24	**AGENDA ITEM** **ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS**
	Deadline for Submission - Wednesday 9 a.m. – Thirteen Days Prior to BCC Meeting

12/1/2026

BCC MEETING DATE

TO: **Joy Andrews, County Administrator** **DATE:** **October 27, 2026**

FROM: **Debra Rhodes Gibson, Director, Library Services** **PHONE:** **904 827-6926**

SUBJECT OR TITLE: **Acceptance of a donation of carpeting purchased by the Friends of the Library for the Ponte Vedra Library's large meeting room, and thereby creating asset records for said flooring.**

AGENDA TYPE: **Consent Agenda, Resolution**

BACKGROUND INFORMATION:

The Ponte Vedra Friends of the Library Board unanimously voted to donate the funds for a much-needed replacement of the existing carpeting in the Library's FOL Community Room (large meeting room). This FOL project continues the Friends' long-standing commitment to maintaining and enhancing the Ponte Vedra Library for the benefit of the community. The project will be managed by the County, including coordinating with the carpeting vendor and library staff on scheduling and ensuring the quality of materials and workmanship. The PVFOL requests use of up to $30,000 from the remaining Children's Cove project funds for this flooring project, based upon the attached flooring estimate of $24,000. In order to bring this project to fruition, the library is requesting acceptance of the donated carpeting and thereby the creation of corresponding asset records. Upon approval, Facilities Maintenance will coordinate commencement of the project and order the carpeting.

1. IS FUNDING REQUIRED? Yes **2. IF YES, INDICATE IF BUDGETED.** Yes

IF FUNDING IS REQUIRED, MANDATORY OMB REVIEW IS REQUIRED:

INDICATE FUNDING SOURCE: Donated Funds are currently in General Fund (0001): Library Services-Building Improvements-Ponte Vedra Library Donation Renovation (0078-56300-4229)

SUGGESTED MOTION/RECOMMENDATION/ACTION:

Motion to adopt Resolution 2026-_____, recognizing the purchase and donation of carpeting by the Ponte Vedra Friends of the Library for the library's large meeting room, and thereby creating asset record for said flooring.

For Administration Use Only:
Legal: Jalisa Ferguson 11/18/2026 **OMB: LF 11/19/2026** **Admin: Brad Bradley 11/23/2026**

RESOLUTION 2026 - ____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, ACCEPTING THE DONATION OF LIBRARY CARPETING FOR THE PONTE VEDRA BEACH LIBRARY, THEREBY CREATING THE CORRESPONDING ASSET RECORDS.

WHEREAS, the St. Johns County Public Library System programs and activities operate through the General Fund; and

WHEREAS, the individual Friends of the Library groups support and enhance local library services, collections, and facilities through their community engagement and fundraising efforts; and

WHEREAS, the Ponte Vedra Beach Friends of the Library have worked tirelessly to raise funds to support impactful library programming and improvements ; and

WHEREAS, the Friends wish to utilize remaining renovation project funds and donate replacement carpeting for the large meeting room valued at $24,900.00 to the Ponte Vedra Beach Library to create a more inviting, functional, and safe environment for the community.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of St. Johns County, Florida, that:

1. The above recitals are hereby adopted as legislative findings of fact and incorporated herein.
2. The Board of County Commissioners approves the acceptance of the donation of carpeting for the Ponte Vedra Beach Library.
3. To the extent that there are typographical and/or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval of the Board of County Commissioners.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, State of Florida, this 1st day of December, 2026.

BOARD OF COUNTY COMMISSIONERS
OF ST. JOHNS COUNTY, FLORIDA

By: _____
Ann Taylor, Chair

ATTEST: Brandon J. Patty,
Clerk of the Circuit Court and County Comptroller

By: _____
Deputy Clerk

TO: St. Johns County Administration

FROM: Mary Gebhart, President, Friends of the Library – Ponte Vedra Beach

DATE: October 21, 2026

SUBJECT: Request to Release FOL Funds for Community Room Carpeting

On October 19, the Friends of the Library – Ponte Vedra Beach Board of Directors voted to donate the funds for the much-needed replacement of the existing carpeting in the Ponte Vedra Beach Branch Library's FOL Community Room, a project the County is no longer planning to undertake.

