

22**AGENDA ITEM
ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS***Deadline for Submission - Wednesday 9 a.m. – Thirteen Days Prior to BCC Meeting***10/6/2026****BCC MEETING DATE****TO:** Joy Andrews, County Administrator**DATE:** September 8, 2026**FROM:** Lisa Bonitatis, CHD Business Manager**PHONE:** 904 506-6152**SUBJECT OR TITLE:** Florida Department of Health, St. Johns County CORE Contract 2026-2027**AGENDA TYPE:** Consent Agenda, Contract, Resolution**BACKGROUND INFORMATION:**

Chapter 154, F.S. provides that the intent of the State Legislature is to promote, protect, maintain, and improve the health and safety of all citizens of, and visitors to, the State of Florida through a system of coordinated County Health Department services. County Health Departments were established throughout the State to satisfy this legislative intent through promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations. The St. Johns County Health Department is one of such County Health Departments established in the State of Florida to provide environmental health services, communicable disease control services, and primary care services. The purpose of the proposed contract is to ensure coordination between the State of Florida Department of Health and St. Johns County in operating the St. Johns County Health Department to provide such services from October 1, 2026, through and until September 30, 2027. Among other things, under the terms, conditions, and provisions of the contract, the State contribution to funding the services performed by the St. Johns County Health Department is an amount not to exceed \$4,250,817 while the County contribution is an amount not to exceed \$949,309.

1. IS FUNDING REQUIRED? Yes**2. IF YES, INDICATE IF BUDGETED.** Yes**IF FUNDING IS REQUIRED, MANDATORY OMB REVIEW IS REQUIRED:****INDICATE FUNDING SOURCE:** SJC Health Department Fund Professional Services (1427-53100)**SUGGESTED MOTION/RECOMMENDATION/ACTION:**

Motion to adopt Resolution 2026-_____, approving the terms, provisions, conditions, and requirements of an agreement between the Board of County Commissioners of St. Johns County and the State of Florida Department of Health for operation of the St. Johns County Health department to provide environmental health services, communicable disease control services and primary care services from October 1, 2026 through and until September 30, 2027; and authorizing the chair to execute the agreement on behalf of the county.

For Administration Use Only:**Legal:** Lex Taylor 9/21/2026**OMB:** CB 9/22/2026**Admin:** JDD 9/28/2026

RESOLUTION NO. 2026-_____

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS, PROVISIONS, CONDITIONS, AND REQUIREMENTS OF THE CONTRACT FOR THE OPERATION OF THE ST. JOHNS COUNTY HEALTH DEPARTMENT AGREEMENT BETWEEN ST. JOHNS COUNTY, FLORIDA, AND STATE OF FLORIDA DEPARTMENT OF HEALTH; AND AUTHORIZING THE CHAIR, OR DESIGNEE, TO EXECUTE THE AGREEMENT ON BEHALF OF ST. JOHNS COUNTY

WHEREAS, pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens,"; and

WHEREAS, County Health Departments were created throughout Florida to satisfy this legislative intent through the "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations"; and

WHEREAS, St. Johns County Health Department ("CHD") is one of the created County Health Departments; and

WHEREAS, it is necessary for the parties hereto to enter into this contract to ensure coordination between the State and the County in the operation of the CHD; and

WHEREAS, the County has reviewed the terms, provisions, conditions, and requirements of the proposed Agreement (attached hereto, and incorporated herein); and

WHEREAS, the County has determined that accepting the terms of the Agreement, and entering into the said Agreement, will serve the interests of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are hereby incorporated into the body of this Resolution and are adopted as findings of fact.

Section 2. The Board of County Commissioners hereby approves the terms, provisions, conditions, and requirements of the proposed Agreement between St. Johns County, Florida, and the State of Florida Department of Health.

Section 3. The Board of County Commissioners authorizes its Chair, or designee, to execute any other paperwork necessary or associated with the St. Johns Contract between

St. Johns County Board of County Commissioners and the State of Florida Department of Health for Operation of the St. Johns County Health Department Contract Year 2026-2027.

Section 4. To the extent that there are typographical and/or administrative errors and/or omissions that do not change the tone, tenor, or context of this Resolution, then this Resolution may be revised, without subsequent approval of the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this ____ day of _____, 2026.

