

RESOLUTION NO. 2020 - 312

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO ENTER INTO NEGOTIATIONS AND UPON SUCCESSFUL NEGOTIATIONS, AWARD AND EXECUTE A CONTRACT WITH SOUTHERN PUMP & TANK, LLC dba SPATCO ENERGY SOLUTIONS AS THE NUMBER ONE RANKED FIRM, UNDER RFQ NO: 20-16; DESIGN BUILD FOR REPLACEMENT OF PUBLIC WORKS FUEL TANKS.

RECITALS

WHEREAS, the County desires to enter into negotiations with Southern Pump & Tank, LLC dba Spatco Energy Solutions to design build for the replacement of four (4) 10,000 gallon underground SJC Public Works Fuel tanks to two (2) 20,000 gallon above ground fuel tanks, at a Guaranteed Maximum Price (GMP), in accordance with RFQ No. 20-16; and

WHEREAS, the scope of the services shall include (but are not limited to): performance of construction, management of construction, and all cleanup and unforeseen conditions. The awarded firm shall be required to complete the full design, including drawings, plans, and specifications to one hundred percent (100%) completion of the project; acquire all permits not obtained by the County, including any and all necessary modifications to the acquired permits; as well as complete construction, and removal /or abandon of old fuel tanks, in accordance with RFQ No. 20-16; and

WHEREAS, through the County's formal RFQ process, Southern Pump & Tank, LLC dba Spatco Energy Solutions was selected as the highest ranked firm, and it is recommended to enter into negotiations, and upon successful negotiations, enter into contract with Southern Pump & Tank, LLC dba Spatco Energy Solutions to perform the work as negotiated; and

WHEREAS, the County finds that entering into contract to for design build for replacement of public works fuel tanks serves a public purpose, and will review the terms, provisions, conditions, and requirements of the negotiated contract; and

WHEREAS, the contract will be finalized after negotiations.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, as follows:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution and such Recitals are adopted as finds of fact.

Section 2. The County Administrator, or designee, is hereby authorized into negotiations with Southern Pump & Tank, LLC dba Spatco Energy Solutions as the number one ranked firm, under RFQ No: 20-16.

Section 3. Upon successful negotiations, the County Administrator, or designee, is further authorized to execute an agreement on behalf of the County to provide the services as provided in RFQ No: 20-16, and as negotiated.

Section 4. To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

18 PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this day of August, 2020.

BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA

By: Jeb S. Smith  
Jeb S. Smith, Chair

ATTEST: Brandon J. Patty, Clerk  
Clerk of the Circuit Court & Comptroller

By: Sam Halterman  
Deputy Clerk

RENDITION DATE 8/20/20





## St. Johns County Board of County Commissioners

Purchasing Division

### NOTICE OF INTENT TO AWARD

July 23, 2020

RE: RFQ No: 20-16; Design Build for Replacement of Public Works Fuel Tanks

Please be advised that St. Johns County is issuing this notice of its Intent to Award a contract, after successful negotiations, to Southern Pump & Tank Company, LLC dba SPATCO Energy Solutions as the top ranked firm under **RFQ 20-16; Design Build for Replacement of Public Works Fuel Tanks**. This notice will remain posted to the **St. Johns County Purchasing Department bulletin board** until 12:00 PM, Tuesday, July 28, 2020.

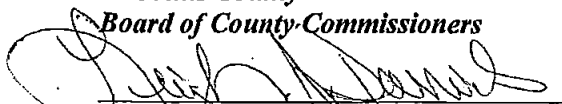
Any person (including any bidder or proposer) who is, or claims to be, adversely affected by the County's decision or proposed decision shall file a written Notice of Protest with the Purchasing Department of St. Johns County within 72 hours after the posting of the notice of decision or proposed decision. Failure to file a Notice of Protest within the time prescribed in Section 304.10 of the St. Johns County Purchasing Manual (the Bid Protest Procedure), or failure to post the bond or other security required by the County within the time allowed for filing a bond, shall constitute a waiver of proceedings and a waiver of the right to protest. The protest procedures may be obtained from the Purchasing Department and are included in the County's Purchasing Manual. All of the terms and conditions of the County Purchasing Manual are incorporated herein by reference and are fully binding.

Should the Purchasing Department receive no protests in response to this notice, an agenda item will be submitted to the St. Johns County Board of County Commissioners for their consideration and subsequent approval to negotiate with the highest ranked firm, and upon successful negotiations, award and execute a contract.

Please forward all correspondence, requests or inquiries directly to the attention, Erin Edwards, MAOL, CPP, Procurement Coordinator in the Purchasing Department at [eedwards@sjcfl.us](mailto:eedwards@sjcfl.us).

