

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns  
District 2 - Jeb S. Smith, Chair  
District 3 - Paul M. Waldron  
District 4 - Jeremiah Ray Blocker, Vice Chair  
District 5 - Henry Dean



## BOARD MEETING AGENDA

County Auditorium  
500 San Sebastian View

Hunter S. Conrad, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, February 4, 2020 9:00 AM

*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter - Mary Ann Steinberg, Program Manager**

1. **Tobacco Free St. Johns would like to request the opportunity to present the Summit Outcome Report.** On November 21st, Tobacco Free St. Johns hosted "Turning the Tide - Solving the Youth E- Epidemic in Northeast Florida" at the Marriott Renaissance conference center. The program was attended by community leaders across Northeast Florida and highlights the concerns our community has regarding the youth vaping epidemic. There were 105 in attendance including state and local elected officials, DOH administrators, doctors, law enforcement, school district, college and military officials. Tobacco Free St. Johns requested the opportunity to present the Summit Outcome Report to the BOCC.

### **Presenter - Melissa Glasgow, Director of Economic Development**

2. **Presentation by Jared Rice, Vice President PGA TOUR & Executive Director THE PLAYERS Championship.** Jared Rice, Vice President PGA TOUR & Executive Director of THE PLAYERS Championship, will provide a presentation to the Board of County Commissioners on development updates at THE PLAYERS Championship to be held March 10-15, 2020 at TPC Sawgrass in Ponte Vedra Beach.

### **Presenter - Justin Kelly, Planner**

3. **Public Hearing \* REZ 2019-16 Stratton Boulevard Rezoning.** A request to rezone approximately 8.34 acres of land from Open Rural (OR), Residential General (RG-1), Commercial Neighborhood (CN), and Commercial General (CG) to Commercial Warehouse (CW) with conditions.

**District 5**

**Presenter - Paolo S. Soria, Senior Assistant County Attorney**

- 4. Resolution declaring St. Johns County a Second Amendment Sanctuary County.** During the January 21st, 2020 meeting the Board of County Commissioners declared its support to adopt a Resolution declaring St. Johns County a Second Amendment Sanctuary. As of the date of this staff report, 24 out of 67 counties, 1 city, and 1 town have adopted a Second Amendment Sanctuary resolution. This Resolution recognizes the right to keep and bear arms is secured by the Constitution of the United States and the Constitution of the State of Florida and states the Board's support of strengthening the right to keep and bear arms and opposition of unconstitutional regulations on the right to keep and bear arms. This item is a discussion, consideration, and adoption of a Resolution declaring St. Johns County a Second Amendment Sanctuary.

**Presenter - Beverly Frazier, Senior Supervising Planner**

**District 4**

- 5. Public Hearing \* Amendments to the Ponte Vedra Zoning District Regulations.** Public hearing to adopt amendments to Sections I, III, and VIII of the Ponte Vedra Zoning District Regulations to address issues that have been identified by the Code Enforcement Division, Ponte Vedra Zoning and Adjustment Board, and members of the Ponte Vedra community. Amendments are proposed to define commercial vehicles, clarify refuse containers prohibitions, provide consistent front yard requirements for non-platted lots with vacated right-of-way adjacent to Ponte Vedra Boulevard, and adding tree protection regulations. The Ponte Vedra Zoning and Adjustment Board recommended adoption of the proposed amendments with a 6-0 vote at the August 5, 2019.

**Presenter - Bradley Bulthuis, Senior Assistant County Attorney**

- 6. First Reading of Amendments to St. Johns County Ordinance No. 2011-4, Relating to Settlement Authority of Liability Claims.** The St. Johns County Board of County Commissioners ("Board") has requested that the Office of the County Attorney review the liability claim settlement authority currently provided under Ordinance No. 2011-4 for potential updating to better serve the interests of the County. Among other things, Ordinance No. 2011-4 authorizes the County Administrator, or designee, to negotiate and settle any liability claim up to an amount not to exceed \$10,000, upon concurrence of the County Attorney. The proposed amendments to the ordinance attached to this agenda item would (a) increase the County Administrator's settlement authority to a County cost of up to \$25,000; (b) set forth certain factors for the County Administrator's consideration in determining whether a settlement or compromise is in the best interest of the County; and (c) provide that any settlement or compromise by the County Administrator shall be with the advice, rather than concurrence, of the County Attorney, in order to clarify their respective roles.

