

**MINUTES OF MEETING  
BOARD OF COUNTY COMMISSIONERS  
ST. JOHNS COUNTY, FLORIDA  
MAY 9, 2017  
10:30 A.M.**

Proceedings of an emergency meeting of the Board of County Commissioners (BCC) of St. Johns County, Florida, held in the San Sebastian Conference Room at the County Administration Building, 500 San Sebastian View, St. Augustine, Florida.

Proof of notice of an emergency meeting of the Board of County Commissioners of St. Johns County, Florida, was received, having been noticed through distribution of a communication plan on May 8, 2017, by the St. Johns County Communications Division, which included posting on the County website.

Present: Henry Dean, District 5, Vice Chair  
Jeb S. Smith, District 2  
Paul M. Waldron, District 3  
Jay Morris, District 4  
Michael Wanchick, County Administrator  
Patrick McCormack, County Attorney  
Sindy Wiseman, Deputy Clerk

Also present: Rebecca Lavie, Assistant County Attorney; Darrell Locklear, Assistant County Administrator; Joy Andrews, Assistant County Administrator; Stoughton, Emergency Management Director; Jeff Prevatt, Assistant Fire Rescue Chief.

(05/09/17 - 1 - 10:30 a.m.)  
CALL TO ORDER

Dean called the meeting to order.

(05/09/17 - 1 - 10:30 a.m.)  
ROLL CALL

The clerk called the roll: All Board members were present, with Johns absent.

(05/09/17 - 1 - 10:30 a.m.)  
INVOCATION

Smith gave the invocation.

(05/09/17 - 1 - 10:30 a.m.)  
PLEDGE OF ALLEGIANCE

Dean led the Pledge of Allegiance.

(05/09/17 - 1 - 10:31 a.m.)  
LOCAL STATE OF EMERGENCY BURN BAN

McCormack presented an overview, regarding the request to adopt a Resolution for a Local State of Emergency Burn Ban; referenced an email, outlining factors for the request, *Exhibit A*. He noted that, provided the Emergency Resolution was adopted, authorization would be given to the county administrator to execute an Emergency Order, pertaining to the burn ban.

(10:34 a.m.) Edward Houston, Deputy Chief, presented recent weather conditions as the cause for a local burn ban.

(10:34 a.m.) Robert Growick, Fire Prevention Chief, echoed Houston's remarks.

(10:37 a.m.) McCormack mentioned that due to a short fused public notice, he had reached out to the City Attorney, St. Augustine, St. Augustine Beach, and Hastings.

(10:37 a.m.) Linda Stoughton, Emergency Management Director, stated that on April 11, 2017, the Governor signed Executive Order 120, declaring emergency conditions for wildfires for the State of Florida. She said there was a conference call, with other counties, to discuss resource sharing and how to position the County for reimbursement, should there be a large fire.

(10:38 a.m.) Wanchick noted that he had daily contact with Fire Chief Carl Shank and thought an Emergency Resolution was a prudent course of action.

(10:38 a.m.) McCormack explained, that provided the Emergency Resolution was signed, it would have a seven-day shelf life. He said that an Emergency Ordinance could be prepared for the Board's approval, to allow the county administrator to further extend the Emergency Resolution, as needed, at the May 16, 2017, Board of County Commission meeting

(10:39 a.m.) Lavie described the elements of the proposed Emergency Proclamation.

(10:40 a.m.) **Motion by Smith, seconded by Waldron, carried 4/0, with Johns absent, to approve Emergency Proclamation No. 2017-2, declaring a State of Local Emergency, as provided in Part I, Chapter 252, Florida Statutes, and by St. Johns County, Florida, Ordinance 1994-25, as amended.**

(05/09/17 - 2 - 10:41 a.m.)  
ADJOURN

With there being no further business to come before the Board, Dean adjourned the meeting at 10:41 a.m.

Approved \_\_\_\_\_ June 6 \_\_\_\_\_, 2017

BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA

By: \_\_\_\_\_  
James K. Johns, Chair

ATTEST: HUNTER S. CONRAD, CLERK

By: Pam Halterman  
Deputy Clerk