Sincerely,

*St. Johns County  
Board of County Commissioners*

  
\_\_\_\_\_  
County Representative Signature

Date: 7/23/20

Leigh A. Daniels, CPPB  
Assistant Purchasing Manager  
(904) 209-0154 – Direct  
(904) 209-0155 – Fax  
[ldaniels@sjcfl.us](mailto:ldaniels@sjcfl.us)



**ST. JOHNS COUNTY  
PURCHASING DEPARTMENT**

500 San Sebastian View  
St. Augustine, Florida 32084

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**I N T E R O F F I C E M E M O R A N D U M**

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**TO:** Greg Caldwell, Assistant Public Works Director  
**FROM:** Erin Edwards, MAOL, CPP, Procurement Coordinator  
**SUBJECT:** RFQ. No: 20-16- Design Build For Replacement of Public Works Fuel Tanks  
**DATE:** July 23, 2020

Please review, evaluate and make a written recommendation for this project. Also, indicate the budgeted amount for this item along with the appropriate charge code and return to my attention as soon as possible.

Please let me know if I can assist your department in any other way.

Department Head Approval 

Date July 23, 2020

Budget Amount \$485,810

Account Funding Title: Fleet Equipment & Fleet Imp other than Building

Funding Charge Code (1123-56400)(1123 56301)

Award to Southern Pump & Tank, LLC

Award Amount \_\_\_\_\_

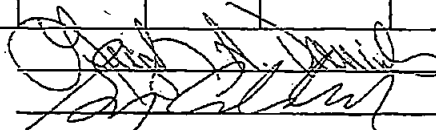
**EVALUATION SUMMARY SHEET**

ST. JOHNS COUNTY, FLORIDA

Date: July 23, 2020  
RFQ No: 20-16; Design Build for Replacement of Public Works Fuel Tanks

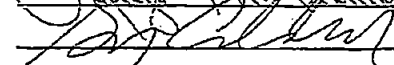
FIRM	RATER Jeff Nordsiek	RATER Douglas Tarbox	RATER Bill Freeman	RATER Jeffery Petrie	TOTAL	Rank	COMMENTS
Southern Pump & Tank LLC	100.00	92.00	88.00	70.00	350.0	1	
K.C. Petroleum, Inc.	89.00	83.00	80.00	89.00	341.0	2	

APPROVED: Assistant Purchasing Manager



7/23/20

SJC Assistant Public Works Director:



7/23/20

POSTING TIME/DATE FROM 12:00pm July 23, 2020, UNTIL 12:00pm July 28, 2020.

**NOTE:**

THE RANKING SHOWN ABOVE SHALL BE FOLLOWED UNLESS SPECIAL CONDITIONS MERIT A CHANGE IN THE NEGOTIATING ORDER, IN THIS CASE, THE SPECIAL CONDITIONS MUST BE EXPLAINED IN DETAIL IN THE COMMENTS SECTION OR ATTACHED TO THIS EVALUATION SUMMARY SHEET.

ANY RESPONDENT ADVERSELY AFFECTED BY AN INTENDED DECISION WITH RESPECT TO THE AWARD OF ANY SOLICITATION, SHALL FILE WITH THE ST. JOHNS COUNTY PURCHASING DEPARTMENT A WRITTEN NOTICE OF INTENT TO FILE A PROTEST NOT LATER THAN SEVENTY-TWO (72) HOURS (EXCLUDING SATURDAY, SUNDAY AND LEGAL HOLIDAYS) AFTER THE POSTING OF THE NOTICE OF INTENT TO AWARD, PROTEST PROCEDURES MAY BE OBTAINED FROM THE DESIGNATED POINT OF CONTACT IN THE PURCHASING DEPARTMENT.



**RFQ NO: 20-16 DESIGN BUILD FOR REPLACEMENT OF PUBLIC WORKS FUEL TANKS**

**SUBMIT ONE (1) ORIGINAL HARD-COPY AND ONE (1) EXACT  
ELECTRONIC PDF COPY ON A USB DRIVE TO:**

**ST. JOHNS COUNTY, FL  
PURCHASING DEPARTMENT  
500 SAN SEBASTIAN VIEW  
ST. AUGUSTINE, FLORIDA 32084**

**FULL LEGAL COMPANY NAME:** Southern Pump & Tank LLC

**MAILING ADDRESS:** 435 Cassat Avenue

**DATE OF SUBMITTAL:** July 9th 2020

**NAME OF REPRESENTATIVE:** James Nadeau

**PHONE NUMBER / EMAIL ADDRESS:** 904-720-7467 / james.nadeau@spatco.com

RFQ NO: 20-16 DESIGN BUILD FOR REPLACEMENT OF PUBLIC WORKS FUEL TANKS

AFFIDAVIT OF SOLVENCY

STATE OF Florida )

