

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns  
District 2 - Jeb S. Smith,  
District 3 - Paul M. Waldron, Vice-Chair  
District 4 - Jay Morris  
District 5 - Henry Dean, Chair



## BOARD MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, May 15, 2018 9:00 AM

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*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Proclamation Declaring St. Johns County a Purple Heart County*
- ❖ *Proclamation Recognizing May 19, 2018 as Kids Day America/International*
- ❖ *Proclamation Recognizing May 25-27 as Professional Fire Fighters Local #3865 Fill the Boot Days*
- ❖ *Proclamation Recognizing May 20-26 as National Emergency Medical Services Week*
- ❖ *Proclamation Recognizing May 2018 as Jewish Heritage Month*
- ❖ Acceptance of Proclamations
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter - Melissa Glasgow, Director of Economic Development**

#### **District 5**

1. **Rulon Company Economic Development Grant Agreement.** On April 17, 2018 the Board approved a request to draft a grant agreement with Rulon Company. The first annual grant payment would be anticipated during FY20, with an estimated annual payout of \$23,970. The total estimated value of the incentive is \$129,238

### **Presenter - Valerie Stukes, Planner**

#### **District 3**

2. **REZ 2017-08 Yossef Chatila Residential.** A request to rezone approximately 0.91 acres from Commercial General (CG) to Residential (RG-2) for construction of a 4,000 sq. ft. home, specifically located at 901 Delcie Drive.

**Presenter - Gail Oliver, Land Management Systems Director**

**istrict 2**

- 3. Consider the Acquisition of 1,394 from the Jacksonville Port Authority, located along the St. Johns River and McCullough Creek.** This is the continuation of the discussion from the March 20, 2018 Meeting of the Board of County Commissioners regarding the potential acquisition of 1,393.67 acres of land from the Jacksonville Port Authority (JAXPORT). The property is located on CR 13 South, along the St. Johns River and north of the Deep Creek Conservation Area. Among other things, if acquired, the property may be used for mitigation and passive recreation. Staff has provided additional information regarding the potential acquisition in the Updated Staff Report included as part of this agenda package. Jacksonville Port Authority staff presented this item to their Board and received support to move forward with the potential acquisition by the County.

**Presenter - Beverly Frazier, Senior Supervising Planner**

**District 4**

- 4. Public Hearing \* PUD 2017-12 Oak Tree.** Request to rezone approximately 38 acres of land from Open Rural (OR) to Planned Unit Development (PUD) to allow a sixty-three (63) unit, single family home subdivision. The property is located east of US Highway 1 North with access provided from Gun Club Road. The Planning and Zoning Agency recommended approval on April 4, 2018 with a 5-0 vote. Details regarding the requested rezoning are provided in the Growth Management staff report which includes the Master Development Plan for the project.

**Presenter - Bradley Bulthuis, Senior Assistant County Attorney**

- 5. Public Hearing \* Amendments to Golf Cart Ordinance.** The Board of County Commissioners has authorized the Office of the County Attorney to coordinate with the St. Johns County Sheriff's Office and the relevant County departments to draft updates to St. Johns County Ordinance No. 2010-48, which regulates the operation of golf carts on designated County roads. The purpose of the updates would be to address certain enforcement concerns and to protect and preserve public safety and welfare through enhanced operational and equipment requirements for golf carts and similar motor vehicles, while recognizing the increasing popularity of such vehicles as a means of transportation. The updates would also incorporate statutory changes adopted since the enactment of the current ordinance in 2010. The proposed ordinance was drafted in coordination with the County Traffic Engineer and the Sheriff's Office and includes input from certain affected communities within the County. The proposed ordinance is drafted as a repeal-and-replace of the existing golf cart ordinance for ease of reference for staff and the public.

