

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns
District 2 - Jeb S. Smith,
District 3 - Paul M. Waldron, Vice-Chair
District 4 - Jay Morris
District 5 - Henry Dean, Chair



BOARD MEETING AGENDA

County Auditorium
500 San Sebastian View

Michael D. Wanchick, County Administrator
Patrick F. McCormack, County Attorney

Tuesday, October 2, 2018 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Proclamation Proclamation Recognizing October 2018 as Domestic Violence Awareness Month
- ❖ Proclamation Proclamation Recognizing October 2018 as Gullah Geechee Month
- ❖ Acceptance of Proclamations
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenter - Scott Beaver, Commander, St. Johns County Sheriff's Office

District 2

1. **Presentation and update regarding the Hastings Youth Academy.** At the request of the County Commission, this presentation is being made to provide background information and an operational update pertaining to the Hastings Youth Academy. The academy is a State-run corrections facility, under the authority of the Department of Juvenile Justice in Tallahassee. In recent years, events have occurred outside the grounds of the facility which have raised concerns within the community and have led to the State appointing a new private-sector facility operator. The presentation will include information from the Sheriff's Office on the background of the facility and introduce the new facility operator who, in turn, will address operational changes being made to the Academy to prevent future community incidents. The new operators will also be prepared to answer any questions the Commission may have pertaining to the Hastings Youth Academy.

Presenter - Michael Ryan, Director of Communications

2. **St. Johns County Art in Public Spaces Program Policy Update.** The St. Johns County Art in Public Spaces Program is a partnership between the St. Johns Cultural Council and St. Johns County, that allows art to make a unique contribution to the lives of St. Johns County residents, visitors, and employees, through the exhibition of art in the County Administration Building. The program was created in 2009 and has successfully hosted more than 50 art displays and exhibits since that time. As the initiative has evolved, requests to update the policy governing the program and consider augmenting the scope have emerged from the community. The proposed draft policy includes a formalization of some program components, language updates, revised content regulations, and a new category for larger exhibits featuring regional, state, national, and international artists. In addition, numerous other policy requests generated by members of the community will be presented to the Board for consideration.

Presenter - Shannon Acevedo, Senior Supervising Planner

District 5

- 3. Public Hearing - REZ 2018-03, 2884 N. Fourth Street.** Request to rezone approximately 0.72 acres of land from Commercial, General (CG) to Residential, Single Family (RS-3) zoning to allow for residential development, located at 2884 N. Fourth Street. The Planning and Zoning Agency heard this item on August 16, 2018, and voted 5-0 to recommend approval.

District 3

- 4. Public Hearing - COMPAMD 2018-01 Crescent Technical Court (adoption).** Request to adopt a Comprehensive Plan Amendment to amend the Future Land Use Map designation from Residential-B (Res-B) to Mixed Use District (MD) for approximately 38 acres along Crescent Technical Court. This amendment would accommodate the existing Industrial, Warehousing (IW) zoning at Crescent Technical Park, located west of US Hwy 1 and south of Watson Road. The Planning and Zoning Agency heard this item on September 6, 2018 and recommended to deny adoption of the amendment by a 5-0 vote.

Presenter - Joseph Giammanco, Disaster Recovery Grant Compliance Director

- 5. RFP 18-71 Management of CDBG-DR for Hurricane Projects & Programs.** St. Johns County Purchasing Department solicited Request for Proposals (RFP) packages from interested firms to provide Management of CDBG-DR for Hurricane Projects & Programs supported by U.S Department of Housing and Urban Development (HUD) such as Community Development Block Grant (CDBG) and Community Development Block Grant – Disaster Recovery (CDBG-DR), for countywide use on a continuing basis. Assisting the county in administrating the Sub-recipient agreement with DEO to ensure proper execution and compliance with Federal, State, and Local rules, regulations, and program intent. By providing management of programs and projects, along with a range of services including; a Housing Program, Public Facilities Program, and an Infrastructure Program, in order to help people, properties, and communities recover from storm related damage due to Hurricanes. Staff recommends award of RFP No. 18-71; Management of CDBG-DR for Hurricane Projects and Programs to Tetra Tech, Inc. as the most responsive, responsible Respondent, and approval to enter into negotiations to execute a contract for the above referenced services. The Contract shall have an initial term of five (5) calendar years, and shall have five (5) available one (1) year renewal periods that are exercisable by the County, contingent upon satisfactory performance by the vendor, availability of funds, continued need of the services, and approval by the Disaster Recovery Grant Director and Purchasing Manager.