COUNTY OF Duval )

PERTAINING TO THE SOLVENCY OF Southern Pump & Tank LLC, being of lawful age and being duly sworn I,

Dale Jessup, as Instalation Manager (ex. CEO, officer, president, duly authorized representative, etc.) hereby certify

under penalty of perjury that:

1. I have reviewed and am familiar with the financial status of above stated entity.
2. The above stated entity possesses adequate capital in relation to its business operations or any contemplated or undertaken transaction to timely pay its debts and liabilities (including, but not limited to, unliquidated liabilities, un-matured liabilities and contingent liabilities) as they become absolute and due.
3. The above stated entity has not, nor intends to, incur any debts and/or liabilities beyond its ability to timely pay such debts and/or liabilities as they become due.
4. I fully understand failure to make truthful disclosure of any fact or item of information contained herein may result in denial of the application, revocation of the Certificate of Public Necessity if granted and/or other action authorized by law.

The undersigned has executed this Affidavit of Solvency, in his/her capacity as a duly authorized representative of the above stated entity, and not individually, as of this 7 day of July, 2020.

Dale Jessup  
Signature of Affiant

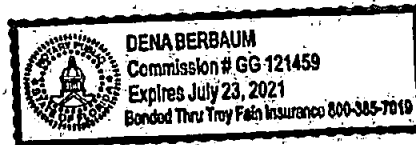
STATE OF Florida )  
COUNTY OF Duval )

Subscribed and sworn to before me this 7 day of July, 2020, by Dale Jessup who personally appeared before me at the time of notarization, and who is personally known to me or who has produced Personality Known as identification.

Dena Berbaum  
Notary Public

My commission expires:

7-23-2021



RFQ NO: 20-16 DESIGN BUILD FOR REPLACEMENT OF PUBLIC WORKS FUEL TANKS

AFFIDAVIT

TO: ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS  
ST. AUGUSTINE, FLORIDA

At the time the proposal is submitted, the Respondent shall attach to his proposal a sworn statement.

The sworn statement shall be an affidavit in the following form, executed by an officer of the firm, association or corporation submitting the proposal and shall be sworn to before a person who is authorized by law to administer oaths.

STATE OF Florida COUNTY OF Duval Before me, the undersigned authority, personally appeared Dale Jessup who, being duly sworn, deposes and says he is Installation Manager (Title) of Southern Pump & Tank LLC (Firm) the respondent submitting the attached Pre-Qualification Package for the services covered by the RFP documents for RFO No: 20-16; Design Build for Replacement of Public Works Fuel Tanks.

The affiant further states that no more than one proposal for the above referenced project will be submitted from the individual, his firm or corporation under the same or different name and that such respondent has no financial interest in the firm of another respondent for the same work, that neither he, his firm, association nor corporation has either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this firm's proposal on the above described project. Furthermore, neither the firm nor any of its officers are debarred from participating in public contract lettings in any other state.

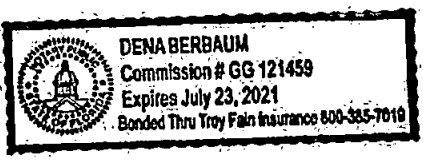
Dale Jessup  
(Proposer)  
By *Dale Jessup*  
Installation Manager.  
(Title)

STATE OF Florida  
COUNTY OF Duval

Subscribed and sworn to before me this 7 day of July, 2020, by Dale Jessup who personally appeared before me at the time of notarization, and who is personally known to me or who has produced personally known as identification.

*Dena Berbaum*  
Notary Public

My commission expires:  
7-23-2021



**VENDOR ON ALL COUNTY PROJECTS MUST EXECUTE AND ATTACH THIS AFFIDAVIT TO EACH PROPOSAL.**



**RFQ NO: 20-16 DESIGN BUILD FOR REPLACEMENT OF PUBLIC WORKS FUEL TANKS**

**St. Johns County Board of County Commissioners  
Conflict of Interest Disclosure Form**

The term "conflict of interest" refers to situations in which financial or other considerations may adversely affect, or have the appearance of adversely affecting a consultant's/contractor's professional judgment in completing work for the benefit of St. Johns County ("County"). The bias such conflicts could conceivably impart may inappropriately affect the goals, processes, methods of analysis or outcomes desired by the County.

Consultants/Contractors are expected to safeguard their ability to make objective, fair, and impartial decisions when performing work for the benefit of the County. Consultants/Contractors, therefore must there avoid situations in which financial or other considerations may adversely affect, or have the appearance of adversely affecting the consultant's/contractor's professional judgement when completing work for the benefit of the County.

