

RESOLUTION NO. 2024- 531

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO ACCEPT RURAL EMS TRAINING AWARD NO. 1H79TI087153-0 IN THE AMOUNT OF \$47,499 AND RECOGNIZE AND APPROPRIATE FUNDS WITHIN THE FISCAL YEAR 2025 BUDGET.

RECITALS

WHEREAS, Department of Health and Human Services (DHHS), Substance Abuse and Mental Health Services Administration Rural EMS Training Grant provides funding to increase the level of EMS care to rural communities; and

WHEREAS, the grant Program is designed to enhance the fire departments' abilities to deliver critical EMS care to rural communities with a focus on substance use disorders and co-occurring mental health conditions by facilitating paramedic education to existing employees; and

WHEREAS, under the Program, the County is required to submit a grant application to DHHS for consideration of funding; and

WHEREAS, in February 2024, staff applied for funding under the grant program to support the facilitation of the Florida State Paramedic curriculum to 15 existing St. Johns County Fire Rescue Services employees; and

WHEREAS, on September 4, 2024, staff received a Notice of Award in the amount of \$47,499 under the program for Fiscal Years 2024/2025.

WHEREAS, none of the requirements, restrictions, and/or obligations associated with the award of a grant under the Program, or the grant itself would negatively impact the interests of the County; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida that:

Section 1. The above recitals are hereby incorporated into the body of this resolution and are adopted as findings of fact.

Section 2. The County Administrator, or designee, is authorized on behalf of the County to accept the terms, conditions, and requirements of Rural EMS Training Award No. 1H79TI087153-01, between U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration and the St. Johns County Board of County Commissioners and recognizes and appropriates \$47,499.00 in Federal Funds within the Fiscal Year 2025 Fire Rescue Services budget.

Section 3. To the extent that there are typographical or administrative errors that do not change the tone, tenor, or concept of this resolution, this resolution may be revised without subsequent approval by the Board of County Commissioners.

Section 4. This resolution shall be effective upon adoption by the Board of County Commissioners.

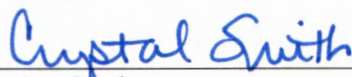
PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 3rd day of December, 2024.

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

Rendition Date DEC 03 2024

By: 
Krista Joseph, Chair

ATTEST: Brandon J. Patty, Clerk of the Circuit
Court and Comptroller

By: 
Deputy Clerk





| Recipient Information 1. Recipient Name SAINT JOHNS COUNTY 500 SAN SEBASTIAN VW SAINT AUGUSTINE, FL 32084 2. Congressional District of Recipient 05 3. Payment System Identifier (ID) 1596000825A1 4. Employer Identification Number (EIN) 596000825 5. Data Universal Numbering System (DUNS) 073236739 6. Recipient's Unique Entity Identifier DKTCSEFFL3Q8 7. Project Director or Principal Investigator Kerry Bachista kbachista@sjcfl.us (904) 209-3254 8. Authorized Official Mrs. Joy Andrews jqandrews@sjcfl.us 904-209-0530 | Federal Award Information 11. Award Number 1H79TI087153-01 12. Unique Federal Award Identification Number (FAIN) H79TI087153 13. Statutory Authority Section 330J of the PHS Act, as amended 42 USC 254c15 14. Federal Award Project Title Emergency Medical Service Training for Rural Communities within St. Johns County, FL. 15. Assistance Listing Number 93.243 16. Assistance Listing Program Title Substance Abuse and Mental Health Services_Projects of Regional and National Significance 17. Award Action Type New Competing 18. Is the Award R&D? No | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|--|--|--|---|----------|-------------------------|----------|---------------------------|-----|---------------------------------|--|-------------------|--|---|----------|--|---------|--|----------|---|--|--|----------|
| Federal Agency Information 9. Awarding Agency Contact Information Jean Baez Rosario Grants Specialist jean.baezrosario@samhsa.hhs.gov 240-276-1177 10. Program Official Contact Information Humberto Carvalho Program Official Humberto.Carvalho@samhsa.hhs.gov (240) 276-2974 | <table border="1"> <thead> <tr> <th colspan="2" style="background-color: #e6f2ff;">Summary Federal Award Financial Information</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="background-color: #e6f2ff;">19. Budget Period Start Date 09/30/2024 – End Date 09/29/2025</td> </tr> <tr> <td>20. Total Amount of Federal Funds Obligated by this Action</td> <td style="text-align: right;">\$47,499</td> </tr> <tr> <td> 20a. Direct Cost Amount</td> <td style="text-align: right;">\$47,499</td> </tr> <tr> <td> 20b. Indirect Cost Amount</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>21. Authorized Carryover</td> <td></td> </tr> <tr> <td>22. Offset</td> <td></td> </tr> <tr> <td>23. Total Amount of Federal Funds Obligated this budget period</td> <td style="text-align: right;">\$47,499</td> </tr> <tr> <td>24. Total Approved Cost Sharing or Matching, where applicable</td> <td style="text-align: right;">\$5,277</td> </tr> <tr> <td>25. Total Federal and Non-Federal Approved this Budget Period</td> <td style="text-align: right;">\$52,776</td> </tr> <tr> <td colspan="2" style="background-color: #e6f2ff;">26. Project Period Start Date 09/30/2024 – End Date 09/29/2026</td> </tr> <tr> <td>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period</td> <td style="text-align: right;">\$52,776</td> </tr> </tbody> </table> 28. Authorized Treatment of Program Income Additional Costs 29. Grants Management Officer - Signature Frances Woodburn | Summary Federal Award Financial Information | | 19. Budget Period Start Date 09/30/2024 – End Date 09/29/2025 | | 20. Total Amount of Federal Funds Obligated by this Action | \$47,499 | 20a. Direct Cost Amount | \$47,499 | 20b. Indirect Cost Amount | \$0 | 21. Authorized Carryover | | 22. Offset | | 23. Total Amount of Federal Funds Obligated this budget period | \$47,499 | 24. Total Approved Cost Sharing or Matching, where applicable | \$5,277 | 25. Total Federal and Non-Federal Approved this Budget Period | \$52,776 | 26. Project Period Start Date 09/30/2024 – End Date 09/29/2026 | | 27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period | \$52,776 |
| Summary Federal Award Financial Information | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19. Budget Period Start Date 09/30/2024 – End Date 09/29/2025 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20. Total Amount of Federal Funds Obligated by this Action | \$47,499 | | | | | | | | | | | | | | | | | | | | | | | | |
| 20a. Direct Cost Amount | \$47,499 | | | | | | | | | | | | | | | | | | | | | | | | |
| 20b. Indirect Cost Amount | \$0 | | | | | | | | | | | | | | | | | | | | | | | | |
| 21. Authorized Carryover | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22. Offset | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23. Total Amount of Federal Funds Obligated this budget period | \$47,499 | | | | | | | | | | | | | | | | | | | | | | | | |
| 24. Total Approved Cost Sharing or Matching, where applicable | \$5,277 | | | | | | | | | | | | | | | | | | | | | | | | |
| 25. Total Federal and Non-Federal Approved this Budget Period | \$52,776 | | | | | | | | | | | | | | | | | | | | | | | | |
| 26. Project Period Start Date 09/30/2024 – End Date 09/29/2026 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period | \$52,776 | | | | | | | | | | | | | | | | | | | | | | | | |
| 30. Remarks Acceptance of this award, including the "Terms and Conditions," is acknowledged by the recipient when funds are drawn down or otherwise requested from the grant payment system. | | | | | | | | | | | | | | | | | | | | | | | | | |



Notice of Award

FY 2024 Rural EMS Training
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration

Issue Date: 09/04/2024

Center for Substance Abuse Treatment

Award Number: 1H79TI087153-01
FAIN: H79TI087153
Program Director: Kerry Bachista

Project Title: Emergency Medical Service Training for Rural Communities within St. Johns County, FL.

Organization Name: SAINT JOHNS COUNTY

Authorized Official: Mrs. Joy Andrews

Authorized Official e-mail address: jqandrews@sjcfl.us

Budget Period: 09/30/2024 – 09/29/2025
Project Period: 09/30/2024 – 09/29/2026

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$47,499 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to SAINT JOHNS COUNTY in support of the above referenced project. This award is pursuant to the authority of Section 330J of the PHS Act, as amended 42 USC 254c15 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Frances Woodburn
Grants Management Officer
Division of Grants Management
Frances.Woodburn@samhsa.hhs.gov
See additional information below

SECTION I – AWARD DATA – 1H79TI087153-01

Award Calculation (U.S. Dollars)

| | |
|---|-----------------|
| Personnel(non-research) | \$4,500 |
| Supplies | \$10,290 |
| Contractual | \$32,709 |
| Direct Cost | \$47,499 |
| Approved Budget | \$52,776 |
| Federal Share | \$47,499 |
| Non-Federal Share | \$5,277 |
| Cumulative Prior Awards for this Budget Period | \$0 |
| AMOUNT OF THIS ACTION (FEDERAL SHARE) | \$47,499 |

| SUMMARY TOTALS FOR ALL YEARS | |
|------------------------------|----------|
| YR | AMOUNT |
| 1 | \$47,499 |
| 2 | \$42,124 |

Note: Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

| | |
|-------------------------|--------------|
| CFDA Number: | 93.243 |
| EIN: | 1596000825A1 |
| Document Number: | 24T187153A |
| Fiscal Year: | 2024 |

| | | |
|-----------|------------|---------------|
| IC | CAN | Amount |
| FG | C96N710 | \$47,499 |

| IC | CAN | 2024 | 2025 |
|----|---------|----------|----------|
| FG | C96N710 | \$47,499 | \$42,124 |

TI Administrative Data:

PCC: REMST24 / OC: 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 1H79TI087153-01

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 1H79TI087153-01

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.

- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Use of program income – Additive: Recipients will add program income to funds committed to the project to further eligible project objectives. Sub-recipients that are for-profit commercial organizations under the same award must use the deductive alternative and reduce their subaward by the amount of program income earned.

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – TI SPECIAL TERMS AND CONDITIONS – 1H79TI087153-01

REMARKS

New Award

This Notice of Award (NoA) is issued to inform your organization that the application submitted through the funding opportunity TI-23-011, FY 2024 Rural Emergency Medical Services Training, has been selected for funding.

The purpose of this program is to recruit and train EMS personnel in rural areas with a particular focus on addressing substance use disorders (SUD) and co-occurring disorders (COD) substance use and mental disorders.

REMST24 EMS Training grants are authorized under Section 330J of the Public Health Service Act, as amended (42 USC 254c 15).

Policies and Regulations

Accepting a grant award or cooperative agreement requires the recipient organization to comply with the terms and conditions of the NoA, as well as all applicable Federal Policies and Regulations. This award is governed by the Uniform Guidance [2 Code of Federal Regulations \(CFR\) 200](#) as codified by HHS at [45 CFR 75](#); Department of Health and Human Services (HHS) [Grants Policy Statement](#); SAMHSA [Additional Directives](#); and the [Standard Terms and Conditions](#) for the fiscal year in which the grant was awarded.

Key Personnel

Key Personnel are organization staff members or consultants/subrecipients who must be part of the project regardless of whether they receive a salary or compensation from the project. These individuals must make a substantial contribution to the execution of the project.

The key staff for this program will be Kerry Bachista, Program Director, is responsible for the management of the grant and all aspects of the project at 2.40% percent level of effort.

The identified PD for this program is listed in item #7 Project Director or Principal Investigator on the cover page of the NoA. If the individual identified on the NoA is incorrect, you must notify your assigned Government Project Officer (GPO) and Grants Management Specialist (GMS) via email immediately and plan to submit a post award amendment for a change in key personnel via eRA Commons.

Key personnel or other grant-supported staff may not exceed 100% level of effort across all federal and non-federal funding sources.

Any changes to key staff, including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project, requires prior approval, and must be submitted as a post-award amendment in eRA Commons. Refer to SAMHSA's website for more information on submitting a [key personnel change](#). See [SAMHSA PD Account Creation Instructions](#) for a quick step-by-step guide and [SAMHSA Grantee PD Account Creation Slides](#) for additional information on the eRA Commons registration process for the PD.

Funding Limitations

SAMHSA reserves the right to disallow costs under this grant award at any time during the award project period. Award recipients are responsible for ensuring that costs allocated to the grant award are reasonable and allowable in accordance with the [FY24 TI-23-011](#) and all applicable Policies & Regulations.

The Cost Principles that delineate the allowable and unallowable expenditures for HHS recipients are described in the [Code of Federal Regulations](#).

Funding Limitations and Restrictions are listed in the [FY24 TI-23-011](#).

The funding restrictions for this project are as follows:

- No more than 20 percent of the award for each budget period may be used for data collection, performance measurement, and performance assessment expenses. Salaries for EMS staff or paramedics is not allowed under this grant program.
- Grant funds can only be used for recruitment activities, provision of training for EMS staff and the purchase of emergency medical equipment and supplies.
- The indirect cost rate may not exceed 8 percent of the proposed budget. Even if an organization has an established indirect cost rate, under training awards, SAMHSA reimburses indirect costs at a fixed rate of 8 percent of modified total direct costs, exclusive of tuition and fees, expenditures for equipment, and sub-awards and contracts in excess of \$25,000. (45 CFR Part 75.414).
- No more than 50 percent of the award for each budget period can be used for the purchase of equipment.

Unallowable Costs

Recipients must exercise proper stewardship over Federal funds and ensure that costs charged to awards are allowable, allocable, reasonable, necessary, and consistently applied regardless of the source of funds according to the Factors affecting allowability of costs per [2 CFR 200.403](#) and the Reasonable costs considerations per [2 CFR 200.404](#). A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost.

Supplanting

Supplement Not Supplant grant funds may be used to supplement existing activities. Grant funds may not be used to supplant current funding of existing activities. Supplant is defined as replacing funding of a recipient's existing program with funds from a federal grant.

Award Payments

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). First time PMS users must obtain access to view available funds, request funds, or submit reports. Users will need to request permission and be approved by PSC. Inquiries regarding payments should be directed to PMS by emailing the helpdesk at PMSSupport@psc.hhs.gov or call 1-877-614-553. You should also visit the [Payment Management System \(PSC\)](#) website for more information about their services.

Special Terms & Conditions of Award

There may be special terms and conditions associated with your grant award. Recipients must address all special terms and conditions by the reflected due date. See the Special Terms of Award and Special Conditions of Award sections below for the specific terms and conditions associated with your grant award. A recipient's failure to comply with the terms and conditions of award, may cause SAMHSA to take one or more actions, depending on the severity and duration of the non-compliance. SAMHSA will undertake any such action in accordance with applicable statutes, regulations, and policies.

Responding to Award Terms & Conditions

All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions or how to submit a post award amendment request please refer to the SAMHSA [Training Materials](#) page on our website.

