

**MINUTES OF MEETING  
BOARD OF COUNTY COMMISSIONERS  
ST. JOHNS COUNTY, FLORIDA  
FEBRUARY 16, 2016  
9:00 A.M.**

Proceedings of a regular meeting of the Board of County Commissioners of St. Johns County, Florida, held in the auditorium at the County Administration Building, 500 San Sebastian View, St. Augustine, Florida.

Present:       Jeb Smith, District 2, Chair  
                  James K. Johns, District 1, Vice Chair  
                  William A. McClure, District 3  
                  Jay Morris, District 4  
                  Rachael L. Bennett, District 5  
                  Michael Wanchick, County Administrator  
                  Patrick McCormack, County Attorney  
                  Sindy Wiseman, Deputy Clerk

Also present: Joy Andrews, Assistant County Administrator; Paolo Soria, Assistant County Attorney; Rebecca Lavie, Assistant County Attorney; and Regina Ross, Senior Assistant County Attorney

(02/16/16 - 1 - 9:00 a.m.)  
CALL TO ORDER

Smith called the meeting to order.

(02/16/16 - 1 - 9:00 a.m.)  
ROLL CALL

The clerk called the roll: All Board members were present.

(02/16/16 - 1 - 9:03 a.m.)  
INVOCATION

Pastor Ken Herzog, Trinity Episcopal Church, gave the invocation.

(02/16/16 - 1 - 9:04 a.m.)  
PLEDGE OF ALLEGIANCE

Smith led the Pledge of Allegiance.

(02/16/16 - 1 - 9:04 a.m.)  
PUBLIC COMMENT

Tom Reynolds, 880 A1A South, voiced his concern with public notices by administration.

(02/16/16 - 1 - 9:05 a.m.)  
DELETIONS TO CONSENT AGENDA

McClure requested that Consent Agenda Items 2, 3, and 7 be pulled and placed on the Regular Agenda. Wanchick requested that Consent Item 4 be pulled and placed on the Regular Agenda and to pull Consent Agenda Items 5 and 14 from the agenda. Smith

stated that Items 2, 3, 4, and 7 would be placed as Items 1, 2, 3, and 4 on the Regular Agenda.

(02/16/16 - 2 - 9:07 a.m.)

APPROVAL OF CONSENT AGENDA

**Motion by McClure, seconded by Bennett, carried 5/0, to approve the Consent Agenda, as amended.**

1. Motion to approve the Cash Requirement Report

*(Item 2 was pulled and placed on the Regular Agenda as Item 1.)*

2. Motion to transfer \$25,000 from Law Enforcement Trust Fund Reserves to support the initiatives of Forward March, Inc.

*(Item 3 was pulled and placed on the Regular Agenda as Item 2.)*

3. Motion to transfer \$5,000 from Law Enforcement Trust Fund Reserves to sponsor the FBI National Academy Associates Conference

*(Item 4 was pulled and placed on the Regular Agenda as Item 3.)*

4. Motion to adopt a resolution approving the Memorandum of Understanding (MOU) between the Board of County Commissioners of St. Johns County and THE PLAYERS Championship

*(Item 5 was pulled from the agenda.)*

5. Motion to execute and issue the Certificate of Public Convenience and Necessity for St. Johns County Fire Rescue and Liberty Ambulance Service, Inc., effective until March 6, 2019
6. Motion to adopt **Resolution No. 2016-40**, accepting and authorizing the chair of the Board to join in the execution of a Sovereignty Submerged Lands Easement Renewal, for use of State submerged lands as an offshore borrow area for future beach re-nourishment projects

**RESOLUTION NO. 2016-40**

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, ACCEPTING AND AUTHORIZING THE CHAIR OF THE BOARD TO JOIN IN THE EXECUTION OF A SOVEREIGNTY SUBMERGED LANDS EASEMENT RENEWAL, FOR USE OF STATE SUBMERGED LANDS AS AN OFFSHORE BORROW AREA FOR FUTURE BEACH RE-NOURISHMENT PROJECTS**

*(Item 7 was pulled and placed on the Regular Agenda as Item 4.)*

7. Motion to adopt a resolution to execute a Temporary Access Easement to an antenna tower site, located off Pacetti Road, in St. Augustine, Florida
8. Motion to adopt **Resolution No. 2016-41**, authorizing the county administrator, or designee, to pay back rent to Crown Castle in the amount of \$84,414.88; and to approve a transfer from General Fund Reserves in the amount of \$36,457 to appropriate the necessary funds for FY 16 rent payments

**RESOLUTION NO. 2016-41**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE PAYMENT OF RENT OWED TO PINNACLE TOWERS ASSET HOLDINGS, LLC, PER THE TERMS OF THE SITE LEASE AGREEMENT ASSIGNED FROM A&S LAND DEVELOPMENT TO PINNACLE TOWERS**

9. Motion to adopt **Resolution No. 2016-42**, authorizing the county administrator to execute the Impact Fee Credit Agreement with Heartwood 23, LLC, (IFA 2015-05) with a total road impact fee credit of \$7,108,900

**RESOLUTION NO. 2016-42**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE AN IMPACT FEE CREDIT AGREEMENT WITH HEARTWOOD 23, LLC**

10. Motion to adopt **Resolution No. 2016-43**, setting a public hearing date of March 15, 2016, at 9:00 a.m., to hear a request for the vacation of a portion of Escambia Street

**RESOLUTION NO. 2016-43**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, SETTING A PUBLIC HEARING DATE OF MARCH 15, 2016, 9:00 A.M., TO HEAR A REQUEST FOR THE VACATION OF A PORTION OF ESCAMBIA STREET**

11. Motion to adopt **Resolution No. 2016-44**, setting a public hearing date of March 15, 2016, at 9:00 a.m., to hear a request for the vacation and simultaneous conveyance of a portion of Windward Ranch Boulevard

**RESOLUTION NO. 2016-44**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, SETTING A PUBLIC HEARING DATE OF MARCH 15, 2016, A.M., TO HEAR A REQUEST FOR THE VACATION OF A PORTION OF WINDWARD RANCH BOULEVARD**

