

RESOLUTION NO. 2022- 65

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE EXECUTION OF THE MEMO OF UNDERSTANDING BETWEEN ST. JOHNS COUNTY FIRE RESCUE AND CUSTOMS AND BORDER PROTECTION OFFICE OF AIR AND MARINE NATIONAL MARINE CENTER FOR THE MAINTENANCE AND SUPPORT OF FIRE RESCUE VESSELS.

WHEREAS, the County seeks to enter into a memorandum of understanding with Customs and Border Protection office of Air and Marine National Marine Center for the maintenance and repair of fire rescue vessels; and

WHEREAS, the parties have agreed to the terms in the Memo of Understanding agreement attached herto which will provide for the maintenance and care of fire rescue vessels as described; and

WHEREAS, repairs and associated costs will be completed as described in the memorandum; and

WHEREAS, the County finds that entering into this memorandum serves a public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY:

Section 1. The above recitals are hereby incorporated into the body of this resolution and are adopted as findings of fact.

Section 2. The Board of County Commissioners hereby approves the terms of the Memorandum of Understanding Agreement and authorizes the execution of these documents by the County Administrator.

Section 3. The Clerk of Court is instructed to file and record the original documents in the Public Records of St. Johns County Florida.

Section 4. If there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, this resolution may be revised without subsequent approval of the Board of County Commissioners.

Section 5. This resolution shall be effective upon adoption by the board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 1 day of March 2022.

BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA

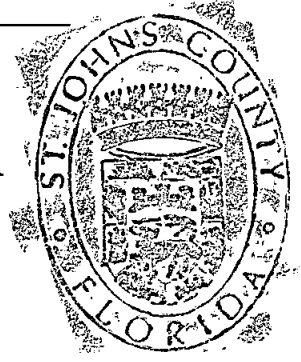
By: Henry Dean
Henry Dean, Chair

Rendition Date 3/3/22

ATTEST: Brandon J. Patty,
Clerk of the Circuit Court & Comptroller

Ram Hatterman

Deputy Clerk



MEMORANDUM OF UNDERSTANDING

Vessel Maintenance Support Agreement

between the

St. Johns County Fire Rescue

and

Customs and Border Protection

Office of Air and Marine

National Marine Center, St. Augustine, Florida

PURPOSE:

The purpose of this Memorandum of Understanding (MOU) is to utilize the expertise of the Customs and Border Protection (CBP), Office of Air and Marine (OAM) National Marine Center (NMC), based in St. Augustine, Florida, to support and assist the St. Johns County Fire Rescue with managing and maintaining small boats/vessels used in various St. Johns County Fire Rescue Programs.

NMC will provide technical, logistics, and maintenance support for selected St. Johns County Fire Rescue vessels. Maintenance support will consist of warranty and casualty repair and routine preventative and predictive maintenance of hull, mechanical, and electrical systems.

St. Johns County Fire Rescue will provide guidance and information to NMC to assure the support of St. Johns County Fire Rescue vessels can be successfully executed.

OBJECTIVE:

The objective of this MOU is to provide a vehicle for St. Johns County Fire Rescue to ensure their vessels are supported and maintained to high quality standards and as each St. Johns County Fire Rescue component requires. In an effort to create synergy, leverage economies of scale, and realize cost savings, St. Johns County Fire Rescue and CBP, through the NMC office, have determined that NMC can provide the most cost efficient support to St. Johns County Fire Rescue boats due to their technical expertise with maintenance support on over 300 CBP and USCG small boats. NMC's contractor employs certified mechanics covering all major brands of outboard and several inboard – inboard/outboard propulsion systems, additionally NMC Contractor personnel are trained and certified to install electronic navigation equipment and FLIR sensors.

PROJECT REPORTING:

NMC will provide monthly (or more frequently as desired) reports to St. Johns County Fire Rescue identifying hours worked and maintenance/support provided during that month on the respective platforms, to include boat status and any pending issues.

