

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns
District 2 - Jeb S. Smith, Vice-Chair
District 3 - Paul M. Waldron, Chair
District 4 - Jeremiah Ray Blocker
District 5 - Henry Dean



BOARD MEETING AGENDA

County Auditorium
500 San Sebastian View

Michael D. Wanchick, County Administrator
Patrick F. McCormack, County Attorney

Tuesday, July 16, 2019 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Presentation by the Northeast Florida Regional Council
- ❖ Presentation by Crime Stoppers of Northeast Florida Recognizing the Law Enforcement Officer of the Year
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenter - Rebecca Lavie, Senior Assistant County Attorney

1. **Public Hearing * Amendment to St. Johns Welfare Federation Health Care Revenue Bonds.** The St. Johns County Industrial Development Authority (IDA) adopted on June 10, 2019 a resolution authorizing the execution and delivery of an amended and restated trust indenture and an amended and restated loan agreement in connection with the IDA's outstanding \$14,335,000 Health Care Revenue Bonds, Tax Exempt Series 2007 (Bayview Project). The purpose of the amendments is to obtain a release of the mortgage on the Buckingham Smith facility, which is currently identified in the trust indenture and loan agreement as collateral for the Health Care Revenue Bonds, in anticipation of the sale of the facility. Because the amendments to the trust indenture and loan agreement may be deemed to be a 're-issuance' of the Series 2007 Bonds for purposes of the Internal Revenue Code, a TEFRA hearing was held on June 3, 2019 pursuant to Section 147(f) of the Internal Revenue Code. The IDA requests that the Board approve the amendments to the trust indenture and loan agreement in order to satisfy the requirements of Section 147(f) of the Internal Revenue Code and Section 125.01(1)(z), Florida Statutes.

Presenter - Beverly Frazier, Senior Supervising Planner

2. **Public Hearing * REZ 2019-04 Osprey Cove.** Request to rezone approximately 20.66 acres of land from an expired Planned Rural Development (PRD) to Open Rural (OR). The property consists of two parcels, located north and south of State Road 16, between Shands Bridge and State Road 13 North. The remainder of the Osprey Cove PRD was taken by government domain action by Florida Department of Transportation (FDOT) for construction of the First Coast Expressway. Rezoning of the remnant property back to Open Rural (OR) will permit development of the two exempt parcels with one dwelling unit each. The Planning and Zoning Agency recommended approval with a 6-0 vote at the June 6, 2019 regular meeting.

District 1

Presenter - Beverly Frazier, Senior Supervising Planner

District 3

- 3. Public Hearing * PUD 2018-12 Benchip Mixed Use PUD.** A request to rezone approximately 33.4 acres of land from Open Rural (OR) and Commercial General (CG) to Planned Unit Development (PUD) to accommodate development of a mixed use project consisting of up to 280 townhomes and 100,000 square feet of commercial, located at the southwest quadrant of the State Road 207 and Wildwood Drive intersection. The Planning and Zoning Agency heard the request on May 2, 2019 and voted 4-2 to recommend approval. Concerns regarding interconnectivity between the residential and non-residential portions of the development, lack of details on the MDP Map, signage, school capacity, and utilization of the term "workforce housing" were discussed. There was one public comment from a neighboring property owner in opposition of the requested rezoning. The item was continued from the June 18th agenda to allow adequate staff review of significant revisions to the Master Development Plan (MDP) Text and Map to address concerns expressed by the Agency and adjacent property owner. Additional details regarding the revisions and the updated MDP are provided in the Growth Management staff report.