12. Motion to adopt **Resolution No. 2016-45**, approving the final plat for Twenty Mile at Nocatee, Phase 4A

**RESOLUTION NO. 2016-45**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING A PLAT FOR TWENTY MILE AT NOCATEE, PHASE 4A**

13. Motion to adopt **Resolution No. 2016-46**, authorizing the county administrator, or designee, to execute the new Traffic Signal Maintenance and Compensation Agreement with Florida Department of Transportation (FDOT). The FDOT has updated the interlocal agreement, for the operation and maintenance of the traffic signal system on the State roadway system, to add reimbursement to St. Johns County for ITS devices and clarification of operation and maintenance devices

**RESOLUTION NO. 2016-46**

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS, PROVISIONS, CONDITIONS, AND REQUIREMENTS OF ACCEPTING TRAFFIC SIGNAL MAINTENANCE, FOR SIGNALS ON STATE ROADS, WITHIN OTHER ST. JOHNS COUNTY JURISDICTIONS, AS PART OF THE COUNTY'S TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT BY AND BETWEEN ST. JOHNS COUNTY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION; AND AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE THE AGREEMENT ON BEHALF OF ST. JOHNS COUNTY

*(Item 14 was pulled from the agenda.)*

14. Motion to adopt a resolution to enter into negotiations with Fishkind and Associates, Inc., for a Fiscal Impact Analysis Model.
15. Motion to adopt **Resolution No. 2016-47**, authorizing the county administrator, or his designee, to enter into a contract to purchase five 2016, ½ ton (7,000 GVWR), 4X4, extended cab pickup trucks, 6 ½ foot bed from Bartow Ford Company, from Bid No. 16-28, in the amount of \$143,195

**RESOLUTION NO. 2016-47**

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO AWARD BID NO. 16-28; AND TO EXECUTE A PURCHASE ORDER FOR THE PURCHASE OF FIVE 2016, ½ TON (7,000 GVWR), 4X4, EXTENDED CAB PICKUP TRUCKS, 6 ½ FOOT BEDS

16. Motion to adopt **Resolution No. 2016-48**, authorizing the county administrator, or his designee, to award Bid No. 16-22, to Unifirst Corporation; and to enter into a contract for one year, with four available one-year renewals, for supply of uniforms, floor mats, fender covers, and shop towels for various St. Johns County departments

**RESOLUTION NO. 2016-48**

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO AWARD AND EXECUTE AN AGREEMENT FOR BID NO. 16-22, SUPPLY OF UNIFORMS, FLOOR MATS, FENDER COVERS, AND SHOP TOWELS FOR ST. JOHNS COUNTY

17. Motion to declare the attachments as surplus (tire equipment, obsolete scanner and pumps, etc.); and authorize the county administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274

18. Approval of Minutes: 12/15/15 - Regular Meeting

(02/16/16 - 5 - 9:08 a.m.)

ADDITIONS/DELETIONS TO REGULAR AGENDA

Soria requested to pulled Regular Item 5 to a date uncertain.

(02/16/16 - 5 - 9:09 a.m.)

APPROVAL OF REGULAR AGENDA

**Motion by Morris, seconded by Johns, carried 5/0, to approve the Regular Agenda, as amended.**

*(Items 1 and 2 were presented together.)*

(02/16/16 - 5 - 9:10 a.m.) *(Formerly Consent Agenda Item No. 2.)*

1. MOTION TO TRANSFER \$25,000 FROM LAW ENFORCEMENT TRUST FUND RESERVES TO SUPPORT THE INITIATIVES OF FORWARD MARCH, INC., AN ORGANIZATION THAT PROMOTES PUBLIC AWARENESS AND THE GROWING INTEREST IN MILITARY HERITAGE, IN ST. AUGUSTINE. ONE OF FORWARD MARCH'S CURRENT ENDEAVORS IS THE LEGION LEGACY PROJECT, AN ARCHAEOLOGICAL PROJECT DEDICATED TO THE RESTORATION OF THE HAMBLEN HOUSE, THE CURRENT HOME TO THE AMERICAN LEGION, POST 37

McClure questioned what the Law Enforcement Trust Fund was, its purpose, and if it was in accordance with policy.

(9:10 a.m.) Matthew Cline, Undersheriff, explained how the request was processed. Wanchick noted that the balance was approximately \$100,000. Cline also explained the youth program that would benefit from the funds.

(9:14 a.m.) McCormack stated that the county attorney's office had reviewed the proposed use and found them in compliance with the Statute. He also stated that additional paperwork may be needed.

(9:15 a.m.) Ron Rawls, Pastor of St. Paul A. M. E. Church, 85 Martin Luther King Avenue, requested assistance with the youth program, currently operated out of the American Legion Post, under Greg White.

(9:16 a.m.) Tom Reynolds, 880 A1A Beach Boulevard, stated that the program should be for all youths, not just for the disadvantaged.

(9:18 a.m.) McClure reiterated the purpose of the request.

**(9:18 a.m.) Motion by McClure, seconded by Bennett, carried 5/0, to transfer \$25,000 from Law Enforcement Trust Fund Reserves, to support the initiatives of Forward March, Inc., an organization that promotes public awareness and the growing interest in military heritage in St. Augustine.**

(02/16/16 - 6 - 9:10 a.m.) (Formerly Consent Agenda Item No. 3.)

2. MOTION TO TRANSFER \$5,000 FROM LAW ENFORCEMENT TRUST FUND RESERVES TO SPONSOR THE FBI NATIONAL ACADEMY ASSOCIATES CONFERENCE

(9:19 a.m.) **Motion by McClure, seconded by Bennett, carried 5/0, to transfer \$5,000 from Law Enforcement Trust Fund reserves, to sponsor the FBI National Academy Associates Conference.**

(02/16/16 - 6 - 9:20 a.m.) (Formerly Consent Agenda Item No. 4.)

3. MOTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY AND THE PLAYERS CHAMPIONSHIP.

Wanchick stated that he would refer to the county attorney to present the item; however, noted that the amount appropriated was increased to \$35,000.

