

RESOLUTION NO. 2021- 474

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS, PROVISIONS, CONDITIONS, AND REQUIREMENTS OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FY19 NOFA HOUSING COUNSELING GRANT AGREEMENT BETWEEN ST. JOHNS COUNTY, FLORIDA, AND THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, AUTHORIZING THE COUNTY ADMINISTRATOR OR DESIGNEE TO EXECUTE THE AGREEMENT ON BEHALF OF THE COUNTY.**

**RECITALS**

**WHEREAS**, On June 16 2016 the Board of County Commissioners approved the Health and Human Services Housing and Community Development to apply for grant funding for Housing Counseling from the U.S. Department of Housing and Urban Development (HUD); and

**WHEREAS**, On September 30, 2021, St Johns County was notified by HUD of approval as a recipient of additional grant funds totaling \$5604.00 for the purpose of housing counseling; and

**WHEREAS**, the County has reviewed the terms, provisions, conditions, and requirements of the agreement; and

**WHEREAS**, the County has determined the accepting the terms of the Agreement, and entering into said Agreement will serve the interests of the County.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA:**

**Section 1. Incorporation of Recitals.**

The above recitals are incorporated by reference into the body of this resolution and such recitals are adopted as findings of fact.

**Section 2. Approval and Authority to Execute.**

The Board of County Commissioners approves the terms, provisions, conditions, and requirements of the Agreement between the County and The Department of Housing and Urban Development for the FY 2019 NOFA for Housing Counseling and authorizes the County Administrator, or his designee, to execute an agreement substantially in the same form as the attached Agreement on behalf of the County.

**Section 3. Correction of Errors.**

To the extent that there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, this resolution may be revised without subsequent approval of the Board of County Commissioners.

**PASSED AND ADOPTED** by the Board of County Commissioners of St. Johns County Florida this 2<sup>nd</sup> day of November 2021.

BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA

By: *Jeremiah R. Blocker*  
Jeremiah R. Blocker, Chair

ATTEST: Brandon J. Patty, Clerk of  
the Circuit Court and Comptroller

By: *Robin J. Platt*  
Deputy Clerk

RENDITION DATE NOV 04 2021





U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
Office of Housing Counseling  
451 7<sup>th</sup> Street S.W.  
Washington, DC 20410  
[www.hud.gov](http://www.hud.gov) & [espanol.hud.gov](http://espanol.hud.gov)

September 30, 2021

Ms. Virginia Campbell  
St. Johns County Board Of County Commissioners  
200 San Sebastian Vw Ste 2300  
St Augustine, FL 32084

SUBJECT: FY 2020 Comprehensive Housing Counseling Program Grant Stage 3 Award  
Grant Number: HC200421042

Dear Ms. Virginia Campbell,

St. Johns County Board Of County Commissioners, 90443 (Grantee) has been awarded an additional grant of **\$5,604.00** in the third stage of FY 2020 funding. This award is in accordance with HUD's FY 2019 Comprehensive Housing Counseling Grant Program Notice of Funding Availability posted on [grants.gov](http://grants.gov) on May 24, 2019.

Funds for this grant award shall be used as follows:

Grant Type: COMPREHENSIVE HOUSING COUNSELING  
Grant Award: \$5,604.00

**\$5,604.00 to be used for Counseling Services**  
**\$0.00 to be used for Counselor Certification (exam fees)**

Due to FY 2020 appropriations language, funding allocated for housing counseling services must not be used to pay HUD Housing Counselor Certification examination fees. Please see Article IV *Eligible Activities* and Article X *Payment Request* of the Grant Agreement for information on these costs.

In this file, you will find the amended Form HUD-1044. Return one signed copy of the amended Form HUD-1044 to your HUD Point of Contact (POC) listed below by October 22, 2021.

Stanley Marion  
[stanley.k.marion@hud.gov](mailto:stanley.k.marion@hud.gov)

Retain the original, signed amended Form HUD-1044 for your records. Funds will be contracted and made available upon execution of the amended Form HUD-1044.

Please work with your HUD POC to update and receive approval on the revised FY 20 projected budget, client projections for housing counseling grant activities, and if applicable,

sub-allocations.

If you have any questions or concerns or would like to decline this additional funding, contact your POC immediately.

We look forward to a productive partnership with your organization in helping to expand affordable housing opportunities.

Sincerely,

A handwritten signature in black ink, appearing to read "David Berenbaum". The signature is fluid and cursive, with a long horizontal stroke at the end.

David Berenbaum  
Deputy Assistant Secretary  
Office of Housing Counseling

Attachments: Amended Form HUD-1044

# Assistance Award/Amendment

U.S. Department of Housing  
and Urban Development  
Office of Administration

1. Assistance Instrument <input type="checkbox"/> Cooperative Agreement <input checked="" type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number HC200421042	4. Amendment Number 3	5. Effective Date of this Action 10/01/2019	6. Control Number HC200421042
7. Name and Address of Recipient  St. Johns County Board Of County Commissioners 200 San Sebastian Vw Ste 2300 St Augustine, FL 32084  TIN Number: 59-6000825 DUNS Number: 073236739		8. HUD Administering Office U.S. Department of Housing and Urban Development Office of Housing Counseling 451 7 <sup>th</sup> Street SW, Room 9224 Washington, DC 20410	
		8a. Name of Administrator David Berenbaum	8b. Telephone Number 202-402-4330
10. Recipient Project Manager Virginia Campbell, 904-209-6146		9. HUD Government Technical Representative Stanley Marion, 678-732-2639	
11. Assistance Arrangement <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input type="checkbox"/> Fixed Price	12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse	13. HUD Payment Office CFO Accounting Center/HUD PO Box 901013 Fort Worth, TX 76101	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount	\$28,155.00	15a. Appropriation Number	15b. Reservation number
HUD Amount this action	\$5,604.00	8620/210156	HC200421042
Total HUD Amount	\$33,759.00	Amount Previously Obligated	\$28,155.00
Recipient Amount		Obligation by this action	\$5,604.00
Total Instrument Amount	\$33,759.00	Total Obligation	\$33,759.00

16. Description

**Additional Funding FY 2020 Stage 3**

HC1 funding to be spread under Housing Counseling Grant Voucher LOCCS Budget Line Item 9500.

Total Award in the Third Stage: \$5,604.00


HC1 / Counseling Services (9500): \$5,604.00

HC3 / Counselor Certification (9520): \$0.00

Grant Type: Comprehensive Counseling

LOCCS Draw Down Expiration Date: June 30, 2022

Extension of Period of Performance: 10/01/2019 – 03/31/2022

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name) St. Johns County Board Of County Commissioners		20. HUD (By Name) David Berenbaum	
Signature & Title	Date (mm/dd/yyyy)	Signature & Title	Date (mm/dd/yyyy)
		 Deputy Assistant Secretary, Office of Housing Counseling, HC	09/30/2021