

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns
District 2 - Jeb S. Smith,
District 3 - Paul M. Waldron, Vice-Chair
District 4 - Jay Morris
District 5 - Henry Dean, Chair



BOARD MEETING AGENDA

County Auditorium
500 San Sebastian View

Michael D. Wanchick, County Administrator
Patrick F. McCormack, County Attorney

Tuesday, September 18, 2018 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Retirement Recognition of Michael Keith*
- ❖ *Retirement Recognition of Ben Stewart*
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenter - Vicky C. Oakes, Supervisor of Elections

1. **Update on Judicial Order and the effect on St. Johns County Residents.** A federal Voting Rights Act (VRA) case was filed against the Florida Secretary of State and the Alachua County Supervisor of Elections, and included allegations pertaining to 32 Florida counties (including St. Johns) about alleged noncompliance with VRA in regards to certain voters from Puerto Rico, including persons displaced after Hurricane Maria. Friday, September 7, 2018, Federal District Court Judge Mark Walker, as a preliminary injunction, ordered that the Florida Secretary of State direct the 32 counties to provide certain materials available for and in preparation for the 2018 general election. Spanish language sample ballots and certain polling place signage were included in the order.

Presenter - Michael Ryan, Director of Communications

2. **Historical Legislative Update from The Fiorentino Group.** The Fiorentino Group has represented St. Johns County for more than a decade as its State lobbyist. Per the Board's request, The Fiorentino Group will be presenting a historical legislative update that highlights our comprehensive government affairs strategy, accomplishments, and preparations for the coming legislative session.

Presenter - Michael Ryan, Director of Communications

3. **Consider the proposed 2019 St. Johns County Legislative Action Plan and Top Three Legislative priorities.** The St. Johns County Legislative Action Plan is a focused list of priorities for which the County requests financial assistance and other support from our State and Federal legislative delegation members. Legislative priorities have historically included issues related to Florida Statutes, transportation, water quality, unfunded mandates, and a variety of other subjects. During this item, County Administration will present a list of recommended legislative priorities that was compiled with input from staff, constitutional officers, local cities, and other regional partners for the Board to consider adopting as the 2019 Legislative Action Plan. The approved Legislative Action Plan is subsequently presented to the public and submitted to the County's Legislative Delegation for consideration prior to the next legislative session. In addition, the Northeast Florida Regional Council (NEFRC) requests that all member Counties identify and consider adopting three top legislative priorities from the Legislative Action Plan. The NEFRC Legislative Committee will subsequently identify regional priorities for the 2019 Legislative Session that will be submitted to the region's State and Federal Elected officials.

Presenter - Shannon Acevedo, Senior Supervising Planner

District 2

4. **Public Hearing * MAJMOD 2018-01 Anderson Park PUD Hotels.** A request to amend the Anderson Park PUD to extend the phasing for Parcel C-1 by two years, add hotel/motel use for the parcel, and allow cross access with an adjacent existing motel. The Anderson Park PUD Hotels is located north of CR 208 and south of SR 16 on the east side of Toms Road. On August 2, 2018 the Planning and Zoning Agency recommended approval of the Major Modification by a vote of 6-0. Please see the attached Growth Management report for staff's analysis and draft Ordinance.

Presenter - Jay Brawley, P.E., AICP, County Engineer

District 3

5. **Winton Circle Drainage Project.** On September 4, 2018, the Board requested that the Winton Circle Drainage Project be brought to the back to discuss funding for the construction in FY 2019.

Presenter - Jan Brewer, Environmental Division Manager

6. **Public Hearing * Article III Land Development Code amendment to restructure the Cultural Resource Review Board membership.** At the October 2, 2017, meeting, the Cultural Resources Review Board members present unanimously agreed to a new board structure. The new structure would consist of five district representative members and two alternate members for a total of a seven member board. The change involves reducing the alternate membership from the current four member requirement to two members and eliminating the two ex officio member requirement as these positions have never been filled. So an eleven member board is reduced to a seven member board. This change will facilitate obtaining a quorum for each meeting. In addition the Board is asked to approve changes to the CRRB bylaws to mirror the ordinance. The item was heard by the Planning and Zoning Agency on August 16, 2018, and their recommendation was approval.