(9:20 a.m.) Rebecca Lavie, Assistant County Attorney, presented the request to appropriate the increased \$35,000 from the PGA Tour within the Transportation Trust Fund for Fiscal Year 2016, stating that an amended resolution and contract were submitted, *Exhibit A*, that would also include the traffic study.

(9:22 a.m.) Bennett requested a scrivener's change in article eight, to strike the name of the person in the notice that is no longer employed with the County.

(9:22 a.m.) **Motion by Morris, seconded by Bennett, carried 5/0, to adopt Resolution No. 2016-49, approving the Memorandum of Understanding (MOU) between the Board of County Commissioners of St. Johns County and The Players Championship, authorizing the county administrator, or his designee, to execute the MOU on behalf of the County in substantially the same form and format, as attached hereto, and recognize and appropriating \$35,000 from the PGA Tour within the Transportation Trust Fund for Fiscal Year 2016, to include the scrivener's change.**

#### RESOLUTION NO. 2016-49

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS, PROVISIONS, CONDITIONS, AND REQUIREMENTS OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY AND PGA TOUR, INC.; AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO EXECUTE THE AGREEMENT ON BEHALF OF THE COUNTY; AND RECOGNIZING AND APPROPRIATING A PGA TOUR PAYMENT WITHIN THE FISCAL YEAR 2016 TRANSPORTATION TRUST FUND**

(02/16/16 - 6 - 9:23 a.m.) (Formerly Consent Agenda Item No. 7.)

4. MOTION TO EXECUTE A TEMPORARY ACCESS EASEMENT TO AN ANTENNA TOWER SITE, LOCATED OFF PACETTI ROAD, IN ST. AUGUSTINE, FLORIDA

McClure asked the county attorney's office to explain the particulars of a piece of property that has an antenna tower on it. In response to an inquiry from McClure, Soria explained that the access to any new tower on private land would involve a special use

permit and the posting of a tower removal bond if a tower were to be abandoned. He noted that an easement would allow the county to remove the abandoned tower.

(9:26 a.m.) **Motion by McClure, seconded by Morris, carried 5/0, to adopt Resolution No. 2016-50, approving the terms and authorizing the county administrator, or designee, to execute a Temporary Access Easement to an antenna tower site, located off Pacetti Road, in St. Augustine, Florida.**

#### RESOLUTION NO. 2016-50

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, ACCEPTING AND AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO EXECUTE A TEMPORARY ACCESS EASEMENT TO A COMMUNICATION ANTENNA TOWER SITE, LOCATED OFF PACETTI ROAD, IN ST. AUGUSTINE, FLORIDA**

*(Items 5 and 6 were presented together.)*

*(02/16/16 - 7 - 9:27 a.m.) (Formerly Regular Agenda Item No. 1.)*

5. PUBLIC HEARING, PUD 2015-14, VETERANS PARKWAY. THIS IS A REQUEST TO REZONE APPROXIMATELY 104.95 ACRES FROM OPEN RURAL (OR) TO PLANNED UNIT DEVELOPMENT (PUD), TO ALLOW A 145-LOT, SINGLE-FAMILY RESIDENTIAL SUBDIVISION. THE PROPERTY IS LOCATED ON THE WEST SIDE OF VETERANS PARKWAY, NORTH OF CRESTHAVEN PLACE. THE PLANNING AND ZONING AGENCY RECOMMENDED APPROVAL OF PUD 2015-14, BY A 6-0, AT THE NOVEMBER 5, 2015, HEARING. THE BOARD OF COUNTY COMMISSIONERS HEARD THIS APPLICATION AT ITS DECEMBER 1, 2015, MEETING. AFTER THE COMPANION APPLICATION, COMPAMD 2015-02, WAS DENIED; THE BOARD APPROVED A REQUEST BY THE APPLICANT TO WITHDRAW PUD 2015-14. AT THE DECEMBER 15, 2015, MEETING, THE BOARD APPROVED A MOTION TO RECONSIDER COMPAMD 2015-02, AND IN TURN, APPROVED A MOTION, BY A 5-0 VOTE, TO RECONSIDER THE MOTION TO APPROVE THE WITHDRAWAL OF PUD 2015-14 AND ALLOW THE APPLICATION TO BE REHEARD. NO FURTHER ACTION WAS TAKEN ON THE APPLICATION AT THE DECEMBER 15TH MEETING. THE ITEM WAS PRESENTED AT THE FEBRUARY 2, 2016, BCC MEETING. BECAUSE IT WAS NOT ADEQUATELY NOTICED, THE BOARD DID NOT TAKE ACTION ON THE ITEM AND CONTINUED IT BY A 3-2 VOTE TO THE FEBRUARY 16, 2016, MEETING

Proof of publication for the notice of public hearing on PUD 2015-14, Veterans Parkway PUD, was received, having been published in *The St. Augustine Record* on February 4, 2016.

There was no ex parte communication by the Board.

Michael Roberson, Growth Management, Operations Manager, gave the presentation on Items 5 and 6, via PowerPoint. He mentioned the Conservation Easement that was requested to be removed, stating they originally thought only a portion of the mitigated lands were conservation easement later to find out differently.

(9:32 a.m.) McClure stated that he had spoken with Dr. Shortell concerning the conservation easements. He asked if any of the Durbin Crossing PUD conservation area was used for open space. Roberson responded.

(9:34 a.m.) Tony Robbins, Prosser, 13901 Sutton Park South, Jacksonville, Florida, applicant, provided updated information to address previous questions regarding the conservation easement and drainage issues, *Exhibits A and B*.

(9:40 a.m.) Tom Reynolds, 880 A1A Beach Boulevard, supported the motions and commended Robbins for his professionalism and sensitivity to the County.

(9:41 a.m.) Robbins clarified that the Water Management District reviewed the construction plans, not County staff.

(9:42 a.m.) Discussion ensued on the overlapping authority for granting/removal of conservation easements and access points.

