

Revised
ST. JOHNS COUNTY
ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - Christian Whitehurst
District 2 - Sarah Arnold, Chair
District 3 - Roy Alaimo, Vice Chair
District 4 - Krista Joseph
District 5 - Henry Dean



BOARD MEETING AGENDA

County Auditorium
500 San Sebastian View

Joy Andrews, County Administrator
Rich Komando, Interim County Attorney

Tuesday, June 18, 2024 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Proclamation Designating July as Parks and Recreation Month
- ❖ Proclamation Recognizing the American Flag Rescue Program
- ❖ Public Safety Update
- ❖ Clerk of Court's Report
- ❖ Public Infrastructure Update
- ❖ Legislative Affairs Update
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda
- ❖ Public Comment is Time Certain from 11:30 AM - 12:00 PM, or at the conclusion of the Regular Agenda, whichever occurs first

Presenter: Jesse Dunn, Director, OMB

- 1. Constitutional Officers' Fiscal Year 2025 Budget Presentations - Supervisor of Elections.** Presentation of the Constitutional Officer's tentative budgets for Fiscal Year 2025. Under F.S. 129.03(2), on or before June 1 of each year, Constitutional Officers shall submit to the Board of County Commissioners (BCC) a tentative budget for their respective offices for the ensuing fiscal year. Since the Tax Collector is fee-based, it is not required for the Tax Collector's budget to be submitted to the BCC at this time. The Supervisor of Elections will make a brief oral presentation to the BCC relative to her tentative budget.

Presenter: Ellen Avery-Smith, Rogers Towers, P.A.
Staff Member: Allison Hartnett, Environmental Specialist

District 1

2. **Public Hearing * NZVAR 2024-03: Julington Creek Plantation Bald Eagle Management Plan Amendments.** The subject properties currently consist of three developed parcels, parcel 11 (Plantation Park), parcel 18 (Administration Building), and parcel 19 (Plantation Recreational Facility), of the Julington Creek Master Development Plan. These parcels are part of the Julington Creek PUD and have a Future Land Use of Julington Creek DRI. The properties are located east of State Road 13 North and south of Race Track Road, directly abutting Davis Pond Boulevard and Durbin Creek Boulevard. The Bald Eagle Nest, SJ-07, is located southwest of the properties within a St. Johns River Water Management District Conservation Easement (O.R.B. 929 PG. 684) approximately 221' from Davis Pond Boulevard to the north. The applicant desires to amend and restate the Julington Creek BEMP text to allow construction of recreational or commercial improvements within parcels 11, 18, and 19 of the Julington Creek Master Development Plan to be completed during the Bald Eagle Nesting Period. Specifically, the applicant desires to update, expand and remodel within Parcels 11, 18 and 19. The text amendment now includes prohibition of the use of bright color schemes on the exteriors of the proposed recreational and commercial buildings which could create a visual impact on the Bald Eagle. The proposed amendment also includes that Bald Eagle monitoring shall be conducted pursuant to current FWS Guidelines for any construction activities within the subject parcels during the Nesting Period as described within Section VI. Monitoring, part F, of the revised BEMP.

Presenter: Alex Acree, Matthews | DCCM
Staff Member: Evan Walsnovich, Planner

District 1

3. **Public Hearing * SUPMAJ 2023-16 JEA Blacksford WRF.** Request for a Special Use Permit pursuant to Section 2.03.25 of the Land Development Code to allow for the expansion of the existing JEA Wastewater Treatment Facility within Open Rural (OR) and Industrial Warehousing (IW) zoning, specifically located at 1245 Reclamation Drive. This request was heard by the Planning and Zoning Agency at their regularly scheduled public hearing on Thursday, May 16, 2024, and was recommended for approval, 7-0.

