

RESOLUTION NO. 2023- 18

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR HIS DESIGNEE, TO EXECUTE AND SUBMIT AN APPLICATION TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION SEEKING GRANT FUNDING THROUGH THE SAND AND GRIT REMOVAL GRANT PROGRAM.

RECITALS

WHEREAS, the Florida Department of Environmental Protection (“DEP”) has established the Sand and Grit Removal Grant Program for publicly owned utilities; and

WHEREAS, the Sand and Grit Removal Program administered by DEP is made available to local governments and distributed on a first-come, first-serve basis; and

WHEREAS, the Utilities Department is in the process of initiating a sand and grit removal project at the Marsh Landing Wastewater Facility (“the project”) which meets the requirements of the grant; and

WHEREAS, the program requires a 50/50 state/local match and the local match is available in the Utilities Department’s Fiscal Year 2023 budget; and

WHEREAS, the Utilities Department regularly conducts sand and grit removal projects and would benefit from applying for grants in the current and future fiscal years; and

WHEREAS, none of the requirements, restrictions, and/or obligations associated with the award of a grant under the Program, or the grant itself would negatively impact the interests of the County; and

WHEREAS, applying for a grant under DEP’s Sand and Grit Removal Program serves the overall interest of the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida that:

Section 1. The above recitals are hereby incorporated into the body of this resolution and are adopted as findings of fact.

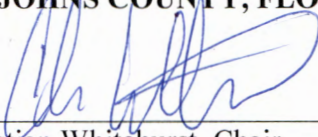
Section 2. The County Administrator, or designee, is authorized on behalf of the County to submit grant applications to the Florida Department of Environmental Protection for the Sand and Grit Removal Program in Fiscal Years 2023 and 2024.

Section 3. To the extent that there are typographical or administrative errors that do not change the tone, tenor, or concept of this resolution, this resolution may be revised without subsequent approval by the Board of County Commissioners.

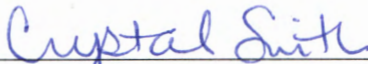
Section 4. This resolution shall be effective upon adoption by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 7th day of March 2023.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

By: 
Christian Whitehurst, Chair

ATTEST: Brandon J. Patty, Clerk of the Circuit
Court and Comptroller

By: 
Deputy Clerk

Rendition Date MAR 07 2023



**ATTACHMENT 3
GRANT WORK PLAN**

PROJECT TITLE: Sand and Grit Removal for ____ {name of local government}.

PROJECT LOCATION: The Project will be located in the City of _____ within _____ County; Lat/Long (XX.XXXX, -XX.XXXX). *AND (for Sand and Grit projects:)* City of _____ Wastewater Treatment Plant (WWTP) WAFR ID FLA _____. {Add if appropriate and revise as needed.} See Figures 1 and 2 for a location map and site plan.

PROJECT BACKGROUND {Identify: 1) What the water related issue is; 2) Why the water related issue is a problem; 3) How the Grantee will provide a solution to the problem (The solution is the Project); and 4) What benefits will be provided by the Project.}

PROJECT BACKGROUND: _____

PROJECT DESCRIPTION {Brief summary of the project. Include a description of what work will be performed and/or completed with the DEP Grant Funding.}

PROJECT DESCRIPTION: _____

OR for Sand and Grit projects (Note that ‘collection systems’ removal is only eligible for FY22/23 funding): The Grantee will contract with a company that has the necessary equipment to remove sand and grit from wastewater treatment facilities (if eligible include: and associated collection systems) while the facility remains in operation.

TASKS: All documentation should be submitted electronically unless otherwise indicated.

{TASK TYPE – SAND AND GRIT REMOVAL}
{Assumes SINGLE PAYMENT after completion of task.}

Task #: Sand and Grit Removal Service

Deliverables: The Grantee will remove at least 80 % of the volume of sand and grit from each tank (if eligible include: and associated collection systems) that has at least 10 % sand and grit by volume at the Grantee’s wastewater treatment facility.

Documentation: The Grantee will submit a final report documenting the volume of sand and grit removed.

Performance Standard: The Department’s Grant Manager will review the documentation to verify that the deliverables have been completed as described above. Upon review and written acceptance by the Department’s Grant Manager, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement following the conclusion of the task.

PROJECT TIMELINE AND BUDGET DETAIL TABLES:

*Task end dates should generally be set 6 months prior to the Agreement expiration/end date. If a custom task title is needed, select “*Custom” from the drop-down and type the task title. Use the “Split-Cells” option to add multiple budget categories to a task. Add a “Page Break” before the section title if the table will be split up on two pages.*

PROJECT TIMELINE & BUDGET DETAIL: The tasks must be completed by, and all documentation received by, the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below.

| Task No. | Task Title | Budget Category | Grant Amount | Task Start Date | Task End Date |
|----------|--------------|-----------------|--------------|-----------------|---------------|
| 1 | Select Title | Select Category | \$ | mm/dd/yyyy | mm/dd/yyyy |
| Total: | | | \$ | | |

Include the following under the budget table for all Extensions:

Note that, per Section 8.h. of Attachment 1 of the Agreement [*or* Section 4], authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of the Department if the Legislature reduces or eliminates appropriations. Extending the contract end date carries the risk that funds for this project may become unavailable in the future. This should be a consideration for the Grantee with this and future requests for extension.

Include the following language for any Sand and Grit increase amendment where the performance period of the work will start prior to the amendment execution date:

At times, it may be necessary for Grantee to provide notification to the Department that a quote will need to be increased due to further information obtained while performing the service. With the approval of the Department, Grantee may continue to perform the work and the Department will seek to amend the Agreement to allow for the addition of available funds to pay for the extra services. It is the intention of the Department that the extra services performed prior to the execution of a funds-added amendment will be eligible for reimbursement so long as the Department has given prior consent and the services are related to the initial quote.