(9:52 a.m.) **Motion by Johns, seconded by Bennett, carried 5/0, to enact Ordinance No. 2016-4, PUD 2015-14 Veterans Parkway, based upon nine findings of fact.**

#### ORDINANCE NO. 2016-4

AN ORDINANCE OF THE COUNTY OF ST. JOHNS, STATE OF FLORIDA, REZONING LANDS AS DESCRIBED HEREINAFTER, FROM OPEN RURAL (OR) AND PLANNED UNIT DEVELOPMENT (PUD) TO PLANNED UNIT DEVELOPMENT (PUD); PROVIDING FINDINGS OF FACT; PROVIDING A SAVINGS CLAUSE; REQUIRING RECORDATION; AND PROVIDING AN EFFECTIVE DATE

(02/16/16 - 8 - 9:27 a.m.) (Formerly Regular Agenda Item No. 2.)

6. PUBLIC HEARING, MINMOD 2015-04, DURBIN CROSSING. REQUEST FOR A MINOR MODIFICATION TO RECOGNIZE THE REMOVAL OF APPROXIMATELY 2.53 ACRES FROM DURBIN CROSSING PLANNED UNIT DEVELOPMENT (PUD), TO BE ADDED AND REZONED TO THE VETERANS PARKWAY PUD, FOR AN ACCESS ROAD CONNECTION. THE PROJECT IS LOCATED IN THE NORTHWEST SECTOR OF THE COUNTY ON THE WEST SIDE OF VETERANS PARKWAY, DIRECTLY ACROSS FROM CASTLEGATE LANE. THE PLANNING AND ZONING AGENCY RECOMMENDED APPROVAL OF MINMOD 2015-04, WITH A VOTE OF 6-0, AT THE NOVEMBER 5, 2015, HEARING. THE BOARD OF COUNTY COMMISSIONERS HEARD THIS APPLICATION AT ITS DECEMBER 1, 2015, MEETING. AFTER THE COMPANION APPLICATION, COMPAMD 2015-02, WAS DENIED, THE BOARD APPROVED A REQUEST BY THE APPLICANT TO WITHDRAW MINMOD 2015-04. AT THE DECEMBER 15, 2015, MEETING, THE BOARD APPROVED A MOTION TO RECONSIDER COMPAMD 2015-02, AND IN TURN, APPROVED A MOTION BY A 5-0 VOTE, TO RECONSIDER THE MOTION TO APPROVE THE WITHDRAWAL OF MINMOD 2015-04, AND ALLOW THE APPLICATION TO BE REHEARD. NO FURTHER ACTION WAS TAKEN ON THE APPLICATION AT THE DECEMBER 15TH MEETING. THE ITEM WAS PRESENTED AT THE FEBRUARY 2, 2016, BCC MEETING. BECAUSE NO ACTION WAS TAKEN ON THE COMPANION PUD APPLICATION (PUD 2015-14) AND ACTION ON THE MINMOD IS DEPENDENT UPON THE OUTCOME OF PUD, THE BOARD CONTINUED THE ITEM, BY A 3-2 VOTE, TO THE FEBRUARY 16, 2016, MEETING

Proof of publication for the notice of public hearing on MINMOD 2015-4, Durbin Crossing PUD, was received, having been published in *The St. Augustine Record* on January 18, 2016.



(Item 6 was presented with Item 5.)

(9:53 a.m.) Motion by Johns, seconded by Bennett, carried 5/0, to adopt Resolution No. 2016-51, MINMOD 2015-04, Durbin Crossing, Minor Modification to the Durbin Crossing Planned Unit Development (PUD); recognizing the removal of approximately 2.53 acres from Durban Crossing PUD, to be added to the Veterans Parkway PUD, for an access road connection, located on the west side of Veterans Parkway, north of Cresthaven Lane and south of North Durbin Parkway, based upon four findings of fact, as provided in the staff report, including the corrections.

#### RESOLUTION NO. 2016-51

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ST. JOHNS, STATE OF FLORIDA, APPROVING A MINOR MODIFICATION TO THE DURBIN CROSSING PLANNED UNIT DEVELOPMENT; ORDINANCE 2004-07, AS AMENDED

(Items 7 and 8 were presented together.)

(02/16/16 - 9 - 9:54 a.m.) (Formerly Regular Agenda Item No. 3.)

7. PUBLIC HEARING, CPA (SS) 2015-04, ANASTASIA MOSQUITO CONTROL DISTRICT. THIS IS A COUNTY INITIATED REQUEST TO ADOPT A SMALL SCALE COMPREHENSIVE PLAN AMENDMENT, TO AMEND THE FUTURE LAND USE MAP DESIGNATION FROM RURAL/SILVICULTURE (R/S) TO PUBLIC (P), FOR APPROXIMATELY EIGHT ACRES OF LAND, LOCATED AT 120 EOC DRIVE. THIS AMENDMENT WILL ALLOW THE ANASTASIA MOSQUITO CONTROL DISTRICT TO COMPLEMENT THEIR EXISTING INDOOR LABORATORIES WITH OUTDOOR TESTING AND LABORATORIES. THE PLANNING AND ZONING AGENCY RECOMMENDED ADOPTION AT ITS JANUARY 21, 2016, MEETING WITH A 6-0 VOTE

Proof of publication for the notice of public hearing on CPA (SS) 2015-01, Anastasia Mosquito Control District, was received, having been published in *The St. Augustine Record* on January 29, 2016.

There was no ex parte communication for the items.

(9:55 a.m.) Danielle Handy, Growth Management, Chief Planner, presented details of the comprehensive plan amendment and rezoning, via PowerPoint.

(9:59 a.m.) Vivian Browning, 115 Vilano Road, Vice-Chair Anastasia Mosquito Control, gave the history of the property, noting that nine acres had already been rezoned. She referenced a map showing the existing buildings on the subject property and surrounding property, *Exhibit A*. She noted that the mosquito control served the entire County and stated that the land was needed.

(10:05 a.m.) Johns asked Browning what services would be provided that were not currently being provided. Browning responded there would be research area that was not available at this time. Browning noted that the Zika Virus case, in St. Johns County, came from a vacationer to Brazil, not a local mosquito bite.