Presenter: Bill Miller | Coldwell Banker Premier Properties
Staff Member: Justin Kelly, Senior Planner

District 3

4. **Public Hearing * REZ 2024-02 GSLR Enterprises.** Request to rezone approximately 0.43 acres of land, located along the eastern side of AIA South, north of Treasure Beach Road, from Commercial Neighborhood (CN) to Residential, Manufactured/Mobile Home or Single Family [RMH(S)] to allow for one (1) single family home on each of the two (2) platted lots of record that comprise the overall property. This request was heard by the Planning and Zoning Agency at their regularly scheduled public hearing on Thursday, May 2, 2024, and was recommended for approval, 6-0.

Presenter: Autumn Martinage, Senior Planner w/ Matthews DCCM
Staff Member: Westly Woodward, Engineer

District 3

5. **Public Hearing * NZVAR 2024-02 Cantio Avenue Driveway.** Request for a Non-Zoning Variance to Section 6.04.05.C.3 of the Land Development Code to allow for more than one driveway for a Single Family residential unit located at 241 State Road 16.

- ❖ Public Comment
- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report

Revised
ST. JOHNS COUNTY
ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - Christian Whitehurst
District 2 - Sarah Arnold, Chair
District 3 - Roy Alaimo, Vice Chair
District 4 - Krista Joseph
District 5 - Henry Dean



BOARD MEETING AGENDA

County Auditorium
500 San Sebastian View

Joy Andrews, County Administrator
Rich Komando, Interim County Attorney

Tuesday, June 18, 2024 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

CONSENT AGENDA

1. Motion to approve the **Cash Requirement Report**. *For more information, contact Donna Echegoyen, Accounts Payable Supervisor at 904 819-3658*
2. Motion to adopt Resolution 2024-_____, **approving the final plat** for Watersong at Rivertown – Phase Four-A. *For more information, contact Ava Pyszczymuka, Application Review Supervisor at 209-0603*
3. Motion to adopt Resolution 2024-_____, **approving the final plat** for North Roscoe. *For more information, contact Ava Pyszczymuka, Application Review Supervisor at 209-0603*
4. Motion to adopt Resolution 2024-_____, **approving the final plat** for Shearwater Phase 3H. *For more information, contact Ava Pyszczymuka, Application Review Supervisor at 209-0603*
5. Motion to adopt Resolution 2024-_____, **approving the final plat** for Silverleaf Parcel 44. *For more information, contact Ava Pyszczymuka, Application Review Supervisor at 209-0603*
6. Motion to adopt Resolution 2024-_____, **approving the final plat** for Silverleaf Parcel 29B-1 Lots 153 and 154 Replat. *For more information, contact Ava Pyszczymuka, Application Review Supervisor at 209-0603*
7. Motion to **approve PFS AGREE 2024-04** and authorize the County Administrator, or designee, to **execute the Secession Proportionate Fair Share Agreement**, finding that the proposed Agreement is consistent with Section 11.09 of the Land Development Code. *For more information, contact Jan Trantham, Senior Transportation Planner at 904 209-0611*
8. Motion to adopt Resolution 2024-_____, **recognizing and appropriating \$123,802.60 from St. Johns County Council on Aging to the Transit Revenue budget** to be used for the purchase of a replacement bus; and **amending the fiscal year 2024 budget to reflect this appropriation in the Transit Revenues budget** (1274-34602) and the expenditure in the Transit Expenditure budget (1275-56415). *For more information, contact Rachel Garvey, Transit Grants Specialist at 904 209-0630*

9. Motion to adopt Resolution 2024-_____, approving the terms and conditions of a **Purchase and Sale Agreement for the acquisition of property** located off Inman Road for future growth and expansion of the St. Johns County Utility Department, and authorizing the County Administrator, or designee, to execute the Agreement on behalf of the County; and motion to **transfer \$3,300,000 from Utility Enterprise Fund Capital Outlay Reserves to Utility Department Unrestricted Capital Projects** for the acquisition of property located off Inman Road. *For more information, contact Corey Bowens, Director, Land Management Systems at 904 209-0776*

