

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - Christian Whitehurst, Chair  
District 2 - Sarah Arnold, Vice-Chair  
District 3 - Roy Alaimo  
District 4 - Krista Joseph  
District 5 - Henry Dean



## BOARD MEETING AGENDA

County Auditorium  
500 San Sebastian View

Hunter S. Conrad, County Administrator  
David Migut, County Attorney

Tuesday, March 21, 2023 9:00 AM

*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Retirement Recognition for Dan Sikes, Public Works Engineering Inspection Supervisor
- ❖ Retirement Recognition for Leslie Banta, Code Enforcement Officer
- ❖ Public Safety Update
- ❖ Clerk of Court's Report
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda
- ❖ Public Comment is Time Certain from 11:30 AM - 12:00 PM, or at the conclusion of the Regular Agenda, whichever occurs first

**Presenter: Ellen Avery Smith, Rogers-Towers, Attorneys at Law**

**Staff Member: Teresa Bishop, AICP, Planning Division Manager**

### District 1

1. **Public Hearing \* DRI MOD 2022-01 RiverTown.** This request was continued from the March 7, 2023, Commissioners' meeting to provide a status of the Veterans Parkway construction from Longleaf Pine Parkway to CR 210. The request is to modify the RiverTown Development of Regional Impact (DRI) to revise the school mitigation requirements, address the abandonment of the Eagle nest, which include changes to Map H (DRI Master Plan), the proposed Greenway Map and the Wildlife/Plant Resources Map, add a date certain for the provision of a library site and a fire station site, clarify the residential development rights include age restricted units, and reduce the proposed roundabout locations on SR 13. A PUD Major Modification accompanies this DRI Modification request. RiverTown is located along SR 13 North, south of Greenbriar Road, with Longleaf Pine Parkway being located to the east. The Planning and Zoning Agency recommended approval with a 6-0 vote. The Agency discussed the provision of the fire station and library sites, and the School Mitigation Agreement. The applicant provided two sites were under consideration by the County. Further the applicant provided the School District had approved the School Mitigation Agreement. There was no public comment.

**Presenter: Michael Roberson, Growth Management Director**

- 2. Evaluation and Appraisal Review (EAR) for the Comprehensive Plan.** Presentation of the process and content requirements of the upcoming Evaluation and Appraisal Review (EAR) for the County's Comprehensive Plan pursuant to Section 163.3191, F.S. General discussion of the County's current Plan; development of a preliminary list of key planning issues to be addressed; and process to be utilized to obtain citizen input.

- ❖ Public Comment
- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report

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## CONSENT AGENDA

1. Motion to approve the **Cash Requirement Report**. *For more information, contact Lon Stafford, Director of Financial Support at 904 819-3622*
2. Motion to adopt Resolution 2023-\_\_\_\_\_, approving the **final plat for Middlebourne - Phase Two**. *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
3. Motion to adopt Resolution 2023-\_\_\_\_\_, approving the **final plat for Silver Falls (Silverleaf Parcel 22A) Phase 1**. *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
4. Motion to adopt Resolution 2023-\_\_\_\_\_, approving the **final plat for Shearwater Phase 3E**. *For more information, contact Kelly Schley, Application Review Supervisor at 904 209-0720*
5. Motion to adopt Resolution 2023-\_\_\_\_\_, approving the **final plat for St. Augustine Lakes - Phase 2B**. *For more information, contact Kelly Schley, Application Review Supervisor at 904 209-0720*
6. Motion to adopt Resolution 2023-\_\_\_\_\_, approving the **final plat for Cordova Palms Phase Two**. *For more information, contact Kelly Schley, Application Review Supervisor at 904 209-0720*
7. Motion to adopt Resolution 2023-\_\_\_\_\_, approving the **final plat for Preserve at Bannon Lakes Phase 2D**. *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
8. Motion to adopt Resolution 2023-\_\_\_\_\_, accepting **four Deeds of Dedication for property along the right-of-way of Silverleaf Parkway and St. Johns Parkway for sidewalks and multi-use paths approved in the Silverleaf DRI Resolution 2015-241**. *For more information, contact Corey Bowens, Interim Director, Land Management Systems at 209-0776*
9. Motion to adopt Resolution 2023-\_\_\_\_\_, authorizing the Chair to execute an **Abandonment and Release of Easement at Preserve at Bannon Lakes Phase 2-C located off International Golf Parkway**. *For more information, contact Corey Bowens, Interim Director, Land Management Systems at 209-0776*