(10:10 a.m.) McClure commended Browning for being a good steward of taxpayer money.

(10:11 a.m.) Tom Reynolds, 880 A1A Beach Boulevard, supported the motions and suggested in the future that the County absorb the mosquito control department.

(10:13 a.m.) BJ Kalaidi, 8 Newcomb Street, supported and encouraged the public to empty any standing water.

(10:15 a.m.) **Motion by Smith, seconded by McClure, carried 5/0, to enact Ordinance No. 2016-5, CPA (SS) 2015-04, Anastasia Mosquito Control District, based upon three findings of fact.**

#### ORDINANCE NO. 2016-5

AN ORDINANCE OF THE COUNTY OF ST. JOHNS, STATE OF FLORIDA, AMENDING THE 2025 COMPREHENSIVE PLAN, ORDINANCE NO. 2010-38, AS AMENDED, TO CHANGE THE FUTURE LAND USE MAP DESIGNATION FROM RURAL SILVICULTURE (R/S) TO PUBLIC (P), FOR APPROXIMATELY EIGHT ACRES OF LAND, LOCATED ALONG EOC DRIVE; PROVIDING FOR FINDINGS OF FACT; FINDINGS OF CONSISTENCY; SEVERABILITY; AND AN EFFECTIVE DATE

(02/16/16 - 10 - 9:54 a.m.) (Formerly Regular Agenda Item No. 4.)

8. PUBLIC HEARING, REZ 2015-20, ANASTASIA MOSQUITO CONTROL DISTRICT. THIS IS A COUNTY INITIATED REQUEST TO REZONE APPROXIMATELY EIGHT ACRES OF LAND FROM OPEN RURAL (OR) TO PUBLIC SERVICE (PS), LOCATED AT 120 EOC DRIVE. THIS REZONING WILL ALLOW THE ANASTASIA MOSQUITO CONTROL DISTRICT TO COMPLEMENT THEIR EXISTING INDOOR LABORATORIES WITH OUTDOOR TESTING AND LABORATORIES. THE PLANNING AND ZONING AGENCY RECOMMENDED APPROVAL OF THE REZONING REQUEST AT ITS JANUARY 21, 2016, MEETING, WITH A 6-0 VOTE

Proof of publication for the notice of public hearing on REZ 2015-20, Anastasia Mosquito Control District, was received, having been published in *The St. Augustine Record* on February 1, 2016.

(Item 8 was presented with Item 7.)

(10:15 a.m.) **Motion by Smith, seconded by McClure, carried 5/0, to enact Ordinance No. 2016-6, REZ 2015-20, Anastasia Mosquito Control District, based upon four findings of fact.**

#### ORDINANCE NO. 2016-6

AN ORDINANCE OF THE COUNTY OF ST. JOHNS, STATE OF FLORIDA, REZONING LANDS, AS DESCRIBED HEREINAFTER, FROM THE PRESENT ZONING CLASSIFICATION OF OPEN RURAL (OR) TO PUBLIC SERVICE (PS); MAKING FINDINGS OF FACT; REQUIRING RECORDATION; AND PROVIDING AN EFFECTIVE DATE

(Original Regular Agenda Item No. 5 was pulled from the agenda.)

5. PUBLIC HEARING, ADMA 2014-01, GRACEWOOD ESTATES - APPEAL

The meeting recessed at 10:16 and reconvened at 10:30 a.m.

(02/16/16 - 11 - 10:16 a.m.) (Formerly Regular Agenda Item No. 6.)

9. PUBLIC HEARING, PUD 2015-13, ASHBY LANDING NORTH. THIS IS A REQUEST TO REZONE 18.65 ACRES FROM OPEN RURAL (OR) AND INDUSTRIAL WAREHOUSE (IW) TO PLANNED UNIT DEVELOPMENT (PUD), TO ALLOW DEVELOPMENT OF A 131 LOT, ATTACHED TOWNHOME SUBDIVISION. THE PROPERTY IS LOCATED ON THE NORTH SIDE OF DOBBS ROAD CUTOFF, EAST OF STATE ROAD 207 AND SOUTH OF STATE ROAD 312. THE PLANNING AND ZONING AGENCY HEARD THIS ITEM AT THE JANUARY 21, 2016, REGULAR MEETING. THE BOARD RECOMMENDED APPROVAL OF THE APPLICATION WITH A VOTE OF 6-0

Proof of publication for the notice of public hearing on PUD 2015-13, Ashby Landing North, was received, having been published in *The St. Augustine Record* on February 1, 2016.

Smith, Morris, and Bennett disclosed ex parte communication with Karen Taylor and Jesse Killebrew, ALSOP Property Management, 77 Almeria Street, and McClure spoke with Killebrew.

(10:31 a.m.) Beverly Frazier, Planner, presented details of the Ashby Landing rezoning and waiver request, to add a masonry wall to the buffer, via PowerPoint. She noted the revised MDP map provided.

(10:36 a.m.) Bennett questioned the required buffering, adjacent to the power lines.

(10:38 a.m.) Karen Taylor, 77 Saragossa Street, commented on the upgrade to the Dobbs Road cut-off. She showed maps with the buffering wall and vegetation, *Exhibit A, B, and C*. She spoke about school concurrency, proportionate fare share and impact fees, and stated they were requesting dedication of the roadways.

(10:47 a.m.) McClure spoke about adding the mixed-use to the area.

(10:51 a.m.) Smith questioned the drainage and price points. Bill Schaefer, Dominion Engineering Group, 4348 Southpoint Boulevard, Suite 204, Jacksonville, FL, explained the drainage concerns, *Exhibits D and E*. Discussion ensued.

(10:57 a.m.) Suzanne Konchan, Director of Growth Management, explained the buffering requirements in the Land Development Code (LDC), *Exhibit F*. Taylor discussed the intended use of the buffered area, *Exhibit G*. Discussion ensued.