Presenter - Patrick F. McCormack, County Attorney

7. Resolution to Borrow from the Pooled Commercial Paper Loan Program/ Acquisition of Land for Wetland Mitigation and Passive Recreational Activities.

The Board of County Commissioners (the "BCC") has determined to undertake a capital project for the acquisition of land for wetland mitigation and passive recreational activities with the funding source being the Florida Local Government Finance Commission's pooled commercial paper loan program. To accomplish this borrowing, the BCC needs to adopt the attached resolution. The resolution (i) pledges certain non-ad valorem funds to the repayment of funds actually borrowed, (ii) authorizes the actual borrowing of \$2,009,000 for the project, (iii) authorizes the execution and delivery of the Loan Note and other related documents and (iv) amends the current fiscal year tree bank fund and commercial paper program fund budgets to receive unanticipated commercial paper loan program loan proceeds and authorize an expenditure for the purchase of the land and the payment of costs of issuance relating to this borrowing. Jean M. Mangu, the County's general finance counsel, is serving as counsel for the County on this borrowing.

Presenter - Melissa Lundquist, Assistant to the Board of County Commissioners

8. Consider an appointment to the Library Advisory Board (LAB). Currently there is one vacancy on the Library Advisory Board due to a member resignation. This unexpected vacancy has been advertised for a four week span seeking representation from District 1 or 4. Please find attached for your review and consideration three applications (Betty Stroud - District 1, Louann S. Williams - District 1, and Lea E. Williford - District 1), along with a recommendation letter from the Library Advisory Board.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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CONSENT AGENDA

- 1. Motion to approve the Cash Requirement Report.** *For more information, contact Allen MacDonald, County Finance Director at 819-3669*
- Motion to adopt Resolution 2018-_____, approving the terms, provisions, conditions and requirements of the contract between the **Board of County Commissioners of St. Johns County and the State of Florida Department of Health for operation of the St. Johns County Health Department to provide environmental health services, communicable disease control services and primary care services from October 1, 2018, through and until September 30, 2019;** and authorizing the Chair to execute the contract on behalf of the County. *For more information, contact Dawn C. Allcock, MD, MPH, CPH,, Director/Health Officer at 904 209-2350*
- Motion to adopt Resolution 2018-_____, **amending the St. Johns County Fee Schedule for services** provided by St. Johns County Departments for Fiscal Year 2019. *For more information, contact Devin Cousins, Budget Analyst at 904 209-0569*
- Motion to approve the **write-off of the following delinquent accounts** receivable accounts, effective September 30, 2018: 4,247 EMS accounts totaling \$1,713,359.64; 358 Utility Service accounts totaling \$58,011.39 and 58 Ponte Vedra Utility Service accounts totaling \$10,066.80; 4 CBC accounts totaling \$994.75. *For more information, contact Devin Cousins, Budget Analyst at 904 209-0569*
- Motion to adopt Resolution 2018-_____, approving the **final plat for Whisper Creek Phase 5 Unit B.** *For more information, contact Kelly Dobbins, Application Review Supervisor at 209-0603*
- Motion to adopt Resolution 2018-_____, approving the **final plat for Shearwater Phase 2B (Replat).** *For more information, contact Kelly Dobbins, Application Review Supervisor at 209-0603*
- Motion to adopt Resolution 2018-_____, approving the terms and conditions of **Joint Participation Agreement, Financial Project 418441-1-84-19, for receiving a State of Florida Public Transit Block Grant for \$440,987** and authorizing the Chair to execute the agreement substantially in the same form as attached on behalf of the County, recognizing the revenues for the St. Johns County Transit revenue and expenditure budgets for FY 18/19, and authorizing the County Administrator or his authorized designee to execute any other documents or Supplemental Joint Participation Agreements for the purpose of Scope Changes and/or funding adjustments and all other documents as may be required. *For more information, contact Rachel Garvey, Transit Grants Specialist at 904 209-0630*