Prior Approval Requirements

Prior approval is required for the following changes to your grant award: Changes in the status of the Project Director, or other key personnel named in the NoA; Changes in scope; Significant re-budgeting and Transfer of substantive programmatic work; Carryover of unobligated balances; Change of grantee organization; Deviation from award terms and conditions; No-cost extension and Transfer of substantive programmatic work. A full list of actions requiring prior approval can be found on page II-49 of the HHS [Grants Policy Statement](#) Exhibit 5 (Summary of Actions Requiring OPDIV Prior Approval). **All prior approval actions must be submitted as post award amendment requests in eRA Commons.**

Post Award Amendments

If information on the NoA needs to be changed, it will require approval from the federal agency before the grant recipient can implement the modification. Please refer to the SAMHSA [Post Award Amendments](#) page for specific guidance on submitting a post-award amendment request in eRA Commons.

Primary Contacts

- For technical support, contact [eRA Service Desk](#) at 866-504-9552.
- For budget and grants management related questions, contact your assigned GMS.
- For programmatic questions, contact your assigned GPO.

Training & Resources

Visit the following pages on our website for more information on implementation, monitoring and reporting on your new grant award:

- [Grants Management](#)
- [Training & Resources for recipients](#)

-
- [eRA Commons](#)

SPECIAL TERMS

Disparity Impact Statement (DIS)

By 11/29/2024, submit via eRA Commons a **Disparity Impact Statement**.

SAMHSA's Behavioral Health Disparity Impact Statement (DIS) is a data-driven, quality improvement approach to advance behavioral health equity for all. The DIS is a grant requirement that helps grantees identify racial, ethnic, sexual, and gender minority groups at the highest risk of experiencing behavioral health disparities within their grant projects and implement a disparity reduction action plan with a quality improvement process to address and close the identified gap(s). The DIS should be consistent with the Population of Focus and Statement of Need identified in the grant application and include the components as described below. Please refer to the DIS worksheet, examples, and other resources on the SAMHSA website at: <https://www.samhsa.gov/grants/grants-management/disparity-impact-statement>

The main components of the DIS are:

- Identify and describe the behavioral health disparity within the population of focus of the grant project that experience disparate access, use, and outcomes.
- Provide a demographic table of the proposed number of individuals to be served, reached, or trained in the grant project that covers the entire grant period. Identify the data sources used to support the rationale for how the determination of the disparity was made.
- Identify the social determinants of health (SDOH) domains and the Culturally and Linguistically Appropriate Services in Health and Health Care ([CLAS](#)) Standards that the grantee organization will work to address and improve for the identified population(s) of focus.
- Develop a disparity reduction quality improvement action plan to address behavioral health disparities based on the available data on access, use, and outcomes.

In accordance with the reporting requirements outlined in the Notice of Funding Opportunity (NOFO), the grantee is required to provide an update on the project's progress towards addressing quality care of underserved populations related to the Disparity Impact Statement (DIS), barriers encountered, including challenges serving populations of focus, efforts to overcome these barriers; evaluation activities for tracking DIS efforts; and a revised quality improvement plan if the DIS does not meet the quality of care requirements as stated in the DIS.

All responses to award terms and conditions must be submitted as PDF documents in eRA Commons. For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading *How to Respond to Terms and Conditions in the Notice of Award*.

In accordance with the reporting requirements outlined in the Notice of Funding Opportunity (NOFO), the grantee is required to provide an update on the project's progress towards addressing quality care of underserved populations related to the Disparity Impact Statement (DIS), barriers encountered, including challenges serving populations of focus, efforts to overcome these barriers; evaluation activities for tracking DIS efforts; and a revised quality improvement plan if the DIS

does not meet the quality of care requirements as stated in the DIS.

All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions.**

SPECIAL CONDITIONS

Revised SF-424

By **10/30/2024**, submit the following via eRA Terms Tracker:

- o **SF-424:** The SF-424 should be completed with the Project Director (PD) name and contact information listed in Section 8f, and the Authorized Representative listed in Section 21. The PD in Section 8f must match the eRA Commons ID provided in Section 4 Applicant Identifier, and the PD listed in the detailed budget. A [blank SF-424](#) can be accessed in the Grants.gov [Forms Repository](#).

All responses to award terms and conditions must be submitted as PDF documents in eRA Commons. For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading *How to Respond to Terms and Conditions.*

STANDARD TERMS AND CONDITIONS

Annual Programmatic Progress Report

Programmatic Progress Reports:

EMS recipients are required to submit a 6-month, 12-month progress report, and a final progress report at the end of the two-year project period. The 6-month report is due within 30 days after the end of the second quarter (March 30, 2025) and the 12-month report is due within 30 days after the end of the fourth quarter (September 29, 2025). The final report is due within 120 days of the end of the project period.

For this budget period Programmatic Progress Reports are due as follows:

Six (6) Month Report - Due April 30, 2025

Twelve (12) Month Report - October 29, 2025

The report must discuss:

- Progress achieved in the project which should include qualitative and quantitative data to demonstrate programmatic progress to include updates on required activities, successes, challenges, and changes or adjustments that have been made to the project.
- Progress addressing quality care of underserved populations related to the Disparity Impact Statement (DIS);
- Barriers encountered, including challenges serving populations of focus;
- Efforts to overcome these barriers;
- Evaluation activities for tracking DIS efforts; and
- A revised quality improvement plan if the DIS does not meet quality-of-care

requirements as stated in the DIS.

A final performance report must be submitted within 120 days after the end of the project period. The final performance report must be cumulative and report on all activities during the entire project period.

The response to this term must be submitted as .pdf documents in eRA Commons. Please contact your Government Program Official (GPO) for program specific submission information.

For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions**.

Additional information on reporting requirements is available at <https://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Annual Federal Financial Report (FFR or SF-425)

All financial reporting for recipients of Health and Human Services (HHS) grants and cooperative agreements has been consolidated through a single point of entry, which has been identified as the Payment Management System (PMS). The Federal Financial Report (FFR or SF-425) initiative ensures all financial data is reported consistently through one source; shares reconciled financial data to the HHS grants management systems; assists with the timely financial monitoring and grant closeout; and reduces expired award payments.

The FFR is required on an annual basis no later than 90 days after the end of each Budget Period. The FFR should reflect cumulative amounts. Additional guidance to complete the FFR can be found at <http://www.samhsa.gov/grants/grants-management/reporting-requirements>.

SAMHSA reserves the right to request more frequent submissions of FFRs. If so, the additional submission dates will be shown below.

Your organization is required to submit an FFR for this grant funding as follows:

- **By December 28, 2025**, submit the Federal Financial Report (FFR)/(SF-425).
- The grant recipient staff member(s) responsible for FFR preparation, certification, and submission of the FFR must either submit a request for New User Access or Update User Access to the FFR Module as applicable. Refer to the PMS User Access website <https://pms.psc.gov/grant-recipients/user-access.html> for information on how to submit a New User Access, Update User Access or Deactivate User Access. You can also view PMS Video on how to request new user access @ <https://youtu.be/kdoqaXfiuI0> and PDF resource with instructions on Requesting Access @ https://pms.psc.gov/forms/New-User-Request_Granttee.pdf
- Instructions on **how to submit a FFR via PMS** are available at <https://pmsapp.psc.gov/pms/app/help/ffr/ffr-grantee-instructions.html> (The user must be logged in to PMS to access the link). Updates to the FFR instructions effective 4/1/2022 are also available @ <https://pms.psc.gov/grant-recipients/ffr-updates.html>
- While recipients must submit the FFR in PMS, the FFR can also be accessed by connecting seamlessly from the eRA Commons to PMS by clicking the Manage FFR link on the Search for Federal Financial Report (FFR) page in eRA Commons, which will redirect to PMS. SAMHSA will not accept FFRs submitted by email or uploaded as an attachment into eRA. To access the Manage FFR link in eRA Commons, the individual must be registered in eRA Commons and assigned the Financial Status Reporter (FSR) role for their organization. The

individual assigned the FSR role is responsible for reporting the statement of grant expenditures for their organization. Refer to the [Managing User Accounts: Add or Remove Roles, Unaffiliate Account](#) document for instructions on how to assign the FSR role.

If you have questions about how to set up a PMS account for your organization, please contact the PMS Help Desk at PMSSupport@psc.hhs.gov or 1-877-614-5533.

Note: Recipients will use PMS to report all financial expenditures, as well as to drawdown funds; SAMHSA recipients will continue to use the eRA Commons for all other grant-related matters including submitting progress reports, requesting post-award amendments, and accessing grant documents such as the Notice of Award.

Data Collection and Performance Measurement

All SAMHSA recipients are required to collect and report certain data so that SAMHSA can meet its obligations under the Government Performance and Results (GPR) Modernization Act of 2010. These data are gathered using SAMHSA's Performance and Accountability Reporting System (SPARS).

Recipients are required to report performance on the following measures:

- The number of EMS personnel recruited.
- The number of EMS personnel trained.
- The number of EMS personnel who are licensed/certified as a result of funding support from this program.
- The number of courses conducted that qualify graduates to serve in an EMS agency.
- The number of courses on mental and substance use disorders offered as a result of this funding.
- The number of specific trainings funded to meet Federal or State licensing or certification requirements.
- The number of technology-enhanced educational methods developed to educate EMS providers.
- The number of EMS practice changes applied as a result of the training. The number of overdose reversals in the field using Naloxone.
- The number of Naloxone kits distributed to individuals in the field.
- The number of individuals who received Buprenorphine in the field.
- The number of individuals referred to treatment after overdose reversal.

Recipients will be required to report performance on these measures at six months, twelve months and in a final report at the end of the project period. These reports must discuss project progress, barriers encountered, and efforts to overcome these barriers.

Standard Terms for Awards

Your organization must comply with the Standard Terms and Conditions for the Fiscal Year in which your grant was awarded. The Fiscal Year for your award is identified on your Notice of Award. SAMHSA's Terms and Conditions webpage is located at: <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Standards for Financial Management

Recipients and subrecipients are required to meet the standards and requirements for financial management systems set forth in 45 CFR part 75 Subpart D. The financial systems must enable the recipient and subrecipient to maintain records that adequately identify the sources of funds for federally assisted activities and the purposes for which the award was used, including authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures, and any program income. The system must also enable the recipient and subrecipient to compare actual expenditures or outlays with the approved budget for the award. SAMHSA funds must retain their specific identity – they may not be commingled with non-federal funds or other federal funds. Commingling funds typically means depositing or recording funds in a general account without the ability to identify each specific source of funds with related expenditures.

Reasonable Costs for consideration

Recipients must exercise proper stewardship over Federal funds and ensure that costs charged to awards are allowable, allocable, reasonable, necessary, and consistently applied regardless of the source of funds according to Reasonable Costs consideration per 2 CFR 200.404 and the Factors affecting allowability of costs per 2 CFR 200.403. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost.

Consistent Treatment of Costs

Recipients must treat costs consistently across all federal and non-federal grants, projects and cost centers. Recipients may not direct-charge federal grants for costs typically considered indirect in nature, unless done consistently. If part of the indirect cost rate, then it may not also be charged as a direct cost. Examples of indirect costs include (administrative salaries, rent, accounting fees, utilities, office supplies, etc.). If typical indirect cost categories are included in the budget as direct costs, it is SAMHSA's understanding that your organization has developed a cost accounting system adequate to justify the direct charges and to avoid an unfair allocation of these costs to the federal government. Also, note that all awards are subject to later review in accordance with the requirements of [45 CFR 75.364](#), [45 CFR 75.371](#), [45 CFR 75.386](#) and [45 CFR Part 75, Subpart F](#), Audit Requirements.

Compliance with Award Terms and Conditions

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH [45 CFR 75.371](#), REMEDIES FOR NON-COMPLIANCE AND [45 CFR 75.372](#) TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

Staff Contacts:

Humberto Carvalho, Program Official
Phone: (240) 276-2974 **Email:** Humberto.Carvalho@samhsa.hhs.gov

Jean Baez Rosario, Grants Specialist
Phone: 240-276-1177 **Email:** jean.baezrosario@samhsa.hhs.gov

Application for Federal Assistance SF-424

| | | |
|---|---|--|
| * 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application | * 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision | * If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/> |
|---|---|--|

| | |
|--|---|
| * 3. Date Received: Completed by Grants.gov upon submission. | 4. Applicant Identifier: kbachista@sjcfl.us |
|--|---|

| | |
|---|--|
| 5a. Federal Entity Identifier: <input type="text"/> | 5b. Federal Award Identifier: <input type="text"/> |
|---|--|

State Use Only:

| | |
|--|--|
| 6. Date Received by State: <input type="text"/> | 7. State Application Identifier: <input type="text"/> |
|--|--|

8. APPLICANT INFORMATION:

| |
|---|
| * a. Legal Name: St Johns County Board of County Commissioners |
|---|

| | |
|--|----------------------------------|
| * b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000825 | * c. UEI: DKTCSFFFL3Q8 |
|--|----------------------------------|

d. Address:

| |
|--|
| * Street1: 500 San Sebastian Way |
| Street2: <input type="text"/> |
| * City: St. Augustine |
| County/Parish: <input type="text"/> |
| * State: FL: Florida |
| Province: <input type="text"/> |
| * Country: USA: UNITED STATES |
| * Zip / Postal Code: 320848503 |

e. Organizational Unit:

| | |
|---|--|
| Department Name: County Administration | Division Name: Grants and Legislative Affairs |
|---|--|

f. Name and contact information of person to be contacted on matters involving this application:

| | |
|--|----------------------------|
| Prefix: Mr. | * First Name: Kerry |
| Middle Name: <input type="text"/> | |
| * Last Name: Bachista | |
| Suffix: <input type="text"/> | |

| |
|--------------------------------|
| Title: Medical Director |
|--------------------------------|

| |
|--|
| Organizational Affiliation: St Johns County Board of County Commissioners |
|--|

| | |
|---|---|
| * Telephone Number: 904 209 1728 | Fax Number: <input type="text"/> |
|---|---|

| |
|-------------------------------------|
| * Email: Kkbachista@sjcfl.us |
|-------------------------------------|

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Substance Abuse and Mental Health Services Adminis

11. Catalog of Federal Domestic Assistance Number:

93.243

CFDA Title:

Substance Abuse and Mental Health Services Projects of Regional and National Significance

*** 12. Funding Opportunity Number:**

TI-23-011

* Title:

Rural Emergency Medical Services Training

13. Competition Identification Number:

TI-23-011

Title:

EMS Training

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Emergency Medical Service Training for Rural Communities within St. Johns County, Fl.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

| | |
|---------------------|--|
| * a. Federal | <input type="text" value="89,623.00"/> |
| * b. Applicant | <input type="text" value="9,957.00"/> |
| * c. State | <input type="text" value="0.00"/> |
| * d. Local | <input type="text" value="0.00"/> |
| * e. Other | <input type="text" value="0.00"/> |
| * f. Program Income | <input type="text" value="0.00"/> |
| * g. TOTAL | <input type="text" value="99,580.00"/> |