(11:13 a.m.) Tom Reynolds, 880 A1A Beach Boulevard, voiced concern regarding renumbering the agenda items and asked about the number of bedrooms in the units.

(11:16 a.m.) McClure mentioned the article from *The Record*, regarding growth.

(11:18 a.m.) **Motion by McClure, seconded by Morris, carried 5/0, to enact Ordinance No. 2016-7, PUD 2015-13, Ashby Landing North, adopting findings of fact 1-9, to support the motion, to include the updated MDP text, updated MDP map, and the traffic study, for turn lanes.**

#### ORDINANCE NO. 2016-7

AN ORDINANCE OF THE COUNTY OF ST. JOHNS,  
STATE OF FLORIDA, REZONING LANDS, AS

DESCRIBED HEREINAFTER, FROM OPEN RURAL (OR) AND INDUSTRIAL WAREHOUSING (IW) TO PLANNED UNIT DEVELOPMENT (PUD); PROVIDING FINDINGS OF FACT; PROVIDING A SAVINGS CLAUSE; REQUIRING RECORDATION; AND PROVIDING AN EFFECTIVE DATE

Regina Ross entered the meeting at 11:20 a.m.

(02/16/16 - 12 - 10:19 a.m.) (Formerly Regular Agenda Item No. 7.)

10. TDC 2017 ARTS/CULTURE/HERITAGE FUNDING PROGRAM. IN ACCORDANCE WITH PROVISIONS OF THE 2014 AGREEMENT, ST. JOHNS CULTURAL COUNCIL SUBMITTED PROPOSED GUIDELINES AND SUPPORTING MATERIALS FOR THE 2017 ARTS, CULTURE & HERITAGE (ACH) GRANT FUNDING PROGRAM TO THE TOURIST DEVELOPMENT COUNCIL (TDC) FOR REVIEW. DURING ITS JANUARY 13, 2016, MEETING, THE TDC REVIEWED THE PROPOSED GUIDELINES AND PROVIDED SUGGESTED REVISIONS. FOLLOWING REVIEW, THE TDC VOTED TO RECOMMEND TO THE BOARD OF COMMISSIONERS (BOARD), APPROVAL OF THE GUIDELINES, SUBJECT TO SUGGESTED REVISIONS. CONTENT IN UNDERLINED BLACK TYPE IS A CLEAN-COPY DOCUMENT, WHICH REFLECTS CHANGES RECOMMENDED BY THE TDC, AT THEIR JANUARY 13TH MEETING. IF APPROVED BY THE BOARD, THE GUIDELINES WOULD BECOME EFFECTIVE AT THE BEGINNING OF FISCAL YEAR 2017

McCormack spoke about the language for the Arts, Culture, & Heritage Funding Program, stating that if the guidelines were approved, they would be effective for the grant year of FY 2017.

(11:20 a.m.) Andy Witt, Cultural Council, presented the proposed guidelines, via PowerPoint. He reviewed the changes to the permitting process, advertising marketing assistance program, and the online grant platform, as requested by the Board last year.

(11:29 a.m.) McClure questioned the not-for-profit in the eligibility for funding consideration vs the grant proposal that says, "applicants applying on behalf of an organization not currently holding IRS exempt status". Witt explained that no one could apply without a non-profit partner. Discussion ensued.

(11:33 a.m.) Tom Reynolds, 880 A1A Beach Boulevard, stated there was a 501(c)3 under investigation, suggested to raise the hotel tax, and suggested some of the TDC funds going to law enforcement.

(11:36 a.m.) BJ Kalaidi, 8 Newcomb Street, voiced her concern with the 501(c)3 applicants, and also suggested raising the hotel tax.

(11:37 a.m.) Witt expounded on public comment concerns.

(11:39 a.m.) McClure clarified his concern.

(11:40 a.m.) **Motion by Bennett, seconded by Morris, carried 5/0, to adopt the recommendation, by the Tourist Development Council, to approve the proposed Arts, Culture, and Heritage Funding Program Guidelines, attached hereto, with said guidelines being effective for the 2017 grant year.**

Ross left the meeting and Rebecca Lavie entered the meeting at 11:41a.m.

(02/16/16 - 13 - 1:41 a.m.) (Formerly Regular Agenda Item No. 8.)

11. FINANCIAL DISCLOSURE FOR CULTURAL RESOURCES REVIEW BOARD MEMBERS. THE CULTURAL RESOURCES REVIEW BOARD IS AN APPOINTED BOARD OF THE ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS, WHOSE PURPOSE IS TO ESTABLISH PRIORITIES FOR THE IDENTIFICATION, NOMINATION, PROTECTION, PRESERVATION, AND POTENTIAL ACQUISITION OF CULTURAL RESOURCES, WITHIN ST. JOHNS COUNTY. IN FURTHERANCE OF THIS PURPOSE, THE BOARD HAS THE POWER TO DESIGNATE SIGNIFICANT CULTURAL RESOURCES; REVIEW AND COMMENT ON CULTURAL RESOURCE MANAGEMENT PLANS, AS PART OF THE COUNTY'S DEVELOPMENT REVIEW PROCESS; EVALUATE AND ISSUE RECOMMENDATIONS FOR COUNTY LANDMARK AND COUNTY LANDMARK DISTRICT DESIGNATIONS; AND ISSUE CERTIFICATES OF APPROPRIATENESS, FOR PROJECTS AFFECTING COUNTY LANDMARKS AND COUNTY LANDMARK DISTRICTS. ON OCTOBER 28, 2015, THE FLORIDA COMMISSION ON ETHICS ISSUED AN ADVISORY OPINION, FINDING THAT MEMBERS OF THE ST. AUGUSTINE HISTORIC ARCHITECTURE REVIEW BOARD ARE LOCAL OFFICERS, AS DEFINED BY SECTION 112.3145(1)(A)2.D, FLORIDA STATUTES, AND ARE SUBJECT TO FINANCIAL DISCLOSURE REQUIREMENTS. THE ST. AUGUSTINE HISTORIC ARCHITECTURE REVIEW BOARD SERVES A SIMILAR PURPOSE TO THAT OF THE CRRB, WITHIN THE CITY OF ST. AUGUSTINE. BASED ON THE COMMISSION ON ETHICS ADVISORY OPINION, A COPY OF WHICH IS ATTACHED, THE COUNTY ATTORNEY'S OFFICE RECOMMENDS THAT THE BOARD OF COUNTY COMMISSIONERS REQUIRE FINANCIAL DISCLOSURES FOR MEMBERS OF THE CULTURAL RESOURCES REVIEW BOARD, PURSUANT TO SECTION 112.3145, FLORIDA STATUTES

Rebecca C. Lavie, Assistant County Attorney, presented the Cultural Resources Review Board, via PowerPoint.