8. Motion to adopt Resolution 2018-_____, approving an **exchange of real property** pursuant to Section 125.37, Florida Statutes, in connection with the Pine Island Road right-of-way. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
9. Motion to adopt Resolution 2018-_____, approving an **exchange of real property** pursuant to Section 125.37, Florida Statutes, in connection with the Pine Island Road right-of-way. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
10. Motion to adopt Resolution 2018-_____, relating to the terms and conditions of Special Condition 32(c) in the **Nocatee DRI development order; mutually agreeing to accelerate the reversion date in order for Developer** to pay the County the sum of one million six-hundred and forty thousand dollars (\$1,640,000.00) in exchange for release of the conveyance of 20 acres and in full satisfaction of Special Condition 32(c). *For more information, contact Paolo S. Soria, Senior Assistant County Attorney at 904 209-0809*
11. Motion to adopt Resolution 2018-_____, approving the terms, provisions, conditions, and requirements of the grant request to the **State of Florida Department of Environmental Protection for Ponte Vedra feasibility study expenses**, and authorizing the County Administrator, or designee, to budget for the Joint Participation Funds required for, Beach Management Funding Assistance. *For more information, contact Damon Douglas, Project Manager at 209-0794*
12. Motion to adopt Resolution 2018-_____, approving the terms, provisions, conditions, and requirements of the grant request to the **State of Florida Department of Environmental Protection for potential design and construction expenses USACE South Ponte Vedra - Vilano Beach Coastal Storm Risk Management Project**, and authorizing the County Administrator, or designee, to budget for the Joint Participation Funds required, Beach Management Funding Assistance. *For more information, contact Damon Douglas, Project Manager at 209-0794*
13. Motion to adopt Resolution 2018-_____, approving the terms, provisions, conditions, and requirements of the grant request to the **State of Florida Department of Environmental Protection for USACE feasibility study expenses for Porpoise Point**, and authorizing the County Administrator, or designee, to budget for the Joint Participation Funds required for Beach Management Funding Assistance. *For more information, contact Damon Douglas, Project Manager at 209-0794*
14. Motion to adopt Resolution 2018-_____, approving the terms, provisions, conditions, and requirements of the grant request to the **State of Florida Department of Environmental Protection for monitoring expenses at the recently completed USACE Shore Protection Project on St. Augustine Beach**, and authorizing the County Administrator, or designee, to budget for the Joint Participation Funds required for Beach Management Funding Assistance. *For more information, contact Damon Douglas, Project Manager at 209-0794*
15. Motion to adopt Resolution 2018-_____, approving the terms, provisions, conditions and requirements of the **State Revolving Fund Loan Amendment for Construction of the Ponte Vedra Players Club Water Reclamation Facility** and interconnecting projects for a revised amount of \$35,791,390, excluding capitalized interest, and authorizing the execution and delivery of the State Revolving Fund Loan Amendment. *For more information, contact William G. Young, Utility Director at 904 209-2703*

