

RESOLUTION NO. 2026- 55

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS, PROVISIONS, CONDITIONS, AND REQUIREMENTS OF THE FIRST AMENDMENT TO THE CONTRACT BETWEEN ST. JOHNS COUNTY, FLORIDA, AND THE DEVEREUX FOUNDATION, INC., AND AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO EXECUTE THE AMENDMENT ON BEHALF OF THE COUNTY

WHEREAS, Community Based Care (CBC) is requesting Board approval to execute the First Amendment to the Contract between St. Johns County (the County), on behalf of the St. Johns Community Based Care Family Integrity Program, and The Devereux Foundation, Inc., to provide eligible St. Johns County families with the Family Builders Safety Services Program; and

WHEREAS, on July 1, 2025, the County, on behalf of St. Johns County Community Based Care Family Integrity Program, entered into that certain Standard Contract for Devereux to provide safety service intervention to eligible St. Johns County families identified by the Florida Department of Children and Families (DCF) through the Family Builders Safety Service Program, as more particularly described in the Contract (Resolution 2025-218) (the "Contract"); and

WHEREAS, this Amendment modifies the Contract to increase the Family Specialist position from half-time to full-time, increase the Family Advocate salary, increase the total annual contract amount, and increase the maximum number of families served from five (5) to eight (8); and

WHEREAS, the terms and conditions of the Contract allow the Contract to be amended provided such modifications are reduced to writing and signed by both Parties.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida:

Section 1. The above recitals are hereby incorporated into the body of this Resolution and are adopted as findings of fact.

Section 2. The Board of County Commissioners approves the terms, provisions, conditions, and requirements of the First Amendment to the Contract between the County and The Devereux Foundation Inc. for the Family Builders Treatment Program and authorizes the

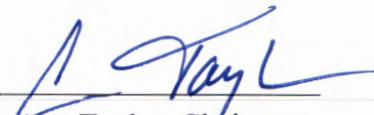
County Administrator, or his designee, to execute the Amendment in substantially in the same form as the attached hereto on behalf of the County.

Section 3. To the extent that there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, then this resolution may be revised without subsequent approval of the Board of County Commissioners.

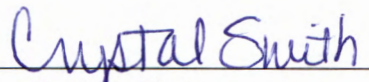
PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 17th day of February 2026.

**BOARD OF COUNTY
COMMISSIONERS OF ST.
JOHNS COUNTY, FLORIDA**

Rendition Date FEB 20 2026

By: 
Ann Taylor, Chairman

ATTEST: Brandon J. Patty, Clerk
Clerk of the Circuit Court &
Comptroller

By: 
Deputy Clerk



**FIRST AMENDMENT TO THE CONTRACT BETWEEN ST.
JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS
AND THE DEVEREUX FOUNDATION, INC.**

This **FIRST AMENDMENT** to the Contract between St. Johns County Board of County Commissioners and The Devereux Foundation, Inc. (“Amendment”) is made and entered into this _____ day of _____, 2026 by and between St. Johns County Board of County Commissioners (“County”), a political subdivision of the state of Florida, and The Devereaux Foundation, Inc., a Florida not-for-profit corporation (“Devereux”). County and Devereaux are sometimes referred herein each as “Party” or collectively as “Parties.”

RECITALS

WHEREAS, on July 1, 2025, the County, on behalf of St. Johns County Community Based Care Family Integrity Program, entered into that certain Standard Contract for Devereux to provide safety service intervention to eligible St. Johns County families identified by the Florida Department of Children and Families (DCF) through the Family Builders Safety Service Program, as more particularly described in the Contract (Resolution 2025-218) (the “Contract”); and

WHEREAS, the terms and conditions of the Contract allows the Contract to be amended provided such modifications are reduced to writing and signed by both Parties.

NOW THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Recitals. The Recitals as set forth above are agreed to be true and correct and incorporated herein by reference.

2. Amendment. The terms of the Contract is amended and modified as follows:

1. Staffing Requirements (Attachment I, Section B.2.a):

- The position of **Family Specialist** shall be changed from **0.5 FTE (half-time)** to **1.0 FTE (full-time)**.
- The position of **Family Advocate** shall remain full-time but with an updated annual salary.

2. Attachment I, Section B.1.d(2) – Scope of Service

- The maximum number of eligible families served per team during the term of the contract shall be increased from five (5) to eight (8).

3. Compensation (Attachment I, Section C – Method of Payment):

- The annual salary for **Family Specialist** is increased from **\$22,651.56** to **\$45,303.12**.
- The annual salary for **Family Advocate** is increased from **\$35,130.33** to **\$38,828.00**.
- The total annual contract amount is increased from **\$130,121.23** to **\$170,532.76**, subject to the availability of funds.

4. Budget Summary Update:

- Replace the existing Project Budget Summary with the revised budget attached hereto as **Exhibit A**.

All other terms and conditions of the original contract remain in full force and effect.