10. Motion to adopt Resolution 2024-_____, authorizing the County Administrator, or designee, to issue **non-exclusive franchise agreements for the collection and transportation of construction and demolition debris** to the 36 existing franchise holders qualified for renewal. *For more information, contact Greg Caldwell, Public Works Director at 904 209-0266*

11. Motion to adopt Resolution 2024-_____, authorizing the County Administrator, or designee, to issue a **non-exclusive franchise agreement to Cowford Can Co, FCC Environmental Services Florida LLC, and GFL Environmental**, for the collection and transportation of non-residential solid waste, of the type specified in the agreement. *For more information, contact Greg Caldwell, Public Works Director at 904 209-0266*

12. Motion to adopt Resolution 2024-_____, approving the terms, conditions, provisions, and requirements of **Supplemental Agreement No. 1 to a Grant Agreement between Florida Department of Transportation and St. Johns County** for intersection improvements on SR A1A to extend the term of the Grant Agreement to December 31, 2025; authorizing the County Administrator, or designee, to execute **the Supplemental Agreement** on behalf of the County. *For more information, contact Greg Caldwell, Public Works Director at 904 209-0266*

13. Motion to adopt Resolution 2024-_____, approving the terms, conditions, provisions, and requirements of **Supplemental Agreement No. 1 to a Grant Agreement between Florida Department of Transportation and St. Johns County** for intersection improvements on SR A1A & Mickler Road, to extend the term of the Grant Agreement to December 31, 2025; authorizing the County Administrator, or designee, to **execute Supplemental Agreement No. 1** on behalf of the County. *For more information, contact Greg Caldwell, Public Works Director at 904 209-0266*

14. Motion to adopt Resolution 2024-_____, approving the terms, conditions, provisions, and requirements of the **Construction Agreement between St. Johns County and Florida Department of Transportation**, and authorizing the County Administrator, or designee, to **execute the agreement** on behalf of the County, in substantially the same form and format as attached hereto. *For more information, contact Gordon Smith, Assistant Director - Engineering at 904 209-2709*

15. Motion to adopt Resolution 2024-_____, approving the terms, provisions, conditions and requirements of the **SRF loan amendment** and authorizing the **execution and delivery of the SRF loan amendment**. *For more information, contact Neal Shinkre, Utility Director at 904 209-2721*

16. Motion to **transfer \$1,046,759 from 2022 Taxable Special Obligation Note Department Reserve and \$665,834 from 2020 Special Obligation Revenue Note Department Reserve**; and to adopt Resolution 2024-_____, **recognizing unanticipated revenue** in the amount of \$153,241, increasing the 2022 Taxable Special Obligation Revenue Note Fund revenue budget and appropriating these funds toward a partial prepayment of principal on the 2022 Taxable Special Obligation Revenue Note; and **recognizing unanticipated revenue** in the amount of \$669,166 increasing the Florida Special Obligation Revenue Note, Series 2020 revenue budget and appropriating these funds toward a complete repayment of Series 2020B Issuance and a transfer to the CSRM Fund. *For more information, contact Jesse Dunn, OMB Director at 904 209-0568*

17. Motion to approve a **transfer in the amount of \$800,000 from General Fund Reserve to the County Attorney account** to cover outside legal expenses. *For more information, contact Rich Komando, Interim County Attorney at 904 209-0805*

18. Motion to adopt Resolution 2024-_____, authorizing the Sheriff of St. Johns County, Florida, or designee, to **submit an application seeking funding assistance** through the Office of Criminal Justice Grants – Florida Department of Law Enforcement - Edward Byrne Memorial Justice Assistance Grant - Countywide (JAG-C) Program FY 2023 on behalf of the County. *For more information, contact Robert A. Hardwick, Sheriff at 904 810-6602*

19. Motion to adopt Resolution 2024-_____, authorizing the County Administrator, or her designee, to **participate in the funding opportunity from United Way of St. Johns County** for the Federal Emergency Management Agency, Emergency Food and Shelter Program. *For more information, contact Shawna Novak, HHS Director at 904 209-6089*

