

16

**AGENDA ITEM
ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS**

Deadline for Submission - Wednesday 9 a.m. – Thirteen Days Prior to BCC Meeting

1/15/2019

BCC MEETING DATE

TO: Michael D. Wanchick, County Administrator

DATE: December 14, 2018

FROM: Paolo S. Soria, Senior Assistant County Attorney

PHONE: 904 209-0809

SUBJECT OR TITLE: Traffic Enforcement Agreement between St. Johns County, the St. Johns County Sheriff's Office, and the Trout Creek Community Development District (CDD) for the Sheriff's Office to enforce traffic control measures on roads not owned and maintained by St. Johns County with the Ashford Mills DRI and PUD, also known as Shearwater

AGENDA TYPE: Consent Agenda, Contract

BACKGROUND INFORMATION:

Resolution authorizing Traffic Enforcement Agreement between the Trout Creek Community Development District (CDD), St. Johns County, Florida, and the St. Johns County Sheriff's Office for the Sheriff's Office to perform traffic control on Roads not owned or maintained by St. Johns County. The CDD on behalf of its residents in Shearwater has requested enforcement of traffic on its roads. Entering into this agreement does not impose any obligation or duty upon the County to provide maintenance, drainage, repair or construction of these CDD owned and maintained roads.

1. IS FUNDING REQUIRED? No

2. IF YES, INDICATE IF BUDGETED. No

IF FUNDING IS REQUIRED, MANDATORY OMB REVIEW IS REQUIRED:

INDICATE FUNDING SOURCE:

SUGGESTED MOTION/RECOMMENDATION/ACTION:

Motion to adopt Resolution 2019-_____, authorizing the County Administrator to enter into the Agreement for Traffic Control on District Roads with the St. Johns County Sheriff's Office and the Trout Creek Community Development District for the Sheriff's Office to enforce traffic control on District roads in the Shearwater community.

For Administration Use Only:

Legal: PS 1/2/2019

OMB: JDD 1/2/2019

Admin: DML 1/2/2019

RESOLUTION NO. 2019-_____

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS, PROVISIONS, CONDITIONS, AND REQUIREMENTS OF AN AGREEMENT FOR TRAFFIC CONTROL ON DISTRICT ROADS BETWEEN ST. JOHNS COUNTY, THE ST. JOHNS COUNTY SHERIFF'S OFFICE, AND THE TROUT CREEK COMMUNITY DEVELOPMENT DISTRICT AND AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE THE AGREEMENT ON BEHALF OF ST. JOHNS COUNTY.

WHEREAS, St. Johns County, Florida, a political subdivision of the State of Florida, the St. Johns County Sheriff's Office, and The Trout Creek Community Development District a non-profit Florida Corporation, desire to enter into the Agreement for Traffic Control on District Roads (hereinafter, "Agreement") in substantially the same form as attached to this Resolution; and

WHEREAS, the purpose of the Agreement is for traffic control jurisdiction for the Sheriff's Office to conduct traffic enforcement on private roads not owned and maintained by the County; and

WHEREAS, the Parties desire to enter into the Agreement to serve such purpose; and

WHEREAS, nothing in this agreement will be constructed as imposing any obligation or duty upon the County to provide maintenance, drainage, repair, construction, or reconstruction of any improvement on the private roads; and

WHEREAS, entering into the Agreement will serve a public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY:

Section 1. The above recitals are hereby incorporated into the body of this resolution and are adopted as findings of fact.

Section 2. The Board of County Commissioners approves the terms, provisions, conditions, and requirements of the attached Agreement between the Parties and authorizes the County Administrator to execute the agreement on behalf of St. Johns County substantially in the same form as attached.

Section 3. If there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, this resolution may be revised without subsequent approval of the Board of County Commissioners.

Section 4. This resolution shall be effective upon adoption by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this ___ day of _____, 2019.

BOARD OF COUNTY COMMISSIONERS OF
ST. JOHNS COUNTY, FLORIDA

By:

Attest:

Deputy Clerk

Paul M. Waldron, Chair

**AGREEMENT FOR
TRAFFIC CONTROL ON DISTRICT ROADS**

This Agreement for Traffic Control on Public Roads located in the [NAME OF SPECIAL DISTRICT Trout Creek CDD] ("District") is entered into by and between St. Johns County, Florida ("County"), a political subdivision of the State of Florida, the St. Johns County Sheriff's Office ("Sheriff"), and District, a local unit of special purpose government, established pursuant to Florida law, and located in St. Johns County, Florida.

