20	**AGENDA ITEM** **ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS**
	Deadline for Submission - Wednesday 9 a.m. – Thirteen Days Prior to BCC Meeting

12/1/2026

BCC MEETING DATE

TO: **Joy Andrews, County Administrator** **DATE:** **November 9, 2026**

FROM: **Shawna Novak, Director, Health and Human Services** **PHONE:** **904 209-6089**

SUBJECT OR TITLE: **Intent for the HHS Community Based Care Program (Family Integrity Program) to apply for a 2027 One Voice Impact Mini Grant**

AGENDA TYPE: **Consent Agenda, Grant, Resolution**

BACKGROUND INFORMATION:

HHS, through its Community Based Care program (Family Integrity Program), has a contract with the Florida Department of Children and Families to provide Independent Living services to youth in foster care aged 16-23. Pursuant to the contract with DCF and Florida Statutes, HHS is required to develop a local youth council for youth with lived experience. HHS wishes to apply for a mini-grant in the amount of $5,000 to encourage participation in the youth council (incentives) for transportation to events/conferences and for food/activities associated with council participation. There is no county match required. Should HHS receive the grant, a grant agreement will be brought back to the Commission for final review and approval.

1. IS FUNDING REQUIRED? No **2. IF YES, INDICATE IF BUDGETED.** No

IF FUNDING IS REQUIRED, MANDATORY OMB REVIEW IS REQUIRED:

INDICATE FUNDING SOURCE:

SUGGESTED MOTION/RECOMMENDATION/ACTION:

Motion to adopt Resolution 2026-_____, authorizing the County Administrator, or designee, to apply for the Selfless Love Foundation One Voice Impact Program 2027 Mini Grant Application in an amount not to exceed $5,000.

For Administration Use Only:
Legal: Kealey West 11/13/2026 **OMB: CB 11/13/2026** **Admin: Brad Bradley 11/19/2026**

RESOLUTION NO. 2026-_____

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO APPLY, EXECUTE AND SUBMIT GRANT APPLICATIONS WITH THE SELFLESS LOVE FOUNDATION, ONE VOICE IMPACT PROGRAM, ON BEHALF OF THE COUNTY.

RECITALS

WHEREAS, the County has a contract with the Florida Department of Children and Families to provide child welfare services, including Independent Living Services to youth in foster care in St. Johns County; and

WHEREAS, the contract between the County and DCF requires that a youth council be developed and maintained; and

WHEREAS, the Selfless Love Foundation has a program called One Voice Impact that has issued a mini grant application to assist in standing up a local youth council for foster youth with lived experience; and

WHEREAS, the Community Based Care Program at Health and Human Services wishes to apply for the One Voice Impact 2027 Mini Grant.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY:

Section 1. The above recitals are incorporated by reference into the body of this resolution and such recitals are adopted as findings of fact.

Section 2. The Board of County Commissioners hereby authorizes the County Administrator, or designee, to apply, execute and submit a mini grant application to the Selfless Love Foundation, One Voice Impact on behalf of the County.

Section 3. To the extent that there are typographical or administrative errors or omissions that do not change the tone, tenor, or context of this resolution, this resolution may be revised without subsequent approval of the Board of County Commissioners.

Section 4. This resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County this _____ day of _____ 2026.

BOARD OF COUNTY
COMMISSIONERS OF ST. JOHNS
COUNTY

By:_____
Ann Taylor, Chair

ATTEST: Brandon J. Patty, Clerk of the Circuit Court and Comptroller

By: _____
Deputy Clerk

OVI NETWORK OF YOUTH COUNCILS
2027 MINI GRANT APPLICATION

One Voice Impact (OVI), powered by Selfless Love Foundation, provides current and former youth in foster care with opportunities to develop skills for leadership and life, advocate for changes to policy, and join a network of youth leaders.

To assist with the development and maintenance of local youth councils within the OVI Network, Selfless Love Foundation will provide selected agencies with $5,000 mini grants.

Funds may be used for youth incentives, transportation, food, activities, and/or staff champion stipend.

DEADLINE: Proposal and documents listed below must be emailed to sbowman@selflesslovefoundation.org by close of business on **Friday, December 11, 2026.**

Award announcements will be made by December 18, 2025. Funding period is 1/1/2027-12/31/2027.

Eligibility:

1. Agency or organization must be a nonprofit serving transition age youth in foster care ages 16-23.
2. Agency or organization must support OVI's youth-adult partnership model and values as outlined in the OVI Manual.

Application Questions: *Note responses to these questions should be no longer than 2 pages.