FUNDING:

Funding will be provided by St. Johns County Fire Rescue in advance of any financial obligations by issuing a check payable to: Customs and Border Protection (CBP); delivered to the NMC for processing through the CBP National Finance Center, located in Indianapolis, Indiana. Once the CBP National Finance Center is in receipt of the check and has processed the funds (approximately 30-45 days); an Internal Order will be established and upon receipt of this Internal Order, the NMC will proceed with support and maintenance of St. Johns County Fire Rescue small boats. When adding additional funding to the MOU, CBP has determined that July 29 of the current fiscal year will be the deadline, this will ensure funding can be allocated to the contract and expensed prior to the end of the fiscal year.

All work will be performed at actual cost and may be provided incrementally consistent with the breakdown of the work, so long as all necessary funding to place and administer the work effort is provided prior to any work being performed. Funds will not be used for any purpose other than as directed by St. Johns County Fire Rescue and outlined in this MOU.

ORGANIZATIONAL AND SKILL SETS REQUIRED:

NMC has extensive experience directly applicable to the support and maintenance of St. Johns County Fire Rescue small boats.

1. Contracting Officer's Representative: NMC will provide the service of a Contracting Officer's Representative (COR) counterpart to assist the CBP Contracting Officer in administering and accepting this MOU and any resultant amendments.
2. Project Manager: NMC will assign a Project Manager to have complete responsibility for the project within NMC. The Project Manager will coordinate with St. Johns County Fire Rescue, the Contractor, and any other participants on the project and be responsible for schedule, budget and reporting.
3. Technical Manager: NMC will provide a Technical Manager to be responsible for overall coordination of technical aspects on the project. This individual may be the same person as the Project Manager.
4. Individual technical skills on an ad hoc basis: NMC will assign applicable skill sets as required to accomplish the work.
5. Field Staff: NMC will provide technicians to support the overall work effort as needed to ensure timely and quality support and maintenance are provided for the boats.

SCOPE OF WORK:

The NMC shall perform the necessary tasks as identified below for St. Johns County Fire Rescue in support of St. Johns County Fire Rescue small boat platforms. This list is non-inclusive, and is merely representative of the general support activities required under this MOU. The overall intent of this MOU is to obtain maintenance, logistics, and technical support from the NMC for St. Johns County Fire Rescue small boats at whatever level is needed. Below is a general description of the identified tasks:

1. **PRE-ACCEPTANCE:** As needed, provide support to St. Johns County Fire Rescue to inspect boats as they arrive at various delivery locations, verify and correct outstanding deficiencies/discrepancy items, and ensure compliance with the vessel and/or St. Johns County Fire Rescue specification.
2. **SUPPORT:** NMC shall provide maintenance, logistics, technical, and supply support for the delivered St. Johns County Fire Rescue small boats. This is to include all warranty and non-warranty work, either at the negotiated homeport stations or at an NMC Facility. NMC shall stock whatever spare parts are required for St. Johns County Fire Rescue small boats to minimize down time. Should any spare parts be purchased and stocked, NMC shall maintain accountability of those parts through CAMITS (NMC electronic inventory and maintenance database) and provide status on the parts on a monthly basis.

NMC shall maintain service records for all work performed and parts repaired and/or replaced on the St. Johns County Fire Rescue platforms and provide a monthly report to St. Johns County Fire Rescue.

NMC shall provide casualty repairs as requested by and funded by St. Johns County Fire Rescue.

NMC shall provide all warranty repair services to the greatest extent possible and as authorized by the various manufacturers.

NMC shall provide boat transportation services associated with vessel maintenance at the request of St. Johns County Fire Rescue. This support shall be provided on a reimbursable basis.

PERIOD OF PERFORMANCE:

The period of performance shall be from the date of award through 30 Sept 2022, with four option years:

Base Year	Date of Award – 9/30/2022
Option Year 1	10/1/2022 – 9/30/2023
Option Year 2	10/1/2023 – 9/30/2024
Option Year 3	10/1/2024 – 9/30/2025
Option Year 4	10/1/2025 – 9/30/2026

Douglas B. Wagner, Director
National Marine Center
St. Augustine, FL

Date

Jeff Prevatt, Fire Rescue Chief
Saint Johns County Fire Rescue
St. Augustine, FL

Date