WITNESSETH:

WHEREAS, District owns fee simple title to all the public roadways lying within the District (hereinafter "District Roads") more specifically described in Exhibit "A" which is attached hereto and incorporated herein; and

WHEREAS, pursuant to state statute, County does not have traffic control jurisdiction over District Roads such as those owned by District; and

WHEREAS, Florida Statute Section 316.006(3)(b) provides that a county may exercise jurisdiction over any District Roads if the County and the Special District owning such roads provide for County traffic control jurisdiction by a written agreement approved by the governing board of the county; and

WHEREAS, Florida Statute Section 316.006(3)(b) further provides that prior to entering into an agreement for traffic control jurisdiction over District Roads the governing board shall consult with the Sheriff; and

WHEREAS, District has requested that the County exercise traffic control jurisdiction upon certain District Roads identified herein; and

WHEREAS, the County and Sheriff are willing to exercise traffic control jurisdiction upon the District Roads; and

WHEREAS, Florida Statute Section 316.006(3)(b)(2) provides *inter alia* that no such agreement shall take effect prior to October 1 unless such provision is waived in writing by the sheriff of the county; and

WHEREAS, the Sheriff has waived this provision in writing.

NOW, THEREFORE, in consideration of the covenants and conditions herein, County and District hereby agree as follows:

1. The above recitals are true and correct, and are incorporated herein by reference and form a material part of this Agreement.

2. **Jurisdiction.** County agrees to exercise jurisdiction over traffic control upon the District Roads pursuant to the terms and conditions expressed in Florida Statute Section 316.006(3)(b) and subject to the terms and conditions specified in Exhibit "B."

3. **Traffic Study; Signage.** District shall establish the speed limit for the District Roads and shall be responsible for posting the speed limit by appropriate, DOT approved signage along said roads. (See Exhibit "B.")

4. **Authority in Addition to Existing Authority.** The County's exercise of traffic control jurisdiction pursuant to this Agreement shall be in addition to that authority presently exercised by County over the District Roads and nothing herein shall be construed to limit or remove any such authority. The County agrees to continue to provide such police and fire services as are required by law.

5. **Compensation.** District shall compensate Sheriff for the services performed under this Agreement that are reasonably determined by the Sheriff to exceed normal traffic enforcement activities, at an hourly rate reasonably determined by the Sheriff.

6. **Retainage of Revenues.** All revenue from the fines, costs and penalties imposed by the traffic citations issued for violation of traffic laws on the District Roads shall be apportioned in the manner set forth in applicable statutes.

7. **Liability not Increased.** Neither the existence of this Agreement nor anything contained herein shall give rise to any greater liability on the part of the County or Sheriff than that which the County or Sheriff would ordinarily be subjected to when providing its normal police services.

8. **Indemnification/Insurance.** To the fullest extent permitted by law, District shall indemnify, defend, and hold the County and Sheriff (including all of their officers, employees and agents) harmless from any loss, cost, damage or expense, including attorneys' fees, for any action arising out of, related to, or stemming from, either directly or indirectly, the enforcement activities provided through this Agreement, or the maintenance, repair and/or reconstruction of any roads, road drainage or signage. To ensure its ability to fulfill its obligation under this paragraph, District shall maintain General Liability insurance in the minimum amount of One Million dollars (\$1,000,000), and shall file with the County current certificates of the required insurance providing a 30-day advance written notice of cancellation. Such insurance shall (a) name the County and Sheriff as additional insureds as it relates to activities conducted pursuant to this contract and (b) be issued by companies authorized to do business under the laws of the State of Florida and acceptable to the County. Evidence (e.g., binder) of compliant insurance is attached as Exhibit "D."

9. **Road Maintenance.** Neither the existence of this Agreement nor anything contained

herein shall impose any obligation or duty upon the County to provide maintenance on and/or drainage of the District Roads. The maintenance, repair and construction or reconstruction of all roads, drainage and signage within the District shall at all times be solely and exclusively the responsibility of the District.

10. *Term.* The term of this Agreement shall be for one year, commencing on the date of the execution by the last of the two parties signing hereto, and this Agreement shall thereafter automatically continue for successive one year terms unless terminated by any party by thirty (30) days written notice to the other parties. The provisions of Paragraph 8 herein shall survive the termination of this Agreement.

11. *Entire Agreement.* This Agreement, including all Exhibits attached hereto, constitutes the entire understanding and agreement between the parties and may not be changed, altered, or otherwise modified except when reduced to writing and executed in the same manner, with approval by the Board of County Commissioners.