This donation continues the Friends' long-standing commitment to maintaining and enhancing our library for the benefit of the community. Funding is made possible through membership dues, proceeds from Seymour's Bookstore, and the generosity of community donors.

The project will be managed by the County, including coordinating with Dixie Carpeting and library staff on scheduling and ensuring the quality of materials and workmanship.

We authorize use of up to $30,000 from our remaining Children's Cove renovation funds for this project, based on the attached estimate of $24,900 dated October 7 from Dixie Carpeting provided to the County. Please keep me informed of any changes to the anticipated project cost.

Thank you for your assistance in moving this much-needed improvement forward.

Mary Gebhart
President, Friends of the Library – Ponte Vedra Beach
president@folpvbfl.org

P.O. Box 24808, Jacksonville, FL 32241
Phone: 904-296-0023 Fax: 904-296-9689

Carpet Is Just The Beginning

******* OFFER GOOD FOR 30 DAYS FROM DATE OF PROPOSAL *******

October 07, 2026

Todd Roberts,
St Johns County Board Of
County Commissioners
500 San Sebastian View
St Augustine, FL 32084
Phone: (904) 209-0420
Email: troberts@sjcfl.us
Re: PV LIBRARY CARPET Bid # 033268 CO- 005 ***MEETING ROOM FLOTEX VERSION***

Dear Chad:

Thank you for the opportunity to propose on your project. This proposal includes the following:

Scope of Work:

*****4 MEETING ROOM*****
REMOVE AND DISPOSE OF EXISTING CARPET IN DUMPSTER PROVIDED BY DIXIE
FURNITURE MOVING
MINOR FLOOR PREP PRIOR TO INSTALLING NEW LVT
CPT-1; FORBO FLOTEX STYLE PRARIES (COLOR TBD)
VB-1: TAREKTT 4" TRADITIONALINYL COVE BASE(BEIGE)

Total Price $24,900.00

If this proposal meets your approval, please sign and email with instructions to proceed.

Salesman *Jim Hesson* Approved _____

JIM HESSON
jhesson@dixiecc.com

STANDARD CONDITIONS OF PROPOSAL

~~~ OUR QUOTE INCLUDES ALL TARIFFS ASSESSED ON MATERIAL AS OF THE DATE OF THE QUOTE. WE RESERVE THE RIGHT TO INCREASE OUR PRICE SHOULD ADDITIONAL TARIFFS BE LEVIED. ~~~

Applicable Taxes Included - Standard Freight Included - No Wax or Cleaning of Any Finished Floors - Performance / Payment Bonds Not Included - No Major Prep Included – UNO No Removal of Existing Material – UNO No Furniture Moving - No Disconnect of I.T. Wiring - No Weekend or Night Labor

SUBFLOOR: Proposal assumes concrete substrate or any subfloor to be within acceptable tolerances for Installation of new floor finishes, as per manufacturer specifications and instructions. Floor protection Not included. Moisture Remediation and PH Reduction not included.
Subject to acceptance of our insurance coverage.

CREDIT APPROVAL: New or inactive accounts are subject to credit approval and may be subject to 50% Deposit

TAX EXEMPT TRANSACTIONS: For Tax Exempt Transactions, material purchase orders need to be issued to Commercial Flooring Systems, LLC a subsidiary of Dixie Contract Carpet, Inc. - Tax Exempt Certificates must Be on file prior to ordering material. ** Pollution Insurance Not Covered ***

*** Any costs incurred due to OSHA requirements ARE NOT INCLUDED IN OUR PROPOSAL ***
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