Presenter - Jay Brawley, P.E., AICP, County Engineer

District 5

- 6. Porpoise Point Drainage Project Update.** On April 17, 2018 the Board of County Commissioners directed staff to proceed with a request to USACE to initiate a beach erosion study in the vicinity of Porpoise Point through their Continuing Authorities Program (CAP). On May 15, 2018 the Board directed staff to proceed with necessary surveys and continue defining the scope of a drainage improvement project related to re-establishing drainage swales and potential positive outfalls to alleviate flooding and bring this information back to the Board for additional direction. On September 18, 2018 the Board requested an update on the status of these projects in the Porpoise Point area.

Presenter - Melissa Lundquist, Assistant to the Board of County Commissioners

- 7. Consider an appointment to the Planning and Zoning Agency (PZA).** Currently there is a vacancy on the Planning and Zoning Agency (PZA) due to an expired term (Mr. Brad Nelson). This vacancy has been advertised for a four week span. Please find attached for your review and consideration eight applications (Andrew Evener - Dist. 4, Gregory Matovina - Dist. 1, Kenneth McClain - Dist. 2, Gurpreet Misra - Dist. 4, Nicholas Morcom - Dist. 2, Meagan Perkins - Dist. 4, Jan Thomas - Dist. 3 and Kevin Van Dyke - Dist. 5) and a recommendation from the Planning & Zoning Agency.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns
District 2 - Jeb S. Smith,
District 3 - Paul M. Waldron, Vice-Chair
District 4 - Jay Morris
District 5 - Henry Dean, Chair



BOARD MEETING AGENDA

County Auditorium
500 San Sebastian View

Michael D. Wanchick, County Administrator
Patrick F. McCormack, County Attorney

Tuesday, October 2, 2018 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

CONSENT AGENDA

1. Motion to approve the **Cash Requirement Report.** *For more information, contact Allen MacDonald, County Finance Director at 819-3669*
2. Motion to adopt Resolution 2018-_____, approving the **final plat for Coastal Oaks at Nocatee - Phase 4 Unit 6.** *For more information, contact Kelly Dobbins, Application Review Supervisor at 209-0603*
3. Motion to adopt Resolution 2018-_____, approving the **final plat for PLAT 2018-22 Julington Lakes - Phase 4 Unit 5.** *For more information, contact Shalene B. Estes, Application Review Supervisor at 209-0720*
4. Motion to adopt Resolution 2018-__ authorizing the notice required by Section 336.10, F.S., for a Public Hearing on November 6, 2018 at 9:00am or at a date and time as soon thereafter as possible to hear a request for the **vacation of a portion of St Augustine South Drive.** *For more information, contact Dick D'Souza, Chief Engineer at 209-0792*
5. Motion to adopt Resolution 2018-_____ approving the terms of a Purchase and Sale Agreement, authorizing the County Administrator, or designee, to execute the Purchase and Sale Agreement on behalf of the County for the acquisition of property to **expand public access and recreational opportunities at the Riverdale Park and Boat Ramp,** authorizing a reserve transfer from Florida Boating Improvement Program of \$3,600, and authorizing submission of grant application to Florida Inland Navigation District Waterway Assistance Program Grants for reimbursement of up to 50% of acquisition and improvement costs. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
6. Motion to adopt Resolution 2018-_____ authorizing the Chair of the Board, on behalf of the County, to execute and deliver to the **State of Florida Department of Transportation a County Deed conveying additional right-of-way along State Road 16.** *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
7. Motion to approve Resolution 2018-_____ authorizing the Chair of the Board to execute a **Termination of Easement terminating a Temporary Construction Easement.** *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
8. Motion to adopt Resolution 2018-_____ accepting a **Final Release of Lien, Warranty, Easement for Utilities, Bill of Sale and Schedule of Values** conveying all personal property associated with the reuse, water and sewer systems to serve **Bannon Lakes Phase 1A-2 located off International Golf Parkway.** *For more information, contact Gail Oliver, Land Management Systems, Director at 209-0770*