Presenter - Cynthia A. May, Senior Supervising Planner

District 5

- 4. Public Hearing * PUD 2018-02 IGP Equities WGV.** A request to rezone approximately 1.4 acres of land from Open Rural (OR) to Planned Unit Development (PUD) to allow for the construction of a commercial building, located north of State Road 16 and east of Pacetti Road/International Golf Parkway. This application was heard by the Planning and Zoning Agency in November 15, 2018 and was recommended for denial with a vote 6-1. The Agency stated that the site appeared to be over-designed for its size, suggested interconnectivity be provided and requested that staff comments be addressed regarding development and scenic edge requirements. The Board of County Commissioners heard the request December 18, 2018 and voted 5-0 to continue the item remanding it back to the Agency for hearing prior to being heard by BCC for a second time. The Board requested the applicant consider providing a potential future connection between the subject property and the World Commerce Center property and resolve other concerns addressed within the staff report. Following the hearing the applicant addressed some of the remaining concerns by modifying the two provided MDP Maps and altering some language within the Text, as described within the prepared staff report. The Planning and Zoning Agency heard the remanded application on June 6, 2019, voting 4-2 in favor of recommending approval of the PUD with modifications to the application. The motion that carried included that the MDP Text be modified to provide for enhanced landscaping in the reduced Development Edge. The motion also required that only MDP Map #1 would be considered, rather than the two MDP Maps, which relied on the future development of the adjacent parcel before determining which document would prevail. Additional information regarding the Agency public hearing are provided in the attached Staff Report.

Presenter - Justin Kelly, Planner

District 3

- 5. Public Hearing * REZ 2019-03 Dobbs Road Rezoning.** A request to rezone approximately 2.96 acres of land from Industrial Warehousing (IW) to Commercial Warehouse (CW). The Planning and Zoning Agency voted 6-0 to recommend approval on June 6, 2019.

Presenter - Teresa Bishop, AICP, Planning Division Manager

District 2

6. **Public Hearing * CPA (SS) 2019-05 CR 210 West Daycare and Retail.** Adoption of CPA (SS) 2019-05 CR 210 West Daycare and Retail, a request for a Small Scale Comprehensive Plan Amendment to change the Future Land Use Map designation of approximately 3 acres of land from Rural/Silviculture (R/S) to Residential-C (Res-C), and text amendment to limit development to a maximum of 11,000 square feet for a daycare facility and 10,000 square feet for retail, and pm peak hour trips to 299; specifically located at 4041 County Road 210 West. The Planning and Zoning Agency recommended approval with a 6-0 vote at its June 20, 2019 meeting.

District 2

7. **Public Hearing * PUD 2019-05 CR 210 West Daycare and Retail.** Request to rezone approximately 3 acres of land from Open Rural (OR) to Planned Unit Development (PUD) to accommodate a non-residential, Neighborhood Commercial development consisting of an 11,000 square foot Daycare Facility and 10,000 square foot Retail Building; located south of County Road 210 West and east of Shearwater Parkway. The Planning and Zoning Agency recommended approval with a 6-0 vote at its June 20 meeting.

Presenter - Valerie Stukes, Planner

District 3

8. **Public Hearing * ADMR 2019-01 AMG Service Center (3230 US Highway 1 S).** Request for rezoning from CI with conditions to CI with conditions to add the use of automobile sales to the existing CI with conditions zoned property. The Planning and Zoning Agency heard this item on June 6, 2019 and voted 6-0 to recommend approval.

Presenter - Jesse Dunn, Director, Office of Management & Budget

9. **Fiscal Year 2020 Recommended Budget and Tentative Millage Rates.** The annual County budget process requires a number of steps, ranging from its preparation through adoption. Florida Statutes (F.S. 129.03(3) and F.S. 200.065, Truth in Millage ("TRIM") requirements) specify that a balanced Recommended Budget must be submitted to the Board of County Commissioners as the next step in the budget process. The FY 2020 Recommended Budget has been balanced with expenditures and adequate reserves within each County fund equal to projected fund revenues. County Administration's Recommended Budget represents a funding level that can reasonably assure the achievement of St. Johns County's operational needs while minimizing the tax impact on its citizenry. A Fiscal Year 2020 Recommended Budget Workbook will be provided to the County Commission on or before July 9, 2019. In addition, an electronic version of the workbook may be found on the County's website at: www.sjcf.us/OMB. The BCC will need to approve tentative Millage rates (see the attached sheet) for the County's TRIM mailing and approve September 3, 2019 @ 5:01 PM in the County Auditorium as the Date, Time and Place of the first public hearing for the adoption of the FY 2020 Annual Budget. For practical purposes, once the tentative Millage rates are set, they can still be decreased but not increased. Following the development and presentation of a Recommended Budget, the County is obligated to provide certain information concerning that budget to the Property Appraiser. This information includes the proposed Millage rates for each of the County's dependent taxing districts and the establishment of a date, time and location of the first public hearing for Millage rate and budget adoption. This information is placed on Department of Revenue DR-420 forms and forwarded to the Property Appraiser. Those forms provide the basis for the "TRIM" notice mailed by the Property Appraiser to property owners in St. Johns County.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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CONSENT AGENDA