12. *Notice.* All notices to be given shall be in writing and sent by certified mail, return receipt requested, to the following addresses:

As to County: St. Johns County Administrator
 4020 Lewis Speedway
 St. Augustine, FL 32084

Copy to: St. Johns County Attorney's Office
 4020 Lewis Speedway
 St. Augustine, FL 32084

As to Sheriff: St. Johns County Sheriff's Office
 4015 Lewis Speedway
 St. Augustine, FL 32084

As to District: Trout Creek CDD
 c/o Melissa Dobbins-Rizzetta & ☒
 2806 N Fifth Street Unit 403
 St Augustine, FL 32084
 [Name and Mailing Address]

Copy to: Hopping Green & Sams, P.A.
 c/o Katie S. Buchanan
 119 S Monroe Street, Suite 309
 Tallahassee, FL 32301
 [Legal counsel (if known)]

13. *Counterparts.* This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute but one and the same instrument. Signature and acknowledgement pages may be detached from the counterparts and attached to a single copy of this Agreement to physically form one document.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below.

COUNTY ADMINISTRATOR
ST. JOHNS COUNTY, FLORIDA

LEGALLY SUFFICIENT

Name
Date: _____

By: _____
Michael D. Wanchick, County Administrator

DATE: _____

ATTEST: Hunter S. Conrad, Clerk

By:

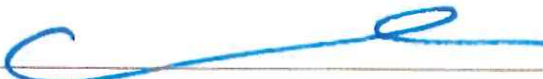
Deputy Clerk

ST. JOHNS COUNTY SHERIFF'S OFFICE
ST. JOHNS COUNTY, FLORIDA

By: _____
David B. Shoar, Sheriff

DATE: _____

DISTRICT

 (Signature)

By: Andrew Smith (Print Name)

Title: Trout Creek- CDD Chairman

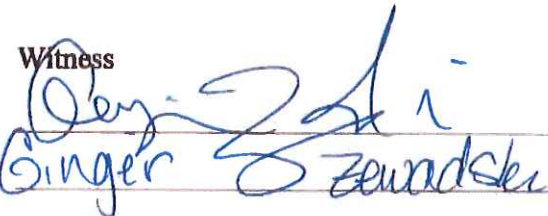
Date: _____

Witness

 (Signature)

DANIEL E. MCCORMICK (Print Name)

Witness

 (Signature)

Ginger Zewadski (Print Name)

EXHIBIT "A"
DISTRICT ROADS
Legal Description

Exhibit A

Trout Creek CDD Owned Roads

**All roads within the development which are not behind gates are intended to fall within this TEA. The Roads/ROWs below are those that lie in areas of Phase I and Phase II which have been permitted and built and/or under construction. The CDD intends to have future roads fall under this same agreement.

Shearwater Parkway	Appian Avenue
Atlas Drive	Bowery Avenue
Spindrift Court	Vineyard Way
Skipjack Court	Windley Drive
Burlcrest Court	Grady Court
Archwood Drive	Anclote Way
Beachberry Court	Totten Way
Palisade Drive	Permit Court
Laurel Gate Lane	Alvarado Court
Rivercliff Trail	Big Cat Court
Bluffton Court	Longtail Drive
Moorings Court	Luna Drive
Howell Court	Sapphire Lane
Kayak Club Drive	Agate Court
Seahill Drive	Viceroy Court
Hopetown Court	Yeti Court
Ashbury Street	Appleton Court
Dalton Court	Luke Drive
Beale Avenue	Belinda Court
Watling Drive	Dade Court
Falls Drive	Cobalt Lane
Peakcock Street	Boylston Court
Lombard Way	

EXHIBIT "B"
TRAFFIC STUDY; SIGNAGE

The following procedures are intended to provide the applicant with sufficient information to meet the requirements of Paragraph 3 of the Agreement titled: Traffic Study; Signage.

SECTION I - SUBDIVISION SIGNING AND MARKING PLAN

The applicant should contact the Records Management Officer at (904) 209-0706 and request the as-built subdivision file from the official records. The original plans for the subdivision may not have signing and marking plan. *If a signing and marking plan does not exist, a provision to establish a plan will need to be included in the engineering scope of services.*

SECTION II - ENGINEERING SERVICES

A Professional Engineer registered in the State of Florida shall provide engineering services. The applicant should seek professional services of an engineering firm that has expertise in Traffic Engineering. The engineering firm that designed the subdivision may have expertise in this field. If not, the Traffic Operations Section will provide the applicant with a list of consulting firms known to have experience in Traffic Engineering. Fees for professional services and expenses associated with the requirements of Paragraph 3 of the agreement will be the responsibility of the applicant.

