2	**AGENDA ITEM** **ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS**
	Deadline for Submission - Wednesday 9 a.m. – Thirteen Days Prior to BCC Meeting

10/20/2026

BCC MEETING DATE

TO: **Joy Andrews, County Administrator** **DATE:** **October 6, 2026**

FROM: **Brandon J. Patty, Clerk of the Circuit Court & Comptroller** **PHONE:** **904 819-3601**

SUBJECT OR TITLE: **FY 2026 Transfer from Clerk of Court Reserve to Court Subsidy**

AGENDA TYPE: **Consent Agenda**

BACKGROUND INFORMATION:

The Clerk of the Circuit Court and County Comptroller's Office requests to apply $150,000 of the Comptroller budget reversion to the Court Subsidy Fund (601). Additionally, a transfer of $90,000 from the Clerk of Court Reserve to the Court Subsidy Fund for FY 2026 is requested to cover unanticipated expenditures due to increased operational demands in Civil Court operations, Title IV-D (child support enforcement) case processing, and Jury Management. The included figures are the maximum expected amounts and will be adjusted accordingly.

1. IS FUNDING REQUIRED? Yes **2. IF YES, INDICATE IF BUDGETED.** Yes

IF FUNDING IS REQUIRED, MANDATORY OMB REVIEW IS REQUIRED:

INDICATE FUNDING SOURCE: Comptroller reversion of $150,000 and General Fund Clerk of Court Reserve (0083-59948) $90,000

SUGGESTED MOTION/RECOMMENDATION/ACTION:

Motion to approve the application of up to $150,000 of the Comptroller budget reversion to the Court Subsidy and a transfer up to $90,000 from the General Fund Clerk of Court Reserve to Court Subsidy for FY 2026.

For Administration Use Only:
Legal: TF 10/12/2026 **OMB: ARM 10/13/2026** **Admin: Brad Bradley 10/13/2026**