**BOARD OF COUNTY COMMISSIONERS OF
ST. JOHNS COUNTY, FLORIDA**

By: _____
Clay Murphy, Chair

ATTEST: Brandon J. Patty
Clerk of the Circuit Court & Comptroller

By: _____
Deputy Clerk

**CONTRACT BETWEEN
ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
ST. JOHNS COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2026-2027**

This contract is made and entered into between the State of Florida, Department of Health ("State"), and the St. Johns County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2026. State and County are jointly referred to as the "parties".

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through the "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. St. Johns County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract to ensure coordination between the State and the County in the operation of the CHD.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2026, through September 30, 2027, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated according to the termination provisions outlined in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as outlined in Part III of Attachment II hereof, to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment that may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state, and local funds and shall include

those services mandated on a state or federal level. Examples of environmental health services include but are not limited to, food hygiene, safe drinking water supply, sewage, and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services that protect the health of the general public through the detection, control, and eradication of diseases that are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control, and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include but are not limited to first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is outlined in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions, or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 4,250,817.00 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash, or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 949,309.00 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*). The County's obligation to pay under this contract is contingent upon an annual appropriation by the Board of County Commissioners.

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either the current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase or decrease, the CHD will revise Attachment II and send a copy of the revised pages to the County and the State's Office of Budget and Revenue Management. If the County initiates the increase or decrease, the County shall notify the CHD in writing. The CHD will then revise Attachment II and send a copy of the revised pages to the State's Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
St. Johns County Health Department
200 San Sebastian View
St. Augustine, FL 32084

5. CHD DIRECTOR or ADMINISTRATOR. Both parties agree the director or administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the State's Deputy Secretary for County Health Systems. The director or administrator shall be selected by the State with the concurrence of the County. The director or administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long-Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as outlined in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel laws, rules, and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide purchasing contract has been implemented for those goods or services. In such cases, the CHD director or administrator must sign a justification, therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD following the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records, and documents following the Generally Accepted Accounting Principles, as promulgated by the Governmental Accounting Standards

Board, and the requirements of federal or state law. These records shall be maintained as required by the State's Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which is subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records, and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource System; and
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet; and
- iii.* Financial procedures specified in the State's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda; and
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in St. Johns County.

e. That any surplus or deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited or debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus or deficit funds accruing to the State and County is determined each month and at the contract year-end. Surplus funds may be applied toward the funding requirements of each party in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner that clearly illustrates the amount which has been credited to each party. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director or administrator determines that an emergency exists wherein a time delay would endanger the public's health and the State's Deputy Secretary for County Health Systems have approved the transfer. The State's Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record-keeping requirements.

h. At the request of either party, an audit may be conducted by an independent certified public accountant on the financial records of the CHD, and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133, as revised, and may be in conjunction with audits performed by the County government. If audit exceptions are found, then the director or administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for five years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until the resolution of the audit findings.

k. The CHD shall maintain the confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65, and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the State's Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice concerning client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification, or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and right to a fair hearing to the final governing authority of the CHD. Specific references to existing laws, rules, or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Compliance and Non-Discrimination Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i.* The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report; and
- ii.* A written explanation to the County of service variances reflected in the year-end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service-specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the State's Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports are delayed due to circumstances beyond the CHD's control:

- i.* March 1, 2027, for the reporting period of October 1, 2026, through December 31, 2026; and
- ii.* June 1, 2027, for the reporting period of October 1, 2026, through March 31, 2027; and
- iii.* September 1, 2027, for the reporting period of October 1, 2026 through June 30, 2027; and
- iv.* December 1, 2027, for the reporting period of October 1, 2026 through September 30, 2027.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than 180 calendar days' notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than 24 hours' notice.

c. Termination for Breach. This contract may be terminated by either party for a material breach of an obligation hereunder, upon no less than 30 days' notice. Waiver of a breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance, or payment hereunder, extends beyond the State fiscal year beginning July 1, 2027, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, under section 287.0582, Florida Statutes. If this contract, any renewal hereof, or any term, performance, or payment hereunder, extends beyond the County fiscal year beginning October 1, 2026, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Board of County Commissioners, in accordance with section 129.07, Florida Statutes.

b. Contract Managers. The name and addresses of the contract managers for the parties under this contract are as follows:

For the State:

Lisa Bonitatis
Name
Public Health Services Manager
Title
200 San Sebastian View

St. Augustine, FL 32084
Address
Lisa.bonitatis2@flhealth.gov
Email Address
(904) 506-6152
Telephone

For the County:

Joy Andrews
Name
County Administrator
Title
500 San Sebastian View

St. Augustine, FL 32084
Address
jandrews@sjcfl.us
Email Address
(904) 209-0530
Telephone

If different contract managers are designated after the execution of this contract, the name, address, email address, and telephone number of the new representative shall be furnished in writing to the other parties and attached to the originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

d. Notices. Any notices provided under this contract must be delivered by certified mail, return receipt requested, in person with proof of delivery, or by email to the email address of the respective party identified in Section 9.b., above.