6. **Porpoise Point Drainage.** This item is being brought before the Board per request of the Chair. The Porpoise Point community is an area that experiences frequent flooding during rain events. During high intensity and larger events, the flooding is severe and can last for an extended duration. The community is relatively low in elevation causing flooding to be influenced by tides. Additionally, in the past two years, flooding has been further exacerbated by coastal erosion caused by hurricanes Matthew and Irma. As a part of the Public Works Countywide Storm water Initiative (CSI), staff has conceptually identified improvements designed to alleviate the severity of flooding impacts by restoring historical swale conveyances and constructing new positive outfalls. A detailed engineered project is required to finalize the project elements, verify project assumptions, and engineer the improvements. The project development includes site survey, geotechnical, design, and permitting with a deliverable that includes final construction plans and an engineer's opinion of cost to solicit bids for construction. Project design cost is estimated at \$150,000 and will take approximately 6 to 9 months to complete. The construction costs are conceptually estimated to be approximately \$600,000 and will be refined during the design process as assumptions are verified. Construction is estimated to take an additional 12 months after commencement. The Porpoise Point community is requesting the County to commence engineering design and construction of the conceptually identified improvements. The current FY 2018 approved budget does not have the necessary funds to commence these requests. Staff seeks direction of the Board to take the next steps.

**Presenter - Shawna Novak, Director, Health and Human Services**

7. **Presentation to the Board of County Commissioners by the St Johns County Opioid Response Team and Behavioral Health Consortium.** The epidemic of overdoses and deaths from the abuse of prescription painkillers and heroin has devastated countless families and communities across the country and St. Johns County is no exception. Members of the Behavioral Health Consortium will provide an update to the Board and County Administration as to local efforts combat the epidemic.
  
8. **Presentation to the Board of County Commissioners by Bayview Assisted Living Facility at Buckingham Smith.** Each year the County provides funding to nonprofit agencies that provide health, human, or social services to the residents of St. Johns County. The BCC previously approved the St. Johns Welfare Federation d/b/a BayView Assisted Living at Buckingham Smith contract extension for a three month term at the request of the Health and Human Services Advisory Council, until an amended contract could be completed in order to enhance the service provisions provided to the residents of St. Johns County. An amended contract with enhanced service provision was developed however Bayview has since provided documentation that the remaining funds awarded in the FY 2018 contract (\$78, 798.00) are insufficient to continue to operate the Buckingham Smith facility. Bayview has provided documentation indicating that an increase in the amount of funding is necessary for the facility to remain operational. This agenda item is presentation to the St. Johns County Board of County Commissioners requesting continued support for the subsidized assisted living services for the elderly currently being provided by Bayview at the Buckingham Smith facility.

**\*\*\*\*Time Certain-The following items are to be heard at 2:00pm\*\*\*\***

**Presenter - Beverly Frazier, Senior Supervising Planner**

**District 4**

9. **Public Hearing \* DRIMOD 2017-03 Caballos del Mar (Oakbridge).** Request to amend the DRI to convert from Golf-Course uses and to assign 330 of the remaining unallocated residential units and four of the remaining unallocated commercial acres to the Development Parcel, as illustrated on the revised Map H. The Planning and Zoning Agency recommended approval of DRI MOD 2017-03 Caballos del Mar (Oakbridge) with a vote of 5-0 at the December 7, 2017 hearing based on four (4) findings of fact as provided in the staff report. The Board of County Commissioners continued this item, with the companion application MAJMOD 2017- 10, on January 16, 2018. Additional details are available within the attached Growth Management staff report.

**District 4**

10. **Public Hearing \* MAJMOD 2017-10 Players Club at Sawgrass (Oakbridge).** Request for a Major Modification to the Players Club at Sawgrass PUD to assign 330 vested, age-restricted residential units to Parcels A1, A2 and B collectively, and to allow 15,000 square feet of commercial uses on Parcel B in lieu of Golf-Course uses. The Planning and Zoning Agency recommended approval of the modifications to the Caballos del Mar DRI and Players Club at Sawgrass PUD (Oakbridge Club) with a 5-0 vote at the December 7, 2017 regular meeting with requested revisions to the Master Development Plan. The Board of County Commissioners continued this item at the January 16, 2018 meeting with additional recommended revisions. Details regarding the modification request and revised MDP are included in the Growth Management staff report.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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## CONSENT AGENDA