20. Motion to adopt Resolution 2024-_____, **recognizing and appropriating \$21,707 in HUD Housing Counseling Grant Program funds** to be used for the County's Housing and Financial Counseling Program; **amending the fiscal year 2024 budget** to reflect this appropriation; authorizing the County Administrator, or her designee, to **execute and deliver**, on behalf of the County, **Grant Agreement (HC230421035), HUD Form 1044, Expression of Interest in FY 2024 Housing Counseling Grant Program Funds letter, and any other documents necessary to effectuate the grant**; authorizing the County Administrator, or her designee, to **execute subsequent amendments, modifications, or revisions, to the Grant Agreement**, without further Board action, that do not propose to amend, modify, or revise otherwise change the material terms, conditions, provisions, or requirements of the Grant Agreement. *For more information, contact Shawna Novak, HHS Director at 904 209-6089*

21. Motion to adopt Resolution 2024-_____, approving, and authorizing the County Administrator, or her designee, to **execute and deliver the contract between Florida Department of Children and Families and the County**, in substantially the same form as attached hereto; authorizing the County Administrator, or her designee, to **execute any subsequent amendments to the Contract**, without further Board action, that do not propose to amend, modify, or otherwise change the material terms, conditions, provisions, or requirements of the Contract. *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*

22. Motion to adopt Resolution 2024-_____, approving, and authorizing the County Administrator, or designee, to **execute and deliver the Third Amendment to the Contract between St. Johns County and National Youth Advocate Program, Inc.** in substantially the same form as attached hereto, to extend the term of the Contract for one (1) additional year commencing on July 1, 2024, modify certain manner of service provisions, and reduce the not to exceed amount of the Contract for the second renewal term from \$454,729 to \$381,375. *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*
23. Motion to adopt Resolution 2024-_____, approving the terms, conditions, and requirements of **grant agreement DMS-24/25-153 with the Florida Department of Management Services** through the Local Government Cybersecurity Grant, authorizing the County Administrator, or designee, to execute the grant agreement on behalf of the County. *For more information, contact Sarah Newell, Senior Strategist at 904 209-0566*
24. Motion to approve a **reserve transfer of \$81,000 from Golf Club Reserves into the Golf Club Equipment line.** *For more information, contact Ryan Kane, Director at 904 209-0324*
25. Motion to adopt Resolution 2024-_____, approving, and authorizing the County Administrator, or her designee, to **execute and deliver, that certain Blood Services Agreement** between the County and LifeSouth Community Blood Centers, Inc., in substantially the same form as attached hereto, to provide blood products as a component of emergency medical services. *For more information, contact Jeremy Robshaw, Chief - Administrative Services at 904 209-1750*
26. Motion to adopt Resolution 2024-_____, approving, and authorizing the County Administrator, or her designee, to **execute and deliver that certain Cooperative Equipment Loan Agreement** between the County and Department of Agriculture and Consumer Services, Florida Forest Service, in substantially the same form as attached hereto, for the continued use of two brush truck apparatus for wildland and brush fire mitigation, *For more information, contact Jeremy Robshaw, Chief - Administrative Services at 904 209-1750*
27. Motion to adopt Resolution 2024-_____, approving the **Library's updated Interlocal Agreement** extending reciprocal borrowing privileges between SJCLPS and other participating Florida county library systems as outlined in the Agreement. *For more information, contact Debra Gibson, Library Director at 904 827-6926*
28. Motion to **approve minutes:**
- 06/04/24, BCC Regular
29. **Proofs:**
Proof: Notice of Intent, SJC BoCC to comply with F.S. 121.055 to designate the position of Chief Performance and Transparency Officer in the Senior Management Service Class under the FL Retirement System for retirement purposes, published on May 15, 2024 and May 22, 2024 in the St. Augustine Record.