

RESOLUTION NO. 2024 - 324

**A RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA,
APPROVING THE LIBRARY SYSTEM'S LIBRARY
PROGRAMMING POLICY AND PROVIDING AN EFFECTIVE
DATE.**

WHEREAS, the St. Johns County Public Library System strives to provide the highest quality programs and services to the citizens of St. Johns County; and

WHEREAS, the Library System strives to provide superior customer service to all library patrons; and

WHEREAS, the Library System schedules, develops, and presents a wide variety of programs that provide opportunities for information, learning, and entertainment; and

WHEREAS, this new library policy will provide the best guideline for supporting the goals and priorities of the Library System's Long Range Plan 2024-2028;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida, that:

1. The above recitals are hereby adopted as legislative findings of fact.
2. The Board of County Commissioners approves the Exhibits and the Overdue Materials policies, which are attached hereto, and incorporated herein as an Exhibit to this Resolution.
3. The effective date for the revised library policies will be July 1, 2024.
4. To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval of the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, State of Florida, this 6th day of August, 2024.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

ATTEST: Brandon J. Patty, Clerk of the
Circuit Court and Comptroller

By: Yvonne King

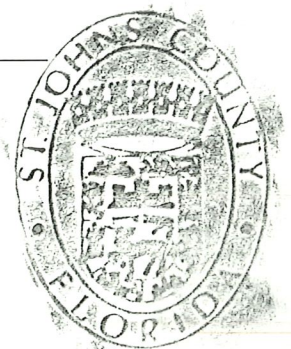
Deputy Clerk

By: _____

Sarah Arnold, Chair

Rendition Date

AUG 09 2024





ST. JOHNS COUNTY PUBLIC LIBRARY SYSTEM

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Policy Title: LIBRARY PROGRAMMING

MISSION

Library Programming, a key resource offered by St. Johns County Public Library System (the “Library”), is an integral component of service that allows patrons to “Connect, Learn, Enjoy @ Your Library”. The Library schedules, develops, and presents a wide variety of programs that provide opportunities for information, learning, and entertainment.

Library programming:

- Encourages civic engagement
- Introduces patrons and non-users to Library resources
- Provides entertainment
- Provides opportunities for educational, health, cultural, and lifelong learning
- Expands the visibility of the Library

PURPOSE

The purpose of this policy is to define, establish, and communicate the criteria and guiding principles related to the presentation of public programming by and on behalf of the Library in support of the organization’s mission and strategic plans.

SCOPE

The Library presents programs for various age groups, cultures, backgrounds, and interest groups. Programs offer opportunities to highlight collections, promote other services, and share information and expertise. They are effective vehicles for collaboration allowing the library to forge partnerships with external groups and enhance the Library’s stature in the community. Programs support the Library’s role as a civic gathering place, help make the Library a destination, and attract regular and new users of all ages and backgrounds. Programs may target a general audience or be tailored to particular skills or an age-specific audience.

Types of Library programs include, but are not limited to:

- Storytimes/storytelling
- Book discussions
- Art & craft (STEM) workshops and classes



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- Family literacy programs
- Author visits/readings
- Artistic and music performances
- Film screenings
- Demonstrations and workshops
- Instructional classes/training sessions
- Lectures and presentations
- Exhibits and associated displays and events
- Community forums
- Library tours and orientations

POLICY

All Library programs will follow basic guidelines and procedures.

- Library programs may be held on-site, off-site, or online.
- Programs may be cancelled due to weather, low registration, or absence of the presenter. Cancelled programs are not necessarily rescheduled.
- The Library frequently takes photos of its public programs, activities, and their participants. The Library reserves the right to use video or photographs taken at events for internal use, publication, use in Library promotional outlets, and evaluation purposes. Those wishing not to be photographed or recorded must inform a staff member upon arrival.
- Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by presenters or participants.

FEES

All Library programs are open to the public and offered for free, except for an occasional materials fee for hands-on workshops or Friends of the Library fundraisers.

REGISTRATION

Registration may be required for planning purposes or when space is limited.

PARTICIPANT EXPECTATIONS

Participants will arrive prepared, be kind and courteous to other Library participants and staff, and inform



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programming staff of any health conditions that could limit participation. The Library reserves the right to deny attendance to anyone becoming disruptive to audience members or the program facilitator, and to anyone in violation of the Library's [Code of Patron Conduct](#).

ACCESSIBILITY

St. Johns County does not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in any of its programs or services.

Pursuant to the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please contact Library Administration at 904-827-6927 to make a request. Allow 5 – 7 business days to process. Last-minute requests will be accepted, but may not be possible to fulfill.

RECONSIDERATION OF PROGRAMS

The Library welcomes expressions of opinion from patrons concerning programming. If a patron questions a library program, they should first address the concern with a Library staff member. Patrons who wish to continue their request for review of Library programs may review the [Request for Reconsideration](#) policy.