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 02/28/2025

SECTION A - BUDGET SUMMARY

| Grant Program Function or Activity (a) | Catalog of Federal Domestic Assistance Number (b) | Estimated Unobligated Funds | | New or Revised Budget | | |
|---|--|-----------------------------|--------------------|-----------------------|--------------------|--------------|
| | | Federal (c) | Non-Federal (d) | Federal (e) | Non-Federal (f) | Total (g) |
| 1. TI-23-011- Federal | 93.243 | \$ | \$ | \$ 47,499.00 | \$ | \$ 47,499.00 |
| 2. TI-23-011 - Non-Federal | | | | | 5,277.00 | 5,277.00 |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. Totals | | \$ | \$ | \$ 47,499.00 | \$ 5,277.00 | \$ 52,776.00 |

SECTION B - BUDGET CATEGORIES

| 6. Object Class Categories | GRANT PROGRAM, FUNCTION OR ACTIVITY | | | | Total (5) |
|---|-------------------------------------|--------------------------------|-----|-----|--------------|
| | (1) TI-23-011- Federal | (2) TI-23-011 - Non-Federal | (3) | (4) | |
| a. Personnel | \$ 4,500.00 | \$ 500.00 | \$ | \$ | \$ 5,000.00 |
| b. Fringe Benefits | 0.00 | 0.00 | | | 0.00 |
| c. Travel | 0.00 | 0.00 | | | 0.00 |
| d. Equipment | 0.00 | 0.00 | | | 0.00 |
| e. Supplies | 10,290.00 | 1,142.00 | | | 11,432.00 |
| f. Contractual | 32,709.00 | 3,635.00 | | | 36,344.00 |
| g. Construction | | | | | |
| h. Other | | | | | |
| i. Total Direct Charges (sum of 6a-6h) | 47,499.00 | 5,277.00 | | | \$ 52,776.00 |
| j. Indirect Charges | | | | | \$ |
| k. TOTALS (sum of 6i and 6j) | \$ 47,499.00 | \$ 5,277.00 | \$ | \$ | \$ 52,776.00 |
| 7. Program Income | \$ 0.00 | \$ | \$ | \$ | \$ 0.00 |

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Prescribed by OMB (Circular A -102) Page 1A

| SECTION C - NON-FEDERAL RESOURCES | | | | | |
|---|--------------------------------|--------------------------|-------------------|--------------------|----------------|
| (a) Grant Program | (b) Applicant | (c) State | (d) Other Sources | (e) TOTALS | |
| 8. TI-23-011- Federal | \$ 0.00 | \$ | \$ | \$ 0.00 | |
| 9. TI-23-011 - Non-Federal | 5,277.00 | | | 5,277.00 | |
| 10. | | | | | |
| 11. | | | | | |
| 12. TOTAL (sum of lines 8-11) | \$ 5,277.00 | \$ | \$ | \$ 5,277.00 | |
| SECTION D - FORECASTED CASH NEEDS | | | | | |
| | Total for 1st Year | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter |
| 13. Federal | \$ 47,499.00 | \$ 47,499.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 14. Non-Federal | \$ 5,277.00 | 5,277.00 | 0.00 | 0.00 | 0.00 |
| 15. TOTAL (sum of lines 13 and 14) | \$ 52,776.00 | \$ 52,776.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT | | | | | |
| (a) Grant Program | FUTURE FUNDING PERIODS (YEARS) | | | | |
| | (b) First | (c) Second | (d) Third | (e) Fourth | |
| 16. TI-23-011- Federal | \$ 42,124.00 | \$ | \$ 0.00 | \$ 0.00 | |
| 17. TI-23-011 - Non-Federal | 4,680.00 | | | | |
| 18. | | | | | |
| 19. | | | | | |
| 20. TOTAL (sum of lines 16 - 19) | \$ 46,804.00 | \$ | \$ 0.00 | \$ 0.00 | |
| SECTION F - OTHER BUDGET INFORMATION | | | | | |
| 21. Direct Charges: 00 | | 22. Indirect Charges: 00 | | | |
| 23. Remarks: This program is projected to last two years. The first year shall fund the cost of tuition and required books for 8 students to attend paramedic training. The second year shall fund the cost of 7 students to attend paramedic training. | | | | | |

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Standard Form 424A (Rev. 7-97)
Prescribed by OMB (Circular A-102) Page 2

Project/Performance Site Location(s)

Project/Performance Site Primary Location

I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

UEI:

* Street1:

Street2:

* City: County:

* State:

Province:

* Country:

* ZIP / Postal Code: * Project/ Performance Site Congressional District:

Project/Performance Site Location 1

I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

UEI:

* Street1:

Street2:

* City: County:

* State:

Province:

* Country:

* ZIP / Postal Code: * Project/ Performance Site Congressional District:

Additional Location(s)

Add Attachment

Delete Attachment

View Attachment

Project Abstract Summary

This Project Abstract Summary form must be submitted or the application will be considered incomplete. Ensure the Project Abstract field succinctly describes the project in plain language that the public can understand and use without the full proposal. Use 4,000 characters or less. Do not include personally identifiable, sensitive or proprietary information. Refer to Agency instructions for any additional Project Abstract field requirements. If the application is funded, your project abstract information (as submitted) will be made available to public websites and/or databases including USAspending.gov.

Funding Opportunity Number

TI-23-011

CFDA(s)

93.243

Applicant Name

St Johns County Board of County Commissioners

Descriptive Title of Applicant's Project

Emergency Medical Service Training for Rural Communities within St. Johns County, Fl.

Project Abstract

This Rural Emergency Services Training grant will focus on the increasing capabilities of pre-hospital care provided by St Johns County Fire Rescue (SJCFR) to the residents and workers in the rural communities of Flagler Estates, the Town of Hastings and the Town of Elkton. The problem is the agency has a deficiency of paramedics to provide the desired level of care to this rural community. The essential objective is to reduce the consequences of substance abuse and co-occurring mental health conditions by providing rapid and highly skilled EMS intervention. The task shall be achieved by increasing the level of EMS service by providing the essential funding for SJCFR to facilitate the Florida State Paramedic curriculum to 15 existing SJCFR employees. The paramedic curriculum will include advanced medical interventions to include a focus on substance use disorders, co-occurring disorders and mental health disorders. Each student shall be required to meet the demands of the course and achieve certification through the Department of Health as a Florida State Paramedic. This level of certification shall provide the first responders the skills and abilities to provide life sustaining, counteractive drug and mental health interventions to prevent unnecessary injury and death in this rural area of St Johns County. This rural area, identified as the Tri-County Agricultural Area, consists of approximately 80 square miles and is primarily utilized for farming purpose. The population is 13,283 with a seasonal 8% increase due to the arrival of essential workers during the harvest season. Consequently, the nearest medical facility to this area is a travel distance of 18 miles with an average drive time of greater than 30 minutes. During 2023, SJCFR responded to 1,244 incidents in this area to provide emergency medical care. The median household income is 64,868.00 with a poverty rate of 17%. The resident population by race is 52% white, 41% Black or African American, 6% Hispanic and 1% other. This program shall address four objectives to achieve the desired program results: 1) Increase the level and quality of EMS care provided by SJCFR to the rural areas by training and certifying 8 SJCFR employees as paramedics in the first year of the program and certifying 7 SJCFR employees as paramedics in the second year of the program. 2) Increase the efficiency of delivering Naloxone and related Advance Life Support interventions to prevent the loss of life on substance abuse or accidental overdose incidents in the rural community by 9/25. 3) Deliver comprehensive mental health crisis intervention education to the first responders to assist in the reduction of negative outcomes during mental health incident mitigation by 3/25. 4) Provide outreach and establish community relations to the at-risk community to provide information, education and resources to prevent at risk behavior by 1/25. The obtainment of this objectives will reduce or eliminate the incidents of harm or death due to substance abuse and mental health crisis in the area of focus. The program data will be quarried utilizing existing agency databases and a comparative analysis completed on 14-day increments. SJCFR is committed to providing a high level of EMS response to this community to include a focus on mental health and substance abuse interventions. SJCFR has the experience and expertise to sustain this program which will provide essential medical care with positive outcomes for the residents and workforce of this agricultural community.

Project Narrative File(s)

*** Mandatory Project Narrative File Filename:**

To add more Project Narrative File attachments, please use the attachment buttons below.

A-1

This Rural Emergency Services Training grant will focus on the increasing the level of EMS care to the underserved areas of St Johns County, Fl. The essential objective is to reduce the consequences of substance abuse and co-occurring mental health conditions by providing rapid and highly skilled EMS intervention. The primary task will be to increase the capabilities of pre-hospital care provided by St Johns County Fire Rescue (SJCFR) to the residents and workers in the rural communities of Flagler Estates, the Town of Hastings and the Town of Elkton. This rural area, identified as the Tri-County Agricultural Area, consists of approximately 80 square miles and is primarily utilized for farming purposes. The total number of residents to be served by this grant is 13,283. According to the National Center for Farmworker Health, the area population also experiences an average increase of 8% during the harvest season due to the influx of the essential seasonal workers. The resident population by race is 52% white, 41% Black or African American, 6% Hispanic and 1% other. The median household income is 64,868.00 with a poverty rate of 17%, however, the most likely to be in poverty is Black or African American, with 20% of this population below the poverty level. The population consists of 55% male and 45% female. 94% of the population is a U.S. citizen born, 3% U.S. citizen not U.S. born, and 3% not U.S. citizen. 89% of the population speaks English, 7% Spanish, 2% Asian and Pacific Island, and 2% other language. The education level is 36% with high school, 21% with some college, 12% with associate's degree, 13% with Bachelor's degree and 3% with a professional degree.

A-2

This area of focus of this program is a diverse agricultural community with restricted economic opportunities, transport disadvantaged, and very limited availability to medical care and mental health facilities. Consequently, the nearest acute care hospital with an emergency treatment center is a travel distance of 18 miles with an average one-way drive time of greater than 30 minutes. St Johns County Fire Rescue (SJCFR) is the sole EMS provider in St Johns County, consequently, as documented in the SJCFR Computer Aided Dispatch (CAD) database, in 2023 SJCFR responded to this area for 1,244 incidents requiring EMS interventions. Of these responses, 36 calls were related to substance abuse, with 18 requiring Narcan administration, and 64 were mental health related. Due to the extended transport times, SJCFR must acquire and maintain the required paramedics to deliver rapid advanced medical interventions at the scene of the incident; this ability will result in the prevention of further harm and death as the result of substance abuse, mental health crisis, accidental injury or a medical crisis. Unfortunately, the State of Florida is experiencing an unprecedented shortage of paramedics to meet the demands of the required level of care. As stated by the State of Florida Department of Health EMS Office Advisory Council, it must be understood that the paramedic shortage is international in scope, has been increasingly growing in recent years, and will continue to do so with the increase of population in the State of Florida. SJCFR has suffered the consequences of this circumstance. Because of this recognized gap, SJCFR routinely staffs the ALS fire engine with only one paramedic. Because of this detriment, the level of care to this rural community requiring extended EMS transport times and multiple ALS interventions is not satisfactory. As specified by the National Library of Medicine, the time to deliver ALS intervention and the quality of medical performance is greatly improved by a team of 4 on scene paramedics. In order to correct the situation and improve the quality of service to this rural community, SJCFR will utilize the Rural EMS Training grant to train and certify 15 SJCFR EMT's to the paramedic level in order

to increase the medical capabilities and provide advanced lifesaving EMS treatment in this rural area. The addition of the paramedics will provide SJCFR improved emergency response capabilities to adequately address substance use disorders and co-occurring mental health conditions in the rural areas of the county.

B-1

This Rural Emergency Services Training grant will focus on the increasing the level of EMS care to reduce the consequences of substance abuse and co-occurring mental health conditions to the underserved areas of St Johns County, Fl. The primary area of focus will be the residents and workers in the rural communities of Flagler Estates, the Town of Hastings and the town of Elkton. In 2023, SJCFR responded to this area for 1,244 incidents requiring EMS interventions. Of these responses, 36 calls were related to substance abuse, with 18 requiring Narcan administration, and 64 were mental health related.

This program shall address several distinct and measurable objectives to meet the SJCFR's program's goal and the purpose of the EMS Training Program of addressing substance use disorders and co-occurring mental health conditions in the rural communities: 1) Increase the level and quality of EMS care provided by SJCFR to the rural areas by training and certifying 8 agency employees as paramedics in the first year of the program, and certifying 7 agency employees as paramedics in the second year of the program. 2) Increase the efficiency of delivering Naloxone and related Advance Life Support interventions to prevent the loss of life on substance abuse or accidental overdose incidents in the rural community by 9/25. 3) Deliver comprehensive mental health crisis intervention education to 15 additional first responders to reduce or eliminate negative outcomes during mental health incident mitigation by 8/26. 4) Provide outreach and establish community relations to the at-risk community to provide information, education and resources to prevent at risk behavior by 1/25.

Objective 1 - Increase the level and quality of EMS care provided by SJCFR to the rural areas by training and certifying 8 SJCFR employees as paramedics in the first year of the program, and certifying 7 SJCFR employees as paramedics in the second year of the program. This objective shall be met by the outcome of the program and the increased level of skilled SJCFR paramedics available to respond and provide advanced medical interventions to the citizens and workers in the community. The State of Florida recognizes two levels of pre-hospital emergency providers: Emergency Medical Technician (EMT) and Paramedic. At the EMT level, the scope of care is limited to Basic Life Support (BLS) skills with the administration of oxygen and limited airway control. A Florida State Paramedic is authorized to perform all Advanced Life Saving (ALS) skills to include advance airway procedures, advanced cardiac procedures, and the administration of oral, interosseous and intravenous medicines. Due to the extended transport time of greater than 30 minutes to reach the nearest acute care hospital, it is imperative the patient is provided the best on scene and transport opportunity for a positive outcome; this level of care can only be delivered by a State certified paramedic. The addition of 15 paramedics into the SJCFR system will result in lives saved and reduced harm in the rural community.

Objective 2 - Increase the efficiency of delivering Naloxone and related advanced medical interventions to prevent the loss of life on substance abuse or accidental overdose incidents in the rural community by 9/25. As recognized through numerous studies and medical journals, it is critical to deliver naloxone and associated ALS care as rapidly and efficiently as possible to

prevent the loss of life during overdose situations. In accordance with St Johns County Fire Rescue (SJCFR) medical protocol, this opiate antagonist and vital supportive emergency care, such as advanced respiratory protection and cardiac drug administration, must be delivered by a SJCFR employee who holds the licensure of a Florida State Paramedic. In order to achieve this objective, SJCFR must establish and maintain the adequate number of employees who are properly certified to administer these life saving interventions and eliminate potential time gaps in the system which prolong these critical interventions. Because of the rapid expansion of population in the State of Florida, and as recognized by the Florida Fire Chiefs Association, the State of Florida is experiencing a remarkable shortage of paramedics required to adequately serve the communities; SJCFR is facing the consequences of this situation. This rural region which is the focus of this program is primarily served by one ALS fire apparatus staffed with one paramedic and two EMTs, and one ALS EMS transport unit staffed with two paramedics. This level of medical staffing is problematic for this rural community. Due to the community's remote location, the nearest hospital is a travel distance of 18 miles and often exceeds 60 minutes of total drive time and greater than 90 minutes of out of service time to accomplish patient transport and transfer. In a 12-month time frame, the assigned ambulance was out of service for transport on 797 incidents (SJCFR CAD Database). During these frequent periods of time, the community population is left under the protection of one fire engine with one paramedic and two EMT's. With this frequent level of staffing, the delivery of adequate EMS care is jeopardized. As noted by the National Library of Medicine, a crew size consisting of 4 or greater paramedics will deliver faster ALS care with greater efficiency. The opportunity to utilize the funding of this exceptional program to educate and certify 15 SJCFR employees to the level of paramedic to better serve this community will significantly increase the level of emergency medical care provided to this area. The achievement of this program will allow the agency to deliver faster ALS interventions with greater efficiency to effectively treat incidents of substance abuse, mental health crisis and all events requiring emergency medical care that threaten the residents and workforce of this agricultural community.