(11:43 a.m.) Bennett questioned how many of the Boards required financial disclosure. Lavie responded.

(11:44 a.m.) McCormack expounded that where a Board has authority to take action, or decisions pertaining to land use, financial disclosure was required.

(11:44 a.m.) Johns asked if and when the Cultural Resources Review Board was notified. Lavie responded February 1, 2016, and no questions or comments had been received.

(11:45 a.m.) BJ Kalaidi, 8 Newcomb Street, noted that a citizen had notified the City Commission and stated the importance of ethics. She requested a list of members of the Cultural Resources Review Board. Lavie stated she would provide the list to Kalaidi.

(11:47 a.m.) Tom Reynolds, 880 A1A Beach Boulevard, commended Ed Slaven for his diligent support for the City of St. Augustine. He voiced his concern with the elected County and City attorneys.

(11:50 a.m.) McCormack read the Statute regarding financial disclosure.

(11:51 a.m.) **Motion by Bennett, seconded by McClure, carried 5/0, to adopt Resolution No. 2016-52, requiring members of the Cultural Resources Review Board to file a statement of financial interests, as provided in Section 112.3145, Florida Statutes.**

RESOLUTION NO. 2016-52

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, REQUIRING MEMBERS OF THE CULTURAL RESOURCES REVIEW BOARD TO SUBMIT A STATEMENT OF FINANCIAL INTERESTS, AS PROVIDED IN SECTION 112.3145, FLORIDA STATUTES

Lavie left the meeting at 11:52 a.m.

(02/16/16 - 14 - 11:52 a.m.) (Formerly Regular Agenda Item No. 9.)

12. CONSIDER APPOINTMENTS TO THE PLANNING AND ZONING AGENCY. CURRENTLY THERE ARE THREE VACANCIES ON THE PLANNING AND ZONING AGENCY; TWO ARE DUE TO EXPIRED TERMS AND ONE IS DUE TO A RESIGNATION. PLEASE FIND ATTACHED, FOR YOUR REVIEW AND CONSIDERATION, A RECOMMENDATION FROM THE PLANNING & ZONING AGENCY, ALONG WITH DOCUMENTATION FOR TWO REQUESTS OF REAPPOINTMENT FROM JEFFREY R. MARTIN (DISTRICT - 3) AND JON WOODARD (DISTRICT - 3), AND SIX NEW APPLICATIONS FROM BRANDON DOWNIE (DISTRICT - 3), JEFFERY CRAMMOND (DISTRICT - 4), ANDREW T. DECANDIS (DISTRICT - 1), BRYCE CLARK (DISTRICT - 4), ROBERT E. OLSON (DISTRICT - 5) AND KAREN S. ZANDER (DISTRICT - 5)

Melissa Lundquist, Assistant to the Board of County Commissioners, presented the nominations for appointment to the Planning and Zoning Agency. She noted that they had since received an updated cover sheet, with an additional application.

(11:53 a.m.) McClure asked for clarification on the application dates that went to the Planning and Zoning Agency (PZA). Lundquist explained.

(11:56 a.m.) Tom Reynolds, 880 A1A Beach Boulevard, objected to suspending the deadline rules.

(11:57 a.m.) Johns inquired that if the suspension of the rules was not allowed, would the appointments be re-advertised in order to vet the two additional applications. Soria explained the process if the rules were not suspended. McCormack also informed the Board of their options.

(11:59 a.m.) Bennett noted a conversation with a PZA member, regarding a meeting they would not be able to attend. She requested to re-advertise, in order to address all appointments at one time.

(12:00 p.m.) McCormack researched the rules for the policy on absences and provided the policy to the Board. Discussion ensued on the appointments.

(12:10 p.m.) Bennett spoke about the rules and continuing, so all positions could be appointed together.

(12:12 p.m.) **Motion by Bennett, seconded by Morris, to continue the item, pending a re-advertisement of all positions deemed to be open through vacancy, expiration, or potential resignation, with the application deadline two weeks from March 1, 2016.**

(12:13 p.m.) McCormack requested to add language for the deadline to be two weeks from March 1, 2016.

(12:15 p.m.) Discussion ensued between McClure and Bennett regarding political intent with a commissioners' vote.

(12:16 p.m.) McCormack stated he reviewed the rules and said two weeks would be sufficient for the vacancy on the agenda; however, the anticipated vacancy would require a four week advertisement.

(12:16 p.m.) Bennett amended the motion to: **with the application deadline four weeks from March 1, 2016, Morris agreed, motion carried 4/1, with McClure dissenting.**

(12:16 p.m.) Bennett verified that the applicants would not need to reapply.

(02/16/16 - 15 - 12:17 p.m.) *(Formerly Regular Agenda Item No. 10.)*

13. CONSIDER AN APPOINTMENT TO THE PONTE VEDRA ZONING & ADJUSTMENT BOARD. CURRENTLY THERE IS ONE VACANCY ON THE PONTE VEDRA ZONING & ADJUSTMENT BOARD, DUE TO AN EXPIRED TERM. PLEASE FIND ATTACHED, FOR YOUR REVIEW AND CONSIDERATION, AN EMAIL FROM SUPPORT STAFF INDICATING THE RECOMMENDATION FROM THE PONTE VEDRA ZONING & ADJUSTMENT BOARD, A REAPPOINTMENT REQUEST LETTER AND ORIGINAL APPLICATION FROM ROBERT D. BECKER II, AND TWO NEW APPLICATIONS FROM JOHN SCOTT BOGGS AND JEFFREY A. CRAMMOND. PONTE VEDRA ZONING DISTRICT REGULATIONS, ORDINANCE 2011-20, SECTION XIII.B. STATES, "APPOINTMENTS OF BOARD MEMBERS SHALL BE FOR FOUR YEAR TERMS, WITH A TOTAL SERVICE LIMITED TO TWO SUCH TERMS. THE SUGGESTED MOTIONS BELOW REFLECT SUCH TERMS

Melissa Lundquist, Assistant to the Board of County Commissioners, presented the nominations for appointment to the Ponte Vedra Zoning & Adjustment Board.

