

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns, Vice-Chair  
District 2 - Jeb S. Smith, Chair  
District 3 - William (Bill) A. McClure  
District 4 - Jay Morris  
District 5 - Rachael L. Bennett



## REGULAR MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, June 07, 2016 9:00 AM

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*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Fire Rescue Captain John "Jack" W. Morgan retirement recognition*
- ❖ *Proclamation recognizing June 6-10, 2016 as Code Enforcement Officers' Appreciation Week*
- ❖ *Acceptance of Proclamations*
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter - Phong T Nguyen, Transportation Development Division Manager**

1. **2016 Roadway and Transportation Alternatives List of Priority Projects (LOPP).** The Florida Department of Transportation (FDOT) and the North Florida Transportation Planning Organization (TPO) request from local governments their project priorities for potential funding of new transportation projects to be considered for inclusion in the new fiscal year (FY 2021/22) of FDOT's Work Program. This is an annual recurring request to local governments.

### **Presenter - Shawna Novak, Director, Health and Human Services**

2. **Public Hearing \* HUD CDBG Citizen Participation Plan.** The BCC directed staff to proceed with the next steps for completion of the application for the Community Development Block Grant Entitlement Program (CDBG). The County must prepare and approve a Citizen Participation Plan, in accordance with 24 CFR Section 91.105, to explain the opportunity all citizens have to participate in the process of preparing the Consolidated Plan, Annual Action Plans, any substantial amendments to the Consolidated/Annual Action Plans, and the Consolidated Annual Performance Report (CAPER) for CDBG activities.

**Presenter - Beverly Frazier, Planner**

**District 5**

3. **Public Hearing \* REZ 2015-24 Mobile Food Vending Establishment.** Request to rezone 0.59 acres from Commercial, General (CG) to Commercial, Intensive (CI) to allow the development of a mobile food vending establishment and associated outdoor sales activities, specifically located at 1480 Old A1A S. The Planning and Zoning Agency recommended approval of the rezoning with conditions on May 5, 2016 with a 6-0 vote. The conditions recommended limit the permitted uses under Commercial, Intensive to only add the use of mobile food vending units and continue to allow Commercial, General zoning uses by right and special use.

**Presenter - Danielle Handy, AICP, Chief Planner**

**District 1**

4. **Public Hearing \* MAJMOD 2016-02 Flora Park.** MAJMOD 2016-02, Flora Park, a request for a Major Modification to the Flora Branch Planned Unit Development to allow one (1) restaurant with a drive-through. The subject property is approximately 9.36 acres in area and is located south of Race Track Road and west of Flora Branch Boulevard. The Planning and Zoning Agency recommended approval on April 21, 2016 with a 5-0 vote.

**Presenter - Neal Shinkre, P.E, Public Works Director**

**District 1**

5. **Resolution authorizing the County Administrator, or designee, to execute a design build contract with Superior Construction Co, and transfer funds from the Transportation Trust Fund Capital Reserves for the construction of improvements to Race Track Road, and to reimburse the TTF reserves from Developer contributions.** In 2015 the Florida Department of Transportation (FDOT) commenced the construction of the SR 9B Highway project in St. Johns County. The project will extend the existing SR 9B interchange from I-95 to CR 2209 (St. Johns Parkway) including a connector to Race Track Road. In an attempt to limit the anticipated congestion along this roadway and provide a seamless connection to the proposed SR 9B Highway, the County has proposed to widen Race Track Road and provide the necessary intersection improvements to this roadway at the connector (West Peyton Parkway). The project includes widening the two lane section from East of Veteran's Parkway to Bartram Park Boulevard with a four lane section. The proposed widening of Race Track Road includes three segments (see attached map A). The total construction cost for all the segments including contingency and inspection services is anticipated to be \$17.7 million.

**Presenter - Rebecca C. Lavie, Assistant County Attorney**

6. **Ordinance Establishing Fire Code Board of Appeals - 2nd Reading and Enactment.** In 2015, the State Fire Marshal adopted changes to the Florida Fire Prevention Code, including the addition of NFPA Section 1.10, which requires jurisdictions to establish a Fire Code Board of Appeals. The purpose of the Fire Code Board of Appeals is to rule on matters relating to the Fire Code and its enforcement. This ordinance establishes a Fire Code Board of Appeals in accordance with NFPA Section 1.10. Additionally, the ordinance clarifies the County Fire Marshal's ability to issue civil citations for fire code violations as authorized by Section 633.214, Florida Statutes. First reading of this Ordinance was held May 3, 2016. This is the ordinance's second reading for enactment by the Board.