1. Motion to approve the **Cash Requirement Report**. *For more information, contact Allen MacDonald, County Finance Director at 819-3669*
2. Motion to adopt Resolution 2019-_____, approving the **coordination of efforts between St. Johns County and the United States Census Bureau** and setting forth the duties of the **Complete County Committee**. *For more information, contact Michael Ryan, Director of Communications at 904 209-0549*
3. Motion to adopt Resolution 2019-_____, authorizing the County Administrator, or his designee, to execute an agreement substantially in the same form as the attached **Economic Development Grant Agreement with Palms Professional Park, LLC** on behalf of St. Johns County. *For more information, contact Melissa Glasgow, Director of Economic Development at 209-0552*
4. Motion to adopt Resolution 2019-_____, authorizing the County Administrator, or his designee, to execute an agreement substantially in the same form as the attached **Economic Development Grant Agreement with Pyrotek E3, LLC** on behalf of St. Johns County. *For more information, contact Melissa Glasgow, Director of Economic Development at 209-0552*
5. Motion to adopt Resolution 2019-_____, approving the **final plat for Shearwater Phase 2B-3 (Replat)**. *For more information, contact Kelly Schley, Application Review Supervisor at 209-0603*
6. Motion to adopt Resolution 2019-_____, approving the **final plat for Shearwater Phase 2A-4 (Replat)**. *For more information, contact Kelly Schley, Application Review Supervisor at 209-0603*
7. Motion to adopt Resolution 2019-_____, to approve the **2019 update to the St Johns County's Title VI plan** for the public transportation system, in compliance with Title VI of the Civil Rights Act of 1964, 49 CFR Part 21, and the guidance of FTA Circular 4702.1b. *For more information, contact Rachel Garvey, Transit Grants Specialist at 904 209-0630*

8. Motion to adopt Resolution 2019-_____, approving the terms and conditions of **Joint Participation Agreement, Financial Project 418441-1-84-20, for receiving a State of Florida Public Transit Block Grant** for \$465,778 and authorizing the Chair to execute the agreement substantially in the same form as attached on behalf of the County, recognizing the revenues for the St. Johns County Transit revenue and expenditure budgets for FY 19, and authorizing the County Administrator or his authorized designee to execute any other documents or Supplemental Joint Participation Agreements for the purpose of Scope Changes and/or funding adjustments and all other documents as may be required. *For more information, contact Rachel Garvey, Transit Grants Specialist at 904 209-0630*
9. Motion to adopt Resolution 2019-_____, authorizing the Chair of the Board of County Commissioners to execute a **Termination of Temporary Easement** that was required for the improvements to a **segment of Race Track Road**. *For more information, contact Gail Oliver, Land Management Systems Director at 904 209-0770*
10. Motion to adopt Resolution 2019-_____ authorizing the County Administrator to execute an **Easement to Beaches Energy Services** to install electrical service to the Innlet Beach Wastewater Treatment Plant located off **Palmera Drive East**. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
11. Motion to adopt Resolution 2019-_____, approving the terms and authorizing the County Administrator, or designee, to execute a **State of Florida Agreement Modification with Children and Families** for space located in the St. Johns County Health and Human Services Building. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
12. Motion to adopt Resolution 2019-_____, accepting a **Deed of Dedication from William H. Goodman** for construction of a public sidewalk along **Greenbriar Road to Long Leaf Pine**. *For more information, contact Gail Oliver, Land Management Systems Director at 904 209-0770*
13. Motion to adopt Resolution 2019-_____, approving the terms of and authorizing the Chair of the Board, on behalf of the County, to join in the execution of an **Amendment to Roadway Drainage Easement Agreement** in connection with Nocatee Phase 1 Roadway Dedications. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
14. Motion to adopt Resolution 2019-_____, accepting a **Deed of Dedication Right-of-Way from Saint Johns-Six Mile Creek North Property Owners Association, Inc.** to St. Johns County conveying additional right-of-way required for the proposed traffic signal at the intersection of **Pacetti Road and Registry Boulevard**. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
15. Motion to adopt Resolution 2019-_____, approving the terms and authorizing the County Administrator to execute a **Purchase and Sale Agreement** substantially in the same form as attached for an Easement for a **Sewer Force Main to be located off State Road 13 North**. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*