In WITNESS THEREOF, the parties hereto have caused this eight page contract, with its attachments as referenced, including Attachment I (three pages), Attachment II (seven pages), Attachment III (one page), Attachment IV (one page), and Attachment V (one page), to be executed by their undersigned officials as duly authorized effective the 1st day of October 2026.

**BOARD OF COUNTY COMMISSIONERS
FOR ST. JOHNS COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

NAME: _____

TITLE: _____

DATE: _____

SIGNED BY: _____

NAME: Joseph A. Ladapo, M.D., Ph.D.

TITLE: State Surgeon General

DATE: _____

ATTESTED TO:

SIGNED BY: _____

NAME: _____

TITLE: _____

DATE: _____

SIGNED BY: _____

NAME: Lana Sample

TITLE: CHD Administrator

DATE: _____

ATTACHMENT I
ST. JOHNS COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

ATTACHMENT I (Continued)

- | | |
|--|---|
| | levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance. |
| 7. Environmental Health | Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21* |
| 8. HIV/AIDS Program | <p>Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.</p> <p>Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.</p> |
| 9. School Health Services | Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6. |
| 10. Tuberculosis | Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392. |
| 11. General Communicable Disease Control | Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations. |
| 12. Refugee Health Program | Programmatic and financial requirements as specified by the program office. |

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II
ST. JOHNS COUNTY HEALTH DEPARTMENT
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/26	782437	1188219	1970656
2. Drawdown for Contract Year October 1, 2026 to September 30, 2027	-782437	907644	125207
3. Special Capital Project use for Contract Year October 1, 2026 to September 30, 2027	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2026 to September 30, 2027	0	2095863	2095863

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

ST. JOHNS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2026 to September 30, 2027

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 AIDS PATIENT CARE	100,000	0	100,000	0	100,000
015040 AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	24,288	0	24,288	0	24,288
015040 CHD - TB COMMUNITY PROGRAM	34,762	0	34,762	0	34,762
015040 HEALTHY BEACHES MONITORING PROGRAM	21,740	0	21,740	0	21,740
015040 EPIDEMIOLOGY SURVEILLANCE GENERAL REVENUE	79,035	0	79,035	0	79,035
015040 FAMILY PLANNING GENERAL REVENUE	53,595	0	53,595	0	53,595
015040 PRIMARY CARE PROGRAM	201,023	0	201,023	0	201,023
015040 RACIAL & ETHNIC DISPARITIES - CHD EXPENSES	52,000	0	52,000	0	52,000
015040 SCHOOL HEALTH SERVICES	160,078	0	160,078	0	160,078
015050 CHD GENERAL REVENUE NON-CATEGORICAL	2,250,781	0	2,250,781	0	2,250,781
GENERAL REVENUE TOTAL	2,977,302	0	2,977,302	0	2,977,302
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	4,761	0	4,761	0	4,761
015010 TOBACCO STATE & COMMUNITY HEALTHY BABY	10,000	0	10,000	0	10,000
NON GENERAL REVENUE TOTAL	14,761	0	14,761	0	14,761
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	13,957	0	13,957	0	13,957
007000 WIC BREASTFEEDING PEER COUNSELING PROG	85,112	0	85,112	0	85,112
007000 COASTAL BEACH WATER QUALITY MONITORING	6,853	0	6,853	0	6,853
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	35,000	0	35,000	0	35,000
007000 FAMILY PLANNING TITLE X - GRANT	65,848	0	65,848	0	65,848
007000 PUBLIC HLTH INFRASTRUCTURE & WORKFORCE/CENTRAL 1	47,416	0	47,416	0	47,416
007000 INFANT MORTALITY	13,648	0	13,648	0	13,648
007000 IMMUNIZATION ACTION PLAN	26,999	0	26,999	0	26,999
007000 MEDICAL HOME FOR CHILD & ADOLESCENT HEALTH	12,830	0	12,830	0	12,830
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	135,662	0	135,662	0	135,662
007000 BASE PUB HLTH SURVEILLANCE & EPI INVESTIGATION	46,100	0	46,100	0	46,100
007000 SEXUAL ASSAULT VICTIMS SERVICES PHBG	2,315	0	2,315	0	2,315
007000 WIC PROGRAM ADMINISTRATION	901,095	0	901,095	0	901,095
015075 SCHOOL HEALTH SERVICES	24,413	0	24,413	0	24,413
FEDERAL FUNDS TOTAL	1,417,248	0	1,417,248	0	1,417,248
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	249,339	0	249,339	0	249,339
001092 ON SITE SEWAGE DISPOSAL PERMIT FEES	169,425	0	169,425	0	169,425
001092 CHD STATEWIDE ENVIRONMENTAL FEES	20,515	0	20,515	0	20,515
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	13,297	0	13,297	0	13,297
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	3,848	0	3,848	0	3,848
001206 SEPTIC TANK RESEARCH SURCHARGE	3,200	0	3,200	0	3,200
001206 SEPTIC TANK VARIANCE FEES 50%	550	0	550	0	550