Objective 3 - Deliver comprehensive mental health crisis intervention education to 15 additional first responders to reduce or eliminate negative outcomes during mental health incident mitigation by 8/26. The obtainment of this objective shall be a structured continuation of the existing first responder's mental health intervention education. All State of Florida Emergency Medical Technician (EMT) and Paramedic curriculums are accredited by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). The State of Florida utilizes the National Registry of Emergency Medical Technicians (NREMT) examination for its cognitive testing. All SJCFR responders selected to participate in the Rural Emergency Medical Services Training Program will have a current Florida State Emergency Medical Technician (EMT) Certification. At this level, each participating student shall have tested through the NREMT system and proven capabilities at the foundational breadth and fundamental depth in the principles of mental health care and intervention. The selected program participants shall be required to successfully complete the Florida State Paramedic Curriculum, which consists of 1,100 hours of advanced medical training, and achieve certification through the NREMT as a Paramedic. At the paramedic level and as mandated by the Florida curriculum, the program participants shall build and expand on their previous mental health intervention and treatment education and obtain comprehensive breadth and complex depth in subjects to include substance use disorder, violence, depression, anxiety, suicide, acute psychosis and PTSD. Furthermore, in addition to the State mandated 30

hours of biannual paramedic continuing education requirements, the program participants will be required to participate in two hours of quarterly training in reference to mental health and substance abuse intervention and treatment as directed by the Medical Director. Furthermore, the participants will be routinely evaluated by the SJCFR Medical Director to assure quality assurance with the delivery of care and the obtainment of the program’s goals.

Objective 4 - Provide outreach and establish community relations to the at-risk community to provide information, education and resources to prevent at risk behavior by 1/25. This objective shall be achieved by identifying the communities with occurrences of at-risk behavior. This task shall be readily obtainable utilizing the existing SJCFR database, Zoll ePCR, to generate daily reports with established medical parameters to identify areas of concern. In addition, the responders shall be required to notify the SJCFR Operations Chief of notable areas with increased activity of substance abuse and mental health crises. These areas shall be routinely visited by SJCFR responders to deliver posters, pamphlets and notices – to include information pertaining to resources available through the SAMHSA’s National Helpline - pertaining to substance abuse and methods to seek assistance. SJCFR shall work with the local community groups such as Alcoholics Anonymous and Al-Anon to assure informative relationships have been established and meeting locations have been communicated. In addition, SJCFR has established and maintains excellent relationships with the local school board and the Department of Health, which shall be utilized to further disseminate information and provide guidance in SJCFR’s efforts to reduce and eliminate these unfortunate and preventable substance abuse and mental health incidents in these identified communities. Throughout the process, SJCFR shall assure compliance with HIPPA as directed by Federal Law and mandated by SJCFR policy.

| Objective | Data Source | Data | Responsible Staff for Data Collection | Method of Analysis |
|-----------|------------------|--|---------------------------------------|--------------------------|
| 1 | Zoll FireRMS | Dispatch Time, Arrival Time, Paramedic's on Scene | Capt. Wittmer-Data Analysis | Statistical |
| | Zoll EPCR | Administration of ALS Procedures, Medical Outcomes | Capt. Wittmer-Data Analysis | Statistical/Quantitative |
| 2 | Zoll FireRMS | Dispatch Time, Arrival Time, Paramedic's on Scene | Capt. Wittmer-Data Analysis | Statistical |
| | Zoll EPCR | Administration of Narcan time, Effects | Capt. Wittmer-Data Analysis | Statistical |
| 3 | Target Solutions | Education Hours Documented | Capt. Wittmer-Data Analysis | Quantitative |
| 4 | Target Solutions | Community Outreach Hours | Capt. Wittmer-Data Analysis | Quantitative |
| | Zoll ePCR | Increase/Decrease in Substance Abuse/Mental Health Incidents | Capt. Wittmer-Data Analysis | Statistical |

B-2

St Johns County Fire Rescue (SJCFR) has established the procedures to implement the required activities of the program and to assure the objectives are complete. The SJCFR employees selected to attend the paramedic training will be chosen utilizing the current SJCFR Training Sponsorship policy. Each employee will be required to submit an application, receive a recommendation by their supervisor and partake and a thorough personnel file review. The Medical Director and the Operations Chief shall make the final selections. SJCFR shall immediately contact the three essential agencies (SAMHSA’s Technology Transfer Centers, the

Rural Opioid Technical Assistance, the Opioid Response Network) as recommended to facilitate training on mental and substance use disorders and trauma-informed, recovery-based care for people with such disorders in emergency situations to the SJCFR program participants. In addition, each student shall be enrolled in the Florida State Paramedic curriculum at the First Coast Technical College. The education to meet the programs initiatives shall be delivered by a state certified instructor. This paramedic course is an extensive, comprehensive process which consists of 1,100 hours of advanced medical training. The curriculum will include advanced education in substance use disorders and co-occurring mental health conditions, the administration of medicine to include Naloxone, motivational interviewing, proper patient referral procedures, and working with local peer support experts to assist patients who have undergone overdose reversal procedures. The curriculum is accredited by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). After successful completion of the curriculum, the students will obtain the NREMT Paramedic certification. Additionally, SJCFR is a Florida State licensed EMS provider and fully abides by FI Statues 64J, which mandates the required EMS equipment to be carried by each certified agency. Also, as mandated by FI House Bill 249, SJCFR submits overdose data to the State, who collects the information, creates a quarterly summery report and disseminates the information to the St Johns County Health Department and all licensed EMS providers for follow up action. The program participants will be provided the required continuous education free of charge by the agency to maintain the paramedic certification throughout their tenure.

B-3

In Attachment 4, provide a chart or graph depicting a realistic timeline for the one-year project period showing dates, key activities, and responsible staff.

C-1

St Johns County Fire Rescue (SJCFR) has vast experience with program management and serving the diverse and underserved population within the jurisdiction. Under the supervision of Dr. Kerry Bachista, SJCFR Medical Director, the agency has partnered with the St Johns County Sheriffs Office to assure Narcan is readily available to all law enforcement responders to provide immediate lifesaving care to individuals experiencing the consequences of an opiate overdose. Through Dr. Bachista's program, all law enforcement personnel are equipped and trained to provide immediate Narcan administration to reverse the deadly effects of these dangerous substances. Also, of significant importance, SJCFR was tasked with vaccinating the County during the COVID 19 epidemic. A mission of this enormity had not been previously accomplished, but due to SJCFR's planning ability and skill set, the request was made by the St Johns County Board of County Commissions. SJCFR created and executed a complex plan to accurately document and fully vaccinate 100,000 residents. Through this process, SJCFR assured the underserved, transportation challenged, and communication challenged population was fully assisted during this process. SJCFR developed a complex Incident Action Plan to operate a comprehensive Point of Distribution (POD) center. The POD plan assured access to all people to include non-ambulatory through the use of medical attendants and transportation resources. In addition, translators were made available to address any communication barriers. Furthermore, SJCFR worked with community leaders to assure no one was denied an opportunity to receive the vital medication. When areas were identified that were transport restricted, SJCFR worked with the community and the school board to schedule routine transportation to the POD and back

to their residence. In the cases where the ability to travel was not feasible, SJCFR would deliver and administer the immunization at the person's residence. This program was a remarkable success and served all areas of the community. The SJCFR Mass Vaccination Program assured all people desiring this lifesaving treatment had equal access and equal opportunity no matter what barriers existed.

SJCFR is a leader in delivering emergency medical support to all aspects of the community. The agency prides itself on the utilization of research and the implementation of advanced technology to provide a high level of EMS service. Because of SJCFR's state-of-the-art, research-based approach to caring for cardiac arrest patients, SJCFR currently has a cardiac survival rate for out-of-hospital cardiac arrests well above the national average. Through research and the successful transfer of learning, SJCFR employs an advanced model of cardiac arrest management called "Neuroprotective Heads-Up CPR." This method augments blood flow during CPR by providing active compression-decompression CPR utilizing the ResQCPR system, the LUCAS automated compression system and the Elegard heads-up device. These tools act synergistically to increase blood flow to the head and heart. With this system, cardiac arrest survival rates in St. Johns County are consistently better than national averages. Due to this extraordinary success, SJCFR was recognized by ZOLL and published a case study titled, Doubling Efforts to Triple Cardiac Arrest Survival Rates, The Story of St Johns County Fire Rescue. Due to SJCFR's commitment to advance technology, success in cardiac outcomes and ability to facilitate learning, this program has become a Florida Statewide EMS initiative.

As a further example of SJCFR's commitment to serve, SJCFR has initiated and practices telemedicine to perform state of the art stroke assessment, known as telestroke, in the underserved and rural communities. Through this program, SJCFR responders are able to communicate directly with Neurologists from Mayo Medical Center while in transport to the stroke center. This ability allows the first responders to provide accurate and lifesaving stroke intervention to rural areas lacking appropriate medical facilities and requiring extended transport times. This state-of-the-art practice assists in eliminating access gaps to in the delivery of medical care and results in a higher quality of life for those effected by the onset of a cardio vascular incident.

SJCFR prides itself on delivering state of the art programs and serving the public. The agency has a robust AED program to assure these life saving devices are distributed throughout the underserved and rural areas of St Johns County; community education on AED use and cardiopulmonary resuscitation is facilitated by the agency's AED coordinator. Furthermore, these community schools are visited each year by the SJCFR personnel to deliver fire prevention and fire survival education.

SJCFR fully appreciates the opportunity to further provide lifesaving care to the underserved and rural communities though the opportunity provided by the Rural EMS Training Grant. SJCFR has experience in successfully managing and implementing Federal grants and would greatly value the awarding of the Rural EMS Training Grant to provide an opportunity to deliver a higher quality of EMS to the people we serve.

| Key Personnel and Other Significant Project Staff | Level of Effort | Role | Qualifications |
|--|------------------------|--|---|
| Project Director – Dr. Kerry Bachista | .25 FTE | <ul style="list-style-type: none"> • Project oversight • Program supervisor • Enforcing program policy • Conflict resolution • Manage internal and external relationships • Assure projects deadline are met • Program Liaison | <ul style="list-style-type: none"> • MD, FACEP, FAEMS, NRP • SJCFR Medical Director Program Director – Center of Operational Medicine / EMS Programs • Fellowship in Emergency Medical Services • Mayo Clinic Florida - Assistant Professor of Emergency Medicine • First Coast Technical College – EMS Programs Medical Director • University of Florida - Assistant Professor of Emergency Medicine |
| Operations Manager - Chief Robert Snell | .25 FTE | <ul style="list-style-type: none"> • Responsible for the daily program processes and activities • Scheduling of all program events • Maintain accountability with internal employees • Communicate administrative direction • Assure implementation of program policy • Provide corrective action • Conflict resolution • Serves as a member of the quality improvement team | <ul style="list-style-type: none"> • Deputy Chief of St Johns County Fire Rescue – EMS Division • Bachelor of Arts Degree • Florida State Paramedic |
| Data Analyst - Captain Jeff Wittmer | .25 FTE | <ul style="list-style-type: none"> • Responsible for collecting, validating and disseminating required data in relation to the program’s goals and objectives • Serves as a member of the quality improvement team • Prepares required reports | <ul style="list-style-type: none"> • EMS Captain - St Johns County Fire Rescue • Master’s Degree – Public Administration • Florida State Paramedic |
| Financial Coordinator - Amy Land | .25 FTE | <ul style="list-style-type: none"> • Assure all financial accountability and reporting requirements are accomplished as required per the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration | <ul style="list-style-type: none"> • Finance Coordinator - St Johns County Fire Rescue • Associates of Arts Degree |

D-1

St Johns County Fire Rescue is a structured, professional all hazards public safety agency that maintains current processes to assure compliance with existing local, state and National standards. In addition, the agency continually collects response and outcome data for comparative analysis in order to assure compliance with all program objectives to seek areas of improvement. The Rural Emergency Medical Services Training Program will be subjected to the existing analysis process to gather factual information and examine the Rural EMS Training Program's successes or gaps and continually evaluate opportunities for improvement.

The data will be automatically queried on a 14-day rotation by Captain Wittmer, Program Data Analysis, utilizing the Zoll ePCR program. The report will isolate the area of response and generate a list of all EMS calls categorized by IC10 codes. All calls related to the programs topics of interest to include substance abuse, mental health and overdose shall be further analyzed by the program's leaders. The data will determine required areas of focus to perform community outreach; a decrease in substance abuse and mental health incidents will indicate the program's success; contrarily, a flat trend or increase in substance abuse and mental health incidents will require a review of the programs tactics and the formulation of alternative planning to accomplish the desired results. All data pertaining to training will be assigned, documented, and reviewed by Captain Wittmer utilizing the Target Solutions software.

As a professional and regulated Emergency Medical Services provider, St Johns fire Rescue abides by all local, state and Federal mandates concerning the protection of Personal Health Information (PHI). The SJCFR Report Security, HIPPA, Patient Information Release Policy is extensive and stringent to protect the rights of the patient. The policy is enforced under the direction of the Fire Chief and administered by the EMS Deputy Chief. SJCFR retains strict requirements on the security, access, disclosure and use of PHI. Any violation of HIPPA shall be immediately addressed and corrected through the agencies corrective action and discipline policy. In addition, SJCFR Policy #93, Report Writing, mandates the accurate and timely completion and entry of all EMS reports into the system by the end of the work shift. All reports are reviewed by the apparatus officer before submission to assure accuracy of data. In addition, the EMS Captain monitors all incidents requiring an EMS report and contacts the Shift Chief Officer to correct any deficiencies. The Shift Chief Officer is responsible to assure effective response documentation is completed in their assigned area. As mandated by the SJCFR Treatment/Transport Decisions policy, all alert patients receiving EMS care are required to sign a consent for treatment. As mandated by SJCFR Policy #14, Quality Assurance (QA), All EMS reports are subject to review by the Quality Assurance Officer. The QA program shall also perform data analysis and develop and track trends, measure patient outcomes, and collect information to promote the quality of EMS care.