16. Motion to adopt Resolution 2019-_____, accepting a **Temporary Construction Easement from Salt Creek Homeowners Association, Inc.** for construction of a **reclaimed water transmission main to be located off Solana Road.** *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
17. Motion to adopt Resolution 2019-_____, in support of **House Bill 0385 designating a portion of Interstate 95 in St. Johns County as "Trooper Wilburn A. Kelly Memorial Highway".** *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
18. **Motion to adopt Resolution 2019-_____, adopting the conditions and requirements of two agreements, substantially in the same form as attached, between St. Johns County and the Florida Department of Transportation relating (1) to the financial project number 439355-1-52-01 in the amount of \$156,267.00 and (2) to the financial project number 439355-1-56-01 in the amount of \$45,154.00, in connection with the relocation of utilities on State Road No. 5.** *For more information, contact William G. Young, Utility Director at 904 209-2703*
19. Motion to authorize the **temporary transfer** of \$7,166,800 from Utility System Enterprise Fund reserve balances (Dept. 4426-59941 – Utility Current Account Reserves) **to fund the Northwest Water Treatment Plant Expansion project** (Dept. 4484 – Utility Unit Connection Fee Funds). *For more information, contact William G. Young, Utility Director at 904 209-2703*
20. Motion to adopt Resolution 2019-_____, authorizing the County Administrator or his designee to execute an agreement, substantially in the same form as attached, on behalf of St. Johns County, with **St Johns River Water Management District for Fiscal Year 2019-2020 Cost-Share Funding Program.** *For more information, contact Gordon Smith, Assistant Director, Engineering/Operations at 904 209-2709*
21. **Motion to declare the attachments as surplus** and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*
22. Motion to adopt Resolution 2019-_____, authorizing the County Administrator, or his designee, to **award Bid No. 19-55: Northeast WTP Ground Storage Tank and High Service Pump Station Upgrades to Sawcross, Inc.,** as the lowest, responsive, responsible bidder, and to execute a contract in substantially the same form and format as attached for the completion of the work, in accordance with the bid documents, at the lump sum price of \$2,893,000.00. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*
23. Motion to adopt Resolution 2019-_____, authorizing the County Administrator, or his designee, to **award Bid No: 19-34; Purchase and Installation of Two (2) Emergency Generators to Zabatt Engine Services, Inc. dba Zabatt Power Systems,** as the lowest, responsive, responsible bidder, and execute a contract in substantially same form and format as attached for completion of work, as provided in Bid No: 19-34 at a lump sum price of \$306,440.00. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*

24. Motion to adopt Resolution 2019-_____, authorizing the County Administrator, or his designee, **to award Bid No: 19-49; Purchase and Installation of Playground Equipment at Royal Road Park and Al Wilke Park to Bliss Products & Services, Inc.**, as the lowest, responsive, responsible bidder, and execute a contract in substantially same form and format as attached for completion of work at a total price of \$166,587.02. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*