16. Motion to adopt Resolution 2018-_____, recognizing and adjusting the **Utility Fund revenue and expenditure budgets to account for unanticipated revenue in the amount of \$15,791,390 from the Florida Department of Environmental Protection State Revolving Loan program** and authorizing the reallocation and transfer of \$12,778,000 from (Dept. 4461 – SRF Capital Projects) to Utility System Enterprise Fund reserve balances (Dept. 4426 – Utility Reserves). *For more information, contact William G.Young, Utility Director at 904 209-2703*
17. Motion to declare the **attachments as surplus** and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274. *For more information, contact Leigh Daniels, Acting Purchasing Manager at 209-0154*
18. Motion to adopt Resolution 2018-_____, authorizing the County Administrator, or his designee, to award **Bid No. 18-67; Finish Mowing Services, to Southland Specialties, Inc. of Tennessee**, as the lowest, responsive, responsible bidder, and to execute a contract in substantially the same form and format as attached for the required services as provided in Bid No: 18-67. *For more information, contact Leigh Daniels, Acting Purchasing Manager at 904 209-0154*
19. Motion to adopt Resolution 2018-_____, approving the terms and conditions of the Non-Exclusive Franchise Agreement for **Construction and Demolition debris** between St. Johns County, Florida and **Meridian Waste Florida, LLC** and authorizing the County Administrator or designee to execute the Non-Exclusive Franchise Agreement on behalf of the County. *For more information, contact Wendy Hicks, Solid Waste Manager at 827-6982*
20. Motion to adopt Resolution 2018-_____, approving the terms and conditions of the Non-Exclusive Franchise Agreement for **Commercial/Industrial Solid Waste** between St. Johns County, Florida and **Meridian Waste Florida, LLC** and authorizing the County Administrator or designee to execute the Non-Exclusive Franchise Agreement on behalf of the County. *For more information, contact Wendy Hicks, Solid Waste Manager at 827-6982*
21. Motion to adopt Resolution 2018-_____, approving the terms, conditions, and requirements of a **2017 Staffing for Adequate Fire and Emergency Response (SAFER) grant award in the amount of \$1,122,960**, with a total project cost of \$1,821,015, for the hiring of nine (9) firefighters by St. Johns County Fire Rescue in accordance with the 2017 SAFER Notice of Funding Opportunity, and authorizing the County Administrator, or his designee, to accept the grant award on behalf of the County. *For more information, contact Jeff Prevatt, Interim Fire Rescue Chief at 904 209-1702*
22. Motion to adopt Resolution 2018-_____, approving the terms, provisions, conditions, and requirements of the **Interagency Training Agreement** between the St. Johns County, Florida, and **Community Partnership for Children, Inc. and Family Support Services of North Florida, Inc.** substantially in the same form as attached and authorizing the County Administrator, or his designee, to execute the Agreement on behalf of St. Johns County substantially in the same form as attached. *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*

23. Motion to adopt Resolution 2018-_____, approving the terms, provisions, conditions, and requirements of the Agreement between St. Johns County and **St. Johns Care Connect, Inc.** substantially in the same form as attached and authorizing the County Administrator, or his designee, to execute the Agreement on behalf of St. Johns County. *For more information, contact Angie Cowling, Contract Coordinator at 904 209-6099*
24. Motion to adopt Resolution 2018-_____, authorizing the County Administrator, or designee, to execute an agreement, in substantially the same form and format as attached, on behalf of St. Johns County, providing for the **Stetson Kennedy Foundation to operate and manage Beluthahatchee Park**, in accordance with the guidelines contained in the Management Plan created for the property. *For more information, contact Jamie Baccari, Operations Management Agreement at 209-0377*
25. Motion to adopt Resolution 2018-_____, approving the terms, conditions, provisions, and requirements of **St Johns County's State Aid to Libraries Grant Application, Grant Agreement**, and authorizing the Chair of the Board of County Commissioners to execute the Grant Application and Grant Agreement on behalf of the County. *For more information, contact Debra Rhodes Gibson, Library Director at 904 827-6926*
26. Motion to approve minutes:
- 08/21/18, BCC Regular Meeting
27. **Proofs:**
- Proof: Request for Proposals, RFP No.: 18-71; Management of CDBG-DR for Hurricane Projects & Programs, published on August 8, 2018, and August 15, 2018, in the St. Augustine Record.
- Proof: Request for Bids, Bid No.: 18-65; Post Disaster Signalization Services, published on August 8, 2018, and August 15, 2018, in the St. Augustine Record.
- Proof: Request for Bids, Bid No.: 18-72; CR 214 WTP Membrane Replacement, published on August 8, 2018, and August 15, 2018, in the St. Augustine Record.
- Proof: Notice of Meeting, Special Meeting to consider and adopt the tentative millage rates and budget for Fiscal Year 2019, published on August 21, 2018, in the St. Augustine Record.
- Proof: Miscellaneous Notice, Unclaimed Monies, published on August 20, 2018, in the St. Augustine Record.
- Proof: Notice of Meeting, St. Johns County Insurance Committee Meeting on August 22, 2018, published on August 20, 2018, in the St. Augustine Record.
- Proof: Request for Bids, Bid No.: 18-76; Inlet Beach Master Pump Station Improvements, published on August 15, 2018, and August 22, 2018, in the St. Augustine Record.