**Presenter - Melissa Lundquist, Assistant to the Board of County Commissioners**

- 7. Consider an appointment to the North Florida TPO Citizen Advisory Committee.** The North Florida Transportation Planning Organization (TPO) Citizen Advisory Committee has four positions designated for St. Johns County representatives. Three of those positions are at-large and one is that of a representative from the City of St. Augustine. Currently Heather Neville holds the City of St. Augustine position and Mr. Warren Butler and Mr. Bradley Gordon hold two of the at-large positions. This leaves one at-large position vacant due to the resignation of Mr. Brian Alley. The TPO has forwarded the application of Mr. Raymond Green for review and consideration for a nomination to the vacant position.

**Presenter - Joseph Cearley, Special Projects Manager**

- 8. LDC Discussion of potential amendments to Article V "Development Options" and Article VI "Design Standards and Improvement Requirements".** This is a discussion item on potential amendments to the Land Development Code. This item would discuss modifying access standards to require enhanced emergency vehicle access mitigation for subdivisions of two-hundred (200) or more residential units. The proposed modification would provide several emergency access options for the developer/applicant to incorporate into the design of a project. In those instances where none of the listed access options is possible, the applicant may suggest an alternative means of mitigation, so long as it is designed to support access and use by emergency vehicles and is an equivalent or greater improvement in function, quality and construction. Staff is seeking direction as to whether to pursue these Land Development Code amendments, and if yes, with which options.

**Presenter - Neal Shinkre, Public Works Director**

- 9. Discussion of Private/Public Road Dedications.** At a recent St. Johns County Board of County Commissioners (BCC) Growth Management Workshop, the Commission discussed various elements related to the local road dedication process. The discussion pressed the question as to whether the County should accept ownership (operation and maintenance) of new roads from new developments considering the fact that in prior years, the County has faced funding challenges to meet its existing Pavement Management needs.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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## CONSENT MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, June 07, 2016 9:00 AM

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## CONSENT AGENDA

- 1. Motion to approve the Cash Requirement Report** *For more information, contact Allen MacDonald, County Finance Director at 819-3669*
- 2. Motion to adopt Resolution 2016 - \_\_\_\_\_, amending the St. Johns County Fee Schedule for services provided by St. Johns County Departments for Fiscal Year 2016 to include a fee of \$350.00 for "Domestic Hens excluding the cost of public advertising" to coincide with other minor review special uses such as mobile homes, home occupation, two family residential, household animal increases, etc.** *For more information, contact Jesse Dunn, Assistant Director at 209-0568*
- 3. Motion to declare the attachments as surplus and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274.** *For more information, contact Dawn Cardenas, Purchasing Manager at 209-0152*
- 4. Motion to adopt Resolution 2016-\_\_\_\_\_, authorizing the County Administrator, or his designee, to enter into negotiations with, and if negotiations are successful, enter into contract with the top ranked firm, Bowmen Systems, LLC, for RFP 16-30 Case Management System.** *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
- 5. Motion to adopt Resolution 2016-\_\_\_\_\_, authorizing the County Administrator, or designee, to award task orders to continuing contract holders for completion of the proposed 2016 Pavement Management Program at a total cost of \$3,204,820.97 based on established unit prices under Bid No: 12-66 and Bid No: 14-48.** *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
- 6. Motion to adopt Resolution 2016-\_\_\_\_\_, authorizing the County Administrator, or his designee, to execute a Comprehensive Medical Services Agreement and Letter of Agreement between St. Johns County and Flagler Hospital to support health services provided to the uninsured, underinsured, and Medicaid populations of the County.** *For more information, contact Joy Andrews, Assistant County Administrator at 209-0562*
- 7. Motion to adopt Resolution 2016-\_\_\_\_\_, accepting an Easement for Utilities for an existing water and sewer line off Ibis Cove Place in Ponte Vedra.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*

