17	**AGENDA ITEM** **ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS**
	Deadline for Submission - Wednesday 9 a.m. – Thirteen Days Prior to BCC Meeting

12/1/2026

BCC MEETING DATE

TO: **Joy Andrews, County Administrator** **DATE:** **November 5, 2026**

FROM: **Robert A. Hardwick, Sheriff** **PHONE:** **904 209-0568**

SUBJECT OR TITLE: **Recognition of Unanticipated Revenue from the Law Enforcement Trust Fund**

AGENDA TYPE: **Consent Agenda, Resolution, Transfer**

BACKGROUND INFORMATION:

The St. Johns County Sheriff's Office has sent a check to the County for funds received from a confiscated property case. The receipt in the amount of $19,977 must now be recognized and appropriated to the FY 2027 Law Enforcement Trust Fund budget in order to be utilized for its intended purpose. The Sheriff's Office is not requesting use of this receipt at this time. The receipt will be recognized and appropriated to the Law Enforcement Trust Fund Reserve account in order to be transferred upon future request and BCC approval to Sheriff's Department.

1. IS FUNDING REQUIRED? Yes **2. IF YES, INDICATE IF BUDGETED.** No

IF FUNDING IS REQUIRED, MANDATORY OMB REVIEW IS REQUIRED:

INDICATE FUNDING SOURCE: Recognize $19,977 in Law Enforcement Trust Fund - Sale of Confiscated Property [1105-359005] and appropriate to Law Enforcement Trust Fund - Reserve [1105-1194-59920]

SUGGESTED MOTION/RECOMMENDATION/ACTION:

Motion to adopt Resolution 2026-_____, amending the Fiscal Year 2027 Law Enforcement Trust Fund budget to recognize and appropriate receipts from a confiscated property case.

For Administration Use Only:
Legal: Angela Cowling 11/19/2026 **OMB: LF 11/20/2026** **Admin: JDD 11/20/2026**

RESOLUTION 2026 - ____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AMENDING THE FISCAL YEAR 2027 LAW ENFORMCENT TRUST FUND BUDGET, TO RECEIVE FUNDS FROM THE FORFEITURE OF CONFISCATED PROPERTY FOR THE INTENDED ENHANCEMENT OF ST. JOHNS COUNTY SHERIFF'S OFFICE LAW ENFORMEMNT PROGRAMS.

WHEREAS, the St. Johns County Board of County Commissioners Finance Office maintains the Law Enforcement Trust Fund to account for the Sheriff's receipts from the forfeiture of confiscated property; and

WHEREAS, the St. Johns County Fiscal Year 2027 operating budget was prepared prior to knowing the actual amount of funds which may be received by the Law Enforcement Trust Fund; and

WHEREAS, St. Johns County seeks recognition of $19,977 in receipts from the forfeiture of confiscated property and appropriation of said receipts within the Law Enforcement Trust Fund budget for use by the St. Johns County Sheriff's Office.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida, that:

1. The above recitals are hereby adopted as findings of fact.

2. The Law Enforcement Trust Fund budget shall be adjusted to account for unanticipated funds from the forfeiture of confiscated property in the amount of $19,977 for Fiscal Year 2027.

3. County staff are authorized to take whatever steps necessary to adjust and account for said unanticipated revenue.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, State of Florida, this_____day of December 2026.

BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA

By: _____
Ann Taylor, Chair

ATTEST: Brandon J. Patty, Clerk of the Circuit Court & Comptroller

By: _____
Deputy Clerk

From: Farris, Melissa
To: Andrea R. Matzke; Lon Stafford; Rick Nichols
Cc: Elam, Kyndal
Subject: Funds Received-Law Enforcement Trust Fund
Date: Wednesday, November 4, 2026 3:01:18 PM
Attachments: image001.png
Forfeiture Tyler Marrs 26OFF008921.pdf

Good afternoon,
We remitted $19,977.00 to be placed into the Law Enforcement Trust Fund. Please see attached backup. Funds will used in FY27 after it is recognized but no immediate plans yet.

(Kyndal, copying you as part of your training on Finance Manager tasks)

Thank you,

MELISSA FARRIS
FINANCE MANAGER | General Services Division
ST. JOHNS COUNTY SHERIFF'S OFFICE | *Robert A. Hardwick, Sheriff*
4015 Lewis Speedway, St. Augustine, FL. 32084
Mailing Address: 900 Law Enforcement Way, St. Augustine, FL 32092
Office 904.209.1487 | Cell 904.687.4691