

**MINUTES OF MEETING  
BOARD OF COUNTY COMMISSIONERS  
ST. JOHNS COUNTY, FLORIDA  
SEPTEMBER 19, 2017  
9:00 A.M.**

Proceedings of an emergency meeting of the Board of County Commissioners (BCC) of St. Johns County, Florida, held in the St. Johns County Health and Human Services Center located at 200 San Sebastian View, St. Augustine, Florida 32084.

Proof of publication of the notice of the emergency meeting of the Board of County Commissioners of St. Johns County, Florida, was received, having been published in *The St. Augustine Record* on September 16, 2017.

Present: James K. Johns, District 1, Chair  
Henry Dean, District 5, Vice Chair  
Jeb S. Smith, District 2  
Paul M. Waldron, District 3  
Jay Morris, District 4  
Michael Wanchick, County Administrator  
Patrick McCormack, County Attorney  
Bonnie A. Putman, Deputy Clerk

Also in attendance: Darrell Locklear, Assistant County Administrator; Joy Andrews, Assistant County Administrator; Jesse Dunn, Director of the Office of Management and Budget (OMB); Linda Stoughton, Director of Emergency Management; Joe Giammanco, Disaster Recovery Manager; Shawna Novak, Director of Health and Human Services; Sarah Hand, Communications Specialist; Regina Ross, Deputy County Attorney; Neil Shinkre, Director of Public Works; Gail Oliver, County Surveyor; and Stacey Stanish, Personnel Director

(09/19/17 - 1 - 9:00 a.m.)  
CALL TO ORDER

Johns called the meeting to order.

(09/19/17 - 1 - 9:00 a.m.)  
ROLL CALL

The clerk called the roll: All Board members were present.

(09/19/17 - 1 - 9:00 a.m.)  
INVOCATION

Locklear provided the invocation.

(09/19/17 - 1 - 9:01 a.m.)  
PLEDGE OF ALLEGIANCE

Johns led the Pledge of Allegiance.

(09/19/17 - 1 - 9:01 a.m.)  
1. EMERGENCY MANAGEMENT UPDATE

Wanchick noted that the reason for the meeting location change was due to the insurance seminar for victims affected by Hurricane Irma; stated that the purpose for the meeting

was to update certain events surrounding the hurricane, including an extension of the Declaration of the Local State of Emergency; and informed the Board that the Department of Revenue (DOR) had waived certain requirements regarding approval of the FY18 County budget.

(9:03 a.m.) Stoughton provided an update, which included the Solomon Calhoun Center closing as a shelter; debris removal; tarps, care, and clean-up packages; update on the number of customers without power; meals being provided in Hastings; St. Johns County schools and roads were open; and the St Johns County Emergency Operations Center (EOC) remained at a State of Emergency Level 2. She recommended an extension of the Declaration of the Local State of Emergency.

(9:06 a.m.) Discussion ensued on the commendable work by the EOC staff, the damaged suffered by the Summerhouse Beach & Racquet Club, tornadoes, responsiveness to residents, preparation and organization by the County, and the Emergency Public Information Officer (PIO) team.

(09/19/17 - 2 - 9:13 a.m.)

2. EXTENSION OF LOCAL STATE OF EMERGENCY

McCormack presented the details of the recommended proclamation extending the Declaration of a State of Local Emergency.

**(9:13 a.m.) Motion by Johns, seconded by Morris, carried 5/0, to approve Emergency Proclamation No. 2017-6, extending the Declaration of a State of Local Emergency, as provided by Chapter 252, Part 1, Florida Statutes and by St. Johns County Ordinance No. 94-25.**

(9:13 a.m.) McCormack informed the Board that the Department of Revenue (DOR) had issued an Emergency Order implementing the Governor's Declaration of Emergency No. 17-235, which in effect waves the statutory timeframes for both the tentative and adopted budgets. He questioned Wanchick on the appropriate timeframe.

(9:16 a.m.) Discussion ensued on the final public hearing regarding the FY18 County Budget to be held on October 3, 2017, at 5:01 p.m.; communication with the Clerk of Courts and the Constitutional Officers; preliminary estimates on the cost of the storm; and tree/debris removal.

(9:21 a.m.) Shinkre provided a telephone number for residents to use for information on debris pickup. (904-827-6980)

(9:22 a.m.) Smith expressed his concern with the drainage issue in Hastings, due to the lack of maintenance of Deep Creek. He stressed the need to pressure the State and Federal government for assistance. Locklear responded.

**(9:25 a.m.) Motion by Dean, seconded by Smith, carried 5/0, to approve October 3, 2017, at 5:01 p.m. in the County Auditorium, as the date, time, and place of the Final Public Hearing, for the adoption of the FY 2018 Annual Budget.**

(9:25 a.m.) Wanchick provided an update on debris, procurement measures on Roscoe Road and dangerous tree removal, and permits in Vilano Beach and South Ponte Vedra Beach.

(9:27 a.m.) Locklear informed the Board of the relief being provided, specific to R6-R17 in Vilano, that would allow property owners to pull permits, whether conforming or non-conforming, allowing for the waiving of fees, the removal of turtle nests, and allowing the Florida Fish and Wildlife Conservation Commission (FWC) guidelines to be utilized.

Discussion ensued on permit applications; permanent protection permits versus temporary; getting the word out to homeowners, including posting on the Department of Environmental Protection (DEP) webpage and the St. Johns County website's home page.

(9:33 a.m.) Andrews stated that an informational flyer was delivered to the Flagler Estates and Hastings areas, regarding hurricane assistance.

(9:35 a.m.) Shauna Nowak stated that the HHS department had received 110 calls for assistance and only 15 from Elkton or Hastings. She noted that full-time staff was assigned at Hastings Branch Library, to assist Hastings residents and provided a hotline number for housing assistance and food banks. (904-209-1250)

(9:36 a.m.) Smith encouraged staff to deliver flyers to the Dollar General stores in both Hastings and Flagler Estates, the Kangaroo store, and the Buzz Mart in hopes to disseminate information to more residents.

(9:38 a.m.) Waldron suggested an informational sign, provided by the Sheriff's office.

(9:39 a.m.) Wanchick spoke on the need for a Public Information Officer from Fire Rescue for assistance in South Florida and stated the next Board of County Commission (BCC) meeting would be held in the County Auditorium in the Administration Building.

(9:41 a.m.) McCormack spoke on heavily damaged structures, no trespassing signs, provided by the St. Johns County Sheriff's Office, and the Unsafe Building Abatement Code.

(9:42 a.m.) Howard White, Chief Building Official (CBO), spoke on temporary armoring; communication with constituents on the Vilano Beach; substantial damage in Crescent Beach, South Ponte Vedra Beach, and Vilano Beach, with at least six structures that rise to the level of demolition. He stated that letters would be sent to those residents as well as verbal communication. He noted that temporary armoring and sand replacement were now available.

(09/19/17 - 3 - 9:54 a.m.)

ADJOURN

With there being no further business to come before the Board, Johns adjourned the meeting at 9:54 a.m.

Approved \_\_\_October 17\_\_\_\_\_, 2017

BOARD OF COUNTY COMMISSIONERS  
OF ST. JOHNS COUNTY, FLORIDA

By: \_\_\_\_\_  
James K. Johns, Chair

ATTEST: HUNTER S. CONRAD, CLERK

By: \_\_\_\_\_  
Deputy Clerk