SECTION III - ENGINEERING STUDY

The Engineering Study will consist of a Traffic Study Outline, Traffic Study Report, and Certified Signing Plan. The Traffic Study Outline will contain the proposed study methods and standards to be employed by the consultant, and shall reference applicable sections of the Manual on Uniform Traffic Control Devices. Approval of the study outline by Traffic Operations must be obtained prior to proceeding with field investigations.

Speed Limits must be established in accordance with Chapter 316 of the Florida Statutes. The methodology for establishing speed limits can be found in the Manual of Speed Zoning for Highways, Roads and Streets in Florida, published by the Florida Department of Transportation. Study methods for establishing speed limits will also be including in the Traffic Study Outline.

Golf Cart Use

Certain streets may be designated for golf cart use after a determination is made by your engineer, and confirmed by the County Traffic Operations that golf carts may safely travel on or cross the public road or street, considering factors including speed, volume and character of motor vehicle traffic using the road or street. With the exception of speed limits, the study procedures for golf cart use will follow the engineering study requirements in Section II, Engineering Services and Section III, Engineering Study.

A certification statement will be printed on the Signing Plan (see format below), which shall be affixed with the seal and signature of a Professional Engineer, registered in the State of Florida.

Traffic Control Plan Certification

DISTRICT Trout Creek CDD

This plan is an accurate representation of the type and location of each traffic control sign or device at the time of certification. Each sign or device shown herein has been field inspected and verified to be in conformance with the Manual on Uniform Traffic Control Devices. Speed limits as posted, have been established in accordance with Florida Statute 316.

**Seal & Signature of
Professional Engineer**

FINAL SUBMITTAL

The applicant will submit the Certified Traffic Control Plan and Engineering Report to the Traffic Operations Section, 2470 Industry Center Road, St Augustine, Florida 32084. Following approval by the County Engineer, the applicant may proceed with completing the remaining requirements of the agreement.

If additional information or clarification is needed, please contact Greg Kennedy, Traffic Operations Manager at (904) 209-0178.

October 24, 2018

Mr. Jay Brawley
St. Johns County
4040 Lewis Speedway
St. Augustine, FL 32084

RE: Trout Creek CDD Traffic Enforcement Agency

Dear Mr. Brawley:

Thank you for the opportunity to provide this golf cart study to allow golf carts in the CDD rights of way of Trout Creek CDD, the Shearwater Development.

Background

This study is being submitted to conform with St John's County Ordinance 2018-42 to allow golf cart operation on certain roadways within Trout Creek CDD. This study also identifies where golf carts will be allowed within the roadway with traditional vehicles, on paths within the right of way but outside the roadway, or not be allowed within the right of way.

Criteria

St John's County Ordinance 2018-42 requires a review of the roadways to consider the speed, volume, and character of motor vehicle traffic. In order to allow carts within the roadway, the road must be posted 25 mph or less. This study recommends carts be allowed on the 12' multiuse paths only within the right of way of the Minor Collector (distributor roadway serving traffic between Major Collectors and local roads) of Shearwater Parkway from Pine Tree Ln to Appleton Court. This recommendation is acceptable due to the low speed limit (30 mph), minimal crossings, and character of the roadway. This study also recommends carts be allowed within the travel way on the remaining Local Roads (roadway used primarily for direct access to residential driveways or abutting roads) due to the low speed limit (25 mph), low projected volume, and character of these roadways.

Design of golf cart signage and markings are consistent with MUTCD criteria and also based on previous projects within the County. It is envisioned that carts will be allowed to cross Shearwater Parkway via midblock crossing at two locations to access local roads. These crossings will be used by pedestrians as well.

Shearwater Layout

The proposed layout and cart-use designations can be found in Appendix A.

Golf Cart Signage

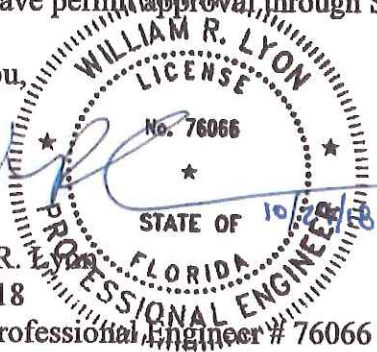
A review of the projected conditions on future roadways has been completed to consider the projected speed, volume, and character of motor vehicle traffic. The result of this review determines what roadways should be allowed to have golf carts and their location within the right of way. Since these roadways have

not been designed, all details have not been determined. Significant projected intersections have been identified with typical details developed for review. These details can be found in Appendix B. Future road cart approval is conceptual, subject to final design approval at the time of permitting.

