

RESOLUTION NO. 2024- 532

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROPRIATING \$500 IN GRANT FUNDING FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY, EMERGENCY FOOD AND SHELTER PROGRAM TO FUND INTERIM HOUSING FOR FAMILIES IN ST. JOHNS COUNTY; APPROVING AND AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO EXECUTE THE AWARD AGREEMENT.

RECITALS

WHEREAS, the Federal Emergency Management Agency awarded the County \$500 in grant funding through its Emergency Food and Shelter Program to provide interim housing for families whose homes are undergoing necessary repairs; and

WHEREAS, the St. Johns County Housing Department provides housing counseling services to assist residents with understanding the importance of property maintenance, financial management and literacy, and fulfilling the responsibilities of tenancy and/or homeownership; and

WHEREAS, the County did not anticipate receiving this funding during the Fiscal Year 2025 budget process and must appropriate these funds as unanticipated revenue.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida as follows:

Section 1. The above Recitals are incorporated by reference into the body of this Resolution and are adopted as findings of fact.

Section 2. The Board of County Commissioners hereby recognizes and appropriates \$500 in grant funding from the Federal Emergency Management Agency, Emergency Food and Shelter Program provide interim housing for families whose homes are undergoing necessary repairs funded by other grants; and approves and authorizes the County Administrator, or designee, to execute and deliver on behalf of the County the Award Agreement, in substantially the same form as attached hereto.

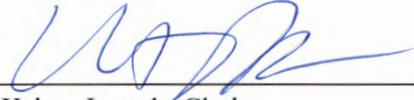
Section 3. To the extent that there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, this resolution may be revised without subsequent approval of the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 3rd day of December, 2024.

**BOARD OF COUNTY COMMISSIONERS OF
ST. JOHNS COUNTY, FLORIDA**

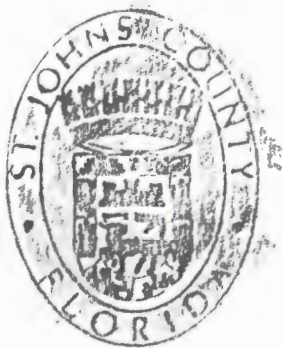
Rendition Date DEC 03 2024

By: _____


Krista Joseph, Chair

ATTEST: Brandon J. Patty,
Clerk of the Circuit Court and Comptroller

By: Crystal Smith
Deputy Clerk



EFSP Phase 41 LRO Certification Documents are Ready - Message (HTML) (Read...)

File Message Help Acrobat

EFSP Phase 41 LRO Certification Documents are Ready

efsp@unitedway.org
To Jennifer Harvey

12/18/2024

Reply Reply All Forward

Fri 6/21/2024 10:22 AM

If there are problems with how this message is displayed, click here to view it in a web browser.

Dear Jenny Harvey

St. County Housing and Community Development (LRO ID # 170800034) has been allocated \$500, by the Emergency Food and Shelter Program (EFSP) Local Board in St. Johns County for Phase 41. To be eligible to receive these funds, your agency must:

- Have submitted a Final Report for all previous Phases in which your agency has received an EFSP award;
- Cleared all outstanding Compliance Exceptions from all previous phases;
- Be in good standing with the EFSP National Board;
- Confirm all contact and organizational information is up to date; and
- Complete all applicable Certification Forms, which are now available on the EFSP website.

To access the required Certification Forms, please log into the EFSP website. First, ensure the contact, organizational, and banking information is correct and up to date, under **Manage Personal Information** on the left-hand navigation menu. After you have updated your contact information, select **LRO Plan** from the left-hand navigation menu. Please ensure the menus are set to the current **Phase** and the correct **Award Type**. From the LRO Plan, you will be able to generate the required certifications, which will be sent via email to the email address on file to be electronically signed with DocuSign.

For questions about this award or the dates of your spending period, please contact the Local Board contact, Patty Isola, at patty.isola@unitedway-sjc.org or 904-829-9721.

Thank you,
Lisa Franklin

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FEMA



American Red Cross



Catholic Charities USA



The Jewish Federations OF NORTH AMERICA



EMERGENCY FOOD AND SHELTER NATIONAL BOARD PROGRAM

Congress has appropriated \$130,000,000 to supplement and expand emergency food and shelter programs. The Emergency Food and Shelter Program (EFSP) National Board has again reserved a portion of the funds for the State Set-Aside (SSA) process. This process allows for additional flexibility in selecting jurisdictions for funding. Your jurisdiction has been awarded funds through the SSA process under Phase 41 of the EFSP. Your I.D. #, award amount and maximum administrative allowance are indicated below:

St. Johns County

ID# : 41-1708-00

Total Award : \$37,503.00

Amount available FROM ABOVE for administrative allowance : \$750.00

The award to the EFSP of \$130,000,000 for Phase 41 (Fiscal Year 2023) is level funding based on the award received in Phase 40 (FY 2022). Please remember that EFSP funding is appropriated annually, and the program can receive level funding, be increased or be decreased each year.

Phase 41 Local Board Plan materials, including instructions in the EFSP User Guide for completing and submitting the plan electronically, can be found on the website, www.efsp.unitedway.org. You will need to access the information by using your login credentials that were previously provided. If you have forgotten your login information, go to the website and click on the forgot user ID/password link. After providing the email address that is registered with EFSP, the log-in credentials will be sent to you. If you do not receive your login information, please contact EFSP staff at efsp@uww.unitedway.org.

If they have not already done so, your Local Board should immediately begin your processes including the advertisement of funds, application process and decision-making process. Please remember that your jurisdiction's Final Reports for Phases 37, 38 and CARES must be received along with spreadsheets and documentation for LROs, if requested, before funds for Phase 41 can be released. Agencies that participated in EFSP in past phases and have outstanding compliance exceptions in any phase, including phases 37, 38 and CARES, must resolve them before funds can be released. Payments cannot be made to agencies with outstanding compliance exceptions.

Local Boards must ensure that agencies selected for funding meet the requirements on the Local Recipient Organization (LRO) Certification and/or the Fiscal Agent/Fiscal Conduit Certification. Local Boards are encouraged to ensure that all selected LROs sign the Phase 41 LRO Certification and/or the Fiscal Agent/Fiscal Conduit Certification, prior to the submission of the Local Board Plan, as funds cannot be released without receipt of the certification(s). Local Boards and LROs must retain a copy of the certifications. In addition, when selecting agencies for funding, Local Boards should ensure that the agencies have the capacity to either charge back or expend Phase 41 funding during the jurisdiction's selected spending period. Agencies selected must be able to completely and accurately obtain, retain and submit (if requested) the required expenditure documentation with their Final Reports. Please refer to the Recommendation Letter for LROs with outstanding compliance problems or that have previously returned funds.

In keeping with the emergency nature of this award, the award materials include a due date for the Local Board Plan to be received by the National Board. Jurisdictions that do not submit their Local Board Plans by the specified due date risk losing the funds.

Please contact the National Board staff at efsp@uww.unitedway.org or (703) 706-9660 if you have any questions or need assistance in preparing your plan.