

## **PETITION FOR CHANGE OF NAME (MINOR)**

(All name changes must be filed in county where you reside)

- 12.928 Cover Sheet for Family Cases
- 12.900 (h) Notice of Related Cases
- 12.982 (c) Petition for Name Change (Minor Children)
- 12.982 (d) Consent for Change of Name Minor Child(ren)
- 12.982 (e) Final Judgment of Name Change Minor Child(ren)

Include a Certified Birth Certificate

OR

## **PETITION FOR CHANGE OF NAME (FAMILY)**

(All name changes must be filed in county where you reside)

- 12.928 Cover Sheet for Family Cases
- 12.900 (h) Notice of Related Cases
- 12.982 (f) Petition for Change of Name (Family)
- 12.982 (g) Final Judgment of Name Change (Family)

Include Certified Birth Certificates

Digital Fingerprints must be provided. For more information or to schedule an appointment to be fingerprinted, call the Bailiff's Office at (904)209-1981.

Forms for a Change of Name are available at [www.flcourts.org](http://www.flcourts.org) - Self Help - Family Law Forms or at the Clerk's Customer Service Windows for a fee.

Fill out the forms, sign and notarize and file them at the Customer Service Window with the filing fee.

**BE SURE TO INCLUDE THE FINAL JUDGMENT FILLED OUT EXCEPT FOR THE PORTION RESERVED FOR THE JUDGE'S SIGNATURE AND DATE AND write the date of birth under the new name.**

**A notice of hearing will be sent by mail and if the name change is granted certified copies of the Final Judgment are available at the Clerk of Courts.**

**NOTE: NAME CHANGE FOR MINORS - if you cannot get the other parent to sign the consent form then you must serve the parent by Sheriff. If the other parent lives out of state Clerk needs the address and fees charged by the Sheriff in that out of state county. If address of the other parent is unknown you can consult an attorney as to the appropriate course of action. Make sure you read the instructions on the forms.**