

23**AGENDA ITEM
ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS***Deadline for Submission - Wednesday 9 a.m. – Thirteen Days Prior to BCC Meeting***10/6/2026****BCC MEETING DATE****TO:** Joy Andrews, County Administrator**DATE:** August 25, 2026**FROM:** Kelly Boulos, Forensic Operations Manager**PHONE:** 904 209-0823**SUBJECT OR TITLE:** 2025 Paul Coverdell Forensic Science Improvement Grant Program Award**AGENDA TYPE:** Consent Agenda, Grant, Resolution**BACKGROUND INFORMATION:**

On August 20, 2026 the St. Johns County Medical Examiner's Office was awarded the 2025 Paul Coverdell Forensic Science Improvement Grant in the amount of \$6,322.63 for the purchase of 1 pathology saw, 2 saw blades and autopsy instruments (i.e. dissection and enterotomy scissors, forceps, knives). There are no matching funds required for acceptance of this grant. Once funding is accepted, the Medical Examiner's Office will procure the mirrorless cameras and macro camera lens in accordance with provision contained in the St. Johns County Purchasing Manual.

1. IS FUNDING REQUIRED? Yes**2. IF YES, INDICATE IF BUDGETED.** No**IF FUNDING IS REQUIRED, MANDATORY OMB REVIEW IS REQUIRED:****INDICATE FUNDING SOURCE:** Increase General Fund - Public Safety Federal Grant [0001-331200] by \$6,322.63 and appropriate to Medical Examiner Operating Supplies [0001-0050-55200].**SUGGESTED MOTION/RECOMMENDATION/ACTION:**

Motion to adopt Resolution 2026-_____, approving the Paul Coverdell Forensic Science Improvement Grant Agreement, authorizing the County Administrator or designee to execute the agreement in substantially the same form as attached hereto, along with any supplemental documents required to secure a grant in the amount of \$6,322.63 for pathology tools and autopsy instruments to be used by the Medical Examiner's Office; and amending the Fiscal Year 2027 budget to recognize and appropriate the grant funds as revenue within the Fiscal Year 2027 General Fund and Medical Examiner Department budgets

For Administration Use Only:**Legal:** Lex Taylor 8/28/2026**OMB:** ARM 8/28/2026**Admin:** Brad Bradley 8/31/2026

RESOLUTION NO. 2026 - _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS, CONDITIONS AND REQUIREMENTS OF A 2025 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT GRANT; AUTHORIZING THE CHAIR TO EXECUTE THE GRANT AGREEMENT ON BEHALF OF ST. JOHNS COUNTY, FLORIDA; RECOGNIZING THE GRANT AMOUNT AS UNANTICIPATED REVENUE; AND APPROPRIATING THE GRANT FUNDS WITHIN THE GENERAL FUND AND MEDICAL EXAMINER'S OFFICE 2027 FISCAL YEAR BUDGETS.

WHEREAS, the St. Johns Medical Examiner's Office has been selected to receive Paul Coverdell Forensic Science Improvement Grant, a state-funded grant administered by the Florida Department of Law Enforcement; and

WHEREAS, the St. Johns Medical Examiner's Office has provided the attached grant agreement governing use of the funds which total \$6,322.63; and

WHEREAS, the County, when preparing the budget for Fiscal Year 2027 did not anticipate receiving proceeds from the 2025 Paul Coverdell Forensic Science Improvement Grant Program; and

WHEREAS, the County has determined that accepting the terms of and entering into the grant agreement will serve the interests of the County.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida:

1. The above recitals are hereby adopted as legislative findings of fact and incorporated herein.
2. The Board of County Commissioners approves the terms, conditions, and requirements of the grant agreement, and authorizes the Chair to execute the agreement on behalf of the County.
3. The Board of County Commissioners hereby recognizes the grant proceeds described herein as unanticipated revenue and directs the County Administrator, or designee, to appropriate the funds in the General Fund and Medical Examiner's Office 2027 Fiscal Year budgets for use consistent with the grant requirements.
4. To the extent there are administrative, typographical or scriveners' errors that do not substantively change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval by the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this 6th day of October 2026.

[OFFICIAL SEAL]

**BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA**

By: _____
Clay Murphy, Chair

ATTEST: Brandon J. Patty,
Clerk of the Circuit Court and Comptroller

By: _____
Deputy Clerk



Florida Department of
Law Enforcement

J. Mark Glass
Commissioner

Ron DeSantis, Governor
James Uthmeier, Attorney General
Blaise Ingoglia, Chief Financial Officer
Wilton Simpson, Commissioner of Agriculture

August 20, 2026

Wendolyn Sneed, M.D.
Medical Examiner
District 23 Medical Examiner's Office
4501 Avenue A
St. Augustine, Florida 33954

Re: BJA FY25 Paul Coverdell Forensic Science Improvement- Formula Grants Program

Dear Dr. Sneed:

The Florida Department of Law Enforcement (FDLE) is pleased to award the District 23 Medical Examiner's Office a grant for Federal Financial Assistance in the amount of \$6,322.63 for the project entitled FY25 Paul Coverdell Forensic Science Improvement – Formula Grants Program.

Funding is allocated for the state fiscal year 2026-2027, with the grant period beginning July 1, 2026, and ending June 30, 2027. The amount awarded will only fund the categories and items outlined in the award agreement.

Information from grant awards and performance reports are provided to the Legislature and Governor's Office, as well as to the Department of Financial Services (DFS) via the Florida Accountability Contract Tracking System (FACTS). The grant agreement, all corresponding information, and a copy of the grant document is provided to FACTS to meet requirements under Chapter 2013-54 and 2013-154 Laws of Florida. Please be aware, in the event your agency's submission contains confidential and/or exempt information prohibited from public dissemination under Florida's Public Records Law, Chapter 119, Florida Statutes, your organization bears the responsibility for applying proper redactions. Otherwise, any and all records submitted may be released without redactions.

Should your agency opt to decline the grant award, in whole or in part, notification should be made to the Planning and Budgeting Bureau Chief on agency letterhead. The notification should be emailed to OPBFunding@fdle.state.fl.us in a timely manner. Any further inquiries into this project should be directed to your grant manager Emily Oriti via email or by phone at (850) 410-8561.

Sincerely,

A handwritten signature in blue ink that reads "Emma Preziosa". The signature is fluid and cursive, with the first name "Emma" and last name "Preziosa" clearly distinguishable.

Emma Preziosa
Contracts & Grants Manager on behalf of Chief Gardner

EP/eo