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## CONSENT AGENDA

- 1. Motion to approve the Cash Requirement Report.** *For more information, contact Allen MacDonald, County Finance Director at 819-3669*
- 2. Motion to adopt Resolution 2018-\_\_\_\_\_ approving the final plat for Coastal Village.** *For more information, contact David Suarez, Application Review Supervisor at 209-0720*
- 3. Motion to adopt Resolution 2018-\_\_\_\_\_ approving the final plat for Shearwater Phase 1B West-7.** *For more information, contact David Suarez, Application Review Supervisor at 209-0720*
- 4. Motion to adopt Resolution 2018-\_\_\_\_\_ approving the terms and authorizing the County Administrator, or designee, to execute a Purchase and Sale Agreement in substantially the same form and format as attached to acquire property necessary to widen CR210 from Cimarrone Boulevard to Greenbriar Road.** *For more information, contact Gail Oliver, Land Management Systems Interim Director at 209-0770*
- 5. Motion to adopt Resolution 2018-\_\_\_\_\_ authorizing the County Administrator, or his designee to award Bid No: 18-58, Purchase of Antiscalant and execute a contract with Hawkins, Inc., in substantially the same form and format as the attached draft for the purchase of antiscalant, on as needed basis, in accordance with Bid No: 18-58.** *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*
- 6. Motion to adopt Resolution 2018-\_\_\_\_\_ authorizing the County Administrator, or his designee, to award Bid No: 18-41, Shore Wastewater Treatment Plant Master Pump Station Replacement and execute a contract with G&H Underground Construction, Inc., in substantially the same form and format as the attached draft for completion of the specified scope of work at the amount of \$1,145,016.00** *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*
- 7. Motion to adopt Resolution 2018-\_\_\_\_\_ authorizing the County Administrator, or his designee, to award Bid No: 18-56; Janitorial Services for Public Works Administration, Fleet Maintenance, and Road & Bridge to North Florida Building Maintenance, LLC dba City Wide Maintenance, as the lowest, responsive, responsible bidder, and to execute a contract in substantially the same form and format as attached for a total annual cost of \$37,646.52 for the performance of the required services as provided in Bid No: 18-56.** *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*

8. Motion to adopt Resolution 2018-\_\_\_\_\_ authorizing the County Administrator, or his designee, to **award Bid No: 18-43**, St. Johns County Permit Center First Floor Renovations and execute a contract with **F & G Construction General Contractors, Inc.**, in substantially the same form and format as the attached draft for completion of the specified scope of work at the amount of \$1,065,000.00 *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*
9. **Motion to declare the attachments as surplus** and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*
10. Motion to adopt Resolution 2018-\_\_\_\_\_ authorizing the County Administrator, or his designee to enter into a contract with **Invoice Cloud, Inc, for credit card payment processing services**, in substantially the same form and format as attached hereto. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*
11. Motion to adopt Resolution 2018-\_\_\_\_\_ authorizing the County Administrator, or his designee, to **piggyback the NPP Cooperative Contract # VH11129**, and execute a Purchase Order in the amount of \$102,199.60, to **RescueAED, LLC for the purchase of Ninety (90) Zoll Semi Auto AED Plus's** and related equipment for St Johns County Fire Rescue. *For more information, contact Jaime Locklear, Purchasing Manager at 904 209-0159*
12. Motion to adopt Resolution 2018-\_\_\_\_\_ authorizing the County Administrator, or his designee, to execute an agreement with the **American Heart Association for Basic Life Support and Advanced Life Support provider and instructor courses** on behalf of the County in substantially the same form as attached. *For more information, contact Jeremy Robshaw, Deputy Chief Fire Rescue at 904 209-1750*
13. Motion to adopt Resolution 2018- \_\_\_\_\_ approving the terms, conditions and requirements of the **Memorandum of Agreement** between St. Johns County, Florida and **Healthy Families St Johns to provide mutual goal of strengthening and supporting families**, and authorizing the County Administrator, or designee to execute the Agreement substantially in the form and format as attached on behalf of the County. *For more information, contact Shawna Novak, Director, Health and Human Services at 904 209-6089*
14. Motion to adopt Resolution 2018-\_\_\_\_\_ approving the terms, conditions, and requirements of the **Memorandum of Understanding** between St. Johns County, Florida and **Community Based Care of Central Florida, Inc. to assist in reducing barriers for children placed in out-of-home foster care through reimbursing the cost of licensure, drivers education and motor vehicle insurance**, and authorizing the County Administrator, or designee, to execute the Memorandum of Understanding substantially in the form as attached on behalf of the County. *For more information, contact Shawna Novak, Director, Health and Human Services at 904 209-6089*
15. Motion to adopt Resolution 2018-\_\_\_\_\_ approving the terms, conditions and requirements to **Amendment #13 to the Community Based Care contract NJ206** between St. Johns County, Florida and the State of Florida, Department of Children and Families, and authorizing the County Administrator, or designee to execute the Contract Amendment #13 substantially in the same form as attached on behalf of the County and recognize unanticipated revenue of \$45,379.00. *For more information, contact Shawna Novak, Director, Health and Human Services at 904 209-6089*