The listed programs will be utilized by the authorized EMS Captain to collect and evaluate data pertinent to the St Johns County Fire Rescue Rural EMS Training Program:

- Zoll FireRMS
 - Data Collected
 - Call disposition
 - Call location
 - Apparatus and SJCFR personnel involved in incident

- Unit response and on scene times
 - Pertinent incident information entered by 911 dispatcher
- Zoll ePCR
 - Patient Demographics
 - Gender
 - Race
 - Age
 - Past medical history
 - Chief complaint
 - History of present illness
 - Medications
 - Patient Treatment
 - EMS interpretation of illness
 - EMS medical procedures
 - Patient response to EMS medical procedures
- Target Solutions – EMS Training Data
 - SJCFR Personnel EMS certification/credential monitoring
 - Paramedic certification
 - ACLS certification
 - BLS certification
 - Pediatric ALS certification
 - Basic Trauma Life Support Certification
 - SJCFR Personnel EMS training monitoring
 - Documentation with specifics of all required and professional EMS training completed by SJCFR personnel
 - Academic achievement
 - SJCFR Personnel – Other pertinent data
 - Hire date
 - Years of service
 - Promotion date
 - Time in rank
 - Awards/commendations

D-2

This Rural Emergency Services Training grant will focus on increasing the level of EMS care to the underserved areas of St Johns County, Fl. The essential objective is to reduce the consequences of substance abuse and co-occurring mental health conditions by providing rapid and highly skilled EMS intervention. The primary task will be to increase the capabilities of pre-hospital care provided by St Johns County Fire Rescue (SJCFR) to the residents and workers in the rural communities of Flagler Estates, the Town of Hastings and the town of Elkton. This shall be achieved by funding the tuition and essential books of 15 SJCFR EMT's to attend Paramedic Training and achieve NREMT certification to deliver high quality pre-hospital medicine as a paramedic. The curriculum shall be facilitated at the First Coast Technical Center which is accredited by the Committee on Accreditation of Educational Programs for the Emergency

Medical Services Professions and recognized by the Florida Department of Health as an authorized facilitator of the Paramedic curriculum.

The proposed St Johns County Fire Rescue Rural EMS Training Program budget is basic and contains two components to cover the expense of the program. The budget will be composed from two funding sources. The Federal component as graciously provided by the Substance Abuse and Mental Health Services Administration, and the local match provided by the St Johns County Board of Commissioners. The cost of tuition and required books for 15 SJCFR employees shall be paid utilizing the combined funding sources.

- The cost of tuition per student is 4,543.00
- The cost of books per student is 1,429.00
- Program Director is 100.00/Hr (In Kind Contribution)
- The total cost of the program is 99,580.00

The details of the required funding and expenses are as listed:

| Tuition Per Student | Number of Students | Total Cost of Tuition |
|----------------------------------|---------------------------|---------------------------------------|
| 4,543.00 | 15 | 68,145.00 |
| Cost of Books Per Student | Number of Students | Total Cost of Required Books |
| 1,429.00 | 15 | 21,435.00 |
| *Program Director | Total Hours | Total Cost of Program Director |
| 100.00 Hour | 100 | 10,000.00 |

| | |
|--------------|------------------|
| Total | 99,580.00 |
|--------------|------------------|

| Funding Source | Percentage | Amount |
|-----------------------|-------------------|------------------|
| Federal Share | 90% | 89,623.00 |
| Local Match | 10% | 9,957.00 |
| Total | 100% | 99,580.00 |

*St Johns County Board of County Commissioners respectfully requests the Program Director's participation is used as In-Kind Contribution to offset the Local Match.

Budget Narrative File(s)

* Mandatory Budget Narrative Filename:

Add Mandatory Budget Narrative

Delete Mandatory Budget Narrative

View Mandatory Budget Narrative

To add more Budget Narrative attachments, please use the attachment buttons below.

Add Optional Budget Narrative

Delete Optional Budget Narrative

View Optional Budget Narrative

This Rural Emergency Services Training grant will focus on increasing the level of EMS care to the underserved areas of St Johns County, Fl. The essential objective is to reduce the consequences of substance abuse and co-occurring mental health conditions by providing rapid and highly skilled EMS intervention. The primary task will be to increase the capabilities of pre-hospital care provided by St Johns County Fire Rescue (SJCFR) to the residents and workers in the rural communities. This shall be achieved by funding the tuition of 15 SJCFR EMT's to attend Paramedic training in a two year period. The students shall achieve NREMT certification to provide high quality pre-hospital medicine. The curriculum shall be facilitated at the First Coast Technical Center which is accredited by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions and recognized by the Florida Department of Health as an authorized facilitator of the Paramedic curriculum.

The proposed St Johns County Fire Rescue budget is basic and contains three components to cover the expense of the two year of the program.

- Federal Share
- Local Match
- In Kind Service to Offset the Required Local Match – Program Director

The details of the required funding and expenses are as listed:

Year 1 - \$52, 776.00

Tuition:

- 8 Students x 4,543.00 = 36,344.00
 - Federal Share: 32,710.00
 - Local Match: 3,634.00

Books:

- 8 Students x 1,429.00 = 11,432.00
 - Federal Share: 10,289.00
 - Local Match: 1,143.00

*Program Director

- 100.00/hour x 50 Hours = 5,000.00
 - Federal Share: 4,500.00
 - Local Share: 500.00

- Total Federal Share = 47,499.00
- Total Local Match = 5,277.00

*Program Director Salary = 100.00 Hour x 50 Hours = 5,000.00 – This local asset is requested as In-Kind Service to offset the local match of 5,278.00

Year 2 – \$46,804.00

Tuition:

- 7 Students x 4,543.00 = 31,801.00
 - Federal Share: 28,621.00
 - Local Share: 3,180.00

Books:

- 7 Students x 1,429.00 = 10,003.00
 - Federal Share: 9,003.00
 - Local Share: 1,000.00

*Program Director

- 100.00/hour x 50 Hours = \$5,000.00
 - Federal Share: 4,500.00
 - Local Share: 500.00*

- Total Federal Share = 42,124.00
- Total Local Match = 4,680.00

*Program Director Salary = 100.00 Hour x 50 Hours = 5,000.00 – This local asset is requested as In-Kind Service to offset the local match of 4,680.00

TOTAL PROGRAM COST – 99,580.00

Tuition:

- 15 Students x 4,543.00 = 68,145.00
 - Federal Share: 61,331
 - Local Share: 6,815.00

Books:

- 15 Students x 1,429.00 = 21,435.00
 - Federal Share: 19,292.00
 - Local Share: 2,144.00

*Program Director

- 100.00/hour x 100 Hours = 10,000.00
 - Federal Share: 9,000.00
 - Local Share: 1,000.00*

- Total Federal Share = \$89,623.00
- Total Local Match = \$9,957.00

*Program Director Salary = 100.00 Hour x 100 Hours = 10,000.00 – This local asset is requested as In-Kind Service to offset the local match of 9,957.00

| | |
|---|--|
| Applicant/Recipient St Johns County Board Of County Commisioners | Application/Award Number No. TI-23-011 |
| Project Title: Rural Emergency Medical Services Training | |

| | | | |
|----------------|------------|------------|-------------|
| | Start Date | End Date | Budget Year |
| Budget Period: | 09/30/2024 | 09/29/2026 | 1 |

For Multi-Year Funded (MYF) awards only
(not applicable to new applications for funding)

Check the box to select the Incremental Period

COST SHARING AND MATCHING

Matching Required: YES NO

Match Ratio stated in the NOFO:

The matching funds must not be less than \$ 1 for each \$ 10 of federal funds provided.

A. Personnel

| Line Item # | Position | Name | Key Position per the NOFO | Check if Hourly Rate | Calculation | | | | | FEDERAL REQUEST | NON-FEDERAL MATCH | |
|--------------|------------------|--------------------|-------------------------------------|-------------------------------------|-------------|-------|------------|---------------|-------------------------|-----------------|-------------------|----------------|
| | | | | | Hourly Rate | Hours | # of Staff | Annual Salary | % Level of Effort (LOE) | | | Personnel Cost |
| 1 | Program Director | Dr. Kerry Bachista | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | \$100.00 | 50 | 1 | | 2.40% | \$5,000 | \$4,500 | \$500 |
| TOTAL | | | | | | | | | | \$5,000 | \$4,500 | \$500 |

| | | | | | | | | | | | | |
|---|-----------------------------|--------------------|---------------|-------------------|--------------|----------|------------------------|--|--|--|--|--|
| Line Item # | Personnel Narrative: | | | | | | | | | | | |
| 1 | Program Director | Dr. Kerry Bachista | Key Personnel | Hourly Rate \$100 | # of Staff 1 | Hours 50 | Personnel Cost \$5,000 | | | | | |
| The Program Director is "In Kind" and and requested to cover the Local Match Only | | | | | | | | | | | | |

B. Fringe Benefits

Our organization's fringe benefits consist of the components shown below:

| Fringe Component | Rate (%) |
|--------------------------|----------|
| | |
| Total Fringe Rate | |

Fringe Benefits Cost

| Line Item # | Position | Name | Calculation | | | | FEDERAL REQUEST | NON-FEDERAL MATCH |
|-------------|----------|------|----------------|-----------------------|----------------------------------|----------------------|-----------------|-------------------|
| | | | Personnel Cost | Total Fringe Rate (%) | Fixed / Lump Sum Fringe (if any) | Fringe Benefits Cost | | |
| | | | | | | | | |

| Line Item # | Position | Name | Calculation | | | | FEDERAL REQUEST | NON-FEDERAL MATCH |
|--------------|------------------|--------------------|----------------|-----------------------|----------------------------------|----------------------|-----------------|-------------------|
| | | | Personnel Cost | Total Fringe Rate (%) | Fixed / Lump Sum Fringe (if any) | Fringe Benefits Cost | | |
| 1 | Program Director | Dr. Kerry Bachista | \$5,000 | | | \$0 | \$0 | |
| TOTAL | | | | | | \$0 | \$0 | |

Fringe Benefits Narrative:

No funding for fringe benefits are requested for this program.

C. Travel

| Trip # | Purpose | Origin and Destination | Calculation | | | | | FEDERAL REQUEST | NON-FEDERAL MATCH |
|--------------|---------|------------------------|-------------|----------------------|-------|---------------------|-------------------|-----------------|-------------------|
| | | | Item | Cost / Rate per Item | Basis | Quantity per Person | Number of Persons | | |
| 1 | | | | | | | \$0 | \$0 | |
| TOTAL | | | | | | | \$0 | \$0 | |

| Trip # | Travel Narrative: | Travel Cost |
|--------|---|-------------|
| 1 | No funding for travel are requested for this program. | \$0 |

D. Equipment

| Line Item # | Item | Check if Item is a Vehicle | Calculation | | | | FEDERAL REQUEST | NON-FEDERAL MATCH |
|--------------|------|----------------------------|-------------|-------------------------------|--------------------------------|----------------|-----------------|-------------------|
| | | | Quantity | Purchase or Rental/Lease Cost | Percent Charged to the Project | Equipment Cost | | |
| 1 | | <input type="checkbox"/> | | | | \$0 | \$0 | |
| TOTAL | | | | | | \$0 | \$0 | |

| Line Item # | Equipment Narrative: | Quantity | Purchase or Rental/Lease Cost | % Charged to the Project | Equipment Cost |
|-------------|---|----------|-------------------------------|--------------------------|----------------|
| 1 | No funding for equipment is requested for this program. | | | | \$0 |

E. Supplies

| Line Item # | Item | Calculation | | | | | FEDERAL REQUEST | NON-FEDERAL MATCH |
|--------------|--------------------------|-------------|-------|----------|----------|-----------------|-----------------|-------------------|
| | | Unit Cost | Basis | Quantity | Duration | Supplies Cost | | |
| 1 | Required Paramedic Books | \$1,429.00 | | 8.00 | | \$11,432 | \$10,290 | \$1,142 |
| TOTAL | | | | | | \$11,432 | \$10,290 | \$1,142 |

| | | | | | | |
|--|----------------------------|----------------------|-------|---------------|----------|------------------------|
| Line Item # | Supplies Narrative: | | | | | |
| 1 | Required Paramedic Books | Unit Cost \$1,429.00 | Basis | Quantity 8.00 | Duration | Supplies Cost \$11,432 |
| Essential books for 8 Students to attend paramedic training curriculum in the first funded year of the program | | | | | | |

F. Contractual

Summary of Contractual Costs

| Agreement # | Name of Organization or Consultant | Type of Agreement | Contractual Cost | FEDERAL REQUEST | NON-FEDERAL MATCH |
|--------------|------------------------------------|-------------------|------------------|-----------------|-------------------|
| 1 | First Coast Technical College | Contract | \$36,344 | \$32,709 | \$3,635 |
| TOTAL | | | \$36,344 | \$32,709 | \$3,635 |

Contractual Details for First Coast Technical College

| | |
|-------------|--|
| Agreement # | Services and Deliverables Provided |
| 1 | Facilitate Paramedic Curriculum to 8 St Johns County Fire Rescue Employees in year 1 of 2 of the Program |

Personnel
 Travel
 Supplies
 Indirect Charges
 Fringe Benefits
 Equipment
 Other

Contractual Other Costs for First Coast Technical College

| Line Item # | Item | Check for Minor A&R | Calculation | | | | Contractual Other Cost | FEDERAL REQUEST | NON-FEDERAL MATCH |
|--------------|---------------------------------|--------------------------|------------------|-------|----------|----------|------------------------|-----------------|-------------------|
| | | | Unit Cost / Rate | Basis | Quantity | Duration | | | |
| 1 | Facilitate Paramedic Curriculum | <input type="checkbox"/> | \$4,543.00 | | 8.00 | | \$36,344 | \$32,709 | \$3,635 |
| TOTAL | | | | | | | \$36,344 | \$32,709 | \$3,635 |

| | | | | | | |
|-------------|-------------------------------------|---------------------------|-------|---------------|----------|---------------------|
| Line Item # | Contractual Other Narrative: | | | | | |
| 1 | Facilitate Paramedic Curriculum | Unit Cost/Rate \$4,543.00 | Basis | Quantity 8.00 | Duration | Other Cost \$36,344 |

Contractual Total Direct Charges for First Coast Technical College

| | | |
|---|-----------------------|-------------------------|
| TOTAL DIRECT CHARGES FOR THIS AGREEMENT | TOTAL FEDERAL REQUEST | TOTAL NON-FEDERAL MATCH |
| | \$32,709 | \$3,635 |

Contractual Total Cost for First Coast Technical College

| | | |
|------------|-----------------------|-------------------------|
| TOTAL COST | TOTAL FEDERAL REQUEST | TOTAL NON-FEDERAL MATCH |
| \$36,344 | \$32,709 | \$3,635 |

G. Construction: Not Applicable

H. Other

| Line Item # | Item | Check if Minor A&R | Calculation | | | | | FEDERAL REQUEST | NON-FEDERAL MATCH |
|--------------|------|--------------------------|------------------|-------|----------|----------|------------|-----------------|-------------------|
| | | | Unit Cost / Rate | Basis | Quantity | Duration | Other Cost | | |
| 1 | | <input type="checkbox"/> | | | | | \$0 | \$0 | |
| TOTAL | | | | | | | \$0 | \$0 | |

| Line Item # | Other Narrative: | | | | | | | | | | |
|----------------|---|----------------|----------|------------|----------|------------|--|--|--|--|-----|
| 1 | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Unit Cost/Rate</th> <th style="width: 20%;">Basis</th> <th style="width: 15%;">Quantity</th> <th style="width: 15%;">Duration</th> <th style="width: 20%;">Other Cost</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>\$0</td> </tr> </tbody> </table> | Unit Cost/Rate | Basis | Quantity | Duration | Other Cost | | | | | \$0 |
| Unit Cost/Rate | Basis | Quantity | Duration | Other Cost | | | | | | | |
| | | | | \$0 | | | | | | | |

I. Total Direct Charges

| TOTAL DIRECT CHARGES | TOTAL FEDERAL REQUEST | TOTAL NON-FEDERAL MATCH |
|----------------------|-----------------------|-------------------------|
| | \$47,499 | \$5,277 |

J. Indirect Charges

Type of IDC Rate / Cost Allocation Plan

We will not charge IDC to the award

Indirect Charges

| End Date of Effective Period of Approved IDC Rate Agreement | Calculation | | | FEDERAL REQUEST | NON-FEDERAL MATCH |
|---|-----------------------|---------------|------------|-----------------|-------------------|
| | Approved IDC Rate (%) | Approved Base | IDC | | |
| N/A | 0.00% | \$0 | \$0 | \$0 | \$0 |
| TOTAL | | | \$0 | \$0 | \$0 |

Indirect Charges Narrative:

No funding for IDC is requested for this program.