25. Motion to adopt Resolution 2019-_____, authorizing the County Administrator, or his designee, **to award Bid No: 19-62; St. Johns County Ocean and Fishing Pier Rehabilitation to Yelton Construction Company, Inc.**, as the lowest, responsive, responsible bidder, and to execute a contract substantially the same form and format as attached for completion of the work at the lump sum price of \$780,000.00. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*

26. Motion to adopt Resolution 2019-_____, authorizing the County Administrator, or his designee, **to award Bid No. 19-58: Arbor (PS212) and Harbour View (PS213) Lift Station Upgrades to G&H Underground Construction, Inc.**, as the lowest, responsive, responsible bidder, and to execute a contract in substantially the same form and format as attached for the completion of the specified work at the lump sum price of 534,325.00. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*

27. Motion to adopt Resolution 2019-_____, authorizing the County Administrator, or his designee, to enter into negotiations with the top ranked firm, **The Haskell Company, under RFQ 19-60; Design-Build Services for St. Johns County Sheriff's Office Emergency Communications & Training Facility** and upon successful negotiations, to award and execute contract(s) with The Haskell Company to perform the services in accordance with RFQ 19-60, and as negotiated. In the event an agreement cannot be reached with any firm, the County Administrator, or designee, is authorized to cease negotiations and enter in negotiations with the next successively ranked respondent(s) until an agreement is reached, or it is determined it is not in the best interest of the County to continue negotiations. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*

28. Motion to adopt Resolution 2019-_____,to authorize the County Administrator, or his designee, **to purchase bulk fuel, gasoline, and diesel from the State of Florida Contract # 16-15100000-W** through June 30, 2022, with the option to renew contingent upon the State of Florida's renewal of the contract. *For more information, contact Jaime Locklear, Purchasing Manager at 904 209-0158*

29. Motion to adopt Resolution 2019-_____, authorizing the County Administrator, or his designee, to execute a contract for **Misc. No: 19-86; Well TR-43 Construction, in substantially the same form and format as the attached, with Partridge Well Drilling Co., Inc.**, for the completion of the specified work at the lump sum price of \$158,432.64. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*

30. Motion to adopt the updated **FTA Supplemental Procurement Policies and Procedures Manual** into the St. Johns County Purchasing Policies and Procedures Manual, as provided by the FTA in the version dated 6/24/16 *For more information, contact Jaime Locklear, Purchasing Manager at 904 209-0158*

31. Motion to adopt Resolution 2019-_____, approving the terms, conditions, and requirements of a grant agreement with the **Florida Division of Emergency Management** in the amount of \$ 105,806.00 through the **Emergency Management Preparedness & Assistance Grant**, authorizing the County Administrator or his designee to execute the grant agreement on behalf of the County substantially in the same form as attached, and recognizing and appropriating within the FY 2019 General Fund Emergency Management Department. *For more information, contact Linda Stoughton, Emergency Management Director at 904 824-5550*
32. Motion to adopt Resolution 2019- _____, ratifying the County Administrator's execution of **Amendment #20 to the Community Based Care contract NJ206 between St. Johns County, Florida and the State of Florida, Department of Children and Families**, which inserts the Schedule of Funds dated 06/03/2019 for Fiscal Year 2018--2019, and recognizing and appropriating an associated \$259,201.00 within the Fiscal Year 2019 Community Based Care Fund. *For more information, contact Shawna Novak, Director, Health and Human Services at 904 209-6089*
33. Motion to adopt Resolution 2019-_____, accepting the terms, conditions, and requirements of the **contract between St. Johns County and Flagler Hospital, the CoC Lead Agency**, and authorizing the County Administrator or designee to execute the contract substantially in the same form and format as attached on behalf of the County; and recognizing and appropriating the grant in the amount of \$57,491 into the General Fund Social Services Department for Fiscal Year 2019. *For more information, contact Shawna Novak, HHS Director at 904 209-6089*
34. Motion to adopt Resolution 2019-_____, authorizing the Chair to execute the **SF-424 Application and Certificates** and authorizing the County Administrator, or his designee, to submit the FY 2019-2020 Annual Action Plan, **SF-424 Universal Application and Certificates to HUD on behalf of the County**. *For more information, contact Shawna Novak, Director, Health and Human Services at 904 209-6089*
35. Motion to adopt Resolution 2019-_____, authorizing the **Chair to sign a letter**, addressed to the **HUD Senior Community Planning and Development Representative**, which provides details of the amendment and authorizing the County Administrator, or his designee, to submit the amendment to the 2016-2020 Consolidated Plan through HUD's Integrated Disbursement and Information System. *For more information, contact Shawna Novak, Director, Health and Human Services at 904 209-6089*
36. Motion to adopt Resolution 2019-_____, approving the terms, conditions and requirements of the **Memorandum of Agreement** between St. Johns County, Florida and **Healthy Families St Johns** to provide mutual goal of strengthening and supporting families, and authorizing the County Administrator, or designee to execute the Agreement substantially in the form and format as attached on behalf of the County. *For more information, contact Shawna Novak, Director, Health and Human Services at 904 209-6089*
37. Approval of Minutes:
 - 03/05/19, BCC Regular
 - 05/07/19, BCC Regular
 - 05/21/19, BCC Regular
 - 06/04/19, BCC Regular
 - 06/18/19, BCC Regular

