

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns, Chair  
District 2 - Jeb S. Smith,  
District 3 - Paul M. Waldron  
District 4 - Jay Morris  
District 5 - Henry Dean, Vice-Chair



## REGULAR MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, February 07, 2017 9:00 AM

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*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Gregory James Retirement Recognition*
- ❖ *Presentation recognizing 10th Anniversary of Donna Marathon Weekend*
- ❖ *Recognition of St. Johns County Fire Rescue Hazmat Team*
- ❖ *Presentation recognizing St. Johns County Emergency Management Division for exemplary response to Hurricane Matthew*
- ❖ Acceptance of Proclamations
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter - Neal Shinkre, P.E., Director of Public Works**

- 1. Update on FEMA and State Funding on Post Matthew Beach Restoration Efforts.**  
Staff will provide the Board of County Commissioners an update on the progress of County efforts related to restoration of sand dunes and emergency sand berms eligible via FEMA and State programs along the impacted County coastline. Sources of funding and local financing mechanisms will be discussed. Presentation will also include an update on pre-storm shore protection projects at St. Augustine Beach and the recommended plan for the South Ponte Vedra and Vilano Beach feasibility study completed by the US Army Corps of Engineers.

### **Presenter - Jesse Dunn, Director of Office of Management and Budget**

- 2. Update regarding Bid 17-09 Combined Fire Station 5/11 and Sheriff's South Regional Command Center.**

**Presenter - Joseph Cearley, Special Projects Manager**

- 3. Public Hearing \* Land Development Code Amendments - Articles II, IV, and VI.**  
This is the first public hearing in a three-part series for amendments to Articles II and Article VI of the St. Johns County Land Development Code. These amendments would update current provisions regulating Mini-Warehouses to reflect current trends and technological advancements. This amendment would also revise existing provisions for upland buffer setbacks to provide design flexibility. These amendments were brought before the Board of County Commissioners as a “discussion item” on July 19, 2016, so that staff could receive direction from the Board to move forward with amendments to Articles II and VI. The Board of County Commissioners directed staff to proceed with the revisions.

**Presenter - Melissa Lundquist, Assistant to the Board of County Commissioners**

- 4. Consider appointments to the South Anastasia Design Review Board (DRB).**  
Currently there are three (3) vacancies on the South Anastasia Design Review Board. One (1) due to an expired term and two (2) are new alternate positions. Please find attached for your review and consideration a recommendation from the South Anastasia Design Review Board. The third vacancy will be re-advertised and brought before the Board of County Commissioner at a later date.
  
- 5. Consider appointments to the Affordable Housing Advisory Committee (AHAC).**  
The purpose of the Affordable Housing Advisory Committee (AHAC) is to review established policies and procedures, ordinances, land development regulations, and adopted local government comprehensive plan and recommend specific action or initiatives to encourage or facilitate affordable housing while protecting the ability of the property to appreciate in value. Currently there are three vacancies on the Affordable Housing Advisory Committee (AHAC) due to expired terms. Please note that during the process of the current three vacancies, an additional vacancy has occurred due to a resignation. The AHAC requested at their January 18, 2017 Meeting to have this additional vacancy and a prior one re-advertised.
  
- 6. Consider appointments to the Cultural Resource Review Board.** Currently there are five vacancies on the Cultural Resource Review Board. Three vacancies are due to expired terms and two vacancies are due to a resignations. The fifth vacancy is currently being advertised for a District 2 representative as requested by the CRRB and will be brought before the Board of County Commissioners at a later date. Please find attached for your review and consideration a recommendation letter from the Cultural Resource Review Board, along with seven applications. Please note that Section 3.01.02 of the Land Development Code requires appointments to the Cultural Resource Review Board to be four-year terms

## **SPECIAL MEETING**

### **Presenter - Patrick F. McCormack, County Attorney**

**7. 12:00 Noon - Closed Session** - The Board of County Commissioners will hold a special public meeting on Tuesday, February 7, 2017, beginning at 12:00 Noon, in the County Administration complex located at 500 San Sebastian View, St. Augustine, Florida. The meeting will be held in the County Auditorium. The purpose of the special public meeting will be to announce and to hold a private attorney-client meeting. The special private attorney-client meeting will be held in accordance with Section 286.011(8), Florida Statutes, and will be confined to settlement negotiations and litigation expense strategy pertaining to the pending lawsuits between *KG Development, LLC/Cumberland Street, LLC v St. Johns County, Case Nos. CA15-1181 and CA15-1184*. St. Johns County is a party to those lawsuits. The special private attorney-client meeting will be held in the BCC Executive Conference Room adjacent to the Auditorium.