REVIEW OF COST SHARING AND MATCHING

The table below compares the amount of matching funds (NON-FEDERAL MATCH) entered in the budget with the minimum required match calculated based on the match ratio entered on page 1.

| | | |
|--|--|--|
| FEDERAL REQUEST (amount of federal funds requested in the budget) | NON-FEDERAL MATCH (your matching funds entered in the budget) | REQUIRED NON-FEDERAL MATCH (minimum match required per the match ratio on page 1) |
| \$47,499 | \$5,277 | \$4,750 |

BUDGET SUMMARY: YEAR 1

| BUDGET CATEGORY | FEDERAL REQUEST | NON-FEDERAL MATCH |
|--|-----------------|-------------------|
| A. Personnel | \$4,500 | \$500 |
| B. Fringe Benefits | \$0 | \$0 |
| C. Travel | \$0 | \$0 |
| D. Equipment | \$0 | \$0 |
| E. Supplies | \$10,290 | \$1,142 |
| F. Contractual | \$32,709 | \$3,635 |
| G. Construction (N/A) | \$0 | \$0 |
| H. Other | \$0 | \$0 |
| I. Total Direct Charges (sum of A to H) | \$47,499 | \$5,277 |
| J. Indirect Charges | \$0 | \$0 |
| Total Projects Costs (sum of I and J) | \$47,499 | \$5,277 |

BUDGET SUMMARY FOR REQUESTED FUTURE YEARS

| Budget Category | Year 2 | | Year 3 | | Year 4 | | Year 5 | |
|---|-----------------|-------------------|-----------------|-------------------|-----------------|-------------------|-----------------|-------------------|
| | FEDERAL REQUEST | NON-FEDERAL MATCH | FEDERAL REQUEST | NON-FEDERAL MATCH | FEDERAL REQUEST | NON-FEDERAL MATCH | FEDERAL REQUEST | NON-FEDERAL MATCH |
| A. Personnel | \$4,500 | \$500 | | | | | | |
| B. Fringe Benefits | | | | | | | | |
| C. Travel | | | | | | | | |
| D. Equipment | | | | | | | | |
| E. Supplies | \$9,003 | \$1,000 | | | | | | |
| F. Contractual | \$28,621 | \$3,180 | | | | | | |
| G. Construction | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| H. Other | | | | | | | | |
| I. Total Direct Charges (sum A to H) | \$42,124 | \$4,680 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| J. Indirect Charges | | | | | | | | |
| Total Project Costs (sum of I and J) | \$42,124 | \$4,680 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Budget Summary Narrative:

This Rural Emergency Services Training grant will focus on increasing the level of EMS care to the underserved areas of St Johns County, Fl. The essential objective is to reduce the consequences of substance abuse and co-occurring mental health conditions by providing rapid and highly skilled EMS intervention. The primary task will be to increase the capabilities of pre-hospital care provided by St Johns County Fire Rescue (SJCFR) to the residents and workers in the rural communities of Flagler Estates, the Town of Hastings and the town of Elkton. This shall be achieved by funding the tuition and required books of 15 SJCFR EMT's over a two year period to attend Paramedic Training and achieve NREMT Paramedic certification to deliver high quality pre-hospital medicine; 8 students shall attend paramedic training in the first year, and 7 students shall attend paramedic training in the second year. The curriculum shall be facilitated at the First Coast Technical Center (FCTC) which is accredited by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions and recognized by the Florida Department of Health as an authorized facilitator of the Paramedic curriculum.

Per the FCTC 2024 fee schedule, the tuition cost for one student is 4,543.00 and the cost of books for one student is 1,429.00.

The proposed St Johns County Fire Rescue budget is basic and contains three components to cover the expense of the two year of the program: Federal Share, Local Match and In Kind Service (Program Director).

FUNDING LIMITATIONS / RESTRICTIONS

| |
|--------------------------------|
| Funding Limitation/Restriction |
| |

| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Total for Budget Category |
|--------------------------------------|------------|------------|--------|--------|--------|---------------------------|
| A. Personnel | \$0 | \$0 | | | | \$0 |
| B. Fringe Benefits | | \$0 | | | | \$0 |
| C. Travel | \$0 | \$0 | | | | \$0 |
| D. Equipment | \$0 | \$0 | | | | \$0 |
| E. Supplies | \$0 | \$0 | | | | \$0 |
| F. Contractual | \$0 | \$0 | | | | \$0 |
| H. Other | \$0 | \$0 | | | | \$0 |
| I. Total Direct Charges (sum A to H) | \$0 | \$0 | | | | \$0 |
| J. Indirect Charges | | | | | | |
| TOTAL for the Budget Year | \$0 | \$0 | | | | \$0 |
| Percentage of the Budget | 0.000% | 0.000% | | | | |

Funding Limitation/Restriction Narrative:

Per the NOFO, no funding limitations in the budget categories where the Federal funds are requested.

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 02/28/2022

SECTION A - BUDGET SUMMARY

| Grant Program Function or Activity (a) | Catalog of Federal Domestic Assistance Number (b) | Estimated Unobligated Funds | | New or Revised Budget | | |
|--|---|-----------------------------|-----------------|-----------------------|-----------------|-----------|
| | | Federal (c) | Non-Federal (d) | Federal (e) | Non-Federal (f) | Total (g) |
| 1. TI-23-011- Federal | 93.243 | | | \$47,499 | \$0 | \$47,499 |
| 2. TI-23-011 - Non-Federal | 93.243 | | | | \$5,277 | \$5,277 |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. Totals | | | | \$47,499 | \$5,277 | \$52,776 |

SECTION B - BUDGET CATEGORIES

| 6. Object Class Categories | GRANT PROGRAM, FUNCTION OR ACTIVITY | | | | Total (5) |
|--|-------------------------------------|--------------------------------|-----|-----|--------------|
| | (1) TI-23-011- Federal | (2) TI-23-011 - Non-Federal | (3) | (4) | |
| a. Personnel | \$4,500 | \$500 | | | \$5,000 |
| b. Fringe Benefits | \$0 | \$0 | | | \$0 |
| c. Travel | \$0 | \$0 | | | \$0 |
| d. Equipment | \$0 | \$0 | | | \$0 |
| e. Supplies | \$10,290 | \$1,142 | | | \$11,432 |
| f. Contractual | \$32,709 | \$3,635 | | | \$36,344 |
| g. Construction | \$0 | \$0 | \$0 | \$0 | \$0 |
| h. Other | \$0 | \$0 | | | \$0 |
| i. Total Direct Charges (sum of 6a-6h) | \$47,499 | \$5,277 | | | \$52,776 |
| j. Indirect Charges | \$0 | \$0 | | | \$0 |
| k. TOTALS (sum of 6i and 6j) | \$47,499 | \$5,277 | | | \$52,776 |
| 7. Program Income | | | | | |

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SECTION C - NON-FEDERAL RESOURCES

| (a) Grant Program | (b) Applicant | (c) State | (d) Other Sources | (e) TOTALS |
|-------------------------------|---------------|-----------|-------------------|------------|
| 8. TI-23-011- Federal | | | | |
| 9. TI-23-011 - Non-Federal | \$5,277 | | | \$5,277 |
| 10. | | | | |
| 11. | | | | |
| 12. TOTAL (sum of lines 8-11) | \$5,277 | | | \$5,277 |

SECTION D - FORECASTED CASH NEEDS

| | Total for 1st Year | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter |
|------------------------------------|--------------------|-------------|-------------|-------------|-------------|
| 13. Federal | \$47,499 | \$47,499 | | | |
| 14. Non-Federal | \$5,277 | \$5,277 | | | |
| 15. TOTAL (sum of lines 13 and 14) | \$52,776 | \$52,776 | | | |

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

| (a) Grant Program | FUTURE FUNDING PERIODS (YEARS) | | | |
|----------------------------------|--------------------------------|------------|-----------|------------|
| | (b) First | (c) Second | (d) Third | (e) Fourth |
| 16. TI-23-011- Federal | \$42,124 | \$0 | \$0 | \$0 |
| 17. TI-23-011 - Non-Federal | \$4,680 | | | |
| 18. | | | | |
| 19. | | | | |
| 20. TOTAL (sum of lines 16 - 19) | \$46,804 | \$0 | \$0 | \$0 |

SECTION F - OTHER BUDGET INFORMATION

| | |
|---------------------|-----------------------|
| 21. Direct Charges: | 22. Indirect Charges: |
| 23. Remarks: | |

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ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93- 205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

| | |
|---|--|
| <p>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> <p>Completed on submission to Grants.gov</p> | <p>TITLE</p> <p>County Administrator</p> |
| <p>APPLICANT ORGANIZATION</p> <p>St Johns County Board of County Commissioners</p> | <p>DATE SUBMITTED</p> <p>Completed on submission to Grants.gov</p> |

Standard Form 424B (Rev. 7-97) Back

Other Attachment File(s)

* Mandatory Other Attachment Filename:

To add more "Other Attachment" attachments, please use the attachment buttons below.



Consumer's Certificate of Exemption

DR-14
R. 01/18

Issued Pursuant to Chapter 212, Florida Statutes

| | | | |
|--------------------|----------------|-----------------|--------------------|
| 85-8012740181C-7 | 11/30/2022 | 11/30/2027 | COUNTY GOVERNMENT |
| Certificate Number | Effective Date | Expiration Date | Exemption Category |

This certifies that

ST JOHNS COUNTY BOARD OF COUNTY
COMMISSIONERS
4010 LEWIS SPEEDWAY
SAINT AUGUSTINE FL 32084-8637

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.



ST. JOHNS COUNTY FIRE RESCUE

3657 GAINES ROAD
SAINT AUGUSTINE, FLORIDA
32084-6565

PHONE: (904) 209-1700
FAX: (904) 209-1716

January 10, 2024

Kerry Bachista, MD, FACEP, FAEMS, NRP
St. Johns County Fire Rescue
St. Augustine, FL

Dear Project Director,

St Johns County Fire Rescue (SJCFR) is an All Hazards Fire Rescue agency providing EMS Services to 608 square miles of area.

We committed to participating in and supporting the 2024 application to SAMHSA Rural Emergency Medical Services Training project for the period of September 30, 2024 – September 29, 2026

During this time, SJCFR will provide the following services for the proposed project:

Increase the level of EMS service to the rural areas of St Johns County with a focus on reducing incidents of substance use disorders and co-occurring mental health conditions. SJCFR shall facilitate training to certify 15 additional employees to the level of paramedic in order to increase the level of EMS care to the communities in need. SJCFR shall gather demographic data to determine areas of focus to provide preventative substance abuse education and align with appropriate and available resources.

The individuals and our organization agree to work collaboratively with the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration to ensure our goals are in alignment with the goals and objectives of the Rural Emergency Medical Services Training Program to include the efforts to track and report the outcomes. SJCFR believes that the proposed project will contribute to the safety and wellbeing of the residents, workers, and visitors in the rural communities in which we serve.

Sincerely,

Kerry Bachista
St Johns County Fire Rescue, Medical Director
3657 Gaines Rd, St Augustine FL, 32084
904 290 1700

Patent information shall be collected and stored utilizing the Zoll EPCR program; however; the risk of a breach of releasing Protected Health Information shall be eliminated or severely reduced by the enforcement of the St Johns County Fire Rescue Policies: Report Security, Response Documentation, and Quality Improvement. SJCFR maintains strict compliance with the Health Insurance Portability Act of 1996 (HIPAA). SJCFR retains strict requirements on the security, access, disclosure and use of PHI. When PHI is accessed, disclosed and used, the individuals involved will make every effort, except in patient care situations, to only access, disclose and use PHI to the extent that only the minimum necessary information is used to accomplish the intended purpose. ZOLL ePCR program guides medics through the patient information to collect at the incident to import essential health and demographic information. The program has strict security requirements and provides access to only to the personnel who are authorized by SJCFR and have a right to know. The ZOLL ePCR application utilizes Ionic Secure Storage to access the device level cross-platform local SQLite database. All data stored in the database is encrypted using the user's login credentials, so is private to that user and unavailable to other users on shared devices. Login tokens and encryption/decryption keys are stored in Identity Vault, which manages secure user identity and session tokens, ensuring sensitive data is encrypted at rest, stored only in secure locations on the device. Always-on Session Management safeguards data even when not using with background screen protection for sensitive data and automatic logout based on inactivity time. The underlying SQLite database provides full encryption (256-bit AES) to protect sensitive data

Zoll ePCR Weblink: [Integrated Software Solutions For EMS, Fire, Hospital, & AR Optimization | ZOLL Data Systems](#).

The courses and education attended by the SJCFR Rural EMS Training Program participants shall be stored and maintained in the *Vector Solutions/Target Solution Electronic* database: [Online Training Management System for Public Safety | TargetSolutions](#)



ST. JOHNS COUNTY, FLORIDA

FIRE RESCUE
PHONE: (904) 209-1700

Board of County Commissioners

3657 GAINES ROAD
SAINT AUGUSTINE, FL
32084-6565

FAX: (904) 209-1739

I _____ consent to be treated for my medical condition(s) and/or to be transported by St. Johns County Fire Rescue (SJCFR). I understand that I am financially responsible for the services provided to me by SJCFR, regardless of my insurance coverage. I request that payment of authorized Medicare, Medicaid, or other insurance benefits be made on my behalf directly to SJCFR for any and all services provided to me. I authorize and direct any holder of medical information or documentation about me to release to Medicare or Medicaid and their carriers and agents, as well as to SJCFR and its billing agents and any other payers or insurers any information or documentation needed to determine my benefits or benefits payable for services provided to me by SJCFR, now or in the future. I agree to immediately remit to SJCFR any payments I received directly from any source for the services provided to me and I assign all rights to such payments to SJCFR. .