(12:18 p.m.) **Motion by Morris, seconded by Johns, carried 5/0, to (re)appoint Robert D. Becker II, to the Ponte Vedra Zoning & Adjustment Board for a full four-year term, scheduled to expire February 16, 2020.**

(02/16/16 - 15 - 12:20 p.m.)  
COMMISSIONERS' REPORTS

Commissioner Bennett

No report.

Commissioner Johns

No report.

Commissioner Morris

(12:20 p.m.) Morris reported on a conversation with Bill Dudley regarding a Show for Troops, put on by the Ancient City Chapter of the Military Officers Association of America, and requested assisting him in any way. He would like to have Dudley present their plan to the Board in two weeks.

Commissioner McClure

(12:24 p.m.) McClure reported on the American Cancer Society Relay for Life event March 19, 2016, stating that they were trying to implement a tri-county event with Flagler and Putnam Counties. He noted they were looking for an event site and would like to utilize St. Augustine Beach. Bennett instructed him to contact Wil Smith or Billy Zeits, with St. Johns County Parks and Recreation.

Commissioner Smith

(12:25 p.m.) Smith reported on the meeting held with the St. Johns County Health Department, regarding the Zika virus and noted that a hotline was established for information on the Zika virus: 855-622-6735. Smith also reported on the Farm Share distribution, Saturday, February 20, 2016, from 9:00 a.m. until noon, at Collier-Blocker-Puryear Park, a memorial being held for Dr. Robert Hayling, Civil Rights Leader, at St. Paul A.M.E. Church at 10:00 a.m., House Bill 791, a sales tax amendment, and the Fountain of Youth nomination for the National Register of Historical Play Places. He noted a Canvassing Board alternate vacancy for the Presidential Preference Primary Election, and asked if one of the other Board members would consider the position. McCormack explained the restrictions and duties of the Canvassing Board and who would be ineligible. It was determined that the other members were not eligible. Smith gave an update for the agricultural community.

(02/16/16 - 16 - 12:36 p.m.)

COUNTY ADMINISTRATOR'S REPORT

Wanchick requested consensus by the Board to formerly offer Shawna Novak the permanent position of Director of Human Services.

(12:36 p.m.) *Consensus was given to offer Shawna Novak the position of Director of Human Services.*

(12:37 p.m.) Wanchick also reported on Glen Hastings' replacement.

(02/16/16 - 16 - 12:38 a.m.)

COUNTY ATTORNEY'S REPORT

McCormack reported on the requirements of the Cultural Review Board and listed the nine member Board as follows: Maddie Martin, Christine Newman, Janet Jordan, Charles Oliver, Sara Miller, Nancy Sikes-Cline, Gerald Eubanks, Walter O'Kon, and Mary Elizabeth Tarver Willis.

(02/16/16 - 16 - 12:39 p.m.)

CLERK OF COURT'S REPORT

No report.

(02/16/16 - 16 - 12:39 p.m.)

ADJOURN

With there being no further business to come before the Board, Smith adjourned the meeting at 12:39 p.m.



REPORTS:

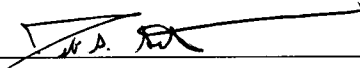
1. St. Johns County Board of County Commissioners Check Register, Check Nos. 529129-529337, totaling \$895,314.91 and Voucher Register, Voucher Nos. 23577-23630, totaling \$386,600.20 (2/2/16)
2. St. Johns County Board of County Commissioners Check Register, Check Nos. 529338-529371, totaling \$47,953.13 and Voucher Register, Voucher Nos. 23631-23646, totaling \$25,170.49 (2/3/16)
3. St. Johns County Board of County Commissioners Check Register, Check Nos. 529372-529386, totaling \$5,495.81 and Voucher Register, Voucher No. 23647, totaling \$184.62 (2/4/16)
4. St. Johns County Board of County Commissioners Check Register, Voucher Register, Voucher Nos. 23648- 23649, totaling \$10,853.56 (2/4/16)
5. St. Johns County Board of County Commissioners Check Register, Check Nos. 529387-529620, totaling \$903,167.19 and Voucher Register, Voucher Nos. 23650-23709, totaling \$1,594,821.13 (2/9/16)
6. St. Johns County Board of County Commissioners Check Register, Check Nos. 529621-529622, totaling \$1,623.74 and Voucher Register, Voucher Nos. 23710-23719, totaling \$9,040.19 (2/10/16)
7. St. Johns County Board of County Commissioners Check Register, Check Nos. 529623-529626, totaling \$195,982.50 (2/10/16)
8. St. Johns County Board of County Commissioners Check Register, Check Nos. 529627-529846, totaling \$1,277,607.13 and Voucher Register, Voucher Nos. 23720-23764, totaling \$193,732.64 (2/16/16)
9. St. Johns County Board of County Commissioners Check Register, Check Nos. 529847-529909, totaling \$36,919 and Voucher Register, Voucher Nos. 23765-23846, totaling \$54,010.80 (2/17/16)

CORRESPONDENCE:

1. St. Johns County Public Financial Management's Investment Performance Review, quarter ended December 31, 2015

Approved \_\_\_\_ March 15 \_\_\_\_\_, 2016

BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA

By:   
Jeb S. Smith, Chair

ATTEST: HUNTER S. CONRAD, CLERK

By:   
Deputy Clerk