- A. *Call to order of Special Meeting by Chair.*
- B. *County Attorney requests a Private Attorney/Client Meeting to commence at 12:00 Noon.*
- C. *Chair announces the Closed Client/Attorney Meeting in the Board's Executive Conference Room and the estimated length of the Closed Client/Attorney meeting and specific names of persons attending the meeting.*
- D. *At conclusion of meeting the Chair will reconvene the Special Meeting and announce termination of the Closed Attorney/Client Settlement Meeting.*
- E. *Attorney Comments and Board Discussion.*
- F. *Public Comment.*
- G. *Board Direction.*

End of Special Agenda

### **Presenter - Jeb S. Smith, County Commissioner**

**8. Resolution urging the Florida Legislature and Cabinet to dedicate conservation funds for water conservation projects.** The Florida Water and Land Conservation Amendment was passed in 2014, providing a guaranteed revenue source of conservation funds for the purpose of protecting all of Florida's vital water resources. 40% of Florida's acreage is covered by water, including more than 1,000 natural springs, 27,561 miles of rivers and streams, and 1.6 million acres of lakes reservoirs and ponds. The Florida Department of Environmental Protection has found that 80% of Florida's lakes and 70% of Florida's springs are considered impaired by excessive levels of nutrients such as nitrogen and phosphorus. North and Central Florida are home to 70% of Florida's river watersheds, the majority of Florida's springs, and provide nearly all of the recharge to the Florida aquifer. The attached resolution urges the Florida Legislature and Cabinet to fund and finish existing water improvement programs across Florida to prevent delays that would unnecessarily jeopardize nutrient reduction programs, best management practices and other restorative efforts that are working.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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## CONSENT MEETING AGENDA

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Tuesday, February 07, 2017 9:00 AM

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## CONSENT AGENDA

1. Motion to approve the **Cash Requirement Report** For more information, contact Allen McDonald, County Finance Director at 904 819-3669
2. Motion to adopt Resolution 2017-\_\_\_\_\_, **approving the terms and conditions of Joint Participation Agreement, Financial Project 418441-1-84-17, for receiving a State of Florida Public Transit Block Grant for \$395,000, to recognize the revenues for the St. Johns County Transit Revenue and Expenditure budget for FY 2018;** and to authorize the County Administrator or his authorized designee to execute any other documents or Supplemental Joint Participation Agreements for the purpose of Scope Changes and/or funding adjustments and all other documents as may be required. For more information, contact Rachel Garvey, Transit Grants Specialist at 904 209-0630
3. Motion to adopt Resolution 2017-\_\_\_\_\_, approving the **final plat for Moultrie Woods II.** For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720
4. Motion to adopt Resolution 2017-\_\_\_\_\_, approving the **final plat for Las Calinas Parcel 3A Unit 1 Phase 5.** For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720
5. Motion to adopt Resolution 2017-\_\_\_\_\_, approving the **final plat for Twenty Mile at Nocatee Phase 4C.** For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720
6. Motion to adopt Resolution 2017-\_\_\_\_\_, approving the **final plat for Celestina Phase 4B.** For more information, contact Shannon Acevedo, Application Review Supervisor at 209-0720
7. Motion to adoption of Resolution 2017-\_\_\_\_\_, **granting ad valorem tax exemption for historic property located at 34 Cordova Street, St. Augustine, and to enter into a covenant with the property owner** establishing the parameters of the exemption agreement. For more information, contact Crystal Geiger, Cultural Resource Coordinator at 904 209-0623
8. Motion to adopt Resolution 2017-\_\_\_\_\_, authorizing the County Administrator to **execute the Impact Fee Credit Agreement with The Avail Group, LLC (IFA 2016-03) with a total road impact fee credit of \$6,500.00.** For more information, contact Jan Trantham, Senior Transportation Planner at 209-0611