ATTACHMENT II

ST. JOHNS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2026 to September 30, 2027

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	12,916	0	12,916	0	12,916
001206 DRINKING WATER PROGRAM OPERATIONS	637	0	637	0	637
001206 REGULATION OF BODY PIERCING SALONS	122	0	122	0	122
001206 TANNING FACILITIES	148	0	148	0	148
001206 TATTOO PROGRAM ENVIRONMENTAL HEALTH	2,662	0	2,662	0	2,662
001206 MOBILE HOME & RV PARK FEES	1,188	0	1,188	0	1,188
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	477,847	0	477,847	0	477,847
5. OTHER CASH CONTRIBUTIONS - STATE:					
031005 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	59,000	0	59,000	0	59,000
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	782,437	0	782,437	0	782,437
OTHER CASH CONTRIBUTION TOTAL	841,437	0	841,437	0	841,437
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	9,530	9,530	0	9,530
001057 CURANT 340B REVENUE AND EXPENSE TRACKING	0	100	100	0	100
001148 CHD CLINIC FEES	0	36,300	36,300	0	36,300
001148 CURANT 340B REVENUE AND EXPENSE TRACKING	0	11,037	11,037	0	11,037
MEDICAID TOTAL	0	56,967	56,967	0	56,967
7. ALLOCABLE REVENUE - STATE:					
001009 ON SITE SEWAGE DISPOSAL PERMIT FEES	50	0	50	0	50
ALLOCABLE REVENUE TOTAL	50	0	50	0	50
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	413,919	413,919
PHARMACY DRUG PROGRAM	0	0	0	2,198	2,198
WIC PROGRAM	0	0	0	2,922,268	2,922,268
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	6,050	6,050
IMMUNIZATIONS	0	0	0	186,199	186,199
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	3,530,634	3,530,634
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	954,688	954,688	0	954,688
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	954,688	954,688	0	954,688
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001025 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	1,938	1,938	0	1,938
001073 CURANT 340B REVENUE AND EXPENSE TRACKING	0	1,474,230	1,474,230	0	1,474,230
001077 CHD CLINIC FEES	0	28,050	28,050	0	28,050
001077 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	5,300	5,300	0	5,300
001077 CURANT 340B REVENUE AND EXPENSE TRACKING	0	900	900	0	900
001094 CHD LOCAL ENVIRONMENTAL FEES	0	233,030	233,030	0	233,030
001110 VITAL STATISTICS CERTIFIED RECORDS	0	190,630	190,630	0	190,630

ATTACHMENT II

ST. JOHNS COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2026 to September 30, 2027

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
FEES AUTHORIZED BY COUNTY TOTAL	0	1,934,078	1,934,078	0	1,934,078
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	30,000	30,000	0	30,000
001029 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	40,212	40,212	0	40,212
001029 CURANT 340B REVENUE AND EXPENSE TRACKING	0	11,600	11,600	0	11,600
001090 CHD CLINIC FEES	0	1,600	1,600	0	1,600
001090 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	1,300	1,300	0	1,300
001090 CURANT 340B REVENUE AND EXPENSE TRACKING	0	6,400	6,400	0	6,400
007010 RYAN WHITE TITLE III - DIRECT TO CHD	0	350,920	350,920	0	350,920
007010 RYAN WHITE TITLE III - DIRECT TO CHD	0	29,387	29,387	0	29,387
010300 MIGRANT LABOR HOUSING INSPECTION H-2A PROGRAM	0	1,600	1,600	0	1,600
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-907,644	-907,644	0	-907,644
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	-434,625	-434,625	0	-434,625
12. ALLOCABLE REVENUE - COUNTY					
001009 ON SITE SEWAGE DISPOSAL PERMIT FEES	0	50	50	0	50
COUNTY ALLOCABLE REVENUE TOTAL	0	50	50	0	50
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	0	0
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	0	0
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	0	0
GRAND TOTAL CHD PROGRAM	5,728,645	2,511,158	8,239,803	3,530,634	11,770,437