**Presenter - Melissa A. Lundquist, Assistant to the Board of County Commissioners**

- 7. Consider appointments to the Health & Human Services Advisory Council.** There are currently three vacancies on the Health & Human Services Advisory Council (HHSAC). Two vacancies are due to expired terms and one is due to a resignation. All three vacancies require the appointment of a professional from the disciplines in Health & Human Services. Please find attached for your review and consideration a letter of recommendation from the Health and Human Services Advisory Council, along with nineteen applications (Kelly Battell – District 3, Jorge Bertran – District 5, Russell Bodoff – District 4, Kayla Collins – District 3, William A. Cover, Jr. – District 3, Valerie Duquette – District 3, Chet Joseph Frith – District 4, Whitney Kersey Graves – District 3, Tara Haley – District 2, Janet L. Kary – District 4, Shandra Koler – District 5, Morris Maple – District 5, Thomas J. Neilson – District 1, Kevin Raymond – District 4, Joseph A. Thomasino – District 4, Lisa A. Ward – District 4, Dr. Julie Watson – District 5, Lisa Wolff – District 5 and Brittany Wood – District 4).
  
- 8. Consider appointments to the Recreation Advisory Board.** Currently there are two (2) vacancies on the Recreation Advisory Board due to expired terms. Please find for your review and consideration a letter of recommendation from the Recreation Advisory Board, along with nine (9) applications (Theodore Banton – District 5, Deborah Chapin – District 4, Mitchell E. Davenport – District 5, Harold L. Dockins – District 5, Alexandra Hill – District 4, Sonia Johnson – District 1, Bradley A. Long – District 2, William Steinmetz – District 2 and Jenna Stone – District 5).

**Presenter - Melissa Lundquist, Assistant to the Board of County Commissioners**

- 9. Consider appointments to the Housing Finance Authority.** Currently there are two (2) vacancies on the Housing Finance Authority due to expired terms. Please find attached for your review and consideration a recommendation letter from the Housing Finance Authority, reappointment requests from Robert Marshall (Dist. 3) and Michael O'Donnell (Dist. 5), along with their updated applications, and eight (8) new applications (JoAnn L. Deckrell -Dist. 5, Melissa Eckart – Dist. 5, Andrew Evener – Dist. 4, Bradley A. Long – Dist. 2, Heriberto Marrero – Dist. 1, Michael McCarthy – Dist. 1, Adam Z. Penna – Dist. 4 and Ellen Rogers – Dist. 4). Per Florida Statute 159.605, terms for the Housing Finance Authority shall be four years. The motions below reflect such terms. Additionally, should Mr. Marshall be reappointed, it would require suspending BCC Rule 2.203(C) that limits terms of service to two consecutive terms and reinstatement of said rule after the appointment is made.

**Presenter - Hunter S. Conrad, County Administrator**

- 10. Professional Services Agreement - County Administrator.** As directed by the Board during its last regularly scheduled meeting, a proposed Professional Services Agreement between Hunter S. Conrad and St. Johns County, Florida will be provided for review and consideration.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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## CONSENT AGENDA

1. Motion to **approve the Cash Requirement Report.** *For more information, contact Allen MacDonald, County Finance Director at 819-3669*
2. Motion to adopt Resolution 2020-\_\_\_\_\_, approving the terms and conditions of the **Permissive Use agreement with the Jacksonville Transportation Authority.** *For more information, contact Rachel Garvey, Transit Grants Specialist at 904 209-0630*
3. Motion to approve **PFS AGREE 2019-07** and authorize the County Administrator to execute the **Bridgewater PUD Proportionate Fair Share Agreement**, finding that the proposed Agreement is consistent with Section 11.09 of the Land Development Code. *For more information, contact Victoria Kutney, Transportation Planner at 209-0753*
4. Motion to adopt Resolution 2020-\_\_\_\_\_, approving the terms of and authorizing the County Administrator to execute a **Purchase and Sale Agreement**, on behalf of the County, for the acquisition of a **perpetual easement necessary for the Winton Circle Drainage Project.** *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
5. **Motion to adopt Resolution 2020-\_\_\_\_\_, approving the terms and authorizing the County Administrator, or designee, to execute a Lease Agreement with the First Tee of North Florida, Inc. for space at the St. Johns County Golf Club, Elkton, Florida.** *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
6. Motion to adopt Resolution 2020-\_\_\_\_\_, accepting a **Final Release of Lien, Warranty, three Easements for Utilities and a Bill of Sale** conveying all personal property associated with the water system to serve **Ashby Landing Commercial located off State Road 207.** *For more information, contact Gail Oliver, Land Management Systems Department at 904 209-0770*
7. Motion to adopt Resolution 2020-\_\_\_\_\_, accepting a **Final Release of Lien, Warranty, and Bill of Sale and Schedule of Values** conveying all personal property associated with the water and sewer systems to serve **Whisper Creek Phase 5 Unit A (also known as Trailmark Phase 5A) located off Pacetti Road.** *For more information, contact Gail Oliver, Land Management Systems Department at 904 209-0770*