9. Motion to adopt Resolution 2017-\_\_\_\_\_, authorizing the County Administrator, or his designee, **to enter into negotiations with, and if negotiations are successful, enter into contract with the top ranked firm, Cintas Corporation, for Fire Sprinkler Systems Maintenance, Inspection and Repair under RFP No: 17-14.** *For more information, contact Joseph Giammanco, Purchasing Manager at 904 209-0152*
10. Motion to adopt Resolution 2017-\_\_\_\_\_, authorizing the County Administrator, or designee, **to award Bid No 17-01 Six Mile 1 Master Lift Station Improvements to G&H Underground Construction, Inc.,** and to execute a contract in substantially the same form and format as the attached hereto for completion of the scope of work at a contract price not to exceed \$304,857. *For more information, contact Joseph Giammanco, Purchasing Manager at 904 209-0152*
11. Motion to **declare the attachments as surplus and** authorize the County Administrator, or his designee, **to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274.** *For more information, contact Joseph Giammanco, Purchasing Manager at 209-0152*
12. Motion to adopt Resolution 2017-\_\_\_\_\_, authorizing the County Administrator, or his designee, **to execute an Agreement extension for a term of five (5) years with Pierce Manufacturing, Inc. under RFP No: 07-53.** *For more information, contact Joe Giammanco, Purchasing Manager at 904 209-0152*
13. Motion to adopt Resolution 2017-\_\_\_\_\_, authorizing the County Administrator, or his designee, **to enter into negotiations with, and if negotiations are successful, enter into contracts substantially in the same form and format as attached with the forty-six firms identified in the resolution for the Countywide Continuing Professional Services Contracts under RFQ 17-17.** *For more information, contact Joseph Giammanco, Purchasing Manager at 904 209-0152*
14. Motion to adopt Resolution 2017-\_\_\_\_\_, authorizing the County Administrator, or designee, **to award Bid No .17-16 Hazardous Tree Removal Services to TFR Enterprises, Inc.,** and to execute a contract in substantially the same form and format as the attached hereto for providing countywide Hazardous Tree Removal Services. *For more information, contact Joseph Giammanco, Purchasing Manager at 904 209-0152*
15. Motion to adopt Resolution 2017-\_\_\_\_\_, authorizing the County Administrator, or his designee, **to award and execute a contract, in substantially the same form and format as the attached, to Petticoat-Schmitt Civil Contractors, Inc. for the widening of Race Track Road from St. Johns Parkway to Durbin Creek Bridge under Misc 17-62.** *For more information, contact Joseph Giammanco, Purchasing Manager at 904 209-0152*
16. Motion to approve the **adjustment for \$4,000 from the Beach Fund petty cash account** *For more information, contact Andrea R. Matzke, Principal Budget Analyst at 904 209-0572*
17. Motion to adopt Resolution 2017-\_\_\_\_\_, approving **the terms, conditions, and requirements of a grant agreement with the Florida Division of Emergency Management (Agreement No. 17-DS-V4-04-65-01-\_) in the amount of \$15,707.00 and authorizing the County Administrator or Designee to execute the grant agreement on behalf of the County.** Funding Source: SHSGP Grant appropriated within the FY2017 Budget. Revenue: 0001-33120 Public Safety Federal Grant Expense: 0046-55304 Federal Grant Expenditure. *For more information, contact Linda Stoughton, Emergency Management Director at 904 824-5550*

**18.** Motion to authorize the Chairman of the Board of County Commissioners to **execute a letter designating Victoria Ogaga as the St. Johns County 911 Coordinator** in accordance with the State E911 Plan, Rule 60FF-6.004(3)(a) of the Florida Administrative Code and Section 365.171(10), Florida Statutes. *For more information, contact Melissa Lundquist, Assistant to the Board of County Commissioners at 904 209-0563*

**19. Approval of Minutes:**

September 6, 2016 Regular Meeting  
November 15, 2016 Regular Meeting  
December 6, 2016 Regular Meeting  
December 6, 2016 Special Meeting

**20. Proofs:**

- a) Proof: Request for Bids, Bid No: 17-11, Janitorial Services for Various SJC Facilities, published December 16, 2016 and December 23, 2016 in the St. Augustine Record.
- b) Proof: Request for Bids, Bid No: 17-21, Purchase of Cisco Call Center, published December 16, 2016 and December 23, 2016 in the St. Augustine Record.
- c) Proof: Request for Bids, Bid No: 17-22, Storage Area Network, published on December 12, 2016 and December 19, 2016 in the St. Augustine Record.
- d) Proof: Request for Qualification, RFQ: 17-13 Contractor Pre-Qualification for Construction of the SJC VA CBOC, published December 20, 2016 and December 27, 2016 in the St. Augustine Record.
- e) Proof: Request for Bids, Bid No: 17-18, Ray Rd. Modifications, published December 19, 2016 and December 26, 2016 in the St. Augustine Record.
- f) Proof: Request for Bids, Bid No: 17-23, Matanzas Inlet Bridge Pipe Replacement, published December 26, 2016 and January 02, 2017 in the St. Augustine Record.