10. Motion to adopt Resolution 2023-\_\_\_\_\_, approving the terms and conditions of a **Purchase and Sale Agreement for the acquisition of an easement required for drainage improvements within the Porpoise Point Subdivision** and authorizing the County Administrator, or designee, to execute the agreement on behalf of the County. *For more information, contact Corey Bowens, Interim Director, Land Management Systems at 209-0776*
11. Motion to adopt Resolution 2023-\_\_\_\_\_, authorizing the County Administration, or designee, to execute a **Consent to Assignment Agreement, in substantially the same form and format as attached hereto, providing for an assignment of Master Contract 21-PSA-WOO-15757, Master Contract 17-MCC-AME-08046, and Master Contract 18-MCC-WOO-09667 to WSP USA Environment & Infrastructure, Inc.** *For more information, contact Jaime Locklear, Asst. Director Purchasing at 904 209-0158*
12. Motion to adopt Resolution 2023 – \_\_\_\_ authorizing the County Administrator, or his designee, to execute **Change Order #02 to Master Contract No. 22-GSA-USS-16420 with U.S. Submergent Technologies, LLC under Bid No. 22-88; Marsh Landing WWTP Aeration Basin Cleaning** for an amount not to exceed \$186,885.05 for completion of the project. *For more information, contact Jaime T. Locklear, Asst. Director of Purchasing at 904 209-0158*
13. Motion to declare the attachments as **surplus** and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 18.1 and Florida Statute 274. *For more information, contact Jaime Locklear, Asst. Director of Purchasing at 904 209-0158*
14. Motion to adopt Resolution 2023-\_\_\_\_, amending the FY 2023 budget to **recognize and appropriate grant revenue in the amount of \$111,512.98 within the FY 2023 Supervisor of Elections Fund Budget.** *For more information, contact Vicky C. Oakes, Supervisor of Elections at 904 823-2238*
15. Motion to adopt Resolution 2023-\_\_\_\_\_, approving and authorizing the County Administrator, or designee, to **submit a completed Bass Pro Shops and Cabela's Grant and Donation Program Application** on behalf of St Johns County Parks and Recreation Department for fishing equipment for park programs. *For more information, contact Ryan Kane, Director at 209-0324*
16. Motion to adopt Resolution 2023-\_\_\_\_\_, approving the application for a **Major Impact Special Event to take place on May 27-29 2023, at Butler Beach.** *For more information, contact Ryan Kane, Director at 904 209-0324*
17. Motion to adopt Resolution 2023-\_\_\_\_\_, approving the three applications for **Major Impact Special Events to take place on May 21, 2023, and October 15, 2023, at Mickler's Beach, and July 30, 2023, at Vilano Beach.** *For more information, contact Ryan Kane, Director at 904 209-0324*
18. Motion to adopt Resolution 2023-\_\_\_\_\_, authorizing the County Administrator, or designee, to execute a **non-exclusive permissive use agreement, in substantially the same form and format as attached hereto, authorizing temporary use of County-owned property.** *For more information, contact Ryan Kane, Director at 904 209-0324*

19. Motion to adopt Resolution 2023-\_\_\_\_\_ amending the Fiscal Year 2023 budget to **recognize and appropriate State of Florida Department of Environmental Protection Agreement Number 19SJ2** in an amount up to \$879,820. *For more information, contact Joseph Giammanco, PhD, Director, Emergency Management at 904 824-5550*
  
20. Motion to adopt Resolution No. 2023-\_\_\_\_\_ **sunsetting the Arts, Culture and Heritage Funding Panel and providing an effective date.** *For more information, contact Tera Meeks, Director, Tourism at 904 209-4428*
  
21. Motion to adopt Resolution No. 2023-\_\_\_\_\_ **establishing the by-laws of the Arts, Culture and Heritage Evaluation Panel attached here, providing an effective date.** *For more information, contact Tera Meeks, Director, Tourism at 904 209-4428*
  
22. Motion to approve **minutes:**
  - 03/03/23, BCC Workshop
  - 03/07/23, BCC Regular