8. Motion to adopt Resolution 2020-\_\_\_\_\_, accepting a **Final Release of Lien, Warranty, and Bill of Sale and Schedule of Values** conveying all personal property associated with the sewer system to **serve 2582 Oleander St. located off A1A South.** *For more information, contact Gail Oliver, Land Management Systems Department at 904 209-0770*
9. Motion to adopt Resolution 2020-\_\_\_\_\_, accepting a **Final Release of Lien, Warranty, and Bill of Sale and Schedule of Values** conveying all personal property associated with the sewer system to serve **Canal Blvd Shops (V Pizza) located off Palm Valley Road.** *For more information, contact Gail Oliver, Land Management Systems Department at 904 209-0770*
10. Motion to adopt Resolution 2020-\_\_\_\_\_, approving a **temporary revocable License Agreement to allow use of a portion of the public right-of-way known as Park Avenue in Hastings** and authorizing the Chair of the Board to execute the agreement on behalf of the County. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
11. Motion to adopt Resolution 2020-\_\_\_\_\_, approving the terms, provisions, conditions and requirements of the **SRF loan agreement and authorizing the execution and delivery of the SRF loan agreement.** *For more information, contact William G. Young, Utility Director at 904 209-2703*
12. Motion to **declare the attachments as surplus** and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*
13. Motion to adopt Resolution 2020-\_\_\_\_\_, authorizing the County Administrator, or designee, to enter into negotiations with the top ranked firm, **Fisher Koppenhafer, P.A., under RFQ 20-07; SJC Water & Wastewater Laboratory Design Services** and upon successful negotiations, to award and execute a contract with Fisher Koppenhafer, P.A. to perform the services in accordance with RFQ 20-07, and as negotiated. *For more information, contact Jaime Locklear, Purchasing Manager at 904 209-0158*
14. Motion to adopt Resolution 2020-\_\_\_\_\_, authorizing the County Administrator, or his designee, to award **RFP No. 19-29R; CDBG-DR Owner Occupied Rehabilitation/Elevation/Reconstruction to SLSCO LTD and 1565 Woodworks, LLC,** as the highest ranked, responsive, responsible Respondents, and to execute contracts in substantially the same form and format as attached hereto for performance of the work. *For more information, contact Jaime Locklear, Purchasing Manger at 904 209-0158*
15. Motion to adopt Resolution 2020-\_\_\_\_\_, authorizing the County Administrator, or designee, to execute a contract in substantially same form and format as attached hereto with **Bozard Ford Lincoln for the provision of all labor, materials, and equipment required for repairs to County owned Ford vehicles that are outside the capabilities of County Fleet staff,** not to exceed \$50,000 per fiscal year. *For more information, contact Jaime Locklear, Purchasing Manager at 904 209-0158*

16. Motion to approve **a transfer in the amount of \$29,116 from Beach Services Fund Reserves** to provide the necessary appropriation for a **replacement SUV for Beach Services that was approved, but not received, in FY 2019.** *For more information, contact Wade Schroeder, Asst. Director, OMB at 904 209-0570*
  
17. Motion to adopt Resolution 2020-\_\_\_\_\_, authorizing the County Administrator, or his designee, to execute an agreement substantially in the same form as the attached **Economic Development Grant Agreement with M3 32081, LLC** on behalf of St. Johns County. *For more information, contact Melissa Glasgow, Director of Economic Development at 209-0552*
  
18. Motion to adopt Resolution 2020-\_\_\_\_\_, approving the recognition and appropriation of received **FY 2020 library donations in the amount of \$9,615 amending the FY 2020 Budget.** *For more information, contact Debra Rhodes Gibson, Library Services Director at 827-6926*
  
19. Motion to adopt Resolution 2020-\_\_\_\_\_, approving the **Interlocal Agreement between the County and St. Augustine Port, Waterways and Beaches District for the enhancement of Doug Crane Landing.** *For more information, contact Doug Bataille, Director at 209-0324*