The mere appearance of a conflict may be as serious and potentially damaging as an actual distortion of goals, processes, methods of analysis or outcomes. Reports of conflicts based upon appearances can undermine public trust in ways that may not be adequately restored even when the mitigating facts of a situation are brought to light. Apparent conflicts, therefore, should be disclosed and evaluated with the same vigor as actual conflicts.

It is expressly understood that failure to disclose conflicts of interest as described herein may result in immediate disqualification from evaluation or immediate termination from work for the County.

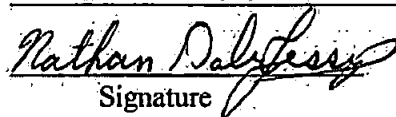
Please check the appropriate statement:

- I hereby attest that the undersigned Respondent has no actual or potential conflict of interest due to any other clients, contracts, or property interests for completing work on the above referenced project.
- The undersigned Respondent, by attachment to this form, submits information which may be a potential conflict of interest due to other clients, contracts or property interests for completing work on the above referenced project.

Legal Name of Respondent:

Nathan Dale Jessup

Authorized Representative(s):

  
Signature

Nathan Dale Jessup / Installation Manager

Print Name/Title

Signature

Print Name/Title

**RFQ NO: 20-16 DESIGN BUILD FOR REPLACEMENT OF PUBLIC WORKS FUEL TANKS**

**St. Johns County Board of County Commissioners  
Drug-Free Workplace Form**

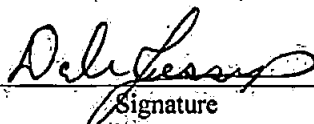
The undersigned firm, in accordance with Florida Statute 287.087 hereby certifies that

Southern Pump & Tank LLC does:

Name of Firm

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the danger of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the contractual services that are described in St. Johns County's Request for Qualification to provide bond underwriter services a copy of the statement specified in paragraph 1.
4. In the statement specified in paragraph 1, notify the employees that, as a condition of working on the contractual services described in paragraph 3, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Florida Statute 893, as amended, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than three (3) days after such conviction or plea.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Consistent with applicable provisions with State or Federal law, rule, or regulation, make a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1 through 5.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.



Signature

7/9/2020

Date

**RFQ NO: 20-16 DESIGN BUILD FOR REPLACEMENT OF PUBLIC WORKS FUEL TANKS**

**Attachment "1-A"**

**LETTER OF INTRODUCTION and INTEREST**  
(Attach or insert copy here)



St John's County

Request for Quote No. 20-16

Design Build For Replacement of Public Works Fuel Tanks

1. Company Profile:

- a. Southern Pump and Tank Company, LLC (d.b.a. – Spatco Energy Solutions)
- b. SPATCO (originally Southern Pump & Tank Company), has been around for over 80 years, and with that comes extensive knowledge of the petroleum solutions industry. We understand what you need for your fueling business, and that downtime can cause you to lose money every second. Our mission is to ensure that your sites and petroleum solutions run as smoothly as possible, allowing your customers AND your employees a quick and easy experience.

2. Dun & Bradstreet: 00-892-4136

3. Corporate Address: 8303 University Executive Park Drive, Suite 400, Charlotte, NC 28262

4. SPATCO Energy Solutions is a single-source supplier of innovative liquid handling equipment and service for petroleum, industrial, diesel exhaust fluid (DEF), and natural gas. In our industry, customers value quality products, reliability, honesty, and quick response time. We take every step to ensure that our relationship with you means that you can expect EXCELLENCE, DEPENDABILITY, INTEGRITY, AND PROMPT SUPPORT from SPATCO Energy Solutions. We're unique in that we have everything you need for your fueling operations:

Equipment: Competitively priced products and systems available from top industry manufacturers.

Service: Nearby service providers for high quality equipment installation and maintenance.

Parts: Thousands of replacement parts in stock and shipped direct to your location.

Expertise and Support: Knowledgeable service managers and project managers who find the right solutions to meet your business needs.

SPATCO was built on service and it is certainly our biggest strength today. We understand that downtime is lost revenue. That's why we do everything possible to keep your facility pumping. We have certified technicians near your sites who receive on-going training on industry standards and best practices. They have quick access to the parts you need in order to correct pumping issues and provide other services in the least amount of time, and as economically as possible. With over 130 technicians in the southeast, SPATCO is the ideal partner for all of your petroleum needs.

8303 University Executive Park Drive, Suite 400 Charlotte, NC 28262

800-477-2826 704-596-4373 Fax 704-599-7700

[www.spatco.com](http://www.spatco.com)