I understand that SJCFR uses my Social Security number for billing and collection purposes. I also understand that SJCFR abides by all regulations regarding protected health information (PHI) and I acknowledge that I have received a copy of SJCFR's Notice of Privacy Practices (NPP).



ST. JOHNS COUNTY, FLORIDA

FIRE RESCUE
PHONE: (904) 209-1700

Board of County Commissioners

3657 GAINES ROAD
SAINT AUGUSTINE, FL
32084-6565

FAX: (904) 209-1739

I _____, voluntarily agree to participate in the St Johns County Fire Rescue Rural EMS Training Program. I understand this program is funded through the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration. As a part of my commitment, I agree to attend the paramedic curriculum and achieve my certification as a Florida State Paramedic. During this training, I am aware that risks are involved that include, but are not limited to, exposure to bloodborne pathogens, airborne contaminants, and working in adverse condition which may cause medical injury.

Signature

Date

| Year 1 (In Months) | | | | | | | | | | | | Year 2 | | |
|---|---|---|---|---|---|---|---|---|---|----|----|--------|----------|----------|
| Key Activity & Responsible Staff | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 10 | 12 | 13-18 mo | 19-24 mo |
| Grant Awarded | | | | | | | | | | | | | | |
| Open application process for SJCFR employees to apply to attend paramedic school (OC) | x | | | | | | | | | | | | | |
| Select and award 15 SJCFR employees to attend Paramedic Training Program (PD and OC) | | x | | | | | | | | | | | | |
| Contact Rural Opioid Technical Assistance to Schedule Training (OC) | | | x | | | | | | | | | | x | |
| Group 1 - (8 of 15) SJCFR Student Paramedic Application Packets due to First Coast Technical College (OC) | | | | x | | | | | | | | | | |
| Group 1- Paramedic Course begins at First Coast Technical College for 8 of 15 SJCFR employees (OC) | | | | | x | | | | | | | | | |
| Group 1 - Paramedic school ends (OC) | | | | | | | | | | | | x | | |
| Group 1 - Students begin NREMT paramedic certification process (OC) | | | | | | | | | | | | x | | |
| Group 1 - Students NREMT testing complete (PD and OC) | | | | | | | | | | | | | x | |
| Group 2 - (7 of 15) SJCFR Student Paramedic Application Packets due to First Coast Technical College (OC) | | | | | | | | | | | | x | | |
| Group - 2 Paramedic Course begins at First Coast Technical College for 7 of 15 SJCFR employees (OC) | | | | | | | | | | | | | x | |
| Host Rural Opioid Technical Assistance to training to SJCFR program participants (PD) | | | | | | x | | | | | | | x | |

| | | | | | | | | | | | | | | |
|--|--|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Educate SJCFR program participants on working with local peer support specialists for those who have undergone overdose reversal, including facilitating warm handoffs. (OC) | | | | | | X | | | | | | | X | |
| Group 2 - Paramedic school ends. (OC) | | | | | | | | | | | | | | |
| Group 2 - Students begin NREMT paramedic certification process (OC) | | | | | | | | | | | | | | X |
| Group 2 - Students NREMT testing complete (PD and OC) | | | | | | | | | | | | | | X |
| Collect and Evaluate Project Data - substance abuse and mental health incidents in Rural Areas (DA) | | X | X | X | X | X | X | X | X | X | X | X | X | X |
| Performance Report Submitted to SAMHSA (PD and FC) | | | | | X | | | | | | | | | X |
| Key: PD - Project Director, OC - Operations Chief, DA - Data Analysis, FC - Financial Coordinator | | | | | | | | | | | | | | |
| NOTE: | | | | | | | | | | | | | | |
| All medical equipment required for the course provisory purchased and owned by SJCFR. | | | | | | | | | | | | | | |
| Drugs or devices approved or cleared under the Federal Food, Drug, and Cosmetic Act (FD&C Act) for emergency reversal of known or suspected opioid overdose previously purchased and owned by SJCFR. | | | | | | | | | | | | | | |
| As mandated by FI DOH Paramedic curriculum, the students will be trained on the use of Naloxone in emergency opioid overdose situations. | | | | | | | | | | | | | | |
| As mandated by FI DOH Paramedic curriculum, the students will be provided resources, and procedures on connecting those who have undergone overdose reversal to substance use disorder treatment. | | | | | | | | | | | | | | |
| As mandated by FI DOH Paramedic curriculum, then students will be trained on motivational interviewing to engage those individuals who use substances, and/or who suffer mental health conditions, and how to provide referrals to treatment and harm reduction services. | | | | | | | | | | | | | | |
| As mandated by existing SJCFR policy, the agency shall ensure all overdoses are reported to the state and/or local public health department so that any individual who has experienced an overdose can be followed up with and provided linkages to treatment and referral to ongoing peer recovery support. | | | | | | | | | | | | | | |
| As mandated in FL DOH Paramedic curriculum, the students will be trained on the procedures to maintain licenses and certifications relevant to serve in an EMS agency. | | | | | | | | | | | | | | |
| As mandated in FL DOH Paramedic curriculum, this course qualifies graduates to serve in an EMS agency. | | | | | | | | | | | | | | |

The following attachment is not included in the view since it is not a read-only PDF file.

Upon submission, this file will be transmitted to the Grantor without any data loss.

Attachment 5a.pdf

Robert Snell

St Johns County Fire Rescue
3657 Gaines Road, St Augustine, FL 32084
rsnell@sjcfl.us
904 209 1700

Rural Emergency Medical Services Training Program – Assignment: Operations Manager

- Responsible for the daily program processes
- Acts as the liaison between internal and external stakeholders
- Assure scheduling of all program events and maintain accountability with internal employees. Assure the implementation of program policy and communicate administrative direction
- Provide corrective action to address issues of conflict or behavior
- This position will not have a salary impact on the Rural Emergency Medical Services Training grant funds

PROFESSIONAL EXPERIENCE

Deputy EMS Operations Chief, St. Johns County Fire Rescue — 2023–Present

Administrative chief for the Department's Emergency Medical Services (EMS) Division. Oversees all aspects of EMS care, carried out by nearly 400 field personnel. Directly supervises EMS training and Quality Improvement staff, and works with the department's Medical Director to formulate policies and ensure area residents and visitors receive the highest level of EMS care. Serves as the department's principal liaison to local, state and federal public and private health care systems. Implements department goals and objectives and establishes work priorities. Leads county's Type III All Hazards Incident Management Team, and is a state credentialed Planning Section Chief.

Battalion Chief, St. Johns County Fire Rescue — 2020–2022

Responsible for the administration and supervision of a municipal fire rescue district, stations and companies in the department's West Battalion (B-shift). Shift supervisor in charge of all fire suppression, hazardous material response, rescue operations and emergency medical services incidents. Implements department goals and objectives, establishes work priorities, schedules and coordinates work to be accomplished per shift.

Captain, St. Johns County Fire Rescue — 2016–2020

Responsible for the administration and supervision of a municipal fire rescue station and company. Supervisor in charge of all fire suppression, hazardous material response, rescue operations and emergency medical services incidents. Responds as the officer of a medical team to bring Advanced Life Support care to citizens of the community.

Firefighter/Engineer/Lieutenant, St. Johns County Fire Rescue — 2003-2016

Performs duties, both in emergency and non-emergency situations, related to fire protection, emergency medical services, hazardous materials response, and emergency management

delivery. Serves as the principal hands-on labor in providing fire department emergency and non-emergency services to the community.

Editor in Chief, Folio Publishing, Inc. , Jacksonville — 1995-2003

Editorial director of an award-winning urban newsweekly. Member of management team responsible for all aspects of editorial production. Wrote weekly opinion column that won numerous regional and national awards.

ADDITIONAL EXPERIENCE

Paramedic Instructor, Florida State College Jacksonville —2015-2021

Lead instructor of Paramedic and EMT-B courses. Serves as preceptor for EMS student clinical rotations at Memorial Hospital (Jacksonville) and St. Vincent's Medical Center (Jacksonville). 2017 Florida Paramedic of the Year (State EMS Advisory Council). Certified lead instructor in the following disciplines: BLS, ACLS, PALS, PHTLS, AMLS, ASLS and ACS.

Founder/Owner, Advanced Cardiac Training, Jacksonville Beach—2011-2016

Owned and operated Northeast Florida's largest for-profit American Heart Association® (AHA) Training Site. Taught all core AHA® courses, and served as Faculty for St. Johns County's AHA® Training Center.

Adjunct Professor, University of North Florida, Jacksonville — 1998-2000

Volunteer, United States Peace Corps, Zaire, Central Africa — 1984-1996

EDUCATION AND CERTIFICATIONS

University of New Hampshire, Durham, NH — Bachelor of Arts, May 1987

Paramedic, Florida Department of Health, PMD 510911— February 2006

BLS, ACLS and PALS Instructor, AHA®

Certified Lead Instructor in PHTLS, ALMS, ASLS and ACS.

EMS Instructor, Level A

2017 Florida Paramedic Instructor of the Year

Jeffrey P. Wittmer
St Johns County Fire Rescue
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904 209 1755

Rural Emergency Medical Services Training Program – Assignment: Data Analyst

- Maintain responsibility of collecting, validating and disseminating all required data in relation to the program's goals and objectives.
- This position will not have a salary impact on the Rural Emergency Medical Services Training grant funds

Experience

**St. Johns County Fire Rescue, EMS Captain/Paramedic, St. Augustine, FL,
November 2002 – present**

- Manages agency data bases to generate reports, develop trends and provides recommendations for improvement
- Reviews various materials to assure compliance with Department policies, state, federal laws and regulations
- Develops and implements new and recurrent training programs, as assigned; organizes training classes to fulfill department, state, federal and ISO requirements; trains and directs subordinate instructors; assists with annual skills assessments; develops, organizes and facilitates station, shift, district, battalion and multi-company drills; maintains personnel training files; responds to incidents as a Safety Officer
- Serves as a member of department committees as needed.
- multiple-casualty incidents, and special operations.
- Plans and supervises the activities in the absence of the Deputy Chief.
- Participates in the development and implementation of the agency's public education program
- Completes incident, accident, injury and disciplinary reports. Performs corrective counseling where needed to correct personnel deficiency. Participates in disciplinary process when required. Completes annual performance evaluations.
- Assists with emergency planning and emergency operations center functions during emergencies and Emergency Operations Center (EOC) activation
- Coordinates with other Captains and Battalion Chiefs to ensure continuity of operations. Responsible for the thorough and accurate dissemination of information through the ranks.
- Responds with, directs, and supervises the various duties of assigned firefighters including medical emergencies, fire suppression, extrications, multiple-casualty incidents, and special operations. hazardous materials operations, and marine rescue operations.

**St. Johns River State College, EMT/ Paramedic Lead Instructor, St. Augustine, FL May
2003- 2020**

- Participates in the planning, implementation, coordination, and evaluation of EMS educational program offerings.

- Prepares and delivers instruction either at the EMS Academy or off-site, as needed; supervises the activities of course participants during instructional time.
- Evaluates learner performance, provides feedback, and develops learner remediation plans.
- Fulfills EMS educational program administrative requirements, to include calculation and submission of grades, maintenance of program, course, and student/participant records, and preparation and submission of data and reports.
- Participates in continuing professional development programs as appropriate.
- Adheres to established departmental policies and procedures and relevant quality and safety standards.
- Participates in activities that promote the EMS Academy, to include student recruiting, and program marketing events, as appropriate.
- May lead, guide, and train staff/student employees, interns, and/or volunteers performing related work; may participate in the recruitment of volunteers, as appropriate to the area of operation.

UF Health (Shands), ER Tech, Jacksonville, FL — April 2001 - January 2003

UF Health (Shands), Trauma One Flight Dispatcher, Jacksonville, FL — January 2003-March 2004

City of Alvin EMS, Crew Paramedic, Alvin, TX— January 1996-February 2001

United States Navy Reserve, Hospital Corpsman, Houston, TX, and Jacksonville, FL, 1995- 2005. Iraqi Freedom Veteran

Education

- Barry University, Miami, FL — M.A. in Administration, 2013 G.P.A 3.95
- Flagler College, St. Augustine, FL — B.S. in Public Administration, 2009 G.P.A 3.33
- Vincennes University, Vincennes, IN — A.S. 2008
- Florida Community College of Jacksonville, Jacksonville, FL — Firefighting Certification, 2002
- San Jacinto College, Houston, TX — EMT/ Paramedic Certification, 1996

Certifications

- Florida EMS Instructor Level A and B
- Florida fire minimum standards
- Florida Paramedic
- AHA ACLS, PALS, BLS Provider Certification
- AHA ACLS, PALS, BLS Instructor Certification
- Fire Officer I Certification
- State of Florida Hazardous Materials Technician
- Fire Instructor III
- Live Fire Adjunct
- ICS-100, ICS-200, ICS-300, ICS-400, ICS-700, S-130, S-190, S-215, S-330

- State of Florida USAR Operations level- Confined Space Rescue, Structural Collapse, Trench and Excavation Rescue, Vehicle and Machinery, and Rope Rescue, Beach Marine Rescue Tech
- State of Florida Fire Investigator
- Basic Designated Infection Control Officer Certification

Certificate Courses

- New Mexico Tech, Socorro, NM — Certification: Prevention of and Response to Suicide Bombing Incident, 2013 (40 hour train the trainer class).
- U.S. Department of Energy (DOE), (CTOS), Mercury, NV— Certification: Response to Rad/Nuc Weapons of Mass Destruction Incidents, 2012 (40 hour train the trainer class).
- Security and Emergency Response Training Center, Pueblo, CO- Certification: Leadership and Management of Surface Transportation Incidents, 2014
- Security and Emergency Response Training Center, Pueblo, CO Certification: Highway Emergency Response Specialist, 2014
- Security and Emergency Response Training Center, Pueblo, CO- Certification: Tank Car Specialist, 2015
- New Mexico Tech, Socorro, NM — Certification: Incident Response to Terrorist Bombing, 2014 (40 hour train the trainer class).