3. Severability. If any word, phrase, sentence, part, subsection, section or other portion of this Amendment, or any application thereof, to any person, or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, subsection, other portion, or the proscribed application thereof, shall be severable, and the remaining portions of this Amendment, and all applications thereof, not having been declared void, unconstitutional, or invalid, shall remain in full force, and effect.

4. Governing Law and Venue. This Amendment shall be construed according to the laws of the State of Florida. Venue for any administrative and/or legal action arising under this Amendment shall be in St. Johns County, Florida.

5. Effectiveness; Ratification of the Contract. Except as expressly provided in this Amendment, all terms, conditions, and provisions of the Contract remain unchanged and shall remain in full force and effect.

6. Successors and Assigns. This Amendment shall be binding upon and shall inure to the benefit of the Parties hereto, their respective legal representatives, successors in title and assigns.

IN WITNESS WHEREOF, the Parties hereto have executed or caused to be executed by their duly authorized officials this Amendment.

THE DEVEREAUX FOUNDATION, INC.

ST. JOHNS COUNTY, FLORIDA, a political subdivision of the State of Florida

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest: Brandon J. Patty,
Clerk of Circuit Court and Comptroller

By: _____
Deputy Clerk

Date: _____

**Family Builders
Budget Proposal Summary
St. Johns County**

Revenue	Annual Total
Contract Funds	\$ 170,532.76
Client Assistance Funds	\$ -
	\$ 170,532.76
Expenses	Annual Total
Salaries	\$ 100,588.92
Payroll Taxes & Benefits	\$ 31,621.52
Staff Development	\$ 926.77
Staff Recruitment	\$ 300.72
Professional Services	\$ 139.33
Data Lines & Support	\$ 2,554.79
Communications	\$ 1,044.00
Occupancy	\$ 20.44
Equipment Rental and Maintenance	\$ 2,856.06
Depreciation	\$ 1,045.87
Insurance & Interest	\$ 1,791.85
Staff Travel	\$ 4,846.56
Postage	\$ 13.34
Office Supplies	\$ 1,256.45
Dues & Accreditations	\$ 37.91
Client Assistance Funds	\$ -
Subtotal Direct Expenses	\$ 149,067.09
Administrative Expenses	\$ 21,465.67
Total Expenses	\$ 170,532.76

Salary and Benefits Calculations

Salaries

100.8333%

Position	FTE	Annual Salary	Total Salary
Service Center Director	0.06	\$ 77,347.56	\$ 4,640.86
Program Manager	0.15	\$ 64,688.66	\$ 9,703.30
Family Specialist	1.00	\$ 45,303.12	\$ 45,303.12
Family Advocate	1.00	\$ 38,828.00	\$ 38,828.00
Case Coordinator	0.05	\$ 42,272.77	\$ 2,113.64
Total FTEs	2.26	Subtotal	\$ 100,588.92

Benefits

Benefits	Rate	Calculation Base	Total Benefits
FICA/MICA	7.65%	% of salaries	\$ 7,695.06
Workers Compensation	\$535.29	per FTE per year	\$ 1,209.77
Unemployment Compensation	0.24%	% of salaries	\$ 238.47
Health Insurance	\$8,349.60	per FT FTE per year	\$ 18,870.09
Group Life Insurance	0.23%	% of salaries	\$ 236.25
Retirement	2.98%	% of salaries	\$ 3,000.11
Long Term Disability	0.23%	% of salaries	\$ 236.17
Other Employee Benefits	\$60.00	per FT FTE per year	\$ 135.60
Total Benefits			\$ 31,621.52

MEMORANDUM

To: Shawna Novak, Family Integrity Program CEO
From: Nicole McAtee, Devereux Service Center Director
Date: October 29, 2025
Subject: Expanding Family Builders

Purpose:

A valuable opportunity to further align our efforts and achieve more outstanding results by increasing from a half time to a full time Family Specialist dedicated to St Johns County.

Key Points:

- Decrease drive time with serving only one county.
- Reduce turnover and increase job satisfaction by focusing on smaller geographic area.
- Ability to increase dedicated time to nurture partnerships with local agencies.
- Increase capacity of families served from 5 to 8 approximately.
- St Johns has been using one slot over the contractual allotment to support referrals received, this has helped avoid a wait list, however, takes away from capacity to serve Putnam referrals.
- Assists with complex cases as the program has grown: DCF cases to prevent shelters, cases from CPC for post-reunification support/supervision, assisting with some non-judicial cases.
- At the request of the PA, we have responded within 2-4 hours to support on-call referrals despite our contract requiring response within 24 hours.

Next Steps:

We request an increase for the Family Advocate position to match FIP's Driver position to better help find qualified candidates. From \$35,130.33 to \$38,828 annually.

We request to amend the contract from half-time to a full-time Family Specialist. From \$22,651.56 to \$45,303.12 annually.

Attached are the proposed detailed budget changes for these two increases.

Please review and share your thoughts along with any questions you may have.

Thank you for your consideration!