Results

This study and attached documents provide justification to allow golf carts on specified roadways in St John's County. It is envisioned that existing roadways would be allowed to have golf carts traverse the right of way upon installation of the identified signing and marking modifications. Future roadways will need to have permit approval through St Johns County development review with required signage.

Thank you,



W. R. Lyon

WILLIAM R. LYON
LICENSE
No. 76066
STATE OF FLORIDA
PROFESSIONAL ENGINEER
10/24/18

William R. Lyon
10/24/2018
Florida Professional Engineer # 76066

Appendix A



PROSSER

Company - Measurement - Quantity - Administration
13801 E. South Park Drive, Suite 200
Denver, CO 80231

Phone - 303.752.3411
Fax - 303.752.3412

www.prosser.com
Prosser Corporation of Colorado
© 2007 Prosser

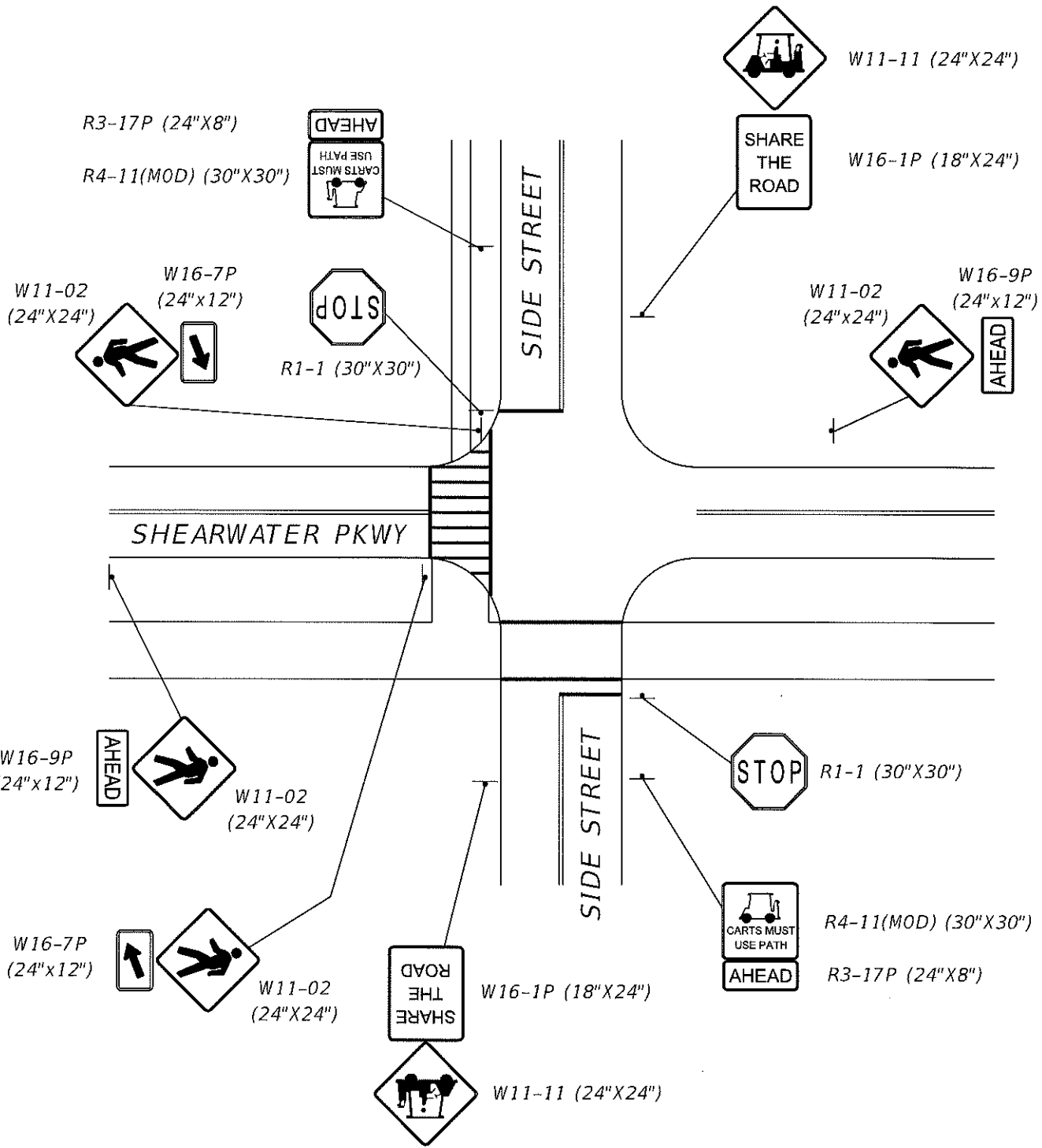


COUNTY ROAD 16A

IV

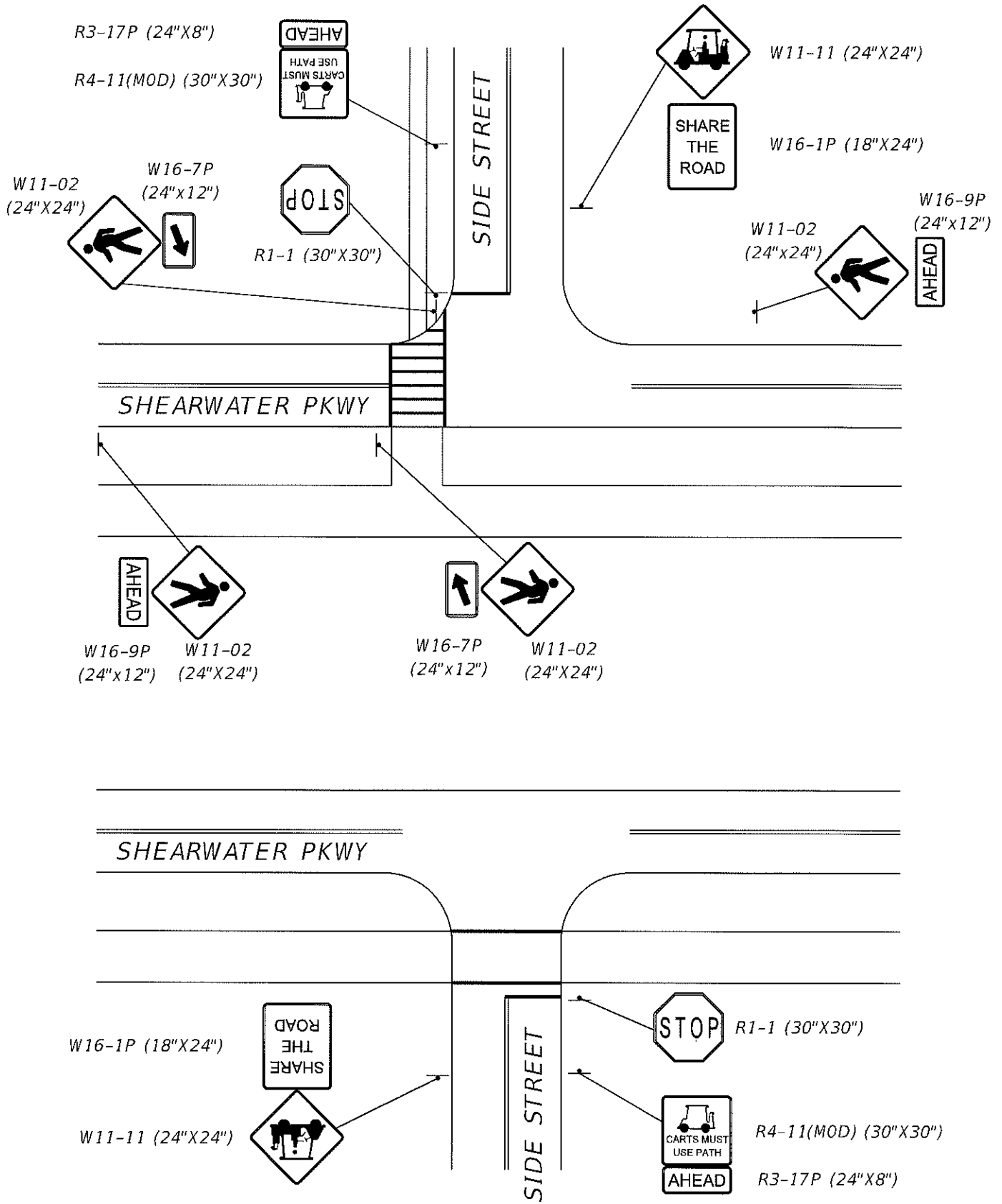
PLAN 100-04-01-04-0700.MXD

Appendix B



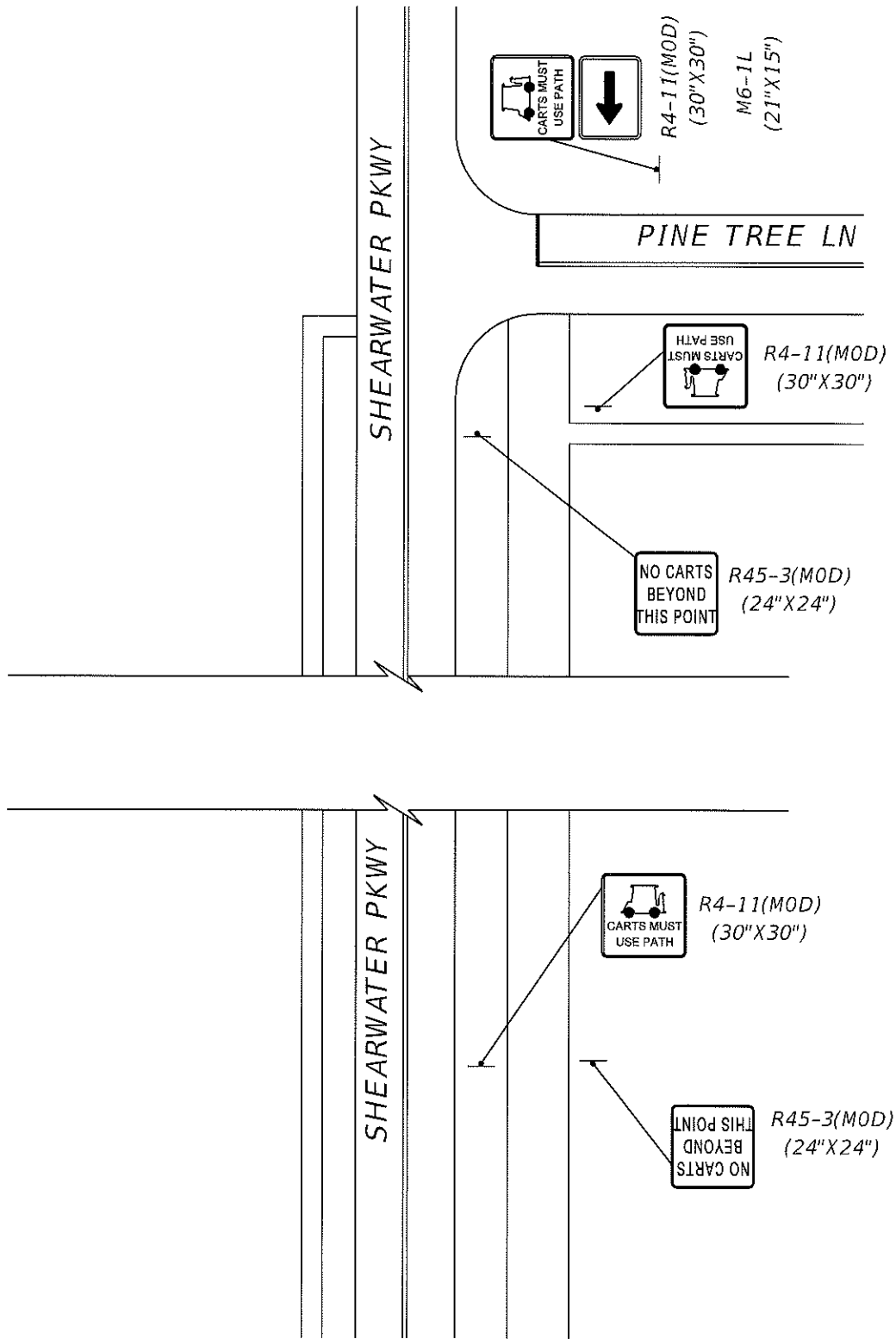
DETAIL 1

4 WAY INTERSECTION



DETAIL 2

3 WAY INTERSECTION



DETAIL 3 CART SIGNAGE LIMITS

EXHIBIT "C"
TRAFFIC CONTROL AGREEMENT
AFFIDAVIT

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before me the undersigned authority, personally appeared (print name)
_____, who after being duly sworn, states as follows:

1. My name is (print name) J. BRADFORD DAVIS, my
position/title is (position/title with District/HOA) DISTRICT ENGINEER. I
base my statements in this affidavit on my personal knowledge.

2. To the best of my knowledge, all the roadways within the property
description attached as Exhibit A to the Traffic Control Agreement are owned by
(name of District/HOA) TRUST CREEK CDD.

Further affiant sayeth not.

(affiant signature)

Subscribed and sworn (or affirmed) to me on (date) 11/26/18, (print
name of affiant) Joseph Bradford Davis, who is personally known to me or
who has produced _____ as identification.