9. Motion to adopt Resolution 2018-_____ authorizing the County Administrator, or Designee, to execute an amended **Economic Development Grant Agreement** substantially in the same form as attached with **Northrop Grumman Systems Corporation** on behalf of St. Johns County. *For more information, contact Melissa Glasgow, Director of Economic Development at 209-0552*
10. Motion to adopt Resolution 2018 - _____, authorizing the County Administrator, or designee, to execute a Consent to Assignment, in substantially the same form and format as attached hereto, providing for an assignment of the current continuing agreement with **Layne Inliner, LLC to Granite Inliner, LLC**, subject to the same terms and conditions provided under RFP No. 18-22; Utility Rehabilitation/Construction Services. *For more information, contact Leigh Daniels, Acting Purchasing Manager at 904 209-0154*
11. Motion to adopt Resolution 2018-_____, authorizing the County Administrator, or his designee, to award RFP No. 18-59; **Web-based Payment Processing System**, to negotiate, and upon successful negotiations, executed a contract in substantially same form and format as attached hereto with **LexisNexis VitalCheck Inc.** for the provision of a web-based payment processing system for St. Johns County as provided in RFP 18-59. *For more information, contact Leigh Daniels, Acting Purchasing Manager at 904 209-0154*
12. Motion to adopt Resolution 2018-_____, approving the terms, conditions, provisions, and requirements of an Interlocal Agreement between the Florida Department of Transportation and St. Johns County for allocation and implementation of the **National Pollutant Discharge Elimination System program requirements**, and authorizing the County Administrator to execute the Interlocal Agreement on behalf of the County. *For more information, contact Jay Brawley, P.E., AICP, County Engineer at 904 209-0113*
13. Motion to adopt Resolution 2018-_____, authorizing the County Administrator, or designee, to execute the Letter of Agreement between St. Johns County and the State of Florida, **Agency for Health Care Administration and the Agreement between St. Johns County and Flagler Hospital**, in substantially the same form as attached on behalf of the County, to provide for the intergovernmental transfer of an amount not to exceed \$220,693. *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*
14. Motion to adopt Resolution 2018-_____, approving the terms, provisions, conditions, and requirements of the **contract template** to be used to create and execute final agreements between **St Johns County and nonprofit agencies** as recommended by the St. Johns County Health and Human Services Advisory Council and to authorize the County Administrator or designee to execute final agreements in substantially the same form as the contract template on behalf of the County. *For more information, contact Angie Cowling, Contract Coordinator at 904 209-6099*
15. Motion to adopt Resolution 2018-_____, authorizing the County Administrator, or his designee, to execute a contract in substantially the same form and format as attached hereto with St. Johns County Council on Aging to perform operation and management services at the **Trout Creek and PLAYERS Community Centers** pursuant to RFP 18-25. *For more information, contact Jamie Baccari, Community Program Mananger at 209-0377*
16. Motion to approve the terms, conditions, provisions, and requirements of Collective Bargaining Agreement between the St. Johns County Board of County Commissioners and the **United Brotherhood of Carpenters and Joiners of America, Carpenters Industrial Council Local #2038**, and authorizing the Chair and County Administrator execute the Collective Bargaining Agreement on behalf of the County. *For more information, contact Stacey Stanish, Director, Administrative and Support Services at 209-0545*

17. Motion to approve Minutes:

- 09/04/18, BCC Regular Meeting
- 09/04/18, BCC Special Meeting
- 09/20/18, BCC Special Meeting

18. Proofs:

Proof: Notice of Action, On Tuesday, September 4, 2018, the Board of County Commissioners will consider and may take action on a Resolution approving an exchange of real property, part of the remainder of the old Russell Sampson Road for property owned by Durbin Crossing Community Development District parcel, published on August 21, 2018, and August 28, 2018, in the St. Augustine Record.

Proof: Request for Bids, Bid No.: 18-84; St. Johns County Ponte Annex Tax Collectors Office Renovation, published on August 17, 2018, and August 24, 2018, in the St. Augustine Record.

Proof: Notice of Public Hearing, Hearing at PZA, August 16, 2018, and Board of County Commission Meeting, September 18, 2018, An Ordinance of SJC to reduce the number of required members appointed to the Cultural Resources Review Board, Amending the SJC Land Development Code, Ordinance 99-51, published on August 02, 2018, and September 04, 2018, in the St. Augustine Record.

Proof: Request for Bids, Bid No.: 19-01; Printing Services for St. Johns County Business Cards, Envelopes, and Stationary, published on August 29, 2018, and September 05, 2018, in the St. Augustine Record.

Proof: Notice of Public Hearing, On Tuesday, September 18, 2018, the Board of County Commissioners will consider and may take action on a Resolution approving an exchange of real property between SJC and Sonoc Company, LLC, that will establish the maintained right-of-way of a portion of Pine Island Road, published on September 04, 2018, and September 11, 2018, in the St. Augustine Record.

Proof: Notice of Public Hearing, On Tuesday, September 18, 2018, the Board of County Commissioners will consider and may take action on a Resolution approving an exchange of real property between SJC and Natural Resource Investment Group, LLC, that will establish the maintained right-of-way of a portion of Pine Island Road, published on September 04, 2018, and September 11, 2018, in the St. Augustine Record.

Proof: Notice of Meeting, Cancellation of the St. Johns County Insurance Committee Meeting that was to be held on September 20, 2018, published on September 06, 2018, in the St. Augustine Record.

Proof: Request for Bids, Bid No.: 18-73; Countywide Generator Maintenance & Services, published on September 03, 2018, and September 10, 2018, in the St. Augustine Record.