8. **Motion to adopt Resolution 2016-\_\_\_\_, accepting a Bill of Sale and Scheduled of Values conveying all personal property associated with the water and sewer lines to serve Windward Ranch Phase Two off State Road 16.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
9. **Motion to adopt Resolution 2016-\_\_\_\_, accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer lines to serve Good News Church off International Golf Parkway.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
10. **Motion to adopt Resolution 2016-\_\_\_\_, approving the terms and authorizing the Chair to execute three Declaration of Joint-Use Pond Easements for the improvements to Race Track Road in the Bartram Park Impact Fee Credit Agreement.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
11. **Motion to adopt Resolution 2016-\_\_\_\_, accepting a Special Warranty Deed conveying a lift station site, an Easement for Utilities, and a Bill of Sale conveying all personal property associated with the water service to serve Crescent Key Phase One located off US 1 South.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
12. **Motion to adopt Resolution 2016-\_\_\_\_, approving the terms and conditions of a Purchase and Sale Agreement for the purchase of reserved right-of-way along County Road 208 and authorizing the County Administrator, or designee, to execute the agreement on behalf of the County.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
13. **Motion to Adopt Resolution No. 2016-\_\_\_\_ approving an exchange of real property pursuant to Section 125.37, Florida Statutes, in connection with access to private property through County property.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
14. **Motion to adopt Resolution 2016-\_\_\_\_, approving the terms and conditions of Joint Participation Agreement, Financial Project 418441-1-84-16, for receiving a State of Florida Public Transit Block Grant for \$396,338, to recognize the revenues for the St. Johns County Transit Revenue and Expenditure budget for FY 2017; and to authorize the County Administrator or his authorized designee to execute any other documents or Supplemental Joint Participation Agreements for the purpose of Scope Changes and/or funding adjustments and all other documents as may be required.** *For more information, contact Gary L. Mackey, Transit Grant Specialist at 904 209-0630*
15. **Motion to adopt Resolution 2016-\_\_\_\_, approving the County Administrator or his designee to submit and execute a Federal Transit Administration (FTA) section 5307 grant to receive \$250,000 in Surface Transportation Program (STP) funding; and to recognize and appropriate within the Fiscal Year 2016 Transit System Fund.** *For more information, contact Gary L. Mackey, Transit Grant Specialist at 904 209-0630*

16. **Motion to adopt Resolution 2016-\_\_\_\_, authorizing the County Administrator to execute the Impact Fee Credit Agreement with Eagle's Cove, LLC (IFA 2016-02) with a total road impact fee credit of \$20,500.00.** *For more information, contact Jan Trantham, Senior Transportation Planner at 209-0611*
17. **Motion to adopt Resolution 2016-\_\_\_\_, approving the final plat for Shearwater Phase 1-3 (Replat)** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
18. **Motion to adopt Resolution 2016-\_\_\_\_, approving the final plat for Durbin Crossing South Parcel Y - Phase Two.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
19. **Motion to adopt Resolution 2016-\_\_\_\_, approving the final plat for Eagles Cove, but not accepting the road right-of-way offered for dedication to the County.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
20. **Motion to adopt Resolution 2016-\_\_\_\_, approving the final plat for Gran Lake Phase 1B.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
21. **Motion to adopt Resolution 2016-\_\_\_\_, approving the final plat for Gran Lake Phase 1C.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
22. **Motion to adopt Resolution 2016-\_\_\_\_, approving the final plat for Gran Lake Phase 1D.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
23. **Motion to adopt Resolution 2016-\_\_\_\_, approving the final plat for Durbin Crossing Townhomes Phase I.** *For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720*
24. **Motion to adopt Resolution 2016-\_\_\_\_, authorizing the Chair or the County Administrator, or designee, to execute a grant agreement on behalf of the County with the State of Florida Department of Transportation, and recognizing unanticipated revenue to increase the Race Track Road budget in the amount of \$250,000.00, and to authorize expenditure of the funds by the County Public Works Department.** *For more information, contact Greg Caldwell, Interim Engineering Manager at 904 209-0132*
25. **Motion to adopt Resolution 2016-\_\_\_\_, recognizing an unanticipated donation in the amount of \$12,000 and appropriating such funds to the Library Services Department Fiscal Year 2016 expenditure.** *For more information, contact Kevin R. Wiseman, Facilities Management Director at 904 209-0195*
26. **Motion to adopt Resolution 2016-\_\_\_\_, recognizing an unanticipated donation in the amount of \$40,000, appropriating such funds to the Library Services Department Fiscal Year 2016 expenditure and authorizing the County Administrator to execute an amendment to the Memorandum of Understanding between the County and the Friends of the Library-Ponte Vedra Beach substantially in the same form as the attached document.** *For more information, contact Kevin R. Wiseman, Facilities Management Director at 904 209-0195*