Dana Michele Thomas
Notary Public, State of Florida



Dana Michele Thomas
NOTARY PUBLIC
STATE OF FLORIDA
Comm# GG176139
Expires 1/17/2022

Dana Michele Thomas
Print, type or stamp commissioned name of
Notary Public
Commission Number: GG176139
Commission Expires: 1/17/2022

EXHIBIT "D"
(ATTACH INSURANCE BINDER)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/12/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Egis Insurance & Risk Advisors 250 International Parkway Suite 260 Lake Mary FL 32746		CONTACT NAME: Kristina Rudez PHONE (A/C, No, Ext): (321) 320-7665 E-MAIL ADDRESS: krudez@egisadvisors.com FAX (A/C, No):	
INSURED Trout Creek Community Development District c/o Rizzetta & Co. 2806 North Fifth Street St. Augustine FL 32084		INSURER(S) AFFORDING COVERAGE INSURER A: Florida Insurance Alliance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 18-19 Master Liab **REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	100118682	10/01/2018	10/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ Included MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ Included Employee Benefits Per \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		100118682	10/01/2018	10/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Public Officials Liability Employment Practices Liability		100118682	10/01/2018	10/01/2019	Per Claim \$1,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is included as an Additional Insured as required by contract.

Note: The most we will pay is further limited by the limitation set forth in Section 766.28(5), Florida Statutes (2010) or equivalent limitations of successor law which are applicable at the time of loss.

CERTIFICATE HOLDER St. Johns County St. Johns County Sheriffs Office 4020 Lewis Speedway St. Augustine FL 32084	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Will Lyon

From: Rodney Cooper <rcooper@sjcfl.us>
Sent: Friday, October 26, 2018 9:49 AM
To: Will Lyon
Cc: Brad Davis; Becky Ausili
Subject: FW: Shearwater Golf Carts and TEA
Attachments: 2018_10_24 Cart Report.pdf

Will,
The report looks good. You can sign and seal it, and return a copy to me. You should be able to move forward with getting the Traffic Enforcement Agreement. I have copied Becky Ausili with the St Johns County Sheriff's Office. She will be your contact with the SJSO.

Thanks,
Rodney H. Cooper, P.E.
County Traffic Engineer

ST. JOHNS COUNTY
Traffic & Transportation Department
2750 Industry Center Road
St. Augustine, FL 32084

Office: (904) 209-0111

From: Will Lyon [mailto:Wlyon@prosserinc.com]
Sent: Thursday, October 25, 2018 2:21 PM
To: Rodney Cooper <rcooper@sjcfl.us>
Cc: Brad Davis <BDavis@prosserinc.com>
Subject: RE: Shearwater Golf Carts and TEA

Rodney – Happy Thursday.
Attached is the report we discussed, please let me know if you have any comments.
Thank you sir,

ROSSER
William R. Lyon, PE
prosserinc.com
904.739.3655 ex. 120
904.446.5166
904.730.3413
prosserinc.com

see the report

PROSSER™

letter of transmittal

13901 Sutton Park Drive South, Suite 200
Jacksonville, FL 32224-0229
(904) 739-3655 Fax (904) 730-3413

DATE: November 26, 2018
PROJECT NO.: 113034.11
PROJECT NAME: TCCDD TEA

TO: County Attorney's Office
St. Johns County
PO Box 349
St. Augustine, Florida 32085

FROM: J. Bradford Davis

VIA:

Mail Drop off Overnight/Fed Ex
 Courier 1 hour Courier 2 hour Courier Same Day

Shop Drawings Plans Copy of Letter
 Prints Change Order Other: See below

COPIES	DATE	DESCRIPTION
1	11-26-18	Traffic Enforcement Agreement Submittal
		Exhibits A, B, C & D – Signed Originals

ACTION IS REQUIRED

ACTION IS NOT REQUIRED

FOR APPROVAL FOR REVIEW and COMMENT APPROVED as NOTED
 FOR YOUR USE RETURNED for CORRECTIONS RETURN CORRECTED PRINTS
 AS REQUESTED APPROVED as SUBMITTED RESUBMIT COPIES for APPROVAL
 OTHER: SUBMIT COPIES for DISTRIBUTION

Comments:

To Whom It May Concern,

Enclosed please find the required documentation for a Traffic Enforcement Agreement for the Trout Creek CDD (Shearwater) for your review. Please let us know if you have any questions or comments.

Thank you,
J. Bradford Davis, PE
TCCDD District Engineer