38. Proofs:

Proof: Notice of Meeting, Fiscal Year 2020 Administrator's Budget Workshop, held on May 22, 2019, May 23, 2019, and May 24, 2019, published on May 17, 2019, in *The St. Augustine Record*.

Proof: Request for Bids, Bid No.: 19-58; Arbor (PS 212) and Harbour View (PS 213) Lift Station Upgrades, published on May 9, 2019, and May 16, 2019, in the *St. Augustine Record*.

Proof: Request for Bids, Bid No.: 19-68; Solid Waste Special Assessment Notification Mail Out, published on May 20, 2019, and May 27, 2019, in the *St. Augustine Record*.

Proof: Request for Bids, Bid No.: 19-65; St. Johns County Public Works Driveway, published on May 21, 2019, and May 28, 2019, in the *St. Augustine Record*.

Proof: Request for Proposals, RFP No.: 19-29; CDBG-DR Owner Occupied Rehabilitation/Elevation/Reconstruction, published on May 22, 2019, and May 29, 2019, in the *St. Augustine Record*.

Proof: Request for Proposals, RFP No.: 19-32; CDBG-DR Manufactured Housing Demolition and Replacement, published on May 22, 2019, and May 29, 2019, in the *St. Augustine Record*.

Proof: Request for Bids, Bid No.: 19-71; Sale of Surplus Timber on Agricultural Center Drive Property, published on May 29, 2019, and June 5, 2019, in the *St. Augustine Record*.

Proof: Notice of Hearing, Public Hearing on creating the SJC Emergency Management ordinance, heard on June 4, 2019, published on May 25, 2019, in the *St. Augustine Record*.

Proof: Request for Proposals, RFP No.: 19-35; Federal Lobbying Services, published on May 6, 2019, and May 13, 2019, in the *St. Augustine Record*.

Proof: Request for Bids, Bid No.: 19-69; Chiller Replacement for SJC Growth Management Building, published on June 3, 2019, and June 10, 2019, in the *St. Augustine Record*.

Proof: Request for Bids, Bid No.: 19-73; Printing Services for SJC Road Atlas, published on June 6, 2019, and June 13, 2019, in the *St. Augustine Record*.

Proof: Notice of Meeting, Cancellation of Regular Meeting of the Board of County Commissioners on July 2, 2019, published on June 20, 2019, in the *St. Augustine Record*.

Proof: Notice of Action, Unclaimed Money, published on June 20, 2019, in the *St. Augustine Record*.

Proof: Notice of Action, Adoption of a Resolution on the Vacation of Panther Lane, Formerly Second Avenue in the Hilden Subdivision, published on June 20, 2019, in the *St. Augustine Record*.

Proof: Request for Bids, Bid No.: 19-74; Purchase of Sign Shop Materials, published on June 19, 2019, and June 26, 2019, in the *St. Augustine Record*.