ATTACHMENT II

ST. JOHNS COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2026 to September 30, 2027

	Quarterly Expenditure Plan							State	County	Grand Total
	FTE's	Clients	Services/	1st	2nd	3rd	4th			
	(0.00)	Units	Visits		(Whole	dollars only)				
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	5.62	1,144	1,500	115,387	134,584	115,387	134,584	418,262	81,680	499,942
SEXUALLY TRANS. DIS. (102)	4.62	474	825	107,305	125,159	107,305	125,159	436,428	28,500	464,928
HIV/AIDS PREVENTION (03A1)	1.71	0	280	39,835	46,463	39,835	46,464	142,896	29,701	172,597
HIV/AIDS SURVEILLANCE (03A2)	0.37	0	325	8,658	10,098	8,658	10,098	36,662	850	37,512
HIV/AIDS PATIENT CARE (03A3)	9.62	304	825	517,037	603,061	517,037	603,062	386,174	1,854,023	2,240,197
ADAP (03A4)	0.57	95	100	13,059	15,231	13,059	15,231	56,580	0	56,580
TUBERCULOSIS (104)	0.73	32	150	17,902	20,880	17,902	20,879	77,563	0	77,563
COMM. DIS. SURV. (106)	5.35	0	11,225	110,803	129,238	110,803	129,239	480,083	0	480,083
HEPATITIS (109)	0.00	5	10	37	43	37	44	161	0	161
PREPAREDNESS AND RESPONSE (116)	1.81	0	0	41,693	48,630	41,693	48,629	180,645	0	180,645
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	2.76	6,061	18,278	54,247	63,272	54,247	63,272	44,408	190,630	235,038
COMMUNICABLE DISEASE SUBTOTAL	33.16	8,115	33,518	1,025,963	1,196,659	1,025,963	1,196,661	2,259,862	2,185,384	4,445,246
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	1.09	2	232	21,069	24,574	21,069	24,574	91,286	0	91,286
WIC (21W1)	10.92	3,200	29,000	232,992	271,757	232,992	271,757	1,009,498	0	1,009,498
TOBACCO USE INTERVENTION (212)	0.16	0	23	3,249	3,789	3,249	3,788	14,075	0	14,075
WIC BREASTFEEDING PEER COUNSELING (21W2)	1.38	0	300	23,094	26,936	23,094	26,936	100,060	0	100,060
FAMILY PLANNING (223)	3.68	550	900	84,957	99,092	84,957	99,092	329,898	38,200	368,098
IMPROVED PREGNANCY OUTCOME (225)	0.73	1	8	13,321	15,537	13,321	15,538	57,717	0	57,717
HEALTHY START PRENATAL (227)	0.00	0	0	0	0	0	0	0	0	0
COMPREHENSIVE CHILD HEALTH (229)	0.43	45	45	9,843	11,481	9,843	11,482	36,799	5,850	42,649
HEALTHY START CHILD (231)	0.00	0	0	0	0	0	0	0	0	0
SCHOOL HEALTH (234)	0.25	0	675,000	43,888	51,190	43,888	51,190	190,156	0	190,156
COMPREHENSIVE ADULT HEALTH (237)	0.00	0	0	0	0	0	0	0	0	0
COMMUNITY HEALTH DEVELOPMENT (238)	3.83	0	180	71,583	83,493	71,583	83,493	310,152	0	310,152
DENTAL HEALTH (240)	0.00	0	0	0	0	0	0	0	0	0
PRIMARY CARE SUBTOTAL	22.47	3,798	705,688	503,996	587,849	503,996	587,850	2,139,641	44,050	2,183,691
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.59	80	80	15,781	18,407	15,781	18,408	68,377	0	68,377
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.41	60	45	7,172	8,365	7,172	8,366	31,075	0	31,075
PUBLIC WATER SYSTEM (358)	0.00	0	0	66	77	66	78	287	0	287
PRIVATE WATER SYSTEM (359)	0.75	8	8	13,038	15,207	13,038	15,206	7,945	48,544	56,489
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	6.45	1,500	3,200	125,594	146,489	125,594	146,489	397,781	146,385	544,166
Group Total	8.20	1,648	3,333	161,651	188,545	161,651	188,547	505,465	194,929	700,394
Facility Programs										