16. Motion to adopt Resolution 2018-\_\_\_\_\_ authorizing the County Administrator, or designee, to execute an interlocal agreement, in substantially the same form and format as attached, to provide **transportation to local children participating in summer camp activities** facilitated by the St. Johns County Parks and Recreation Department. *For more information, contact Jamie Baccari, Recreation Supervisor at 904-209-0377*
  
17. Motion to adopt Resolution 2018-\_\_\_\_\_ approving the terms and conditions contained in the License Agreement between St. Johns County and **Southern Off-Road Bicycle Association for completion and maintenance of a public recreational bicycle trail situated within a portion of the Nocatee Preserve**, and authorizing the County Administrator, or designee, to execute a license agreement in substantially the same form and format as attached hereto. *For more information, contact Jamie Baccari, Recreation Supervisor at 904-209-0377*
  
18. **Proofs:**
  - a. Proof: Notice of Action, Exchange of County Property in connection with right-of-way located within the former Russell Sampson Road, published on April 3, 2018, and April 10, 2018, in the St. Augustine Record.
  - b. Proof: Request for Bids, Bid No.: 18-53; Inspection, Maintenance, and Repair of St. Johns County Elevators, Booklifts, and Wheelchair Lifts, published on March 30, 2018, and April 6, 2018, in the St. Augustine Record.
  - c. Proof: Notice of Hearing, Public hearing to consider adoption of Ordinance 2011-20 at a regular meeting on Tuesday, March 20, 2018, published on March 9, 2018, in the St. Augustine Record.
  - d. Proof: Notice of Hearings, Public hearing regarding Land Development Code ordinance on Medical Marijuana Treatment Center Dispensing Facilities at the Tuesday, March 20, 2018 Board of County Commissioners Meeting and on Thursday, April 5, 2018, Planning and Zoning Agency meeting, published on March 9, 2018, in the St. Augustine Record.
  - e. Proof: Notice of Hearings, Public hearings on an ordinance relating to standards for signs, architecture, aesthetics, permitting, variances, and relief to the Land Development Regulations at the Tuesday, April 3, 2018, Board of County Commissioners Meeting and on Thursday, May 3, 2018, Planning and Zoning Agency meeting, published on March 23, 2018, in the St. Augustine Record.
  - f. Proof: Request for Proposals, RFP No.: 18-25; Operation and Management of Community Centers, published on April 12, 2018, and April 19, 2018, in the St. Augustine Record.
  - g. Proof: Request for Bids, Bid No.: 18-55; Purchase and Installation of Generator at SJC Pet Center, published on April 18, 2018, and April 25, 2018, in the St. Augustine Record.
  - h. Proof: Miscellaneous Notice, RFI 18-01; Clerk of the Circuit Court and Comptroller request for information for Banking Services, published on April 15, 2018, and April 22, 2018, in the St. Augustine Record.
  - i. Proof: Request for Proposals, RFP No.: 18-51; Management of St. Johns County Pier Park Market, published on April 18, 2018, and April 25, 2018, in the St. Augustine Record.

