)			
	□ Acquire or renew registration with SAM	(see OJP Grant Ap	plication Resource Guide)			
	To Register with GMS: ☐ For new users, acquire a GMS username a Resource Guide)	nd password* (see <u>C</u>	JP Grant Application			
	☐ For existing users, check GMS username a Grant Application Resource Guide)	ind password* to ens	ure account access (see <u>OJP</u>			
	□ Verify SAM registration in GMS (see OJP G	Frant Application Res	ource Guide)			
	☐ Search for and select correct funding opportesource Guide)	tunity in GMS (see <u>C</u>	JP Grant Application			
	□ Register by selecting the "Apply Online" but (see OJP Grant Application Resource Guide		he funding opportunity title			
	Read OJP policy and guidance on conference approval, planning, and reporting available at ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm (see OJP Grant Application Resource Guide)					
	If experiencing technical difficulties in GMS, cor	ntact the NCJRS Res	ponse Center (see page 2)			
	*Password Reset Notice – GMS users are reminded that while password reset capabilities exist, this function is only associated with points of contact designated within GMS at the time the account was established. Neither OJP nor the GMS Help Desk will initiate a password reset unless requested by the authorized official or a designated point of contact associated with an award or application.					
(Overview of Post-Award Legal Requirements	:				
	□ Review the "Overview of Legal Requirement Cooperative Agreements - FY 2020 Awards					

Scor	e Re	quiren	nent:
		9	

☐ The eligible allocations for the FY 2020 CESF Program can be found at: https://bja.ojp.gov/program/fy20-cesf-allocations.

Eligibility Requirement:

States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments that were identified as eligible for funding under the FY 2019 State and Local JAG Program will be eligible to apply under the CESF Program solicitation. NOTE: Only the State Administering Agency that applied for FY 2019 JAG funding for a state/territory may apply for the state allocation of CESF funding.

What an Application Should Include:

Application for Federal Assistance (SF-424)	(see OJP Grant	Application	Resource Guide)
Intergovernmental Review			(see page 6)
Program Narrative		} -	(see page 7)
Budget Detail Worksheet		<u> </u> -	(see page 7)
Budget Narrative			(see page 7)
Indirect Cost Rate Agreement (if applicable)		! ! [(see page 7)
Financial Management and System of Internal Application Resource Guide)	Controls Question	nnaire	(see OJP Grant
Disclosure of Lobbying Activities (SF-LLL)	(see OJP Grant	Application F	Resource Guide)

Coronavirus Emergency Supplemental Funding (CESF) Florida County Allocation Summary

County	Allocation	CESF Grantor / Funding Source	County	Allocation	CESF Grantor / Funding Source
Alachua County	\$130,054	DOJ Direct Allocation	Lake County	\$109,063	DOJ Direct Allocation
Baker County	\$104,925	FDLE Pass-through Allocation	Lee County	\$325,489	DOJ Direct Allocation
Bay County	\$82,882	DOJ Direct Allocation	Leon County	\$90,627	DOJ Direct Allocation
Bradford County	\$105,521	FDLE Pass-through Allocation	Levy County	\$9 3,9 59	DOJ Direct Allocation
Brevard County	\$177,462	DOJ Direct Allocation	Liberty County	\$50,000	FDLE Pass-through Allocation
Broward County	\$74,827	DOJ Direct Allocation	Madison County	\$33,154	DOJ Direct Allocation
Calhoun County	\$62,594	FDLE Pass-through Allocation	Manatee County	\$350,894	DOJ Direct Allocation
Charlotte County	\$82,418	DOJ Direct Allocation	Marion County	\$186,291	DOJ Direct Allocation
Citrus County	\$89,545	DOJ Direct Allocation	Martin County	\$73,818	DOJ Direct Allocation
Clay County	\$113,091	DOJ Direct Allocation	Monroe County	\$44,463	DOJ Direct Allocation
Collier County	\$223,627	DOJ Direct Allocation	Nassau County	\$177,236	FDLE Pass-through Allocation
Columbia County	\$51,277	DOJ Direct Allocation	Okaloosa County	\$127,963	DOJ Direct Allocation
Miami-Dade County	\$1,426,352	DOJ Direct Allocation	Okeechobee County	\$130,515	· FDLE Pass-through Allocation
DeSoto County	\$117,47 8	FDLE Pass-through Allocation	Orange County	\$1,157,721	DOJ Direct Allocation
Dixie County	\$65,788	FDLE Pass-through Allocation	Osceola County	\$189,854	DOJ Direct Allocation
Escambia County	\$370,107	DOJ Direct Allocation	Palm Beach County	\$456,007	DOJ Direct Allocation
Flagler County	\$51,899	DOJ Direct Allocation	Pasco County	\$323,240	DOJ Direct Allocation
Franklin County	\$50,000	FDLE Pass-through Allocation	Pinellas County	\$175,217	DOJ Direct Allocation
Gadsden County	\$121,309	FDLE Pass-through Allocation	Polk County	\$2,99,848	DOJ Direct Allocation
Gilchrist County	\$65,255	FDLE Pass-through Allocation	Putnam County	\$59,413	DOJ Direct Allocation
Glades County	\$62,121	FDLE Pass-through Allocation	Santa Rosa County	\$52,441	DOJ Direct Allocation
Gulf County	\$61,607	FDLE Pass-through Allocation	Sarasota County	\$119,831	DOJ Direct Allocation
Hamilton County	\$60,679	FDLE Pass-through Allocation	Seminole County	; \$137,645	DOJ Direct Allocation
Hardee County	\$70,000	FDLE Pass-through Allocation	St. Johns County	\$75,523	DOJ Direct Allocation
Hendry County	\$37,723	DOJ Direct Allocation	St. Lucie County	\$52,131 _.	DOJ Direct Allocation
Hernando County	\$103,873	DOJ Direct Allocation	Sumter County	\$54,918	DOJ Direct Allocation
Highlands County	\$60,650	DOJ Direct Allocation	Suwannee County	\$133,870	FDLE Pass-through Allocation
Hillsborough County	\$464,297	DOJ Direct Allocation	Taylor County	\$41,132	DOJ Direct Allocation
Holmes County	\$70,000	FDLE Pass-through Allocation	Union County	\$64,415	FDLE Pass-through Allocation
Indian River County	\$63,595	DOJ Direct Allocation	Volusia County	\$148,336	DOJ Direct Allocation
Jackson County	\$126,432	FDLE Pass-through Allocation	Wakulla County	\$123,312	FDLE Pass-through Allocation
Jacksonville City	\$1,299,317	DOJ Direct Allocation	Walton County	\$38,577	DOJ Direct Allocation
Jefferson County	\$63,061	FDLE Pass-through Allocation	Washington County	\$10 4,333	FDLE Pass-through Allocation
Lafayette County	\$50,000	FDLE Pass-through Allocation		<u> </u>	-
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Total Allocated to Counties by DOJ for Direct Awards \$9,720,551

Total Allocated to Counties by FDLE for Pass-through Subawards \$2,040,451

Total CESF Funding for Florida Counties \$11,761,002