Amy Land
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Rural Emergency Medical Services Training Program – Assignment: Financial Coordinator

- Assure all financial accountability and reporting requirements are accomplished as required per the Department of Health and Human Services, Substance Abuse and Mental Health Services
- This position will not have a salary impact on the Rural Emergency Medical Services Training grant funds

Experience

St, Johns County Fire Rescue, Financial Coordinator, 2010 - Present

- Participates in agency grant management program and assures all requirements of grant management and reporting are in accordance with required instruction.
- Assists in the preparation and presentation of the annual budget for all Fire Rescue divisions; provides expenditure and revenue targets and technical support for the divisions in the preparation and management of their budgets, including the Capital Improvement Plan year-end carry-forward analyses and department narratives
- Develops quantitative and valuation models for all divisions. Analyzes short-and long-term trends related to operations and future proposals; monitors expenditures and revenue; recommends fund optimization strategies prepares monthly and quarterly summaries related to overall department strategies, performance measures, fund allocations, and current projects; and produces alternate-scenarios as directed.
- Researches and analyzes information pertaining to financial, budgetary, administrative, operational cost, performance and administrative policies, plans and procedures, as requested, prepares various; ad hoc reports, analyses; and audits, as requested.
- Coordinates the administrative function of Fire Rescue logistics Division to include accounts payable/receivable, purchase card reconciliation, budget preparation, procurement bids, vendor change orders): Verifies purchases are in compliance with governing regulations and policies.
- Coordinates operating function of office to include to inventories and general office management
- Assists with special projects, as assigned

Education

Associates of Arts Degree

1. The St Johns County Fire Rescue (SJCFR) employees selected to participate as paramedic students in the training curriculum will be fully protected and provided care during the program and will continue through their employment with the agency. The potential risks of participation in the SJCFR Rural EMS Training Program have been recognized, researched and addressed by agency policy and Florida State Statute. The participants will be exposed to extreme physical conditions such as pulling and/or lifting heavy objects, working in extreme conditions, extreme noise, and heights. The students are susceptible to medical injuries to include sprains, strains, injuries from falls, heat and cold related illnesses, exposure to viral and bacterial infection or disease created by aerosol droplets and bloodborne pathogens. In addition, the students are susceptible to psychological injuries to include Post Traumatic Stress Disorder (PTSD) emotional exhaustion, and mental distress. Consequently, due to the demands and stress of delivering prehospital emergency medical care, the students are vulnerable to struggles with burnout, substance abuse and domestic problems within the household. Furthermore, the students may be exposed to legal consequences resulting for the improper delivery of medical care.

The St Johns County Fire Rescue Staff managing the program shall be susceptible to the identical risks of the students, but to a lesser degree. The staff shall primarily be performing administrative functions, but will be required to perform periodic field work to observe the progress of the students attending the paramedic curriculum which will be facilitated by the First Coast Technical College. During the required field work, the staff shall be exposed to extreme physical conditions to include pulling and/or lifting heavy objects, working in extreme conditions, extreme noise, and heights. The staff will be prone to medical injuries to include sprains, strains, injuries from falls, heat and cold related illnesses, exposure to viral and bacterial infection or disease created by aerosol droplets and bloodborne pathogens. Through the staff's close participation in the program, they are susceptible to psychological injuries to include Post Traumatic Stress Disorder (PTSD) emotional exhaustion, and mental distress. In addition, the staff shall be required to absorb extra duties beyond their normal job requirements to effectively manage and accomplish the reporting requirements of the SJCFR Rural EMS Training Program. Because of the extra daily work demands and the stress of delivering prehospital emergency medical care, the staff is also vulnerable to struggles with burnout, substance abuse and domestic problems within the household. Also, the staff may be exposed to legal consequences resulting for the improper delivery of medical care.

All paramedic students and staff participating in the SJCFR Rural EMS Training Program are required to abide by existing SJCFR and County policy to reduce or eliminate the hazards associated with the delivery of EMS care. The listed policies are strictly enforced to establish required preventative actions to eliminate harm to the staff, students and all SJCFR employees.

- SJCFR Policy 72 Personal Protective Equipment
- SJCFR Policy 73 Blood Borne Pathogen/Infection Control

- SJCFR Policy 74 Respiratory Protection
- SJCFR Policy 75 Tuberculosis Exposure Plan
- SJCFR Policy 73 Annual Physicals

All violations of policy will be addressed through the SJCFR Corrective Action Policy. Furthermore, the students attending the curriculum will also be required to abide by the safety polices as established and enforced by the First Coast Technical College.

For any adverse effects to the program participants and staff, SJCFR has a robust mental health program which is fully supported and financed by the St Johns County Board of County Commissioners (SJCBOCC). Through this program, an agency Chaplin was established to provide employee assistance during all mental health incidents or crisis. Furthermore, the SJCFR mental health program is supported by fully trained peer support counselors assigned to all shifts and are available 24 hours a day. Through the support of the SJCBOCC, all SJCFR employees are entitled to unlimited and confidential mental health counseling provided by a private and fully licensed mental health provider. Also, of significant value to the students, staff and all SJCFR employees, the agency has established a Therapy K9 Program for the wellbeing of all the agency first responders.

While in attendance at the First Coast Technical College, the paramedic students are also provided protection through liability insurance included in the student fees for their participation paramedic curriculum. During the staff and student's employment with SJCFR, they are entitled to all legal protection and medical treatment as provided through Florida State Statue and St Johns County ordinance and policy. All adverse medical and/or mental health occurrences resulting from participation in the SJCFR Rural EMS Training Program shall be appropriately addressed as directed by the St. Johns Country Administrative Code, Risk Management and Safety.

2. The SJCFR staff selected to participate in the program will be designated utilizing the SJCFR Training Sponsorship policy. St. Johns County Fire Rescue abides by all local, state and Federal mandates and assures diversity, equity and inclusion in all of the all the SJCFR programs and practices. St. Johns County is an equal opportunity employer. All employment actions are taken without regard to race, religion, national origin, color, sex, sexual orientation, gender identity, ancestry, veteran or current military status, marital status, age, disability, pregnancy or other related medical condition, genetics, or other consideration protected by federal, state or local law. The Board of County Commissioners has adopted an Equal Employment Opportunity Plan, which outlines its goals and responsibilities, and the implementation process may be reviewed by contacting the County's EEO Officer, the Human Resources Director. St. Johns County complies with the Americans with Disabilities Act, As Amended (ADA, AA) and prohibits discrimination against individuals with disabilities. All persons shall be treated fairly and given opportunities equal to those provided to all others working or seeking to work in the County.

3. This program shall not use program funds for the awarding of incentives to any participants. The only use of grant funds shall be to pay the cost of the student's tuition and books who have been selected by the SJCFR Training Sponsorship policy to attend paramedic training. No SJCFR employee shall be adversely affected by not participating in the program, which shall be communicated by memorandum during the program selection process.

All SJCFR patients requesting EMS services shall be treated and/or transported per their or their guardian's decision. The data collected from response to medical incidents will be demographic only in order to provide an area of focus for substance abuse and mental health education.

4. Two sets of data will be collected for this program. The first set of data will be the educational hours and skills achieved by the program participants (paramedic students). This data shall be stored in the agency's Target Solution's electronic database.

The second set of data collected to gain focus by SJCFR on communities at risk. This data will be collected by the SJCFR responders in response to requests for assistance utilizing the St Johns County 911 Computer Automated Dispatch (CAD) system. The information gathered by the SJCFR responders to determine the nature of illness shall be collected through patient and bystander's medical assessment and interviews. The information shall be documented on the patient's electronic medical record utilizing the Zoll ePCR program. The patient's protected medical information shall be kept in strict compliance as directed by the SJCFR Report Security, Response Documentation, and Quality Improvement policies. The collected data shall be only used to determine areas or communities to focus and provide education on substance abuse and mental health crisis prevention. The patient's information shall be maintained in strict confidence as mandated by local, state and Federal law.

5. St Johns County Fire Rescue agrees to maintain the confidentiality substance use disorder client records in accordance to the provisions of Title 42 of the Code of Federal Regulations Part II, Subpart B

Patient information shall be collected and stored utilizing the Zoll EPCR program; however; the risk of a breach of releasing Protected Health Information shall be eliminated or severely reduced by the enforcement of the St Johns County Fire Rescue Policies: Report Security, Response Documentation, and Quality Improvement. SJCFR maintains strict compliance with the Health Insurance Portability Act of 1996 (HIPPA). SJCFR retains strict requirements on the security, access, disclosure and use of PHI. When PHI is accessed, disclosed and used, the individuals involved will make every effort, except in patient care situations, to only access, disclose and use PHI to the extent that only the minimum necessary information is used to accomplish the intended purpose. SJCFR utilizes the ZOLL ePCR program to collect and store EMS data. The program has

strict security requirements and provides access to only to the personnel who are authorized by SJCFR and have a right to know. The ZOLL ePCR application utilizes Ionic Secure Storage to access the device level cross-platform local SQLite database. All data stored in the database is encrypted using the user's login credentials, so is private to that user and unavailable to other users on shared devices. Login tokens and encryption/decryption keys are stored in Identity Vault, which manages secure user identity and session tokens, ensuring sensitive data is encrypted at rest, stored only in secure locations on the device. Always-on Session Management safeguards data even when not using with background screen protection for sensitive data and automatic logout based on inactivity time. The underlying SQLite database provides full encryption (256-bit AES) to protect sensitive data.

The ZOLL ePCR has additional security that encrypts all PHI using AES encryption with a 256-bit key when the data is not being shown to the user. This includes patient PHI. All fields in the PHI elements section below that apply to the patient in the mobile database are encrypted. Only when an authenticated user accesses the PCR or Common Customer data is the encrypted PHI decrypted.

The staff participant's education related to the Rural EMS Training program shall be maintained in the Target Solutions database program.

6. The students shall be required to sign a consent form to participate in the SJCFR Rural EMS Training program. The consent form shall list the expectation and the potential hazards of the program. The student's consent to participate shall be maintained in the employees personnel file. No youth will be selected as a SJCFR student participant.

The patient consent obtained through the St Johns County Fire Rescue (SJCFR) Rural EMS Training program shall be in the form of an informed or implied consent to allow SJCFR personnel to provide medical treatment and/or transport as mandated by SJCFR Policy, Response Documentation. The patient's protected Health Information shall be kept in strict confidence as mandated by St Johns County Fire Rescue Report Security policy. SJCFR maintains strict compliance with the Health Insurance Portability Act of 1996 (HIPPA). The data demographic data shall be utilized to focus on communities or areas with high instances of substance abuse and mental health crisis to provide educational opportunities and resources to reduce these preventable events.

The patient shall be fully informed of their decision. If they patient cannot read, the SJCFR responder shall read the consent form to them and gain the patients witnessed understanding. If the patient does not speak English, a translator shall be solicited through the SJCFR Communications Department. If the patient is considered a minor (youth), the legal guardian shall be contacted to gain treatment/transport permission. If the situation is grave, and the patient or guardian is unable to provide informed consent, the consent shall be implied in the best interest of the patient. All able patients or

guardians are required to sign the consent form. The forms are made available upon request to the authorized persons.

7. The anticipated benefits of the St Johns County Fire Rescue (SJCFR) Rural EMS Training Program greatly exceeds the program risks. The potential risks to the paramedic students and staff are greatly reduced or eliminated by the enforcement of SJCFR policy requiring the proper use and wear of Personal Protection Equipment (PPE), direct supervision provide by senior employees and the benefits and protection provided by the educational facility, the St Johns County Board of County Commissioners and Florida State Statue.

The identified risk to the community or patients would be the accidental release of Protected Health Information (PHI). However, this risk is greatly reduced or eliminated by the enforcement of SJCFR policy and the agency' strict compliance with Health Insurance Potability Act of 1996 (HIPPA).

The significant benefits of the program will be to establish a higher level of EMS care to the rural communities and also to identify areas or communities experiencing incidents of substance abuse and mental health crisis. Once identified through the program, these areas shall receive preventative education and resources to achieve the greatest benefit of saving lives.



ST. JOHNS COUNTY FIRE RESCUE

3657 GAINES ROAD
SAINT AUGUSTINE, FLORIDA
32084-6565

PHONE: (904) 209-1700
FAX: (904) 209-1716

January 4, 2024

To Whom it May Concern,

As the Medical Director for St Johns County Fire Rescue (SJCFR) and the Project Manager for the Rural EMS Training Grant, I will confirm that the addition of 15 paramedics to the SJCFR EMS system will increase the level of EMS service to the rural areas of St Johns County, specifically, the residents of Flagler Estates, the Town of Hastings and the Town of Elkton. This rural area, identified as the Tri-County Agricultural Area, consists of approximately 80 square miles and is primarily utilized for farming purposes. In 2023, SJCFR responded to 1,244 EMS incidents in this area. Currently, SJCFR has one primary EMS station located in this region, which requires all of SJCFR EMS stations to respond to these residents either as a main unit when the primary unit is on a call or out of service, or as a secondary unit for larger incidents. The addition of 15 paramedics provided through the Rural EMS Training Program to the SJCFR system will provide a higher level of service and benefit the residents of the rural areas of St Johns County.

A handwritten signature in blue ink, appearing to read "Kerry Bachista".

Kerry Bachista, MD, FACEP, FAEMS, NRP
St. Johns County Fire Rescue
Medical Director/ Rural EMS Training Program Manager

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 02/28/2025

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| 1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance | 2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award | 3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change |
| 4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: <input type="text" value="St Johns County"/> * Street 1: <input type="text" value="500 San Sebastian View"/> Street 2: <input type="text"/> * City: <input type="text" value="St Augustine"/> State: <input type="text" value="FL: Florida"/> Zip: <input type="text" value="32084"/> Congressional District, if known: <input type="text"/> | | |
| 5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: <div style="border: 1px solid black; height: 100px;"></div> | | |
| 6. * Federal Department/Agency: <input type="text" value="Department of Health and Human Services"/> | 7. * Federal Program Name/Description: <input type="text" value="Substance Abuse and Mental Health Services Projects of Regional and National Significance"/> CFDA Number, if applicable: <input type="text" value="93.243"/> | |
| 8. Federal Action Number, if known: <input type="text"/> | 9. Award Amount, if known: \$ <input type="text"/> | |
| 10. a. Name and Address of Lobbying Registrant: Prefix: <input type="text"/> * First Name: <input type="text" value="Josh"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="Gaboton"/> Suffix: <input type="text"/> * Street 1: <input type="text" value="601 Pennsylvania Ave NW"/> Street 2: <input type="text"/> * City: <input type="text" value="Washington"/> State: <input type="text" value="DC: District of Columbia"/> Zip: <input type="text" value="20004"/> | | |
| b. Individual Performing Services (including address if different from No. 10a) Prefix: <input type="text"/> * First Name: <input type="text" value="Josh"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="Goboton"/> Suffix: <input type="text"/> * Street 1: <input type="text" value="601 Pennsylvania Ave NW"/> Street 2: <input type="text"/> * City: <input type="text" value="Washington"/> State: <input type="text" value="DC: District of Columbia"/> Zip: <input type="text"/> | | |
| 11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. | | |
| * Signature: <input type="text" value="Completed on submission to Grants.gov"/> | | |
| * Name: Prefix: <input type="text" value="Mrs."/> * First Name: <input type="text" value="Joy"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="Andrews"/> Suffix: <input type="text"/> | | |
| Title: <input type="text" value="County Administrator"/> | Telephone No.: <input type="text" value="21904209030"/> | Date: <input type="text" value="Completed on submission to Grants.gov"/> |
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