ATTACHMENT II

ST. JOHNS COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2026 to September 30, 2027

	Quarterly Expenditure Plan								Grand Total	
	FTE's	Clients	Services/	1st	2nd	3rd	4th	State		County
	(0.00)	Units	Visits	(Whole dollars only)						
TATTOO FACILITY SERVICES (344)	1.18	180	360	21,857	25,494	21,857	25,493	94,676	25	94,701
FOOD HYGIENE (348)	1.35	210	750	25,519	29,765	25,519	29,766	110,354	215	110,569
BODY PIERCING FACILITIES SERVICES (349)	0.34	10	15	4,740	5,529	4,740	5,528	20,537	0	20,537
GROUP CARE FACILITY (351)	0.29	90	100	5,923	6,909	5,923	6,909	15,709	9,955	25,664
MIGRANT LABOR CAMP (352)	0.10	6	6	2,197	2,562	2,197	2,562	7,918	1,600	9,518
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.57	53	113	10,680	12,457	10,680	12,458	46,275	0	46,275
POOLS/BATHING PLACES (360)	4.22	580	4,000	78,380	91,421	78,380	91,422	264,603	75,000	339,603
BIOMEDICAL WASTE SERVICES (364)	2.90	600	1,500	36,539	42,618	36,539	42,617	158,313	0	158,313
TANNING FACILITY SERVICES (369)	0.33	5	20	4,638	5,410	4,638	5,409	20,095	0	20,095
Group Total	11.28	1,734	6,864	190,473	222,165	190,473	222,164	738,480	86,795	825,275
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	0	0	0	0	0	0	0
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.01	0	0	335	391	335	391	1,452	0	1,452
INJURY PREVENTION (346)	0.12	0	22	6,142	7,163	6,142	7,163	26,610	0	26,610
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.20	125	230	4,045	4,718	4,045	4,719	17,527	0	17,527
RABIES SURVEILLANCE (366)	0.00	0	0	0	0	0	0	0	0	0
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.33	125	252	10,522	12,272	10,522	12,273	45,589	0	45,589
ENVIRONMENTAL HEALTH SUBTOTAL	19.81	3,507	10,449	362,646	422,982	362,646	422,984	1,289,534	281,724	1,571,258
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	9,142	10,662	9,142	10,662	39,608	0	39,608
MEDICAID BUYBACK (611)	0.00	0	0	0	0	0	0	0	0	0
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	9,142	10,662	9,142	10,662	39,608	0	39,608
TOTAL CONTRACT	75.44	15,420	749,655	1,901,747	2,218,152	1,901,747	2,218,157	5,728,645	2,511,158	8,239,803

ATTACHMENT II

ST. JOHNS COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2026 to September 30, 2027

FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
			1st	2nd	3rd	4th			
				(Whole dollars only)					

Facilities Utilized by the County Health Department

ATTACHMENT V
ST. JOHNS COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2025-2026*	\$ 0	\$ 0	\$ 0
2026-2027**	\$ 0	\$ 0	\$ 0
2027-2028***	\$ 0	\$ 0	\$ 0
2028-2029***	\$ 0	\$ 0	\$ 0
PROJECT TOTAL	\$ 0	\$ 0	\$ 0

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: _____

PROJECT NAME: _____

LOCATION/ADDRESS: _____

PROJECT TYPE: NEW BUILDING _____ ROOFING _____
 RENOVATION _____ PLANNING STUDY _____
 NEW ADDITION _____ OTHER _____

SQUARE FOOTAGE: _____ 0

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*

START DATE (Initial expenditure of funds)
: _____

COMPLETION DATE: _____

DESIGN FEES: \$ 0

CONSTRUCTION COSTS: \$ 0

FURNITURE/EQUIPMENT: \$ 0

TOTAL PROJECT COST: \$ 0

COST PER SQ FOOT: \$ 0

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

* Cash balance as of 9/30/26

** Cash to be transferred to FCO account.

*** Cash anticipated for future contract years.