27. **Motion to adopt Resolution 2016-\_\_\_\_, approving the terms, conditions and requirements of a contract extension agreement between St. Johns County and the Children's Home Society, Inc. and authorizing the County Administrator, or designee, to execute a contract extension agreement substantially in the same form as the attached agreement on behalf of the County.** *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6088*
28. **Motion to adopt Resolution 2016-\_\_\_\_, approving the terms, conditions and requirements between St. Johns County and the Children's Home Society, Inc. and authorizing the County Administrator, or designee, to execute the agreement on behalf of the county.** *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6088*
29. **Motion to adopt Resolution 2016-\_\_\_\_, approving the terms, conditions, and requirements of the Agreement between St. Johns County, Florida and Department of Health and authorizing the County Administrator, or his designee, to execute an agreement substantially in the same form as the Agreement on behalf of the County.** *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6088*
30. **Motion to adopt Resolution 2016-\_\_\_\_, authorizing the County Administrator, or his designee, to award Bid No 16-04 St. Johns County Public Works Facility to DiMare Construction Co. as the lowest responsive, responsible bidder, and to execute a contract in substantially the same form and format as the attached hereto with DiMare Construction Co. for completion of the project for a Total Contract Price of \$9,949,554.00.** *For more information, contact Kevin Wiseman, Facilities Management Director at 904 209-0195*
31. **Motion to adopt Resolution 2016-\_\_\_\_, authorizing the County Administrator, or designee, to execute an Interlocal Agreement on behalf of the County with the City of St. Augustine, Florida to provide for holiday shuttle bus parking.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 904 209-0762*
32. **Proofs:**
- a. **Proof: Notice to Bidders, Bid #16-38 – Fruit Cove JEA, published April 1, 2016, and April 8, 2016 in the St. Augustine Record**
  - b. **Proof: Misc Notice, RFQ No. 16-39 – RFP No: 16-39, published April 22, 2016 and April 29, 2016 in the St. Augustine Record**
  - c. **Proof: Request for Bids, Bid 16-40 – Notice to Bidders, published April 15, 2016 and April 22, 2016 in the St. Augustine Record**
  - d. **Proof: Misc Notice, RFQ No. 16-41 – RFQ No: 16-41 Race Track Rd., published April 21, 2016 and April 28, 2016 in the St. Augustine Record**
  - e. **Proof: Notice of Meeting, Cancelled Mtg – Meeting Cancelled May 4, 2016, published April 27, 2016 in the St. Augustine Record**
  - f. **Proof: Notice of Hearing, VACROA 2015-04 – Escambia Street, published March 1, 2016 in the St. Augustine Record**
  - g. **Proof: Request for Proposals, RFQ 16-36 – Stage Maintenance Labor, published March 14, 2016 and March 21, 2016 in the St. Augustine Record**
  - h. **Proof: Request for Bids, Bid 16-13R – Fire Sprinkler Systems, published March 9, 2016 and March 16, 2016 in the St. Augustine Record**

**Record**

- i. **Proof: Request for Bids, Bid 16-24 – Lift Station/Osprey, Sawgrass, published January 11, 2016 and January 18, 2016 in the St. Augustine Record**
- j. **Proof: Request for Bids, Bid 16-35 - Sindy Wiseman, published March 23, 2016 and March 30, 2016 in the St. Augustine Record**
- k. **Proof: Notice of Meeting, Joint Mtg of SJC BD – Meeting March 28, 2016, published March 21, 2016 in the St. Augustine Record**
- l. **Proof: 2015 Notice of Tax Impact, published March 10, 2016 in the St. Augustine Record**
- m. **Proof: Display AD, Notice of Public Disclosure for SJC Full Accounting for Solid Waste Management Services, published March 17, 2016 in the St. Augustine Record**
- n. **Proof: Notice of Hearings – Establish Ordinance, published March 8, 2016 in the St. Augustine Record**
- o. **Proof: Notice of Public Hearings of the Saint Johns County Board of County Commissioners and Planning and Zoning Agency on Establishment of Ordinance/Regulations Affecting the Use of Land, published April 21, 2016 in the St. Augustine Record**