1. Cover Letter with Agency Name, Address, Contact Person (email and phone number), Counties served and # of transition age youth in foster care 16 to 23 served. 2. Tell us about your organization's last year in supporting a youth council or steps to launch a youth council and what you plan to do in 2026.
3. Tell us how your organization has been engaged in OVI events and/or activities. 4. Tell us how your organization plans to engage youth representatives in OVI Monthly Council meetings as well as OVI Quarterly Town Hall, and additional Council & Advocacy Trainings.

Proposal must include the following:

1. Copy of the agency's 501(c)3 if applicable.
2. If you are not the CBC, provide a letter of support from the community-based care lead agency contracted to manage independent living services.
3. Line-item budget that outlines how the funds will be used. Funds must be used during grant period.

Awarded Grantee agrees that:

1. The Grantee agrees to expend funds exclusively for the purpose of launching or maintaining a local Youth Council as a part of the OVI network for current and former

youth in foster care.

2. The grant shall become effective as of January 2027 and shall continue for the period of twelve (12) months unless terminated earlier in accordance with the terms of this Agreement.
3. The Grantee has provided the Foundation with verification of the Grantee's public charity status as a 501 (c)(3) and agrees to notify the Foundation of any change in the Grantee's status if applicable.
4. The Grantee agrees to develop and maintain their youth council utilizing the steps outlined in the OVI Youth Council Manual.
5. The Foundation assumes no obligation to provide other or future support for the Grantee.

Required deliverables:

1. The Grantee agrees to have at least one council youth representative participate in minimum (six) virtual or in-person trainings identified in the Youth Council Manual. 2. The Grantee agrees to have at least one youth council leader and staff champion, or staff representative, participate in 80% OVI's monthly council call to report on council updates (first Thursday of the month).
3. The Grantee agrees to host at least one (1) in-person training utilizing the Foster Club Curriculum, led by a young adult within the Grantee's local community, with support and guidance from Selfless Love Foundation (SLF) staff. SLF will provide gift cards for youth attendees and will either cover the cost of food for the event or contribute toward food expenses, depending on the event size and as mutually agreed upon by the Grantee and SLF
4. The Grantee agrees to send one youth representative and a Staff Champion to the Youth Collaboration event held in June 2027. Travel, lodging, and meals provided by Selfless Love Foundation.
5. The Grantee agrees to support, celebrate, and advocate for Foster Youth Voice Month in October using the marketing materials provided by the Foundation.
6. The Grantee agrees to provide (Two) quarterly updates on- quotes, photos, and/or success stories about the council to be used by the Foundation to promote Youth Councils and local work in print, on website, and social media. These updates can be the same ones that are required by DCF.
7. Permission to Publish forms are the responsibility of the Grantee and all photos, videos, or audio recordings submitted to the Foundation must have a signed Permission to Publish form from each participant which includes a consent to allow the photo, video, or audio recording to be provided to an used by a third party nonprofit organization or the Selfless Love Foundation, specifically. Grantee agrees it will provide all Permission to Publish forms upon request of the Grantor. The Selfless Love Foundation Permission to Publish form can be provided upon request.

This Grant must be used for the purpose described in this Agreement may not be expended for any other purposes without SLF's prior written approval.

If the Grantee fails to materially perform any of the duties under this Grant or meet agreed upon goals, SLF may at any time by notice to Grantee, postpone or cancel payment of the undisbursed portion of the Grant, or require repayment of grant monies. Prior to postponing or canceling payment, Grantee shall have the opportunity to cure the potential breach of this

Grant. If Grantee fails to materially perform any of the duties under this Grant, SLF shall deliver notice to Grantee specifying the material non-performance or non-compliance. If the non performance or non-compliance is not cured within ten (10) business days after delivery of notice, the failure to perform or comply shall result in breach of this Grant. Prior to postponing or canceling payment, Grantee shall have the opportunity to cure the potential breach of this Grant. If Grantee fails to materially perform any of the duties under this Grant, SLF shall deliver notice to Grantee specifying the material non-performance or non-compliance. If the non performance or non-compliance is not cured within ten (10) business days after delivery of notice, the failure to perform or comply shall result in breach of this Grant.

If Grantee fails to provide the deliverables Grantee acknowledges that it must return grant funds to SLF.

The SLF assumes no obligation to provide other or future support for Grantee.

The Grant may be terminated by either Party by providing the Grant Manager thirty (30) days written notice. No additional funds may be spent past the date of the written notice and all unspent funds must be returned to SLF within thirty (30) days.

The Grant may be amended by written agreement of the Parties.

Contact information: Kendra Hilton, 269-509-6516, kendra@selflesslovefoundation.org